

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**Meeting Date:** May 5, 2021

**Presenter's Name and Title:** Salvador Zuniga, City Engineer, on behalf of Engineering and Strategic Development

**Prepared By:** DuSean Grant

**Temp. Reso. Number:** R7392

**Item Description** Temp. Reso. No. R7392, SUPPORTING THE CONVERSION OF PROJECTS FM # 448290-1 FROM THE BROWARD METROPOLITAN PLANNING ORGANIZATION ("MPO") COMPLETE STREETS AND LOCALIZED INITIATIVES PROGRAM ("CSLIP") TO BE DELIVERED THROUGH THE LOCAL AGENCY PROGRAM ("LAP"). (*Sponsored by Vice Mayor Yvette Colbourne*) (City Engineer Salvador Zuniga)

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

**Instructions for the Office of the City Clerk:** Resolution to be signed on the Dais.

**Public Notice** – As Required by the Sec. \_\_\_\_\_ of the City Code and/or Sec. \_\_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_\_, in a \_\_\_\_\_ ad in the \_\_\_\_\_; by the posting the property on \_\_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_\_ feet of the property on \_\_\_\_\_. (Fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_\_, of the City Code and/or Sec. \_\_\_\_\_ Florida Statutes, approval of this item requires a \_\_\_\_\_ (unanimous 4/5ths etc. vote of the City Commission).

**Fiscal Impact:** Yes ☒ No ☐

**REMARKS:** The project must be included in the City's Capital Improvement Program and the funds required to meet the City's financial obligations will need to be appropriated through the Annual Budget in the amounts of \$296,677 in FY 2025 and \$1,042,609 in FY 2027. All costs are reimbursable except for contingencies in the amount of \$84,765.

**Content:**

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR No. R7392**
  - **Exhibit "A": List of Projects**
- **Attachment(s)**
  - **Attachment 1: Location Map**
  - **Attachment 2: Resolution 19-163**
  - **Attachment 3: Resolution 20-126**



**CITY OF MIRAMAR  
INTEROFFICE MEMORANDUM**

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Vernon E. Hargray, City Manager *[Signature]*

**BY:** Salvador Zuniga, City Engineer

**DATE:** April 29, 2021

**RE:** Temp. Reso. No. R7392, supporting the conversion of projects FM # 448290-1 from the Broward Metropolitan Planning Organization ("MPO") Complete Streets and Localized Initiatives Program ("CSLIP") to be delivered through the Local Agency Program ("LAP")

**RECOMMENDATION:** The City Manager recommends approval of Temp. Reso. No. R7392, supporting the conversion of project FM # 448290-1 from the Broward Metropolitan Planning Organization ("MPO") Complete Streets and Localized Initiatives Program ("CSLIP") to be delivered through the Local Agency Program ("LAP").

**ISSUE:** The Broward MPO has requested that the City adopt a new resolution of support converting projects included in the FDOT 5 Year Work Program to be delivered through LAP.

**BACKGROUND:** The City was ranked and vetted to receive funds from the Broward MPO's CSLIP for the following Project:

1. Honey Hill Drive from Flamingo Road to Red Road

The improvements are more particularly described in Exhibit "A" of the Resolution and the location is shown on Attachment 1. The City Commission previously approved Resolutions 19-163 and 20-126 supporting application for the project.

**DISCUSSION:** At a recent MPO workshop on CSLIP, MPO staff informed attendees from various municipalities that moving forward all CSLIP projects will be administered via the LAP initiative; and a new resolution to convert to LAP was needed to move forward with the projects and programming of funds by FDOT. This Resolution, therefore, supersedes the funding structure and delivery system outlined in Resolutions 19-163 and 20-126.

Previously the MPO provided full funding upfront to cover the cost of construction, design, construction engineering, and inspection ("CEI") services. Projects were also fully administered by the Florida Department of Transportation. The CSLIP program is now being transitioned to LAP and Municipalities will now be responsible for providing project management services and upfront costs for CEI services.

**ANALYSIS:** MPO and FDOT will reimburse costs for design, construction and CEI services on a determined frequency, typically quarterly, and starting on the fiscal year that the funding is programmed in the FDOT 5-year program. The City is responsible to cover any construction contingencies.

Current estimates show the following anticipated costs:

FY 25

- Design - \$296,677

FY 27

- CEI - \$110,194
- Construction - \$847,650
- Contingency - \$84,765

All costs are fully reimbursable excluding contingency. The City will need to budget accordingly for these upfront costs.

