

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: November 13, 2019

Presenter's Name and Title: Clayton Jenkins, IT Director, on behalf of Information Technology Department

Prepared By: Joseph Castelli

Temp. Reso. Number: R7060

Item Description: Temp. Reso. 7060, APPROVING THE AWARD OF INVITATION FOR BID (IFB) 19-008, ENTITLED "WI-FI AT REGIONAL PARK", TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, ACORDIS INTERNATIONAL CORP., FOR THE INSTALLATION AND MAINTENANCE OF MERAKI WI-FI ACCESS POINTS, WITH AN AMOUNT NOT-TO-EXCEED \$149,171; AUTHORIZING THE CITY MANAGER TO EXECUTE AN APPROPRIATE AGREEMENT. (Clayton Jenkins, IT Director)

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

Instructions for the Office of the City Clerk:

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on ____ in a ____ ad in the ____; by the posting the property on ____ and/or by sending mailed notice to property owners within ____ feet of the property on ____ (fill in all that apply)

Special Voting Requirement – As required by Sec. ____, of the City Code and/or Sec. ____, Florida Statutes, approval of this item requires a ____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes ☒ No ☐


REMARKS: Funding for FY2020 in the amount of \$149,171 will be coming from the following: 395-58-800-572-000-606517-51027 for 72,000, 387-58-800-572-000-606517-51027 for 66,214 and 387-58-800-572-000-606810-51027 for 10,957.

Content:

- Agenda Item Memo from the City Manager to City Commission
- Resolution TR 7060
 - Exhibit A: IFB-19-008 Bid Opening Tab Sheet
- Attachment(s)
 - Attachment 1: IFB 19-008, Wi-Fi AT Regional Park
 - Attachment 2: Acordis International Corp. Response to IFB 19-008



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners
FROM: Vernon E. Hargray, City Manager 
BY: Clayton Jenkins, IT Director
DATE: November 13, 2019
RE: Temp. Reso. No. 7060, approving award of Invitation for Bid No.19-008, entitled "Wi-Fi at Regional Park", to Acordis International Corp.

RECOMMENDATION: The City Manager recommends approval of Temp. Reso. No. 7060, approving the award of Invitation for Bid No. 19-008, entitled "Wi-Fi at Regional Park" (the "IFB"), to the lowest responsive, responsible bidder, Acordis International Corp. ("Acordis") for the installation and maintenance of Meraki Wi-Fi Access Points for an amount not-to-exceed \$149,171.

ISSUE: City Commission approval is required to award the IFB, to execute appropriate agreement, and for all expenditures with a contractual value exceeding \$75,000 to the same vendor within a fiscal year.

BACKGROUND: This resolution is for the approval of expenditures in a total amount not-to-exceed \$149,171 for Fiscal Year 2020 for the provision of Wi-Fi coverage throughout the Miramar Regional Park complex located at 16801 Miramar Parkway. This installation will be using Cisco Meraki access points. The implementation will complement and enhance the currently existing Wi-Fi infrastructure at the Regional Park Amphitheater and Aquatics complex.

On June 26, 2019, the IFB was advertised on Demandstar and in the Miami Herald. A mandatory pre-bid meeting was held on July 10, 2019 and ten firms participated. The IFB closed on July 23, 2019 with a total of three bids from the following: Acordis International Corp., Tirone Electric, Inc. and Comcast Business Communications, LLC.

Bidder	Bid Amount
Acordis International Corp.	\$149,171.00
Tirone Electric, Inc.	\$548,002.00
Comcast Business Communications, LLC	\$1,034,000.00

The bids were evaluated by City staff, and Acordis International Corp. was deemed to be the lowest responsive, responsible bidder.

Temp. Reso. No. 7060
10/17/19
11/7/19

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE AWARD OF INVITATION FOR BID (IFB) 19-008, ENTITLED "WI-FI AT REGIONAL PARK", TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, ACORDIS INTERNATIONAL CORP., FOR THE INSTALLATION AND MAINTENANCE OF MERAKI WI-FI ACCESS POINTS, WITH AN AMOUNT NOT-TO-EXCEED \$149,171; AUTHORIZING THE CITY MANAGER TO EXECUTE AN APPROPRIATE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Providing Wi-Fi coverage enhances the experience for visitors to Miramar Regional Park; and

WHEREAS, The IT Department has selected Cisco Meraki Wi-Fi technology; and

WHEREAS, on June 26, 2019, IFB No. 19-008 ("IFB") was issued for the installation and maintenance of Meraki Wi-Fi Access Points; and

WHEREAS, a mandatory pre-bid meeting was held on July 10, 2019, and ten firms participated; and

WHEREAS, the IFB closed on July 23rd, 2019, with a total of three bids, and Acordis International Corp. ("Acordis") was deemed to be the lowest responsive, responsible bidder with a bid of \$149,171; and

Reso. No. _____

Temp. Reso. No. 7060
10/17/19
11/7/19

WHEREAS, the City Manager recommends that the City Commission approve the award of the IFB to the lowest responsive, responsible bidder, Acordis, for the installation and maintenance of Meraki Wi-Fi Access Points in an amount not-to-exceed \$149,171;
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That the City Commission approves the award of IFB No. 19-008, entitled, “Wi-Fi at Regional Park”, to Acordis.

Section 3: That the appropriate City Officials are authorized to do all things necessary and expedient in order to carry out the aims of this Resolution.

Temp. Reso. No. 7060
10/17/19
11/7/19

PASSED AND ADOPTED this _____ day of November, 2019.

Mayor, Wayne M. Messam

Vice Mayor, Alexandra P. Davis

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

Requested by Administration

Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne
Vice Mayor Alexandra P. Davis
Mayor Wayne M. Messam

Voted

Reso. No. _____



**IFB-19-008
WI-FI AT REGIONAL PARK**

Closing Date: 7/23/2019 at 2:00 P.M.

Company Name	Bid Amount
Acordis International Corp	\$149,171.00
Comcast Business Communications, LLC	\$1,034,000.00
Tirone Electric, Inc.	\$548,002.00

Offers listed from the vendors herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Adriel Brown

Opened by: _____

INVITATION FOR BIDS

WI-FI AT REGIONAL PARK

IFB No. 19-008



The City of Miramar Commission:

**Mayor Wayne M. Messam
Vice Mayor Alexandra P. Davis
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne**

**Vernon E. Hargray, City Manager
The City of Miramar
2300 Civic Center Place
Miramar, FL 33025**

**DATE ISSUED: June 26, 2019
OPENING DATE: July 18, 2019 AT 2:00 P.M. EST.**

TABLE OF CONTENTS

<u>CONTENTS:</u>	<u>PAGE #</u>
INSTRUCTIONS FOR SUBMITTING A BID IN RESPONSE TO A FORMAL INVITATION FOR BID	4
SECTION 1 GENERAL TERMS AND CONDITIONS	6
1-1 DEFINITIONS	6
1-2 AVAILABILITY OF INVITATION FOR BID	7
1-3 CONE OF SILENCE	7
1-4 CONTENTS OF SOLICITATION	8
1-5 PREPARATION AND SUBMISSION OF A BID	9
1-6 MODIFICATION OR WITHDRAWAL OF A BID	14
1-7 LATE BIDS, LATE MODIFICATIONS, AND LATE WITHDRAWALS	15
1-8 SOLICITATION POSTPONEMENT OR CANCELLATION	15
1-9 COSTS OF BIDS	15
1-10 EXCEPTIONS TO THE SOLICITATION	15
1-11 PROPRIETARY/CONFIDENTIAL INFORMATION	16
1-12 EVALUATION OF BIDS	16
1-13 METHOD OF AWARD; CONTRACT	17
1-14 RIGHT OF APPEAL	18
1-15 BIDDER AND RESULTING CONTRACTOR OBLIGATIONS	19
1-16 REQUIRED LISTING OF SUBCONTRACTORS AND SUPPLIERS	19
SECTION 2 SPECIFIC TERMS AND CONDITIONS	20

TABLE OF CONTENTS (CONTINUED)

<u>CONTENTS:</u>	<u>PAGE #</u>
2-1 PURPOSE: TO PURCHASE GOODS AND ASSOCIATED SERVICES.	20
2-2 METHOD OF AWARD: TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER	20
2-3 METHOD OF PAYMENT: PERIODIC INVOICES FOR PERIODIC PURCHASES	20
2-4 PRE-BID CONFERENCE	20
2-5 ACCEPTANCE OF GOODS BY THE CITY	21
2-6 WARRANTY SHALL BE SUPPLIED IN WRITTEN FORM	21
2-7 INSURANCE	22
2-8 ORDERS SHALL BE PLACED THROUGH A PURCHASE ORDER	23
2-9 SHIPPING TERMS: F. O. B. DESTINATION (SHORT FORM)	23
2-10 TOXIC AND NONTOXIC SUBSTANCES	24
2-11 POINT OF CONTACT	24
2-12 TAXPAYER IDENTIFICATION NUMBER	25
SECTION 3 SPECIFICATIONS	24
3-1 WI-FI INFORMATION	26
3-2 SCOPE OF WORK	27
3-3 EQUIPMENT/REPRESENTATIVES	27
3-4 MINIMUM QUALIFICATIONS	27
SECTION 4 SAMPLE AGREEMENT	27
SECTION 5 SAMPLE PURCHASE ORDER TERMS AND CONDITIONS	29
SECTION 6 BID COVER PAGE	31
SECTION 7 BID SHEET	32

SECTION 8	ADDENDA ACKNOWLEDGEMENT FORM	33
SECTION 9	BIDDER REFERENCE FORM	34

TABLE OF CONTENTS (CONTINUED)

<u>CONTENTS:</u>		<u>PAGE #</u>
SECTION 10	BIDDER INFORMATION FORM	35
SECTION 11	BIDDER’S DISCLOSURE OF SUBCONTRACTORS, SUBCONSULTANTS AND SUPPLIERS	36
SECTION 12	DRUG-FREE WORKPLACE AFFIDAVIT	38
SECTION 13	ANTI-KICKBACK AFFIDAVIT	39
SECTION 14	NON-COLLUSIVE AFFIDAVIT	40
SECTION 15	NON-DISCRIMINATION AFFIDAVIT	43
SECTION 16	BUSINESS/VENDOR PROFILE SURVEY	44
SECTION 17	REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION	45

INSTRUCTIONS FOR SUBMITTING A BID IN RESPONSE TO A FORMAL INVITATION FOR BID

Each Bid submitted to The City of Miramar (hereinafter the "City") will have the following information clearly marked on the face of the envelope:

- a) Bidder's name and return address;
- b) Solicitation number;
- c) The Solicitation Opening Date & Time; and
- d) Title of the Solicitation.

Failure to include this information may result in your Proposal being deemed "Non-Responsive" if the City determines that the Proposal resulted in prejudice to other Bidders. The Bidders shall have no grounds to protest should such Bids that have failed to include the information described above be opened in error.

All Bids must be submitted on 8 ½" by 11" paper, neatly typed on one side only, with normal margins and spacing. The original document package must not be bound, although, the document package copies should be individually bound. An unbound one-sided original and three (3) bound copies (**a total of four [4]**) of the complete Bid must be received by the deadline for receipt of Bid specified in the Solicitation Timetable. The original and all copies must be submitted in a sealed envelope or container stating on the outside the Bidder's name, address, telephone number, the Solicitation number, the Solicitation title, and the Solicitation Opening Date & Time, to:

**OFFICE OF THE CITY CLERK
THE CITY OF MIRAMAR
2300 CIVIC CENTER PLACE
MIRAMAR, FL 33025**

Bid responses submitted at the same time for different Invitation For Bids shall be placed in separate envelopes and each envelope shall contain the information previously stated. Failure to comply with this requirement shall result in any such incorrectly packaged Bids not being considered.

**THE RESPONSIBILITY FOR OBTAINING AND SUBMITTING A BID TO THE
OFFICE OF THE CITY CLERK ON OR BEFORE THE STATED DATE AND TIME OF:**

July 18, 2019 AT 2:00 P.M.

IS SOLELY AND STRICTLY THE RESPONSIBILITY OF THE BIDDER. THE CITY IS NOT RESPONSIBLE FOR DELAYS CAUSED BY ANY MAIL, PACKAGE OR COURIER SERVICE, INCLUDING THE U.S. MAIL, OR CAUSED BY ANY OTHER OCCURRENCE.

ANY BID RECEIVED AFTER THE DATE AND TIME STATED IN THE SOLICITATION WILL NOT BE OPENED AND WILL NOT BE CONSIDERED. TELEGRAPHIC OR FACSIMILE BIDS SHALL NOT BE CONSIDERED.

Hand-carried Bids may be delivered to the above address only between the hours of 8:30AM and 5:00PM, Mondays through Thursdays, excluding holidays observed by the City. Bidders are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required information appears on the outer wrapper or envelope used by such service.

The Bid must be signed by an authorized officer of the Bidder who is legally authorized to enter into a contractual relationship in the name of the Bidder. The submittal of a Bid by a Bidder will be considered by the City as constituting an offer by the Bidder to provide the required goods, at the stated price.

