

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: November 16, 2020

Presenter's Name and Title: Robert E. Palmer, Chief, on behalf of the Fire-Rescue Department

Prepared By: Dominick Granteed, Division Chief

Temp. Reso. Number: 7295

Item Description: Temp. Reso. No. 7295, APPROVING THE PURCHASE OF FIRE-RESCUE SUPPLIES AND EQUIPMENT FROM THE BROWARD SHERIFF'S OFFICE IN AN AMOUNT NOT-TO-EXCEED \$142,750 FOR FISCAL YEAR 2021. (*Fire-Rescue Chief Robert E. Palmer*)

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

Instructions for the Office of the City Clerk:

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on _____ in a _____ ad in the _____; by the posting the property on _____ and/or by sending mailed notice to property owners within _____ feet of the property on _____ (fill in all that apply)

Special Voting Requirement – As required by Sec. _____, of the City Code and/or Sec. _____, Florida Statutes, approval of this item requires a _____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes ☒ No ☐

REMARKS: Funding in the amount of \$142,750 is budgeted in Fire-Rescue FY 2021 expenditure lines:


- 001-30-307-526-000-605265 (Medical Supplies)	\$75,000
- 001-30-304-522-000-605247 (Janitorial Supplies)	\$12,000
- 001-30-304-522-000-605243 (Bunker Gear)	\$10,000
- 001-30-100-522-000-605240 (Uniforms Cost)	\$500
- 001-30-302-529-000-605240 (Uniforms Cost)	\$500
- 001-30-303-522-000-605240 (Uniforms Cost)	\$400
- 001-30-304-522-000-605240 (Uniforms Cost)	\$23,000
- 001-30-305-529-000-605240 (Uniforms Cost)	\$350
- 001-30-306-525-000-605240 (Uniforms Cost)	\$250
- 001-30-307-526-000-605240 (Uniforms Cost)	\$250
- 001-30-100-522-000-604850 (Explorer & Recruitment)	\$500
- 001-90-000-519-000-609980-93808 (COVID-19)	\$20,000

Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR 7295**



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

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TO: Mayor, Vice Mayor, & City Commissioners
FROM: Vernon E. Hargray, City Manager 
BY: Robert E. Palmer, Fire-Rescue Chief
DATE: November 10, 2020
RE: Temp. Reso. No. 7295, approving the purchase of Fire-Rescue supplies and equipment from the Broward Sheriff's Office

RECOMMENDATION: The City Manager recommends approval of Temp. Reso. No. 7295, for the purchase of Fire-Rescue supplies and equipment from the Broward Sheriff's Office ("BSO") in an amount not-to-exceed \$142,750 for Fiscal Year 2021.

ISSUE: City Commission approval is necessary, pursuant to Section 2-412(a)(1) of the City's Procurement Code, for a purchase or combined purchases by a single City Department of, or contract for, commodities or services estimated to exceed seventy-five thousand dollars (\$75,000) from the same person or entity in a fiscal year, regardless of whether the competitive bidding or competitive proposal procedures were followed.

BACKGROUND: Over the past several years, the City's Fire-Rescue Department has purchased a broad array of supplies and equipment from BSO including medical supplies, office supplies, bunker gear, janitorial supplies, uniforms for staff and explorers, and personal protection equipment ("PPE") supplies, which are necessary to perform job tasks and to service the residents of Miramar. BSO purchases these goods from vendors at lower prices resulting from the purchasing power generated by the volume of consumption by BSO and the Broward cities that participate in this process. After its purchases, BSO stores these commodities in its warehouse and provides participating cities, such as Miramar, with these products upon receipt of a purchase order. The Fire-Rescue Department has found the service provided by BSO to be dependable and efficient for supplying the necessary items at competitive prices. City Commission approval is sought due to the purchase for Fiscal Year 2021 being estimated to exceed the \$75,000 limit. The purchase is considered exempt from further competitive bidding pursuant to City Procurement Code Section 2-413(6), referring to the utilization of other governmental agencies' contracts.

DISCUSSION: The Fire-Rescue Department has found the service provided by BSO to be dependable and efficient for supplying the necessary items based on competitive pricing and without the City having to individually compete for these various types of supplies and equipment.

ANALYSIS: Funding is budgeted in the following expenditure lines:

- 001-30-307-526-000-605265 (Medical Supplies)	\$75,000
- 001-30-304-522-000-605247 (Janitorial Supplies)	\$12,000
- 001-30-304-522-000-605243 (Bunker Gear)	\$10,000
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- 001-30-100-522-000-604850 (Explorer & Recruitment)	\$500
- 001-90-000-519-000-609980-93808 (COVID-19)	\$20,000

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**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY
OF MIRAMAR, FLORIDA, APPROVING THE PURCHASE
OF FIRE-RESCUE SUPPLIES AND EQUIPMENT FROM
THE BROWARD SHERIFF'S OFFICE IN AN AMOUNT NOT-
TO-EXCEED \$142,750 FOR FISCAL YEAR 2021; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City's Fire-Rescue Department ("Department") annually purchases a broad array of supplies and equipment, including medical supplies, office supplies, bunker gear, janitorial supplies, uniforms for staff and explorers, and personal protection equipment ("PPE") from the Broward Sheriff's Office ("BSO"), and

WHEREAS, the supplies and equipment purchased are essential to the Department's daily operations and functionality when responding to emergency situations such as medical emergencies, structural fires, hazardous materials incidents, and water and animal related rescues, and

WHEREAS, Section 2-412(a)(1) of the Miramar City Code requires City Commission approval for a purchase or combined purchases by a single department of, or contract for, commodities or services in excess of \$75,000 from the same person or entity in a fiscal year; and

WHEREAS, Section 2-413(6), City Code, authorizes the utilization of other governmental agencies' contracts for the purchase of commodities that are the subject of Reso. No. _____

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a contract of the State or other governmental entity within the State; and

WHEREAS, BSO purchases these goods from vendors consistent with the competitive requirements of its purchasing regulations and at lower prices resulting from the purchasing power generated by the volume of consumption by BSO and the Broward cities that participate in this process; and

WHEREAS, BSO stores these products in its warehouse and provides participating cities, such as Miramar, with these commodities upon receipt of a purchase order; and

WHEREAS, the Fire-Rescue Department has found the service provided by BSO, including ordering and delivery, to be dependable and efficient for supplying the necessary items based on competitive pricing and without the City having to individually compete for these various types of supplies and equipment; and

WHEREAS, the City Manager recommends approval of this purchase from BSO in an amount not-to-exceed \$142,750 for FY 2021; and

WHEREAS, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to approve the purchase of Fire-Rescue supplies and equipment from BSO in an amount not-to-exceed \$142,750 for Fiscal Year 2021.

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**NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
MIRAMAR, FLORIDA:**

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That the City Commission approves the purchase of the indicated supplies and equipment from BSO in an amount not-to-exceed \$142,750 for Fiscal Year 2021.

Section 3: That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

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Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

Vice Mayor, Maxwell B. Chambers

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, P.L.L.C.

Requested by Administration

Commissioner Winston F. Barnes

Vice Mayor Maxwell B. Chambers

Commissioner Yvette Colbourne

Commissioner Alexandra P. Davis

Mayor Wayne M. Messam

Voted