Temp. Reso. No. 7392  
04/01/21  
04/28/21

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, SUPPORTING THE CONVERSION OF PROJECT FM # 448290-1 FROM THE BROWARD METROPOLITAN PLANNING ORGANIZATION (“MPO”) COMPLETE STREETS AND LOCALIZED INITIATIVES PROGRAM (“CSLIP”) TO BE DELIVERED THROUGH THE LOCAL AGENCY PROGRAM (“LAP”); AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Broward Metropolitan Planning Organization (“MPO”) approved the Complete Streets and other Localized Initiatives Program (“CSLIP”) on July 9<sup>th</sup>, 2015; and

**WHEREAS**, the City applied for funding from the Broward Metropolitan Planning Organization (“MPO”) Complete Streets and Localized Initiatives Program (“CSLIP”) for the project attached hereto as Exhibit “A”; and

**WHEREAS**, the project listed in Exhibit “A” was evaluated and ranked by the MPO and then vetted to determine programmability in accordance to the CSLIP policies; and

**WHEREAS**, a resolution from the City of Miramar Commission stating support for the project is required to establish funding eligibility; and

**WHEREAS**, federally funded projects off the state highway system are delivered using the federally mandated Local Agency Program (“LAP”) process; and

Reso. No. \_\_\_\_\_

Temp. Reso. No. 7392  
04/01/21  
04/28/21

**WHEREAS**, the City of Miramar commits to administer and deliver the project listed in Exhibit “A” under LAP; and

**WHEREAS**, the LAP program is reimbursement based as specified in the LAP agreement; and

**WHEREAS**, the City of Miramar commits to funding upfront costs for design, Construction Engineering and Inspection (“CEI”) services, and construction to be then reimbursed as per the LAP agreement for the project listed in Exhibit “A”; and

**WHEREAS**, the City of Miramar commits to program funding for construction contingency per the requirements of LAP for the project listed in Exhibit “A”; and

**WHEREAS**, the project listed in Exhibit “A” will be constructed within the City’s right of way; and

**WHEREAS**, it is the responsibility of the City of Miramar, to maintain or coordinate the maintenance of the roadways after the project’s completion; and

**WHEREAS**, the City previously approved Resolutions 19-163 and 20-126 expressing support for the project listed in Exhibit “A”; and

**WHEREAS**, this Resolution supersedes the funding structure and delivery system outlined in Resolutions 19-163 and 20-126; and

Temp. Reso. No. 7392  
04/01/21  
04/28/21

**WHEREAS**, the City Manager recommends that the City Commission continue to support and approve the conversion of the project listed in Exhibit "A" to be delivered through LAP.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

**Section 2:** That the City supports the project listed in Exhibit "A".

**Section 3:** That the City commits to upfront costs for Design, Construction and CEI services to be reimbursed on a determined frequency for the project listed in Exhibit "A".

**Section 4:** That the City supports the project listed in Exhibit "A" and commits to program funding for construction contingencies per the requirements of LAP.

**Section 5:** That the City commits to operate under the requirements of LAP and other project specific requirements for improvements to be constructed within Miramar's rights-of-way.

**Section 6:** That the appropriate City Officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 7:** That this Resolution shall take effect immediately upon adoption.

Temp. Reso. No. 7392  
04/01/21  
04/28/21

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor, Wayne M. Messam

\_\_\_\_\_  
Vice Mayor, Yvette Colbourne

ATTEST:

\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

\_\_\_\_\_  
City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

<b><u>Requested by Vice Mayor Colbourne</u></b>	<b><u>Voted</u></b>
Commissioner Winston F. Barnes	_____
Commissioner Maxwell B. Chambers	_____
Vice Mayor Yvette Colbourne	_____
Commissioner Alexandra P. Davis	_____
Mayor Wayne M. Messam	_____