SECTION 1

GENERAL TERMS AND CONDITIONS

1-1

DEFINITIONS

1. The term "Bid" shall refer to any offer(s) submitted in response to this Invitation for Bids.
2. The terms "Bidder" or "Offeror" shall refer to anyone submitting a Bid in response to this Invitation for Bids.
3. The term CBE or SBE Firm is defined as a Small Business Enterprise ("SBE") or a County Business Enterprise ("CBE") which has a Broward County Business Tax Receipt, is located and doing business in Broward County, and certified by the Broward County Office of Economic Development and Small Business Development.
4. The term "Chief Procurement Officer" shall refer to the manager of the City's Procurement Department.
5. The term "City" shall refer to the City of Miramar, Florida, or its City Commission, as applicable.
6. The term "Contract" shall refer to the Contract that will result from this Invitation for Bids, which may be by way of the terms and conditions of the City's Purchase Order form, or otherwise, in the City's sole discretion.
7. The terms "Due Date and Time" shall refer to the due date and time listed in the Solicitation Timetable in Section 2 of this Solicitation.
8. The terms "Goods" shall refer to all materials and commodities that will be required to be provided by the Successful Bidder in accordance with the Specifications or Statement of Work, and the Terms and Conditions of this Solicitation.
9. The Terms "Invitation for Bids", "IFB" or "Solicitation" shall mean this Invitation for Bids, including all Exhibits and Attachments approved by the City and amendments or change orders issued by Procurement Department.
10. The term "Procurement Department" shall refer to the Procurement Department of the City.
11. The term "Subcontractor" shall refer to any person, firm, entity, or organization, other than the employees of the Successful Bidder who contract with the Successful Bidder to furnish labor, or labor and materials in connection with the Work or Services to the City, whether directly or indirectly, on behalf of the Successful Bidder.
12. The term "Successful Bidder(s)" shall refer to the Bidder(s) receiving an award as a result of this Invitation for Bid.

13. The terms "Work", "Services", "Program", "Project", or "Engagement" shall refer to all matters and things that will be required to be done by the Successful Bidder in accordance with the Specifications or Statement of Work, and the Terms and Conditions of this Solicitation.

1-2

AVAILABILITY OF INVITATION FOR BID

Copies of this Solicitation package may be obtained from DemandStar at www.demandstar.com or by calling 1 (800) 711-1712. DemandStar distributes the City's Solicitations through electronic download, by facsimile, or through the United States Postal Service (USPS). Bidders are **not** required to register with DemandStar to receive a copy of any City Solicitation. Registration with DemandStar.Com is optional, at the sole discretion of the Bidder. DemandStar does **not** charge for registering for the City of Miramar **only**.

Bidders choosing to register with DemandStar may do so on-line at www.demandstar.com or by requesting a faxed registration form from (800) 711-1712. **Note: If you are already registered with DemandStar for Broward County or the City of Miramar, you do NOT need to register again.**

To request the Solicitation package, your request should include the following information: the Solicitation number and title, the name of the Bidder's contact person, the Bidder's name, complete address to be mailed to, telephone number, and fax number.

Bidders who obtain copies of this Solicitation from sources other than DemandStar or the City's Procurement Department risk the potential of not receiving amendments, since their names will not be included on the list of firms participating in the process for this particular Solicitation. Such Bidders are solely responsible for those risks.

1-3

CONE OF SILENCE

Bidders are hereby notified that this Solicitation is subject to a "Cone of Silence." From the time of advertising, and until the City Commissioners approve an award, there is a prohibition on communication between Bidders (or anyone on their behalf) and the City Manager, the City's professional staff, or any member of the selection committee. This does not apply to oral communications at Pre-Bid conferences, oral presentations before selection committees, contract negotiations, public presentations made to the City Commissioners during any duly noticed public meeting, or communications in writing at any time with any member of the City Commission, or matters not concerning this Solicitation.

Any questions, explanations, or other requests desired by Bidder(s) regarding the Solicitation must be requested in writing to the City's Procurement Department (see below). Among other penalties, violation of these provisions by any particular Bidder shall render their Bid to be deemed non-responsive, and any award to Bidder voidable.

The address and telephone numbers for the City's Procurement Department is:

Procurement Department
The City of Miramar
2300 Civic Center Place
Miramar, FL 33025
(954) 602-3053
Fax: (954) 602-3483

1-4

CONTENTS OF SOLICITATION

a) General Conditions.

1) It is the sole responsibility of the Bidder to become thoroughly familiar with the Solicitation requirements and all terms and conditions affecting the performance of this Solicitation. Pleas of ignorance by the Bidder of conditions that exist, or that may exist, will not be accepted as a basis for varying the requirements of the City or the compensation to be paid to the Provider.

2) The Bidder is advised that this Solicitation is subject to all legal requirements and all other applicable City and County Ordinances and/or State and Federal Statutes.

b) Additional Information/Amendment

1) Requests for additional information, explanation, clarification or interpretation must be made in writing to the Procurement Department at the address identified above. A request must be received by the Procurement Department no later than seven (7) working days prior to the Solicitation Opening Date & Time. Any request received after that time may not be reviewed for inclusion in this Solicitation. The request shall contain the requester's name, address, and telephone number.

2) The Procurement Department will issue a response to any inquiry if it deems it necessary, by written amendment to the Solicitation, issued prior to the Solicitation Opening Date & Time. The Bidder shall not rely on any representation, statement or explanation other than those made in this Solicitation document or in any amendments issued. Where there appears to be a conflict between this Solicitation and any amendment issued, the last amendment issued will prevail.

3) It is the Bidder's responsibility to ensure receipt of all amendments and substitute Bid Forms. It is the Bidder's further responsibility to verify with the Procurement Department, prior to submitting a Bid, that all amendments have been received. The Bidder shall submit the Bid form entitled "**AMENDMENT ACKNOWLEDGMENT FORM**", with their Bid.

c) Conflicts in this Solicitation.

Where there appears to be a conflict between the General Terms and Conditions, the Special Conditions, the Specifications or Statement of Work, the Sample Contract, or any amendment issued, the order of precedence shall be: the last amendment issued, the Specifications or Statement of Work, the Special Conditions, and then the General Terms and Conditions.

d) Prices Contained in this Solicitation

1) Prompt Payment Terms. The Bidder may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price for Bid evaluation purposes.

2) The Bidder may, at its option, include discounts for prompt payment on their invoices. If the Bidder fails to provide a discount for prompt payment, it's hereby understood and agreed that the payment terms will be NET THIRTY (30) DAYS, effective after receipt of invoice or final acceptance, whichever is later.

1-5

PREPARATION AND SUBMISSION OF A BID

a) Preparation/Submission.

1) The Bid Forms shall be used when submitting a Bid. Use of any other forms may result in the Bid being deemed "Non-Responsive."

2) The Bid shall either be typed or completed legibly in ink. The Bidder's authorized agent shall sign the Bid Forms in ink, and all corrections made by the Bidder shall be initialed in ink by the authorized agent. The use of pencil or erasable ink or failure to comply with any of the foregoing may result in the rejection of the Bid.

Upon request, the City will provide a tax exemption certificate, if applicable.

Any special tax requirements will be specified either in the Special Conditions or in the Scope of Work.

3) Telegraphic or facsimile Bids shall not be considered.

4) The Bidder shall incorporate in its Bid price all costs related to this Solicitation

5) The apparent silence of the Scope of Work, and any amendment regarding any details, or the omission from the Scope of Work of a detailed description concerning any Goods or Services requested, shall be regarded and interpreted as meaning that only the best commercial practices are to prevail, and that only materials and workmanship of first quality are to be used. All

interpretations of the Scope of Work shall be made upon the basis of this Solicitation.

- b) Vendor Registration is **not** required.

The City utilizes DemandStar for their vendor registration and vendor database system. Registration with DemandStar is **not** required to submit a Bid. The City does **not** require the Bidder to complete a registration application with DemandStar to be recommended for the award of any Contract. Registration with DemandStar is optional, at the sole discretion of the Bidder. Bidders may register on-line at www.demandstar.com or by requesting a faxed registration form by calling (800) 711-1712. **Note: If you are already registered with DemandStar for Broward County, you do NOT need to register again.**

- c) Criminal Conviction Disclosure.

Any individual submitting a Bid who has been convicted of a felony during the past 10 years and any corporation, partnership, joint venture or other legal entity submitting a Bid or assisting in the performance of Work that has an officer, director, or executive who has been convicted of a felony during the past 10 years shall disclose this information with its Bid. Forms for the disclosure of such information are available from the Procurement Department.

- d) Sworn Statement on Public Entity Crimes.

Pursuant to Paragraph 2(a) of Section 287.133, Florida Statutes, "[A] person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

All Bidders shall submit a signed and notarized statement with their Bid on the form entitled "**PUBLIC ENTITY CRIMES.**"

- e) Preference for CBE or SBE Firms and Local Bidders.

1) Except where federal, state or county law mandates to the contrary, or as otherwise provided herein, the City, pursuant to its purchasing authority, shall grant preference in the amount of five percent of any Bid or five points of any Bid score to a CBE or SBE Firm. Such preference shall apply to Bids or proposals for commodities, Services and construction.

2) Except where federal, state or county law mandates to the contrary, or as

otherwise provided herein, the City, pursuant to its purchasing authority, shall grant a preference in the amount of five percent of any Bid or five points of any Bid score to a Local Business. Such preference shall apply to Bids or proposals for commodities, Services and construction.

- 3) A vendor located outside the City of Miramar City limits is considered equivalent to a Miramar vendor and accorded the same preference if it employs a minimum of 10 full-time equivalent ("FTE") Miramar residents, or its employed Miramar residents constitute 20 percent FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger. Such preference shall apply to Bids or proposals for commodities, Services and construction.

f) Application Of Preferences.

In the application of any price preference granted by the Miramar Procurement Code or Policies, the preference is applied by granting the specified percent price reduction to the price of the bidder/proposer allowed the preference. Preferences shall be additive and computed as a whole on the bid or Proposal.

g) Drug-free Workplace Preference.

All public bids or Proposals are subject to the City "Preference to Businesses with Drug-free Workplace Programs" as set forth in Section 2-460 of the City's Code. The City grants a preference to a business with a drug-free workplace program whenever two (2) or more proposals are equal with respect to price, quality, and Services. The drug-free workplace vendor has the burden of demonstrating that its program complies with Section 287.087, Florida Statutes, and any other applicable state law. All Proposers shall submit the form entitled "**DRUG-FREE WORKPLACE AFFIDAVIT**".

h) Anti-Kickback Affidavit.

All Bidders shall submit the duly signed and notarized form entitled "**ANTI-KICKBACK AFFIDAVIT**".

i) Non-Collusion Declaration.

All Bidders shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which their Bid has been submitted; or to refrain from offering in connection with such Work; or have in any manner, directly or indirectly, sought by any person to fix the price or prices in the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed Work. All Bidders shall submit the duly signed form entitled "**NON-COLLUSION DECLARATION**".

j) Non-Discrimination Affidavit.

All Bidders shall affirm that their organization shall not discriminate against any person in its operations, activities or delivery of Services. Bidders shall also affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor that cannot be lawfully used as a basis for Service delivery. All Bidders shall submit the duly signed and notarized form entitled “**NON-DISCRIMINATION AFFIDAVIT**”.

k) Business/Vendor Profile Survey.

All Bidders shall provide the City with the information requested in the Business/Vendor Profile Survey prior to being recommended for award of any Contract resulting from this Solicitation.

l) Request for Taxpayer Identification Number and Certification.

All Bidders shall provide the City with their Taxpayer Identification Number prior to being recommended for award of any Contract resulting from this Solicitation.

m) Antitrust Laws.

By submission of a signed Bid, the Successful Bidder acknowledges compliance with all antitrust laws of the United States and the State of Florida in order to protect the public from restraint of trade which illegally increases or fixes prices.

n) Conflicts of Interest.

The award of the Contract hereunder is subject to the provisions of Chapter 112, Florida Statutes. Bidders shall disclose the name of any officer, director, partner, associate, or agent who is also an officer, appointee, or employee of the City at the time of the Bid, or at the time of occurrence of a conflict of interest thereafter.

o) Collection of Fees and Taxes.

By acceptance of a Contract, the Successful Bidder acknowledges compliance with the requirement that all delinquent and currently due fees and taxes have been paid. The City may require verification and satisfaction of all delinquencies and currently due fees and taxes prior to recommending a Bidder for the award of any Contract.

p) Public Records Law

1. By acceptance of a Contract, the Successful Bidder shall comply with The Florida Public Records Act as follows:
 - i. Keep and maintain public records in the Successful Bidder's possession or control in connection with the Successful Bidder's performance under this Agreement, that ordinarily and necessarily would be required by the City in order to perform the service.
 - ii. Upon request by the City's records custodian, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement, and following completion of this Agreement until the records are transferred to the City.
 - iv. Upon completion of this Agreement or in the event of termination of this Agreement by either party, any and all public records relating to this Agreement in the possession of the Successful Bidder shall be delivered by the Successful Bidder to the City, at no cost to the City, within seven (7) days. All records stored electronically by the Successful Bidder shall be delivered to the City in a format that is compatible with the City's information technology systems. Once the public records have been delivered to City upon completion or termination of this Agreement, the Successful Bidder shall destroy any and all duplicate public records that are exempt or confidential and exempt from public record disclosure requirements.
 - v. The Successful Bidder's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF THE SUCCESSFUL BIDDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SUCCESSFUL BIDDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 954-602-3011, daqibbs@miramarfl.gov OR BY MAIL: City Of Miramar – City Clerk's Office, 2300 Civic Center Place, Miramar, FL 33025.

2. Ownership of Documents: Unless otherwise provided by law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the City. Any compensation due

to the Successful Bidder shall be withheld until all documents are received as provided herein.

q) Scrutinized Companies

1. By acceptance of a Contract, Successful Bidder certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Successful Bidder or its subcontractors are found to have submitted a false certification; or if the Successful Bidder, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.
2. If this Agreement is for more than one million dollars, the Successful Bidder certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Successful Bidder, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Successful Bidder, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
3. The Successful Bidder agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.
4. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

1-6

MODIFICATION OR WITHDRAWAL OF A BID

a) Modification of a Bid.