Reso. No. \_\_\_\_\_

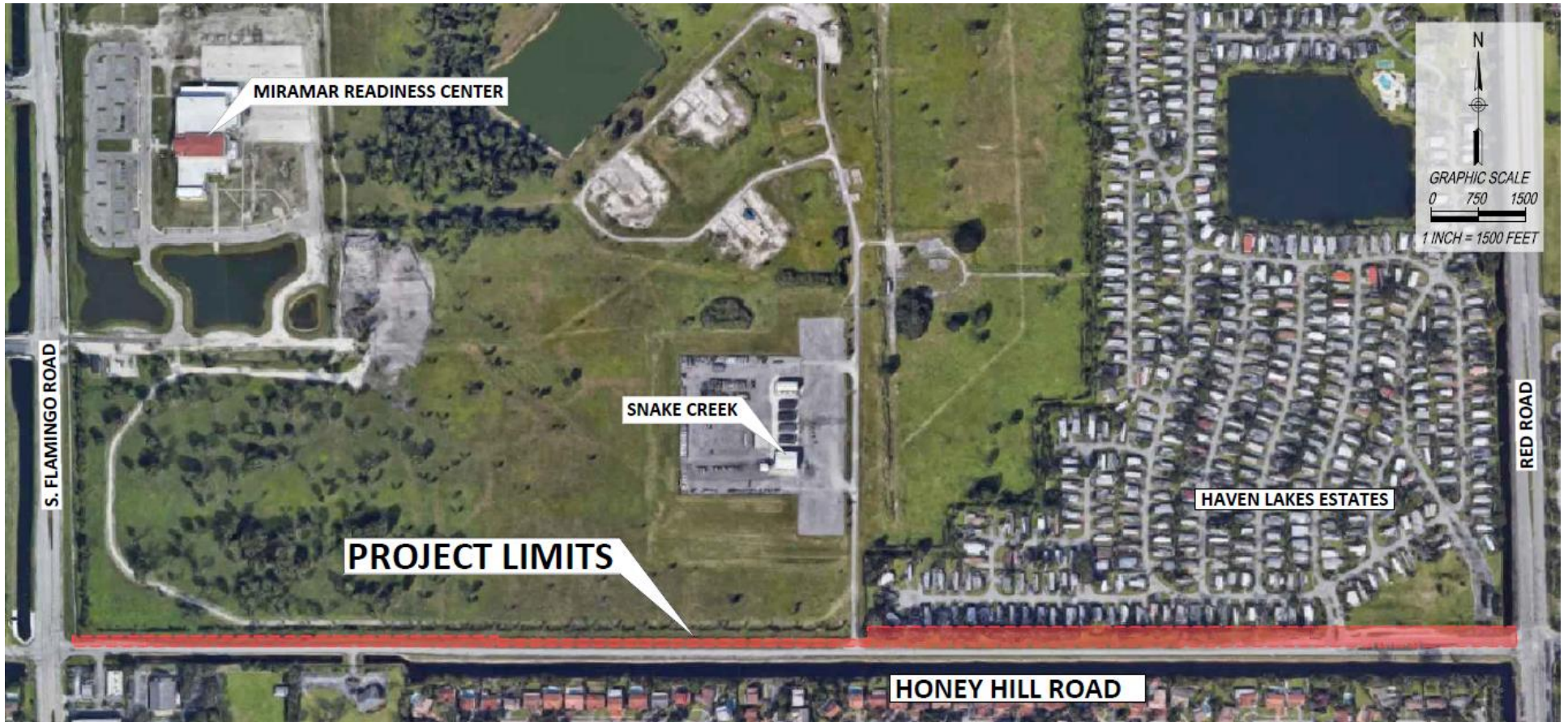
**EXHIBIT “A”**

**List of Projects**

PRIORITY	PROJECT DESCRIPTION
1	<b>Honey Hill Road Mobility and Pedestrian Safety Improvements:</b> Construction of eight (8) feet wide shared asphalt path for bicycles & pedestrians, and installation of pedestrian light poles between Flamingo Road and Red Road. Also, construct a Mobility Hub for students to ride the school bus.



## LOCATION MAP



Temp. Reso. No. 7003  
7/29/19  
8/12/19

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. 19-163**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, SUPPORTING APPLICATIONS FOR FUNDING FROM THE BROWARD METROPOLITAN ORGANIZATION 2019 COMPLETE STREETS AND LOCALIZED INITIATIVES PROGRAM FOR PROJECTS ON HONEY HILL ROAD AND SW 184<sup>TH</sup> AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Miramar supports the completion of sidewalk networks along the City's rights-of-way to provide connectivity and safe pedestrian pathways; and

**WHEREAS**, the City seeks to submit applications for funding from the Broward Metropolitan Planning Organization ("MPO") 2019 Complete Streets and Localized Initiatives Program ("CSLIP") for projects on Honey Hill Road and SW 184<sup>th</sup> Avenue, attached hereto as Exhibit "A"; and

**WHEREAS**, the MPO has requested that the city adopt a resolution expressing support for the projects listed in Exhibit "A," and committing to fund the maintenance of the improvements to be constructed within Miramar's rights-of-way; and

**WHEREAS**, the City supports the submission of the applications through the MPO 2019 CSLIP for the projects listed in Exhibit "A," and commits to fund the maintenance of the improvements to be constructed within Miramar's rights-of-way; and

Reso. No. 19-163

Temp. Reso. No. 7003  
7/29/19  
8/12/19

**WHEREAS**, the design and construction of the projects, if approved by the MPO, will be performed by the Florida Department of Transportation ("FDOT"), and funding for the projects will be provided by the MPO; and

**WHEREAS**, the City must approve of FDOT's delivery of the projects that fall within the City's jurisdictional rights-of-way; and

**WHEREAS**, the City Manager recommends that the City express its support for the projects listed in Exhibit "A", commit to fund the maintenance of the improvements to be constructed within Miramar's rights-of-way, and approve FDOT to deliver the projects within the City's rights-of-way; and

**WHEREAS**, the City Commission deems it to be in the best interest of the citizens and residents of the city to express its support for the projects listed in Exhibit "A," commit to fund the maintenance of the improvements to be constructed within Miramar's rights-of-way, and approve FDOT to deliver the projects within the city's rights-of-way.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

**Section 2:** That the City supports the projects listed in Exhibit "A" and commits to fund the maintenance of the improvements to be constructed within Miramar's rights-of-way.

Temp. Reso. No. 7003  
7/29/19  
8/12/19

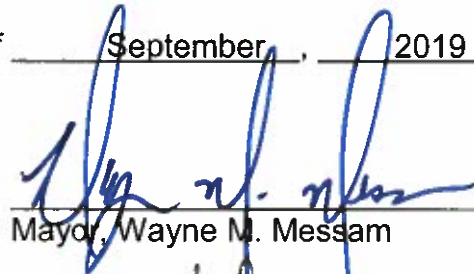
**Section 3:** That the City approves FDOT to deliver the projects within the City's rights-of-way.

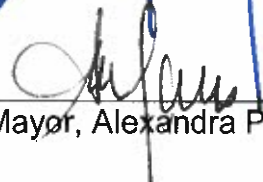
**Section 4:** That the appropriate City Officials are authorized to do all things necessary and expedient to carry out the aims of this resolution.

Temp. Reso. No. 7003  
7/29/19  
8/12/19

**Section 5:** That this Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** this 4 day of September, 2019.

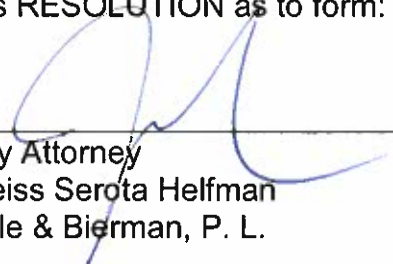
  
\_\_\_\_\_  
Mayor, Wayne M. Messam

  
\_\_\_\_\_  
Vice Mayor, Alexandra P. Davis

ATTEST:

  
\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

  
\_\_\_\_\_  
City Attorney  
Weiss Serota Helfman  
Cole & Bierman, P. L. ECG

**Requested by Administration**

Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Yvette Colbourne  
Vice Mayor Alexandra P. Davis  
Mayor Wayne M. Messam

**Voted**

Yes  
Yes  
Yes  
Yes  
Yes

## EXHIBIT "A"

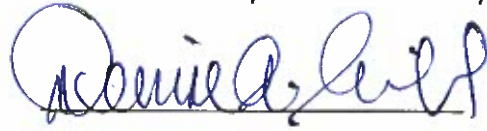
### Priority List of Projects for "2019 Complete Streets/Localized Initiatives Program" Application

PRIORITY	PROJECT DESCRIPTION
1	<b>Honey Hill Road Mobility and Pedestrian Safety Improvements:</b> Construction of eight (8) feet wide shared asphalt path for bicycles & pedestrians, and installation of pedestrian light poles between Flamingo Road and Red Road. Also, construct a Mobility Hub for students to ride the school bus.
2	<b>SW 184<sup>th</sup> Avenue and Pembroke Road Mobility and Pedestrian Safety Improvements:</b> Widening of the asphalt shoulder along SW 184 <sup>th</sup> Avenue (from Miramar Parkway to Pembroke Road) to accommodate seven (7) feet buffered bike lanes on both sides of the roadway and installation of pedestrian light poles along the back end of the existing sidewalk on the west side of SW 184 <sup>th</sup> Avenue. In addition, the project include the widening of the existing concrete sidewalk along south side of Pembroke Road (from SW 184 Avenue to SW 172 Avenue) to make a 10 feet wide shared path for bicycles and pedestrians and installation of pedestrian light poles along this corridor.

**Certificate of Filing for a Resolution**

**CERTIFICATE OF FILING**

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Resolution No. 19-163 was filed in the records of the City Clerk this 25<sup>th</sup> day of September, 2019.

A handwritten signature in blue ink, appearing to read "Denise A. Gibbs", is written over a horizontal line.