Any modification of a Bid by the Bidder shall be submitted to the Office of the City Clerk prior to the Solicitation Opening Date & Time. The Bidder shall submit the new Bid and a letter, on company letterhead, signed by an authorized agent of the Bidder stating that the new submittal supersedes the previously submitted Bid. The sealed envelope shall contain the same information as required for submitting the original Bid. In addition the envelope shall be marked with a statement that this Bid replaces the previously submitted Bid. No modifications of a Bid shall be accepted after the Solicitation Opening Date & Time.

b) Withdrawal of a Bid.

A Bid shall be irrevocable unless the Bid is withdrawn as provided herein. A Bid may be withdrawn only by written communication delivered to the Office of the City Clerk prior to the Solicitation Opening Date & Time. A Bid may also be withdrawn after

180 calendar days after the Solicitation Opening Date & Time, provided that it is withdrawn prior to the recommendation for award, by submitting a letter to the Office of the City Clerk at the address identified in this Solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the Bidder.

1-7

LATE BIDS, LATE MODIFICATIONS, AND LATE WITHDRAWALS

Bids received after the Solicitation Opening Date & Time shall be deemed non-responsive, and shall not be opened or considered. Modifications of Bids received after the Solicitation Opening Date & Time shall also not be considered. Withdrawals of Bids received after the Solicitation Opening Date & Time or prior to the expiration of 180 calendar days after the Solicitation Opening Date & Time shall not be considered.

1-8

SOLICITATION POSTPONEMENT OR CANCELLATION

The City may, in its sole and absolute discretion, reject any and all, or parts of any and all Bids, re-advertise this Solicitation, postpone or cancel, at any time, this Solicitation process, or waive any irregularities in this Solicitation, or in the Bids received as a result of this Solicitation.

1-9

COSTS OF BIDS

All expenses involved with the preparation and submission of Bids to the City, or any Work performed in connection therewith, shall be borne by the Bidder(s). No payment shall be made for any responses received, nor for any other effort required of or made by the Bidder(s) prior to commencement of work as defined by a contract duly approved by the Commissioners of the City.

1-10

EXCEPTIONS TO THE SOLICITATION

Bidders may take exception to any of the terms of this Solicitation unless the Solicitation specifically states where exceptions may not be taken. All exceptions taken must be specified in the Bidder's cover letter, and shall be referenced by utilizing the corresponding Section, paragraph, and page number in this Solicitation.

Where exceptions are taken, the City, in its sole discretion, shall determine whether to consider the exception, and/or the acceptability of the proposed exceptions. The City, after completing the evaluation of the exception, may accept the Bid with the exception, reject the entire Bid due to the exception taken, or deem the Bid non-responsive. **BIDDERS TAKING EXCEPTION ARE SOLELY RESPONSIBLE FOR THIS RISK.**

The City is under no obligation to accept or consider any exceptions, or accept any Bid with an exception. Bidders are reminded that they may submit one Bid without exceptions and an alternate Bid with exceptions.

1-11

PROPRIETARY/CONFIDENTIAL INFORMATION

Bidders are notified that all information submitted as part of, or in support of Bids, will be available for public inspection after opening of the Bids, in compliance with Chapter 119, Florida Statutes, popularly known as the "Public Record Law". Any person wishing to view the Bids must make an appointment by calling the Procurement Department of the City, at (954) 602-3053.

All Bids submitted in response to this solicitation become the property of the City. Unless the information submitted is proprietary, copyrighted, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any Bid, in its best interest. Acceptance or rejection of any Bid shall not nullify the City's rights hereunder.

1-12

EVALUATION OF BIDS

a) Rejection of Bid.

1) The City may reject any Bidder's Bid and award to the next lowest, responsive, responsible Bidder;

or

The City may reject and re-advertise for all or any part of this Solicitation, whenever it is deemed in the best interest of the City. The City shall be the sole judge of what is in its "best interest."

2) The City may reject any Bid if prices are not fair and reasonable, as determined by the City, and/or exceed the City's estimated budget for this Solicitation;

or

If the Bidder does not accept, or attempts to modify the terms and conditions of this Solicitation.

b) Elimination from Consideration.

No Contract shall be awarded to any person or firm that is in default to the City as a result of any debt, taxes, or any other obligation whatsoever.

c) Waiver of Informalities.

The City reserves the right to waive any informalities or irregularities in this Solicitation.

d) Demonstration of Competency

1) A Bid will only be considered from a firm that is regularly engaged in the business of providing the goods and/or services required by this Solicitation. The Bidder must be able to demonstrate a good record of performance and have sufficient financial resources, equipment and organization to ensure that they can satisfactorily provide the goods and/or Services if awarded the Contract as a result of this Solicitation.

2) The City may conduct a pre-award inspection of the Bidder's site or hold a pre-award qualification hearing to determine if the Bidder possesses the requirement(s) as outlined in the above paragraph, and is capable of performing the requirement of this Solicitation. The City may consider any evidence available regarding the financial, technical and other qualifications and abilities of the Bidder, including past performance (experience) with the City or any other governmental entity in making the award of any Contract.

3) The City may require the Bidder to show evidence that it has been designated as an authorized representative of a manufacturer, supplier and/or distributor if required by this Solicitation.

4) The City reserves the right to audit all records pertaining to and resulting from any award as a result of this Solicitation, financial or otherwise.

e) Copy of Abstract of Bids.

The Bidder who desires to receive a copy of the Abstract of Bids (i.e., Bid Tabulation Sheet), a copy will be made available through www.DemandStar.com. A copy may be requested in person from the Procurement Department, at 2300 Civic Center Place, Miramar, FL 33025. Bid results will not be given out by telephone or facsimile.

1-13

METHOD OF AWARD; CONTRACT

a) The award of any Contract resulting from this Solicitation will be made to the lowest responsive, responsible Bidder that meet the minimum qualifications and whose Bid will be most advantageous to the City.

b) The award of a bid may be preconditioned on the subsequent submission of other documents, as specified in the Special Conditions or Specifications. The Successful Bidder shall be deemed "Non-Responsive" if such documents are not submitted in a timely manner and in the form required by the City. Where the Successful Bidder is deemed "Non-Responsive" as a result of such failure to provide the required documents, the City, may award any bid to the next lowest, responsive, responsible Bidder.

c) Independent Contractor.

The Successful Bidder shall be a contractor operating independently from the City. All employees and contractors of the Successful Bidder shall be considered to be, at all times, the sole employees or contractors of the

Successful Bidder under its sole discretion and not an employee, contractor, or agent of the City. Nor shall employees and contractors of the Successful Bidder enjoy any privity of contract with the City. Neither the Successful Bidder nor any of its employees shall receive any City benefits available to employees of the City. The Successful Bidder shall supply competent and physically capable employees and contractors. The City may require the Successful Bidder to remove any employee or contractor it deems careless, incompetent, insubordinate, or otherwise objectionable and whose continued performance of the services is not in the best interest of the City.

d) Warranty.

Any implied warranty granted under the Uniform Commercial Code shall apply to all goods purchased under any Contract.

e) Estimated Quantities.

Estimated quantities or estimated dollars, if provided, are for Bidder's guidance only. No guarantee is expressed or implied as to quantities or dollars that will be used during the period of any Contract. The City is not obligated to place any order for a given amount subsequent to the award of any Contract. Estimates are based upon the City's actual needs and/or usage during a previous contract period. Said estimates may be used by the City for purposes of determining the lowest, responsive, responsible Bidder meeting specifications.

1-14

RIGHT OF APPEAL

a) After a notice of intent to award a bid is posted, any actual or prospective bidder who is aggrieved in connection with the pending award of the bid or any element of the process leading to the award of the bid may protest to the Chief Procurement Officer. A protest must be filed within five business days after posting or any right to protest is forfeited. The protest must be in writing, must identify the name and address of the protester, and must include a factual summary of, and the basis for, the protest. Filing shall be considered complete when the protest is received by the Chief Procurement Officer.

b) A nonrefundable filing fee from protester is required to compensate the City for the expenses of administering the protest. The fee shall be in the form of cash or a cashier's check, and in accordance with the schedule set forth below:

Contract Award	Amount Filing Fee
\$10,000-\$50,000	\$500.00
\$50,001-\$250,000	\$1,000.00
\$250,001 and greater	1% of the pending award or \$5,000.00, whichever is greater

1-15

BIDDER AND RESULTING CONTRACTOR OBLIGATIONS

a) Rules, Regulations, Licensing, and Other Requirements

The Bidder shall comply with all laws and regulations applicable to the goods and/or services contained in this Solicitation. The Bidder is presumed to be familiar with all Federal, State and local laws, ordinances, codes and regulations that may in any way affect the goods and/or services offered.

b) Conditions of Packaging and Packaging Materials.

If applicable, and unless otherwise specified in the Special Conditions or Specifications, all containers shall be suitable for shipment and/or storage and recyclable to the greatest extent possible.

1-16

REQUIRED LISTING OF SUBCONTRACTORS AND SUPPLIERS

All bids related to purchase of supplies, materials or services, including professional services which involve the expenditure of \$25,000 or more, shall require that the Bidder submit with its Bid a listing of all first-tier subcontractors or subconsultants who will perform any part of the Contract work and all suppliers who will supply materials for the Contract work direct to the Successful Bidder. In addition, the Successful Bidder shall not change or substitute subcontractors, subconsultants, or suppliers from those listed in the Bid except upon written approval of the City.

All Bidders shall submit the completed Bid form entitled “**BIDDER’S DISCLOSURE OF SUBCONTRACTORS AND SUPPLIERS**” with their Bid. **FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL RENDER THE BID NON-RESPONSIVE.**

SECTION 2 SPECIFIC TERMS AND CONDITIONS

2-1

PURPOSE: THE PURCHASE OF GOODS AND ASSOCIATED SERVICES

The purpose of this Solicitation is to obtain a vendor who can furnish and deliver the Goods as specified herein, from an entity that will provide prompt and efficient service. Specifically, the purpose is to obtain a vendor that will supply and install enough access points to support a maximum of 5,000 connected devices in and around the City of Miramar's Amphitheater, as specified herein, along with associated services as applicable.

The City is herein requesting Bids from experienced individual(s), group(s), or company(ies), hereinafter referred to as the "Bidder", to provide the Goods and Associated Services described herein for the City.

Goods furnished under this solicitation shall be new and free from defects and packaged commercially for shipment and delivery.

2-2

METHOD OF AWARD: See Section 1-13 above.

2-3

METHOD OF PAYMENT: PERIODIC INVOICES FOR PERIODIC PURCHASES

The Successful Bidder(s) shall submit fully documented invoices within thirty (30) calendar days after the goods have been delivered. These invoices shall be submitted to the City of Miramar, ATTN: Accounts Payable, 2300 Civic Center Place, Miramar, Florida 33025. All documentation shall reference the appropriate Contract number, the type of goods delivered, the dates or period that the goods were delivered within the prior thirty (30) days.

2-4

PRE-BID CONFERENCE

A **MANDATORY** Pre-Bid Conference and Site Visit will be held at 2:00 p.m. on July 10, 2019

Pre-Bid

Regional Park Administration Building
16801 Miramar Parkway
Miramar, FL 33027

Site Visit

City of Miramar Regional Park
16801 Miramar Parkway
Miramar, FL 33027

Any questions, explanations, or other requests desired by Bidder(s) regarding the Solicitation must be requested in writing to the City's Procurement Department (see below) by 5:00 p.m. July 11, 2019.

The address and telephone numbers for the City's Procurement Department is:

Procurement Department
City of Miramar
2300 Civic Center Place
Miramar, FL 33025
Attn. Adriel Brown
(954) 602-3249
Fax: (954) 602-3589
ajbrown@miramarfl.gov

2-5

ACCEPTANCE OF GOODS BY THE CITY

The goods shall be maintained and delivered to the City in excellent condition. If the City deems that a product does not meet specifications, it will be returned to the Successful Bidder in exchange for suitable merchandise or for full credit at no additional cost to the City.

An authorized representative of the City will inspect the delivered goods. This inspection shall be performed to determine acceptance of goods, appropriate invoicing and warranty conditions.

2-6

WARRANTY SHALL BE SUPPLIED IN WRITTEN FORM

a) The Bidder shall supply a copy of the manufacturer's written standard warranty certificates for each item with its Bid. The warranty supplied by the manufacturer shall begin on the date of acceptance of the goods or services by the City and shall remain in full force for the full period identified by the manufacturer, regardless of whether the Bidder is under contract with the City at the time of defect. Any payment by the City on behalf of the goods or services received from the Bidder does not constitute a waiver of these warranty provisions.

b) The Bidder shall be responsible for ensuring that the manufacturer promptly corrects any deficiency, at no cost to the City, within fifteen (15) calendar days after the City notifies the Bidder of such deficiencies in writing. If the Bidder fails to honor the manufacturer's warranty and/or fails to correct or replace the defective work or items within the period specified, the City may, at its discretion, notify the Bidder in writing, that the Bidder may be debarred as a City Bidder and/or subject to contractual remedies if the corrections or replacements are not completed to the satisfaction of the City with five (5) calendar days of receipt of notice. If the Bidder fails to satisfy the manufacturer's warranty within the period specified in the notice, the City may:

- 1) Place the Bidder in default of its contract; and/or
- 2) Procure the goods or services from another vendor and charge the Bidder for any re-procurement costs that are incurred by the City for the new goods, either through an offset from any unpaid invoices, or through invoices.

2-7 INSURANCE

The Successful Bidder agrees that he or she will, in the delivery of goods and services under this bid, comply with all Federal, State and Local laws and regulations now in effect or hereinafter enacted that are applicable to the Successful Bidder, its employees, agents or subcontractor, sub-consultants, if any, respect to the bid described herein.

The Successful Bidder shall obtain, at Successful Bidder's expense, all necessary insurance in such form and amount as required by the City's Risk Manager before delivering the goods and services under the bid including, but not limited to, Workers' Compensation Insurance, Unemployment Insurance, and all other insurance required by law. The Successful Bidder shall maintain such Insurance in full force and effect for one year after delivery of the goods and services. The Successful Bidder shall provide to the City's Risk Manager Certificates of all insurances required under this section prior to delivery of any goods and services related to this bid.

The Successful Bidder shall maintain in full force and effect for delivery and for one year from delivery of the goods and services Workers' Compensation insurance covering all employees in performance of work under the bid and Contract. The Successful Proposer shall make this same requirement of any of its Subcontractors and Subconsultants.

The Successful Bidder shall indemnify and save the City harmless from any damage resulting for failure of either the Successful Bidder or any of its Subcontractors and/or Subconsultant to take out or maintain such insurance.

The following are required types and minimum limits of insurance coverage, which the Successful Bidder agrees to maintain during delivery and for one year from the delivery of the goods and services.

GENERAL LIABILITY	PER OCCURRENCE	AGGREGATE
Comprehensive	\$1,000,000	\$2,000,000
Premises-Operations		
Contractual Liability		
Personal Injury		
Explosion and Collapse		
Underground Hazard		
Products/Completed Operations		
Broad Form Property Damage		
Independent Contractors		
Cross Liability and Severability of Interest Clause		0.

AUTOMOBILE LIABILITY	PER PERSON	PER OCCURRENCE
Comprehensive	\$500,000	\$1,000,000
Owned		
Hired		
Non-Owned		

WORKERS' COMPENSATION

Statutory Amount

Neither the Successful Bidder nor any of its Subcontractors and/or Subconsultants shall commence delivery of goods and services under the bid or Contract until they have obtained all insurance required under this section and have supplied the City with evidence of such coverage in the form of a Certificate of Insurance and endorsement.

The City of Miramar shall approve such certificates.

ALL INSURANCE COMPANIES PROVIDED SHALL: Be rated at least A VII per Best's Key Rating Guide; be licensed to do business in Florida.

All policies shall be Occurrence not Claims Made forms (except for professional liability).

The Successful Bidder's liability insurance policies shall be endorsed to add the City of Miramar as an Additional Insured (except for professional liability). The Successful Bidder's liability insurance shall be primary to any liability insurance policies carried by the City. The Successful Bidder shall be responsible for all deductibles and self-insured retention's on Successful Bidder's liability insurance policies.

All of the policies of insurance so required to be purchased and maintained shall contain a provision or endorsement that the coverage afforded shall not be cancelled, materially changed or renewal refused until at least thirty (30) calendar days written notice has been given to the City by certified mail.

2-8

ORDERS SHALL BE PLACED THROUGH A PURCHASE ORDER

The Successful Bidder shall not ship any goods until a Purchase Order has been received from the City's Procurement Department, provided however, that such notification shall be superseded by any emergency deliveries that may be specified herein. Any order resulting from this Solicitation will be subject to the standard terms and conditions on the reverse side of the Purchase Order (see Section 5, Sample Purchase Order Terms and Conditions, pages 45-46).

2-9

SHIPPING TERMS: F. O. B. DESTINATION (SHORT FORM)

All Bidders shall quote prices based on F. O. B. destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized City representative.

2-10**TOXIC AND NONTOXIC SUBSTANCES**

a) The Federal "Right to Know" Regulation implemented by the Occupational Safety and Health Administration (OSHA) and the Florida "Right to Know" Law requires employers to inform their employees of any toxic substances to which they may be exposed in the workplace, and to provide training in safe handling practices and emergency procedures. It also requires notification to the local fire department of the location and characteristics of all toxic substances regularly present in the workplace. The Successful Bidder shall supply this information to:

City of Miramar
Fire Rescue Department
Attn: Fire Prevention
14801 SW 27th Street
Miramar, FL 33027

b) All Bidders must submit with their Bid a list of all chemical products that may be included with their shipments. The City is endeavoring to use environmentally safe products and may require any product named to be deleted from the list and a more acceptable product used. Inclusion of a product on this list constitutes a commitment to use said product(s) for the full term of the Contract. Failure to meet this requirement may result in a Bid being deemed non-responsive.

c) Hazardous Materials are those materials, chemicals or substances which are flammable, or which may self-react or react with other materials to cause fires or explosions, or which by their presence create or augment a fire or explosion hazard, or which by their toxicity, radioactivity or any other physical, chemical or nuclear property when contained or when involved in an unauthorized release may cause danger to life or create a serious health hazard. Hazardous materials shall include such materials as compressed gases, cryogenic fluids, flammable liquids, combustible liquids, flammable solids, corrosives, oxidizing materials, reactive and unstable materials, highly toxic, poisonous and radioactive materials as classified in Section 5240, Division whether the materials are in usable or waste condition.

d) For more information concerning toxic substances, contact the Florida Department of Labor and Employment Security at the address listed below for any related information packets:

Toxic Substances Information Center
2551 Executive Center Circle West
Tallahassee, Florida 32501-5014

2-11**POINT OF CONTACT**

For any additional information regarding the specifications and requirements of this Solicitation, contact Adriel Brown at 954-602-3249 or ajbrown@miramarfl.gov

2-12**TAXPAYER IDENTIFICATION NUMBER**

The Successful Bidder shall provide the City with its Taxpayer Identification Number prior to being recommended for award of any Contract resulting from this Solicitation.

SECTION 3 SPECIFICATIONS

3-1 WI-FI INFORMATION

The City of Miramar is seeking to obtain a vendor that will supply and install enough access points to provide coverage at the Miramar Regional Park located at 16801 Miramar Parkway. Please see map of area's needing coverage.



A pre-site survey was completed by Cisco, any Yellow pin is an approximate location that will need Fiber installed to and or another form of service delivery. Each Red circle is to be an access point. Mesh connections are assumed but by design should be limited to 1 hop.

Cisco's estimated solution consists of 50 Access Points and Power Injectors, 200 Dual Band Omni Antenna's, 30 Dual band Patch antennas and 1 Dual band sector antenna. Cisco's estimates are just estimates. The final design is the responsibility of the vendor.

The City is currently using MR74 Access Points. This solution must be a Meraki Solution.

3-2 SCOPE OF WORK

- a. The vendor shall supply a coverage plan based on the map and information gathered during the mandatory site visit.
- b. The vendor shall supply all installation equipment, including but not limited to mounting brackets, lightning surge protection, lifts, and ladders. If additional power requirements are required at mounting points, will be the Vendors responsibility to supply
- c. This is to be considered a Turn Key project. Any infrastructure, Electrical Work, Nema Enclosures, and mounting structures shall be the responsibility of the vendor.
- d. The Vendor shall identify and provide all relevant certifications of any subcontractors/employee's involved in the project.
- e. The vendor shall be responsible for any and all permits.
- f. The vendor shall be responsible for identifying any changes from the plan they presented as part of the response.
- g. When installation is complete, the vendor shall supply a heat map showing complete coverage levels.
- h. All Meraki access points shall include a 5-year license and maintenance plan. None of the units suggested as part of this IFB should be listed with an end of life date as part of the response.

3-3 EQUIPMENT/REPRESENTATIVES

Access point solution will be Cisco Meraki. No alternative solution will be accepted. Our Cisco representative is Chelsea Smith, 954-299-5817 chelsmit@cisco.com and our Meraki representative is Peter Thomsen, 469-255-0004 pthomse2@cisco.com.

3-4 MINIMUM QUALIFICATIONS

- A. The vendor must be authorized to sell and install Cisco Meraki Access points.
- B. The vendor shall have demonstrable experience in installing and configuration of external access points that cover a public venue. This can be demonstrated by supplying verifiable references where this task has been completed.

End of Scope

**SECTION 4
SAMPLE AGREEMENT**

(CITY OF MIRAMAR PURCHASE ORDER TO BE UTILIZED)

SECTION 5

SAMPLE PURCHASE ORDER TERMS AND CONDITIONS:

The following Terms and Conditions are applicable to this order entered into by and between City of Miramar (referred to as the "City") and Vendor (referred to as the "Seller")

MODIFICATIONS

This purchase order form and any other document pertaining to this transaction that has been acknowledged in writing by the Chief Procurement Officer constitute the complete and exclusive statement of this order. Accordingly, no modification or amendment shall be binding upon the City unless signed by the Chief Procurement Officer.

CITY ATTORNEY APPROVAL

The City Attorney has approved these standard terms and conditions as to form and legality. Accordingly, no modification of these terms and conditions shall be binding upon the City unless they are endorsed and approved by the City Attorney. In the event of a conflict between these terms and conditions and any other document pertaining to the transaction covered by this order, these terms and conditions shall prevail.

ASSIGNMENT

Any assignment of this order or the performance of work hereunder, in whole or in part, is prohibited.

EXCUSABLE DELAYS

The City may grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interests of the City and is due to causes beyond the control of the Seller. Such grant must be in writing and made part of the order.

DEFAULT

In the event of default by the Seller, City may procure the articles or services covered by this order from other sources and hold the Seller responsible for any excess costs occasioned thereby, in addition to all other available remedies at law or equity.

TERMINATION

City, acting through its City Manager or his/her designee, reserves the right to terminate this order in whole or in part for default (a) if Seller fails to perform in accordance with any of the requirements of this order or (b) if Seller becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Seller under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Seller will be liable for excess costs of re-procurement.

F.O.B.

In those cases where F.O.B. point is not Destination, Seller is required to prepay freight charges and list separately on the invoice. Collect shipments will not be accepted.

TERMS

By accepting this order, the Seller agrees that payment terms shall be Net 30 unless otherwise stated.

INVOICING

Seller must render original invoice to the City of Miramar: Accounts Payable, 2300 Civic Center Place, Miramar, FL 33025-6577.

TAX

The City of Miramar is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the City, which are not otherwise exempt, shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor shall any Seller be authorized to use the City Tax Exemption Number in securing such materials.

RESPONSIBILITY

The City is not responsible for any goods delivered or services performed unless covered by a duly signed and authorized City of Miramar order, issued by the Procurement Division.

ACCEPTANCE

Seller's acceptance of this order will be presumed unless Seller acknowledges exception, in writing, to the City within (10) calendar days after date of the order.

REPRESENTATIVE

All parties to this order agree that the representatives named herein possess full and complete authority to bind the parties.

DELIVERIES

Deliveries are to be made during the hours of 9:00 AM to 3:00 PM, Monday through Friday, excluding holidays, unless otherwise stipulated. Seller shall notify the City of deliveries that require special handling and/or assistance for off-loading. Failure to notify the City concerning this type of delivery will result in the billing to Seller of any add-on redelivery, storage or handling charges.

INSPECTION

All Commodities delivered on this order are subject to inspection upon receipt by a representative of the City. All rejected commodities shall remain the property of the Seller and will be returned at the Seller's expense.

QUANTITIES

Quantities specified in the order cannot be changed without City approval. Goods shipped in excess of quantity designated may be returned at the Seller's expense.

SAMPLE PURCHASE ORDER TERMS AND CONDITIONS (CONTD)

PAYMENT CHANGES

Payments shall be made only to the company and address as set forth on the order unless the Seller has requested a change thereto on official company letterhead, signed by an authorized officer of the company.

ANTI-DISCRIMINATION

Seller shall not discriminate against any person in its operations, activities or delivery of services. Seller shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for disqualification.

UNIFORM COMMERCIAL CODE

Florida law, including without limitation the Uniform Commercial Code (Chapter 670-680, Florida Statutes), shall apply to and supplement the terms and conditions of this order.

LEGAL RESPONSIBILITY

By accepting this order, Seller understands and agrees that the items covered herein, or services to be rendered, shall be manufactured, sold or performed in compliance with applicable Federal, State, County and Local laws, ordinances, rules and regulations. Lack of knowledge by the Seller shall in no way be a cause for relief from responsibility.

LIABILITY-COPYRIGHT/PATENT/TRADEMARK

Seller shall save and hold harmless City, its officers, employees and agents from liability for infringement of any United States patent, trademark or copyright for or on account of the use of any product sold to City or used in the performance of this order.

INDEMNIFICATION

Seller shall indemnify, hold harmless and defend City, its officers, employees and agents from and against any and all claims, damages, liability, judgments or causes of action, including costs, expenses and attorney fees, incurred as a result of any error, omission or negligent act by the Seller, its officers, employees, agents, subcontractors or assignees arising out of this order. Nothing in this Agreement shall be deemed or treated as a waiver by the City of any immunity to which it is entitled by law, including but not limited to the City's sovereign immunity as set forth in Section 768.28, Florida Statutes.

OCCUPATIONAL SAFETY AND HEALTH

Seller must comply with requirements under Chapter 442, Florida Statutes, that any toxic substance delivered as a part of this order must be accompanied by a Material Safety Data Sheet. (M.S.D.S.)

PUBLICITY

No endorsement by the City of the product and/or service will be used by Seller in any way, manner or form in product literature, advertising, or for any other purpose.

INSURANCE

The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and must list the City as an additional insured of this coverage. The Seller must have worker's compensation coverage as required by law. Any exception to the above stated limits or other requirements must be endorsed and approved by the City of Miramar Risk Manager.

COMPLIANCE WITH LAWS

Seller shall fully obey and comply with all laws, ordinances and administrative regulations duly made in accordance therewith, which are or shall become applicable to this order or the performance of work hereunder.

CONSENT TO JURISDICTION

Venue of any action to enforce this order or the performance of work hereunder shall be in Broward County, Florida. If City or Seller shall be required to enforce the terms of this order by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all such costs and expenses, including but not limited to, costs and reasonable attorney's fees.