Print Name: Denise A. Gibbs

Print Title: City Clerk

Temp. Reso. No. 7173  
04/23/20  
05/27/20

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. 20-126**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AMENDING “EXHIBIT A” FOR RESOLUTION NO. 19-163 SUPPORTING APPLICATIONS FOR FUNDING FROM THE BROWARD METROPOLITAN ORGANIZATION 2019 COMPLETE STREETS AND LOCALIZED INITIATIVES PROGRAM FOR PROJECTS ON HONEY HILL ROAD AND SW 184<sup>TH</sup> AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Miramar supports the completion of sidewalk and bike lane networks along the City's rights-of-way to provide connectivity and safe pedestrian and bicycle pathways; and

**WHEREAS**, the City adopted Resolution No. 19-163 expressing support to submit applications for funding from the Broward Metropolitan Planning Organization (“MPO”) 2019 Complete Streets and Localized Initiatives Program (“CSLIP”) for projects on Honey Hill Road and SW 184<sup>th</sup> Avenue, which were described in an exhibit to the resolution; and

**WHEREAS**, the MPO has requested that the scope of work for the project along Honey Hill Road be amended to remove the mobility hub element from the scope since it will not be eligible for funding under the CSLIP criteria; and

Reso. No. 20-126



Temp. Reso. No. 7173  
04/23/20  
05/27/20

**WHEREAS**, the City agrees to remove the mobility hub element from the scope and amend the exhibit to Resolution No. 19-163 accordingly ("Amended Exhibit "A").

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

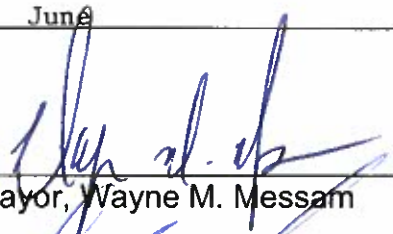
**Section 2:** That it continues to support the projects as listed in the Amended Exhibit "A" and commits to fund the maintenance of the improvements to be constructed within Miramar's rights-of-way.

**Section 3:** That the appropriate City Officials are authorized to do all things necessary and expedient to carry out the aims of this resolution.

Temp. Reso. No. 7173  
04/23/20  
05/27/20

**Section 4:** That this Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this 3rd day of June, 2020.

  
\_\_\_\_\_  
Mayor, Wayne M. Messam

  
\_\_\_\_\_  
Vice Mayor, Maxwell B. Chambers

ATTEST:

  
\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

  
\_\_\_\_\_  
City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

**Requested by Administration**  
Commissioner Winston F. Barnes  
Vice Mayor Maxwell B. Chambers  
Commissioner Yvette Colbourne  
Commissioner Alexandra P. Davis  
Mayor Wayne M. Messam

**Voted**  
YES  
YES  
YES  
YES  
YES

**AMENDED EXHIBIT "A" TO RESOLUTION No. 19-163**

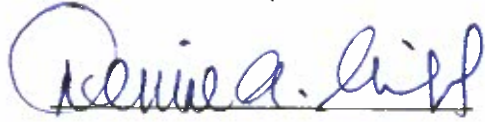
**Priority List of Projects for**  
**"2019 Complete Streets/Localized Initiatives Program" Application**

<b>PRIORITY</b>	<b>PROJECT DESCRIPTION</b>
<b>1</b>	<b>Honey Hill Road Mobility and Pedestrian Safety Improvements:</b> Construction of eight (8) feet wide shared asphalt path for bicycles & pedestrians, and installation of pedestrian light poles between Flamingo Road and Red Road. <del>Also, construct a Mobility Hub for students to ride the school bus.</del>
<b>2</b>	<b>SW 184<sup>th</sup> Avenue and Pembroke Road Mobility and Pedestrian Safety Improvements:</b> Widening of the asphalt shoulder along SW 184 <sup>th</sup> Avenue (from Miramar Parkway to Pembroke Road) to accommodate seven (7) feet buffered bike lanes on both sides of the roadway and installation of pedestrian light poles along the back end of the existing sidewalk on the west side of SW 184 <sup>th</sup> Avenue. In addition, the project include the widening of the existing concrete sidewalk along south side of Pembroke Road (from SW 184 Avenue to SW 172 Avenue) to make a 10 feet wide shared path for bicycles and pedestrians and installation of pedestrian light poles along this corridor.

**Certificate of Filing for a Resolution**

CERTIFICATE OF FILING

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Resolution No. 20-126 was filed in the records of the City Clerk this 3<sup>rd</sup> day of June, 2020.

A handwritten signature in blue ink, reading "Denise A. Gibbs", is written over a horizontal line.

Print Name: Denise A. Gibbs

Print Title: City Clerk