WARRANTY

Commodities furnished shall be new and free from defects and packaged commercially for shipment and delivery. Any implied warranty granted under the Uniform Commercial Code shall apply to all commodities purchased under this Contract. All written standard warranties for commodities shall inure to the benefit of the City, and Seller shall supply a copy of the manufacturer's written standard warranty certificates for each commodity being purchased. The warranty supplied by the manufacturer shall begin on the date of acceptance of the commodities by the City and shall remain in full force for the full period identified by the manufacturer. Any payment by the City for the commodities received does not constitute a waiver of these warranty provisions.

If Seller fails to honor the manufacturer's warranty and/or fails to correct or replace the defective items within 15 calendar days after written notice from the City of such deficiencies, the City may, at its discretion, provide additional written notice of potential debarment or of other contractual remedies if the corrections or replacements are not completed to City's satisfaction within five calendar days of receipt of the notice. If Seller fails to satisfy the manufacturer's warranty, or provide the corrections or replacements within the specified time, the Seller may be placed in default and/or the commodities may be obtained from another seller and the Seller charged the costs of procurement, either through an offset from any unpaid invoices or through invoices.

SECTION 6

BID COVER SHEET

WI-FI AT REGIONAL PARK AMPHITHEATER - IFB 19-008

BIDDER'S NAME (Name of firm, entity, or organization):	
FEDERAL EMPLOYER IDENTIFICATION NUMBER:	
NAME AND TITLE OF BIDDER'S CONTACT PERSON:	
Name: _____	Title: _____
MAILING ADDRESS:	
Street Address: _____	
City, State, Zip: _____	
TELEPHONE:	FAX:
(_____) _____	(_____) _____
BIDDER'S ORGANIZATION STRUCTURE:	
<input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (explain): _____	
IF CORPORATION:	
Date Incorporated/Organized: _____	
State of Incorporation/Organization: _____	
States registered in as foreign Corporation: _____	
BIDDER'S SERVICES OR BUSINESS ACTIVITIES OTHER THAN WHAT THIS SOLICITATION REQUESTS FOR:	
LIST NAMES OF BIDDER'S SUBCONTRACTORS AND/OR SUBCONSULTANTS FOR THIS PROJECT:	
BIDDER'S AUTHORIZED SIGNATURE:	
The undersigned hereby certifies that this Bid is submitted in response to this Solicitation.	
Signed by: _____	Date: _____
Print name: _____	Title: _____

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 7 BID SHEET

Supply and Install Access Points as specified in Section 3-2

\$ _____

5-year License and Maintenance Plan for Meraki Access Points

\$ _____

Grand Total

\$ _____

Taxpayer Identification Number (TIN) _____

BIDDER: _____
(Company Name)

(Signature)

(Printed Name & Title)

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
SHALL DEEM YOUR BID NON-RESPONSIVE**

SECTION 8 ADDENDA ACKNOWLEDGEMENT FORM

Addendum #	Date Received
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

BIDDER: _____
(Company Name)

(Signature)

(Printed Name & Title)

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

**SECTION 9
BIDDER REFERENCES FORM**

Please list five Government contract references:

1) Agency Name : _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Fax: _____ Email: _____

2) Agency Name : _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Fax: _____ Email: _____

3) Agency Name : _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Fax: _____ Email: _____

4) Agency Name : _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Fax: _____ Email: _____

5) Agency Name : _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Fax: _____ Email: _____

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 10 BIDDER INFORMATION FORM

All information supplied in connection with this form is subject to review and verification. Any and all determinations concerning this information will be used to determine eligibility for participation in the award. Inaccurate or incomplete answers may result in your Bid being deemed as "Non-Responsive."

(1) How many years has your organization been in business under your present business name? _____ years

(2) State of Florida occupational license type and number: _____

(3) County (state county) occupational license type and number: _____

(4) City of Miramar occupational license type and number: _____

(A CITY OF MIRAMAR OCCUPATIONAL LICENSE IS NOT NECESSARY
UNLESS THE BUSINESS IS LOCATED WITHIN THE CITY OF
MIRAMAR)

BIDDERS MUST INCLUDE A COPY OF EACH LICENSE LISTED WITH PROPOSAL

(5) Describe experience providing these products and services for similar (government) organizations:

(6) Have you ever had a contract terminated (either as a prime contractor or sub-contractor,) for failure to comply, breach, or default?

_____ yes _____ no

(IF YES, PLEASE ENCLOSE A DETAILED EXPLANATION ON SEPARATE SHEET)

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 11

BIDDER'S DISCLOSURE OF SUBCONTRACTORS, SUBCONSULTANTS, AND SUPPLIERS

Please list all Subcontractors, Subconsultants, and Suppliers to be used in connection with performance of the Contract. (Use additional pages, if necessary.) The City of Miramar strongly encourages the participation of Local (based in Miramar), Minority, Women-owned, and Small Disadvantaged businesses. Please specify the category for each Subcontractor, SubConsultant, or Supplier.

Company Name: _____

Address: _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

**BIDDER'S DISCLOSURE OF SUBCONTRACTORS,
SUBCONSULTANTS, AND SUPPLIERS
(CONTINUED)**

Company Name: _____

Address: _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 12

DRUG-FREE WORKPLACE AFFIDAVIT

FLORIDA STATE STATUTE 287.087

Identical Tie Bids: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- a) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- b) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - 1) Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
 - 2) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
 - 3) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 4) Make a good faith effort to continue to maintain a drug-free workplace through the implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor's Signature

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

**SECTION 13
ANTI-KICKBACK AFFIDAVIT**

STATE OF FLORIDA }
 }
COUNTY OF BROWARD } SS:

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Miramar, its elected officials, and _____ or its design consultants, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: _____

Title: _____

Sworn and subscribed before this

_____ day of _____, 20____

Notary Public, State of Florida

(Printed Name)

My commission expires: _____

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 14 NON-COLLUSIVE AFFIDAVIT

State of _____)
County of _____) SS:

_____ being first duly sworn, deposes and says that:

a) He/she is the _____,
(Owner, Partner, Officer, Representative or Agent) of
_____ the Bidder that has submitted the attached Bid;

b) He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

c) Such Bid is genuine and is not collusive or a sham Bid;

d) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;

e) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

NON-COLLUSIVE AFFIDAVIT (CONTINUED)

Signed, sealed and delivered
in the presence of:

Witness

By:_____

Witness

(Printed Name)

(Title)

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

NON-COLLUSIVE AFFIDAVIT (CONTINUED)

ACKNOWLEDGMENT

State of _____)

) ss.

County of _____)

BEFORE ME, the undersigned authority, personally appeared to me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that executed said Affidavit for the purpose therein expressed.

WITNESS, my hand and official seal this _____ day of _____, 20____.

My Commission Expires:

Notary Public State of Florida at Large

SECTION 15
NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Miramar. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By: _____

Title: _____

Sworn and subscribed before this

_____ day of _____, 20____

Notary Public, State of Florida

(Printed Name)

My commission expires: _____

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 16 BUSINESS/VENDOR PROFILE SURVEY

Name of Business: _____

Address: _____

Phone No.: _____

Contact Person (Regarding This Form): _____

Type of Business (check the appropriate type):

- ☐ **CONSTRUCTION SERVICES** - Firms involved in the process of building, altering, repairing, improving or demolishing any structure, building or real property.
- ☐ **ARCHITECTURE AND ENGINEERING (A&E) SERVICES** - Firms involved in architectural design, engineering services, inspections and environmental consulting (materials and soil testing) and surveying.
- ☐ **PROFESSIONAL SERVICES** - Includes those Services that require special licensing, educational degrees, and unusually highly specialized expertise.
- ☐ **BUSINESS SERVICES** - Involves any Services that are labor intensive and not a construction related or professional Service.
- ☐ **COMMODITIES** - Includes all tangible personal property Services including equipment, leases of equipment, printing, food, building materials, office supplies.
- ☐ A **CBE or SBE Firm** as defined in **SECTION 1, GENERAL TERMS AND CONDITIONS; EVALUATION OF RESPONSES, 1.1 DEFINITIONS**. (Please attach copy of Broward County Office of Economic Development and Small Business Development certification to this form).

Business is claiming local Business Preference____(choose below as applicable)

- ☐ Business is domiciled within the City of Miramar City limits, complies with all City of Miramar licensing requirements and is current on all taxes.
- ☐ A **Business Employing Miramar Residents** located outside of the City of Miramar City and employing a minimum of 10 full time equivalent ("FTE") Miramar residents or Miramar residents constitute 20% FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger.

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 17

Form W-9 (Rev. January 2003) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name _____	
	Business name, if different from above _____	
	Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ _____	
	<input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.) _____ City, state, and ZIP code _____ List account number(s) here (optional) _____	
Requester's name and address (optional) City of Miramar 2300 Civic Center Place Miramar, FL 33025		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
<div style="display: flex; justify-content: space-around;"> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> </div>
or
Employer identification number
<div style="display: flex; justify-content: space-around;"> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; width: 20px; height: 20px;"></div> </div>

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
------------------	----------------------------------	--------------

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

- The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
- The treaty article addressing the income.
- The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- The type and amount of income that qualifies for the exemption from tax.
- Sufficient facts to justify the exemption from tax under the terms of the treaty article.

ORIGINAL COPY



**WI-FI AT REGIONAL PARK
IFB No. 19-008**



Submission From:
Acordis International Corp.
11650 Interchange Circle N.
Miramar, FL 33025
Phone: (954) 620-0072 Ext.137
Contact Person: Jared Hardware
Date: July 23, 2019

July 18, 2019

The City of Miramar
Adriel Brown
Procurement Department
2300 Civic Center Place
Miramar, FL 33025

Mr. Brown:

Thank you for allowing us the opportunity to participate in your IFB for WI-FI access points at Regional Park. We are excited about the prospect of partnering with The City of Miramar on this project.

As one of Florida's fastest growing providers of business technologies and official information technology and solutions partner of the Miami Heat, we deliver state-of-the-art solutions backed by responsive local support. As an independent information technology company, we're able to deliver the latest technologies at a tremendous value. We were low bidder and recently awarded the contract for Multi-Functional Printers with the city.

As you explore your options with other vendors, you may even consider the value of procuring business solutions from an "IT" company as opposed to your traditional "Reseller" vendors. You will be hard pressed to find a vendor that not only has the expertise in business solutions, but also can work hand in hand with your IT staff to insure those systems stay productive and secure.

At Acordis International Corp., we are very confident that we can provide the following:

- A full complement of quality products.
- A solid local service network.
- An engineering team that will can assist in your present and future needs
- A project team that will be proactive and implement a seamless transition from Day 1.

In summary, we take great pride in our offerings. And I sincerely hope it will meet and exceed your expectations. We look forward to the opportunity to be selected as your vendor of choice.

Sincerely,



Rehan Khan
President
Acordis International Corp.



954.620.0072 WWW.ACORDISCORP.COM 11650 INTERCHANGE CIRCLE N. MIRAMAR, FL 33025

FOLLOW US



Executive Summary

Objectives

The City of Miramar is soliciting proposals from interested proposers for WI-Fi at Regional Park.

Acordis International Corp. has carefully reviewed the requirements of the IFB No.19-008 and our proposal includes all the requested services for this project. We are confident that the Acordis International Advantage will be clearly evident.

Alignment of Goals

In today's shifting business environment, staying productive and minimizing downtime is critical. We understand what it takes to keep an organization running smoothly. Our partnership with the "back to back" NBA Champions Miami Heat is not just about logos on the screen or ads in the magazines. We keep their operations running at peak performance each and every day. We support a large number of Xerox devices throughout the American Airlines Arena, especially during games when demand for prints and copies is at its most critical levels. When the game is on, there is no room for downtime!

We look forward to providing your organization with the same high level of service and support that each and every one of our clients receives, no matter the size or name on the door.



954.620.0072

WWW.ACORDISCORP.COM

11650 INTERCHANGE CIRCLE N. MIRAMAR, FL 33025

FOLLOW US



OFFICIAL
IT SOLUTIONS PROVIDER
OF MIAMI HEAT



OFFICIAL
HOST
SPONSOR

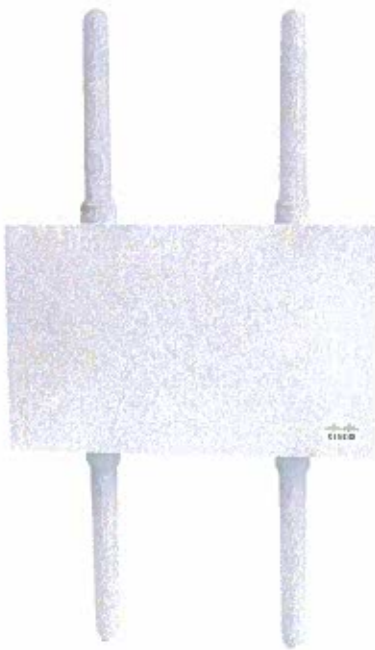


PROUD
SUPPORTER



MR84

Dual-band 802.11ac Wave 2 access point with separate radios dedicated to security, RF management, and Bluetooth



IP67- rated for harsh deployments

High performance 802.11ac Wave 2 wireless

The Cisco Meraki MR84 is a four-radio, cloud-managed 4x4 MU-MIMO 802.11ac Wave 2 access point. Designed for high-performance next-generation deployments — in high-density environments with tough RF — the MR84 offers performance, enterprise-grade security, and simple cloud-based management. A unique industrial design enables flexible installation in harsh outdoor conditions or indoor spaces.

The MR84 provides a maximum 2.5 Gbps* aggregate frame rate with concurrent 2.4 GHz and 5 GHz radios. A dedicated third radio provides real-time WIDS/WIPS with automated RF optimization, and a fourth integrated radio delivers Bluetooth Low Energy (BLE) scanning and Beaconing.

The combination of cloud management, powerful hardware, multiple radios, and advanced software features make the MR84 an outstanding platform for the toughest use cases — including high-density deployments and support for latency-sensitive applications like voice and high-definition video.

MR84 and Meraki cloud management: A powerful combination

Management of the MR84 is handled through the Meraki dashboard, an intuitive browser-based interface that enables rapid deployment across multiple sites without the need for time-consuming training or costly certifications. Since the MR84 is self-configuring and managed over the web, it can be deployed at a remote location in a matter of minutes, even without on-site IT staff.

24x7 monitoring via the Meraki cloud delivers real-time alerts if the network encounters problems. Remote diagnostic tools enable immediate troubleshooting so that distributed networks can be managed with a minimum of hassle.

The MR84's firmware is automatically kept up to date via the cloud. New features, bug fixes, and enhancements are delivered seamlessly over the web. This means no manual software updates to download or missing security patches to worry about.

Product Highlights

- 4x4:4 160 MHz MU-MIMO 802.11ac Wave 2
- 2.5 Gbps* dual-radio aggregate frame rate
- 24x7 real-time WIDS/WIPS and spectrum analytics via dedicated 3rd radio
- Integrated BLE Beacon and scanning radio
- Full-time WiFi location tracking via dedicated 3rd radio
- Integrated enterprise security and guest access
- Application-aware traffic shaping
- Optimized for voice and video
- Self-configuring, plug-and-play deployment
- Flexible omni- and directional antenna options
- Sleek, low-profile design blends into indoor and outdoor environments

* Refers to maximum over-the-air data frame rate capability of the radio chipset, and may exceed data rates allowed by IEEE 802.11ac-compliant operation.

Recommended Use Cases

Outdoor coverage for high client-density corporate campuses, educational institutions, metro Wi-Fi, and parks

- High-speed access to a large number of concurrent clients
- Wi-Fi delivery to locations lacking cable drops via point-to-multipoint mesh

Indoor coverage for industrial and high-density open spaces (e.g., warehouses, auditoriums, event centers)

- Reliable coverage for scanner guns, security cameras, and POS devices
- High speed-access for high-density iPads, tablets and laptops

Zero-touch point-to-point links

- Build a long-distance bridge between two networks
- Extend hotspot networks via mesh while simultaneously serving clients

Features

Dual-radio aggregate data rate of up to 2.5 Gbps*

A 5 GHz 4x4:4 radio supporting 160 MHz channel widths and a 2.4 GHz 4x4:4 radio supporting 40 MHz channel widths offer a combined dual-radio aggregate frame rate of 2.5 Gbps*, with up to 1,733 Mbps in the 5 GHz band and 800 Mbps in the 2.4 GHz band. Technologies like transmit beamforming and enhanced receive sensitivity allow the MR84 to support a higher client density than typical enterprise-class access points, resulting in fewer APs for a given deployment.

Rugged industrial design

The MR84 is designed and tested for salt spray, vibration, extreme thermal conditions, shock and dust and is IP67 rated, making it ideal for extreme environments. Despite its ruggedized design, the MR84 has a low-profile and is as easy to deploy indoors as out.

Multi User Multiple Input Multiple Output (MU-MIMO)

The MR84 offers MU-MIMO (an 802.11ac Wave 2 standard) for efficient transmission to multiple clients. Especially suited for environments with numerous mobile devices, MU-MIMO enables multiple clients to receive data simultaneously. This increases the total network performance and improves the end user experience.

Multigigabit and Link Aggregation uplink options

The MR84's integrated multigigabit uplink ensures maximum capacity for this high performance 802.11ac Wave 2 hardware configuration. The MR84's two Ethernet uplinks can be configured for link aggregation if switch infrastructure does not yet support multigigabit. The second Ethernet port can be used to connect wired client devices, like a security camera, when not used for link aggregation.

Bluetooth Low Energy Beacon and scanning radio

An integrated fourth radio for Bluetooth Low Energy (BLE) provides seamless deployment of BLE Beacon functionality and effortless visibility of BLE devices. The MR84 enables the next generation of location-aware applications while futureproofing your deployment, making it ready for any new user engagement strategies.

Integrated enterprise security and guest access

The MR84 features integrated, easy-to-use security technologies that provide secure connectivity for employees and guests alike. Advanced security features, such as AES hardware-based

encryption and WPA2-Enterprise authentication with 802.1X and Active Directory integration, provide wire-like security while still being easy to configure. One-click guest isolation provides secure, Internet-only access for visitors. PCI compliance reports check network settings against PCI requirements to simplify secure retail deployments.

24x7 wireless security and RF analytics

The MR84's dedicated dual-band scanning and security radio continually assesses the environment, characterizing RF interference and automatically containing wireless threats like rogue access points. There's no need to choose between wireless security, advanced RF analysis, and serving client data: a dedicated third radio means that all three occur in real-time, without any impact to client traffic or AP throughput.

Application-aware traffic shaping

The MR84 includes an integrated layer 7 packet inspection, classification, and control engine, enabling you to set QoS policies based on traffic type. Prioritize your mission critical applications, while setting limits on recreational traffic, e.g., peer-to-peer and video streaming. Importantly, controls can be implemented per network, per SSID, per user group, or per individual user.

Voice and video optimizations

Industry standard QoS features are easy to configure and come built in. Wireless Multi Media (WMM) access categories, 802.1p, and DSCP industry standards all ensure important applications get prioritized correctly, not only on the MR84, but on other steps in the traffic flow. Unscheduled Automatic Power Save Delivery (U-APSD) ensures minimal battery drain on wireless VoIP phones.

Always up-to-date self-configuration and maintenance

When plugged in, the MR84 automatically connects to the Meraki cloud, downloads its configuration, and joins the appropriate network. If new firmware is required, it is retrieved by the AP and updated automatically. This ensures the network is maintained with bug fixes, security updates, and new features managed for you.

Advanced analytics

Drill down into the details of your network usage with highly granular traffic analytics. Extend your visibility into the physical world: View visitor numbers, dwell times, repeat visit rates, and compare trends. Fully customize your analysis with simple APIs.

MR84 Tx / Rx Tables

2.4 GHz

Operating Band	Operating Mode	Data Rate	TX Power	RX Sensitivity
2.4 GHz	802.11b	1 Mb/s	19 dBm	-96.5 dBm
		2 Mb/s	19 dBm	-92 dBm
		5.5 Mb/s	19 dBm	-90.5 dBm
		11 Mb/s	19 dBm	-85.5 dBm
2.4 GHz	802.11g	6 Mb/s	19 dBm	-91 dBm
		9 Mb/s	19 dBm	-90 dBm
		12 Mb/s	18.5 dBm	-88.5 dBm
		18 Mb/s	18.5 dBm	-86.5 dBm
		24 Mb/s	18 dBm	-83.5 dBm
		36 Mb/s	18 dBm	-81.5 dBm
		48 Mb/s	17 dBm	-76 dBm
		54 Mb/s	17 dBm	-73.5 dBm
2.4 GHz	802.11n (HT20)	MCS0/8/16/24	19/22/23/27 dBm	-90.5/-93.5/-94.5/-96.5 dBm
		MCS1/9/17/25	18.5/21.5/22.5/24.5 dBm	-86.5/-89.5/-90.5/-92.5 dBm
		MCS2/10/18/26	18.5/21.5/22.5/24.5 dBm	-84.5/-87.5/-88.5/-90.5 dBm
		MCS3/11/19/27	17.5/20.5/21.5/23.5 dBm	-80.5/-83.5/-84.5/-86.5 dBm
		MCS4/12/20/28	17/20/21/23 dbm	-78.5/-81.5/-82.5/-84.5 dBm
		MCS5/13/21/29	16/19/20/25 dBm	-73.5/-76.5/-77.5/-79.5 dBm
		MCS6/14/22/30	15.5/18.5/19.5/21.5 dBm	-72/-75/-76/-78 dBm
		MCS7/15/23/31	15/18/19/21 dBm	-71/-74/-75/-77 dBm

5 GHz

Operating Band	Operating Mode	Data Rate	TX Power	RX Sensitivity
5 GHz	802.11a	6 Mb/s	20 dBm	-90 dBm
		9 Mb/s	20 dBm	-89 dbm
		12 Mb/s	20 dBm	-87.5 dbm
		18 Mb/s	20 dBm	-85.5 dBm
		24 Mb/s	19 dBm	-78.5 dBm
		36 Mb/s	19 dBm	-75.5 dBm
		48 Mb/s	18 dbm	-73.5 dBm
		54 Mb/s	17 dBm	-73 dBm
5 GHz	802.11n (HT20)	MCS0/8/16/24	20/23/24/26 dBm	-90/-93/-94/-96 dBm
		MCS1/9/17/25	20/23/24/26 dBm	-87/-90/-91/-93 dBm
		MCS2/10/18/26	20/23/24/26 dBm	-84/-87/-88/-90 dBm
		MCS3/11/19/27	20/23/24/26 dBm	-81/-84/-85/-87 dBm
		MCS4/12/20/28	19/22/23/25 dBm	-77/-80/-81/-83 dBm
		MCS5/13/21/29	19/22/23/25 dBm	-73/-76/-77/-79 dBm
		MCS6/14/22/30	18/21/22/24 dBm	-70/-73/-74/-76 dBm
		MCS7/15/23/31	17/20/21/23 dBm	-71/-74/-75/-77 dBm
5 GHz	802.11n (HT40)	MCS0/8/16/24	20/23/24/26 dBm	-87.5/-90.5/-91.5/-93.5 dBm
		MCS1/9/17/25	20/23/24/26 dBm	-84/-87/-88/-90 dBm
		MCS2/10/18/26	20/23/24/26 dBm	-82/-85/-86/-88 dBm
		MCS3/11/19/27	20/23/24/26 dBm	-78/-81/-82/-84 dBm
		MCS4/12/20/28	19/22/23/25 dBm	-74.5/-77.5/-78.5/-80.5 dBm
		MCS5/13/21/29	19/22/23/25 dBm	-71.5/-74.5/-75.5/-77.5 dBm
		MCS6/14/22/30	18/21/22/24 dbm	-70.5/-73.5/-74.5/-76.5 dBm
		MCS7/15/23/31	17/20/21/23 dBm	-68.5/-71.5/-72.5/-74.5 dBm
5 GHz	802.11ac (VHT20)	MCS0/0/0/0	20/23/24/26 dBm	-90/-93/-94/-96 dBm
		MCS1/1/1/1	20/23/24/26 dBm	-87/-90/-91/-93 dBm
		MCS2/2/2/2	20/23/24/26 dBm	-84/-87/-88/-90 dBm
		MCS3/3/3/3	20/23/24/26 dBm	-81/-84/-85/-87 dBm
		MCS4/4/4/4	19/22/23/25 dBm	-77/-80/-81/-83 dBm
		MCS5/5/5/5	19/22/23/25 dBm	-73/-76/-77/-79 dBm
		MCS6/6/6/6	18/21/22/24 dBm	-70/-73/-74/-76 dBm
		MCS7/7/7/7	17/20/21/23 dBm	-71/-74/-75/-77 dBm
		MCS8/8/8/8	16/19/20/25 dBm	-64.5/-67.5/-68.5/-70.5 dBm
		MCS9/9/9/9	15/18/19/21 dBm	-61/-64/-65/-67 dBm

5 GHz	802.11ac (VHT40)	MCS1/1/1/1	20/23/24/26 dBm	-84/-87/-88/-90 dBm
		MCS2/2/2/2	20/23/24/26 dBm	-82/-85/-86/-88 dBm
		MCS3/3/3/3	20/23/24/26 dBm	-78/-81/-82/-84 dBm
		MCS4/4/4/4	19/22/23/25 dBm	-74.5/-77.5/-78.5/-80.5 dBm
		MCS5/5/5/5	19/22/23/25 dBm	-71.5/-74.5/-75.5/-77.5 dBm
		MCS6/6/6/6	18/21/22/24 dbm	-70.5/-73.5/-74.5/-76.5 dBm
		MCS7/7/7/7	17/20/21/23 dBm	-68.5/-71.5/-72.5/-74.5 dBm
		MCS8/8/8/8	16/19/20/22 dBm	-61.5/-64.5/-65.5/-67.5 dBm
		MCS9/9/9/9	15/18/19/21 dBm	-59.5/-62.5/-63.5/-65.5 dBm
5GHz	802.11ac (VHT80)	MCS0/0/0/0	20/23/24/26 dBm	-84/-87/-88/-90 dBm
		MCS1/1/1/1	20/23/24/26 dBm	-80/-83/-84/-86 dBm
		MCS2/2/2/2	20/23/24/26 dBm	-78/-81/-82/-84 dBm
		MCS3/3/3/3	20/23/24/26 dBm	-75/-78/-79/-81 dBm
		MCS4/4/4/4	19/22/23/25 dBm	-70.5/-73.5/-74.5/-76.5 dBm
		MCS5/5/5/5	19/22/23/25 dBm	-67/-70/-71/-73 dBm
		MCS6/6/6/6	18/21/22/24 dBm	-65/-68/-69/-71 dBm
		MCS7/7/7/7	17/20/21/23 dBm	-63.5/-66.5/-67.5/-69.5 dBm
		MCS8/8/8/8	16/19/20/22 dBm	-59.5/-62.5/-63.5/-65.5 dBm
		MCS9/9/9/9	15/18/19/21 dBm	-58/-61/-62/-64 dBm
5GHz	802.11ac (VHT80P80/160)	MCS0	20 dBm	-80.5 dBm
		MCS1	20 dBm	-76.5 dBm
		MCS2	20 dBm	-74.5 dBm
		MCS3	20 dBm	-71.5 dbm
		MCS4	20 dBm	-67 dBm
		MCS5	19 dBm	-63.5 dBm
		MCS6	18 dBm	-61.5 dBm
		MCS7	17 dbm	-60 dBm
		MCS8	16 dBm	-56 dBm
		MCS9	15 dBm	-55 dbm

Specifications

Radios

2.4 GHz 802.11b/g/n/ac client access radio
5 GHz 802.11a/n/ac client access radio
2.4 GHz & 5 GHz dual-band WIDS/WIPS, spectrum analysis, & location analytics radio
2.4 GHz Bluetooth Low Energy (BLE) radio with Beacon and scanning support

Concurrent operations of all four radios

Supported frequency bands (country-specific restrictions apply):
2.412-2.484 GHz
5.150-5.250 GHz (UNII-1)
5.250-5.350 GHz (UNII-2)
5.470-5.600, 5.660-5.725 GHz (UNII-2e)
5.725 -5.825 GHz (UNII-3)

802.11ac Wave 2 and 802.11n Capabilities

4 x 4 multiple input, multiple output (MIMO) with four spatial streams
SU-MIMO and MU-MIMO support
Maximal ratio combining (MRC) & beamforming
20 and 40 MHz channels (802.11n), 20, 40, 80, 160, 80 + 80 MHz channels (802.11ac)
Up to 256-QAM on both 2.4 GHz & 5 GHz bands
Packet aggregation

Power

Power over Ethernet: 37 - 57 V (802.3at required with functionality-restricted 802.3af mode supported)
Power consumption: 21W max (802.3at)
Power over Ethernet injector sold separately

Mounting

Mounts to walls and vertical poles.
Mounting hardware included

Physical Security

Security screw included
Concealed mount plate

Environment

Operating temperature: -40 °F to 122 °F (-40 °C to 50 °C)
Humidity: 5 to 95% non-condensing
IP67 environmental rating

Physical Dimensions

285.73 X 175.67 X 84.64 mm including mounting bracket
285.73 X 175.67 X 66.34 mm without mounting bracket
Weight: 3.142 lbs. (1.425 kg) with connector cap
Weight of connector cap: 3.2

Compliance

EN 60601-1-2 EMC requirements for the Medical Directive 93/42/EEC

Interfaces

1x 100/1000/2.5G BASE-T Ethernet & 1x 10/100/1000 BASE-T Ethernet (RJ45)
Four external N-type female antenna connectors

Security

Integrated Layer 7 firewall with mobile device policy management
Real-time WIDS/WIPS with alerting and automatic rogue AP containment with Air Marshal
Flexible guest access with device isolation
VLAN tagging (802.1q) and tunneling with IPsec VPN
PCI compliance reporting
WEP, WPA, WPA2-PSK, WPA2-Enterprise with 802.1X
EAP-TLS, EAP-TTLS, EAP-MSCHAPv2, EAP-SIM
TKIP and AES encryption
Enterprise Mobility Management (EMM) & Mobile Device Management (MDM) integration
Cisco ISE integration for Guest access and BYOD Posturing

Quality of Service

Advanced Power Save (U-APSD)
WMM Access Categories with DSCP and 802.1p support
Layer 7 application traffic identification and shaping

Mobility

PMK, OKC, & 802.11r for fast Layer 2 roaming
Distributed or centralized layer 3 roaming

Analytics

Embedded location analytics reporting and device tracking
Global L7 traffic analytics reporting per network, per device, & per application

Warranty

1 year hardware warranty with advanced replacement included

Mean Time Between Failure (MTBF)

25°C: 227,707 hrs
50°C: 76,441 hrs

Ordering Information

MR84-HW	Meraki MR84 Cloud Managed 802.11ac AP
MA-INJ-5-XX	Meraki Multigigabit 802.3at PoE Injector (XX = US/EU/UK/AU)
MA-ANT-20	Meraki Dual-Band Omni Antennas
MA-ANT-25	Meraki Dual-Band Patch Antenna
MA-ANT-27	Meraki Dual-Band Sector Antenna
AIR-ANT2513P4M-N=	Dual-band, 4-port, 30° beam

Note: Meraki Enterprise license required. For AIR-ANT2513P4M-N= antenna, contact Cisco directly.

Prepared by:

Jared Hardware

Dated: 7/22/2019

SOW Prepared for
City of Miramar
WI-FI AT REGIONAL PARK - FB-19-008



954.620.0072 WWW.ACORDISCORP.COM 11650 INTERCHANGE CIRCLE N. MIRAMAR, FL 33025

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SUPPORTER



STATEMENT OF WORK

This Statement of Work ("SOW") is entered into by and between **Acordis International Corp, Inc** and **CITY OF MIRAMAR** and is entered into as of the date last written below ("SOW Effective Date").

This SOW defines the services that Acordis shall provide under the terms of this SOW. The terms of this SOW are limited to the scope of this SOW, and shall not be applicable to any other SOWs, which may be executed and attached to the Agreement between the parties.

Project Information	
Client:	City of Miramar
Project Name:	WI-FI AT REGIONAL PARK AMPHITHEATER - FB-19-008
SOW Effective Date:	July 22nd, 2019
Prepared By:	Jared Hardware

Customer Contact Info:		Acordis Contact Info:	
Name	Joseph J. Castelli	Name:	Jorge Lopez
Title:	Network Manager	Title:	CTO
Telephone Number:	954-602-3099	Telephone Number:	954-272-9856
Mobile Number:		Mobile Number:	786-566-0818
E-mail address:	jjcastelli@miramarfl.gov	E-mail address:	JLopez@acordiscorp.com

Single Point-of-Contact Information

Acordis and Customer shall designate a single point of contact to whom communications in regards to the Services may be addressed and who has the authority to act on all aspects of the Services; shall be available during Standard Business Hours; and shall designate a backup contact for when the primary contact is not available.

This SOW consists of this signature page, a pricing page and attachments listed in the below section, and sign-off page which are hereby incorporated into, and made part of, this SOW by this reference:

Attachments

Exhibit 1: Project Scope and Responsibilities

Each party, as evidenced by the signature below or electronic signature, as applicable, of its authorized representative, acknowledges that it has read and agrees to this SOW in its entirety.

PROJECT SCOPE OF WORK:

To provide City of Miramar Regional Park with a mix of Mesh and non-mesh wireless access points to support a maximum of 2,000 connected devices. Our solution provides High Density, Redundancy / Failover, Maximum Throughput, and full coverage with Mesh connection. All hardware has 5 years warranty and permits included for low-voltage, etc.

Phase

- Review full site for implementation / access
- Review with City of Miramar our design and if or any changes to the SOW
- Our solution consists of a total of 35 access points. 35 Outdoor MR84. This also includes stadium antennas to provide 13db through the facility for high density.
- All access points will be installed using electrical PVC conduit for weather, tested and Labeled
- Implement RX-SOP to eliminate RF Interference and high density experience
- We are also providing 6 - 1G wireless point to point L2 connections to the supporting columns for full throughput. This will eliminate the loss of mesh service.
- This will include 6 additional Cisco 3560CX-8PC-S for each enclosure at the columns
- Once install is complete, we will make necessary adjustment for coverage and high density
- Acordis will work with City of Miramar to make the necessary adjustments / configuration to the Wifi environment.
- Pre-testing, training, documentation, knowledge transfer

NOTE: Acordis will provide power to each Stand up Pole / Supporting Columns for the designated areas. Client is also responsible for Firewall based on the meeting information provided. All DHCP will be provided from City of Miramar VLAN infrastructure.

Protective Measures for City of Miramar

- All drawings, diagrams, configuration listings and other documentation obtained by the Acordis will not be forwarded or distributed.
- All drawings, diagrams, configuration listings and any other documentation obtained by the Acordis must either be returned to City of Miramar or guarantees provided that it will be destroyed at the completion of the project.
- Engagement for this project does not represent or indicate that City of Miramar identity may be used for purposes of marketing or reference, nor may it be included in contact lists without the express consent of City of Miramar.

City of Miramar Responsibilities

Acordis will rely on the following responsibilities and dependencies, together with those stated elsewhere in this proposal, in performing the project. Should any of these assumptions and dependencies prove incorrect or incomplete or should the City of Miramar fail to comply with any of their assigned responsibilities set forth in this document, Acordis reserves the right to modify the, scope or schedule of the service.

- City of Miramar will ensure that Acordis staff have access to all required areas of the building including data center;
- City of Miramar will review and sign off on the design and implementation plan prior to implementation;
- City of Miramar will ensure that appropriate internal change management processes are followed to secure windows for the project deployment;
- City of Miramar will provide configuration information. This information should be provided prior to the implementation date to allow Acordis engineers to verify it for consistency;
- City of Miramar will ensure that all appropriate personnel are made available for this engagement. This includes personnel relevant to workshop/interview sessions, technical personnel, administrative personnel, IT asset, configuration data source owners, project management resources as well as City of Miramar senior management;
- City of Miramar will provide the Acordis staff with a secure work area if on site deliverables are required. This includes a minimum of a quiet work space, external phone line access, and timely access to equipment and all other resources necessary to accomplish the requested services. Unless work is to be completed offsite or via remote connectivity;
- City of Miramar will make available project team members who are familiar with the City of Miramar IT infrastructure environment;
- The logistics of copying and distributing document deliverables produced by Acordis will be the responsibility of City of Miramar;
- City of Miramar will ensure that Acordis personnel have any necessary security clearance to work on City of Miramar premises;

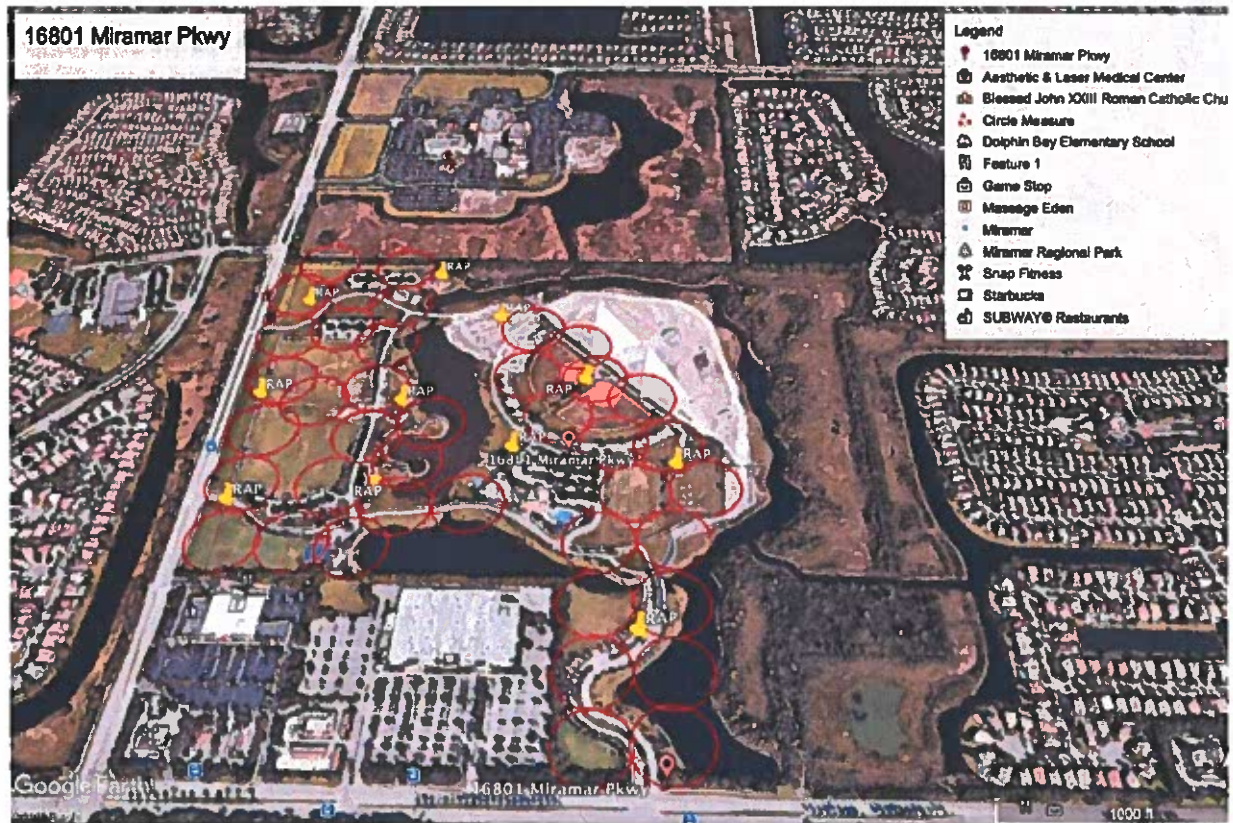
Assumptions and Constraints Cooperation

The parties acknowledge that successful completion of the services will require their full and mutual cooperation. Where agreement, approval, acceptance, consent or similar action by either party is required by any provision of this Agreement, such action will not be unreasonably delayed or withheld. City of Miramar Regional Park agrees that to the extent its failure to meet its responsibilities results in a failure or delay by Acordis Corp. in performing its obligations under the Agreement, such may be considered a change in scope.

The document content (costs, resource requirements, logistics, and effort) is based on scope assumptions and responsibilities, which are outlined in this document.

- City of Miramar will provide knowledgeable resources to support the identification, location and validation of any required data, information, or documentation. They will also provide any explanations regarding data, information or documentation, if required;
- Any services or deliverables not documented in sections above are considered out of scope;
- The project will be carried out in a contiguous time frame and will be continuous from start to finish unless explicitly stated in the Project Schedule;
- City of Miramar will provide a project sponsor to work closely with the Acordis team as the primary point of contact on project issues;
- City of Miramar representatives in their respective locations will remain available for questions and clarifications throughout the project;
- Proposed consultants may be subject to change due to availability and skill requirements;
- A standard business day is defined as 8 hours, 9am to 5pm local time, Monday to Friday; unless during migration / cutover final implementation.
- Any work completed outside these times will be considered and discussed between City of Miramar and Acordis;
- City of Miramar management will be available for questions and signoff documents related to the project;
- Any changes to the project scope, Project Plan, or Project Schedule will be subject to the Project Change Control process;
- Acordis will receive signed statement of work prior to commencement of project execution;
- City of Miramar appointed Project Manager is responsible for obtaining client signoffs and approvals as defined in the project schedule or will have authority to sign off on same on behalf of City of Miramar before Acordis proceeds to the next project phase/activity;
- City of Miramar business subject matter experts and appropriate technical experts will be involved in all project phases/activities as identified by Acordis, including deliverable reviews (e.g. Requirements, architecture, detailed design, etc.);
- City of Miramar deliverables are completed and delivered as per agreed upon project schedule
- City of Miramar will assign personnel for mentoring and training for the ongoing administration and operations.

CURRENT INTERNET LAYOUT



Project Change Control

If a change to this Statement of Work (SOW) is required, the following process will be followed:

1. A change request will be the vehicle for communicating change. The change request must describe the change; the rationale for the change and the effect that change will have on the project.
2. The project leader of the requesting party will review the proposed change and determine whether to submit the request to the other party.
3. Both parties will review the proposed change and approve it for further investigation or reject it. If the investigation is authorized, the parties will sign the change request.

The investigation will determine the effect that the implementation of the change request will have on schedule and other terms and conditions of the agreement.

A written change authorization must be signed by both parties to authorize. Please see **Appendix A** for a copy of the Change Request document.

Order of Precedence

Order of Precedence. This Statement of Work states all of the rights and responsibilities of, and supersedes all prior oral and written communications, between Acordis and City of Miramar regarding this Project. This Statement of Work supplements and is subject to the Professional Services Agreement between Acordis and City of Miramar

PROJECT TIME-LINE

A project Time-Line and Milestones will be provided to keep track of each service and steps. Depending of Project Signoff, a timeline will be provided for Hardware, Implementation and deliverables base on the requested date of October 2018.

Please note these are dates based on current status of project signoff, these dates are set and may change depending of deliver.

Agreed and Signoff:

CITY OF MIRAMAR

Acordis

By: _____
(NAME)

By: _____
(NAME)

(AUTHORIZED SIGNATURE)

(AUTHORIZED SIGNATURE)

Title: _____

Title: _____

Date: _____

Date: _____

Appendix A – Change Request form

CHANGE REQUEST

Change Request Number: _____

Company Name: _____

Project Name: Date: _____

Please Choose One:

Change ☐

Enhancement ☐

Priority: Must Have ☐ Important ☐ Nice to Have ☐

Proposed Changes: (Identify high level changes to the project scope, deliverables and schedule)

Project Impact: (Indicate new dates, risks and costs or attach revised project plan/schedule)

Estimated Time (hours):

Estimated By (Please Print Name):

Estimated Cost:

Signature:

Date:

Decision: Immediate ☐ Postpone ☐ Cancel ☐

Agreed and Signoff:

Acordis:

City of Miramar:

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

5.0                                    

Terms and Conditions

1. ORDERING AND COMMENCEMENT

- Prior to Acordis International Corp performing the Services, client must have this document fully signed and executed, issued a Purchase order to Acordis for the services stated in the SOW.

2. COMPLETION

- Acordis shall notify client of completion of the project or services by submitting to client along with acceptance document and signature required to sign off the project.
Client signing of the acceptance signifies that Services listed in the SOW have been performed according to this SOW Document.
- To decline acceptance of the SOW, Client must provide to Acordis in writing that the SOW has been declined and provide details as to what and how the Services do not conform to this project.
- Acordis shall address any such non-conformance in a timely manner and shall compile an action plan to correct any non-conformance and the process for acceptance detailed herein shall be repeated until such time as all non-conformances have been resolved. Acceptance may not be declined due to defects in services or deliverables that do not represent a material non-conformance with the requirements of this SOW.
- **Customer** shall not delegate to Third Party or otherwise assign the task of accepting or assessing completion of this project.

3. CHANGE MANAGEMENT PROCEDURES

It may become necessary to amend this Document for reasons including, but not limited to, the following:

- Changes to the scope of work and/or specifications for the Services,
- Changes to the Milestone Invoice Schedule,
- Changes to the project schedule due to unavailability of resources which are beyond either party's control, and/or,
- Equipment failure, environmental or architectural conditions not previously identified.

In the event either party desires to change this SOW, the following procedures shall apply:

- The party requesting the change will deliver a "Change Request" to the other party (an example of which is provided in Appendix B). The Change Request will describe the nature of the change, the reason for the change, and the effect the change will have on the scope of work.
- A Change Request may be initiated either by client or by Acordis for any changes to this Document. The parties will evaluate the Change Request and negotiate in good faith the changes to the Services and additional fees, if any, required to implement the Change Request. If both parties agree to implement the Change Request, both parties will sign the Change Request, indicating the acceptance of the changes by the parties.
- Acordis shall require a schedule extension of Services of up to thirty (30) Business Days for any personnel Change Requests made by client.
- Upon execution of the Change Request, said Change Request will be incorporated into, and made part of, this Document.
- Acordis is under no obligation to proceed with the Change Request until such time as the Change Request has been agreed upon in writing by both parties.
- Whenever there is a conflict between the terms and conditions set forth in a fully executed Change Request and those set forth in the original Document, or previous fully executed Change Request, the terms and conditions of the most recent fully executed
- Change Request shall prevail.

4. PROJECT EXCLUSIONS

(Base on Clients providing the below) If Acordis is providing Hardware/Procurement and Deliverables, we will be responsible for its service and performance.

- Products malfunction, UPS power or cooling
- Fiber optic integrity
- Desktop connections
- Ancillary device connections
- Applications issues and troubleshooting
- Server rebooting and connections
- Upgrades to existing equipment
- Premise facilities and any cabling (patch cables, special cables, serial cables)
- Network nomenclatures
- Circuits provisioning, troubleshooting and tracking
- PBX, voicemail, and email configuration, or troubleshooting
- Username
- Extensions
- Department/Group
- Location
- Building
- Floor plan
- Floor number
- Jack numbers by closet
- Configuration or additions for monitoring and recording of calls or agent desktop
- Adequate floor space to store and stage the equipment
- Adequate power to terminate the equipment
- Network access to terminate the equipment

5. GENERAL ASSUMPTIONS

This Document defines exclusively the scope of the Services that Acordis shall provide to client. This Document shall not apply to any purchase, support, maintenance or warranty of Products, the terms of which will be agreed upon under a separate agreement. Any acceptance tests conducted in respect of the Services detailed in this SOW shall apply only to the

Services detailed herein and shall not constitute acceptance or rejection of any Products purchased or licensed separately by the client.

If a Product fails during Acordis performance of Services hereunder, Client is responsible for and will submit such Product for replacement (to be handled under warranty or maintenance contract as applicable). Any additional costs incurred by Acordis which Acordis is unable to mitigate that are associated with: (1) Services which are above and beyond the scope of this Document; or (2) client failure to meet responsibilities specified in this Document; or (3) Project schedule delays caused by client shall be billed at Acordis then current time and material rates plus travel and other related expenses. Any additional costs incurred by client as a result of delays shall be the sole responsibility of client. Client shall ensure that Site(s) shall be ready prior to the date scheduled for Acordis to perform the Services. Client is responsible for ensuring that all necessary licenses, permits, authorizations and approvals have been secured in order that Services as set forth in this document can proceed. Client shall not delegate the task of accepting or assessing completion of Milestones.

STANDARD DEFINITIONS

Business Days means the generally accepted days of operation per week within the relevant region where the Services shall be performed, excluding local holidays as observed by Acordis.

Customer Satisfaction Survey means a questionnaire that Acordis may submit to client following the completion of Services, and that is used to measure how successfully expectations have been met for the Services provided in this Document.

Data Collection Tools means Hardware and/or Software tools that support Acordis ability to provide troubleshooting on cases, data analysis, and report generation capabilities as part of the Services, as applicable in this Document.

Deliverable(s) means the items to be delivered by Acordis as set forth in this Document, if any.

Network means a set of interconnected and interworking supported Hardware and Software that is implemented operated, and supported by the client.

On Site means the Services are to be performed at the client location ("Site").

Purchase Order or PO means a written or electronic order from client to Acordis for the Services to be provided by Acordis under this Document.

Remote means the Services are to be performed from an Acordis location.

Remote and On-Site means the Services are to be performed at a combination of an Acordis location and at client location.

Services mean the services provided by Acordis as set forth in this Document. Unless explicitly stated otherwise in this SOW, Services does not include Acordis maintenance services nor does it apply to the purchase, support or maintenance of any Products.

Standard Business Hours means 8:00AM to 5:00PM local time, Monday-Friday.



Returns (RMAs), Warranties and End-of-Life Information

If your Cisco Meraki device fails and the problem cannot be resolved by troubleshooting, [contact support](#) to address the issue. Once support determines that the device hardware is in a failed state, they can process an RMA and send out a replacement device free of charge. In most circumstances, the RMA will include a pre-paid shipping label so the faulty equipment can be returned.

Note that, for end-customer device security, RMAs may only be requested by Full Organization Write Admins, or Network Write Admins (for only devices in networks they are Admins of). Meraki Support will not process RMAs unless the support agent can verify the requester has sufficient network permissions.

If you have not received a pre-paid shipping label in the box, please check your email inbox and spam folders 24-48 business hours after the replacement has been received for an email from FedEx or UPS to print the return label.

Hardware Returns

If you are experiencing hardware issues, please contact Cisco Meraki support by logging in to dashboard (**Help > Get help**) or by [calling us](#).

To request a return materials authorization (RMA), please complete the [RMA request form in the Meraki dashboard](#). If your RMA request is approved, Cisco Meraki will email you an RMA number and a return shipping label free of charge. We will ship replacement units within five business days of receiving your defective units. If no trouble is found, we will contact you before taking further action.

If you require **advance replacement**, please call Cisco Meraki technical support. Advance replacement orders will ship within 1 business day.

Additional information about Cisco Meraki's hardware warranty can be found in [Cisco Meraki's End Customer Agreement](#).

Warranty Coverage Period

Cisco Meraki stands behind its products. Hardware products generally come with a 1-3 year warranty or lifetime warranty, as specified on the relevant Cisco Meraki [data sheet](#).

Some general warranty term lengths can be found below:

Product/Category	Warranty Period	Notes
MX/Z (e.g. MX100, Z3)	Lifetime	
MS (e.g. MS120, MS350)	Lifetime	
Indoor MR (e.g. MR30H, MR52)	Lifetime	Applies to MR device and ethernet cables in box
Outdoor MR (e.g. MR74, MR84)	1 Year	
MV (e.g. MV12, MV21, MV71)	3 Years	
MC (e.g. MC74)	2 Years	
Accessories*	1 Year	<p>The following are considered accessories:</p> <p>SFP Modules, twinax/SFP+ cables, stacking cables, all mounting kits and stands, antennas, interface modules, additional power cords, PoE injectors</p>



*Original and replacement modular power supply units and fans for MS and MX Products are included in lifetime warranty and not the 1-year warranty for accessories.



Note: The above table is a general guideline for warranty terms and is not final. Warranty terms are subject to printed warranty information on the relevant [data sheets](#).

Troubleshooting before Returns

Prior to performing an RMA, Cisco Meraki Support will need to verify that some basic troubleshooting has been performed to resolve common issues. Please refer to the following articles for common symptoms and troubleshooting steps:

- [Troubleshooting a Faulty MR Access Point](#)
- [Troubleshooting a Faulty MS Switch](#)
- [Troubleshooting a Faulty MX Security Appliance or Z-Series Teleworker Gateway](#)

- [Troubleshooting a Faulty MV](#)

Product Trial Returns

If you would like to return units from a product trial, please go to your product trial webpage (using the link your rep provided you with) and go to the returns tab to fill out the [RMA request form](#). If your trial hardware was shipped to the US, Canada, or an EU member country you will also be able to print out a return shipping label and ship the product back to Cisco Meraki at no charge to you.

For more information about Cisco Meraki returns, please refer to our [Return Policy](#).

Avoiding Licensing Issues

When adding the replacement device to your Dashboard network, you may see a licensing compliance warning if that additional device caused your total device count to exceed your licensed limit.

Once the replacement device has been added to a network, it is recommended to remove the faulty device from its Dashboard network. The faulty device can still remain in your [inventory](#), but as long as it is not currently in a network it will not count towards your device limit.

Refund Requests

If you are dissatisfied with your Cisco Meraki purchase for any reason, you may return your order for a full refund. All returns must meet the following criteria:

1. You purchased the product through an authorized Cisco Meraki reseller or direct from Cisco Meraki
2. You are the original purchaser of the product
3. You submit your refund request within 30 days of purchase
4. The product is in new condition, including all accessories in the original packaging

To request a refund, please complete our RMA request form.

If your refund request is approved, Cisco Meraki will email you an RMA number. In order for the refund to be accepted and processed, Meraki must receive the hardware you are returning no later than 30 days following the date the RMA number is issued. Once we have received and inspected the units, we will process your return. If you purchased through a Cisco Meraki reseller, your refund will be issued by that reseller. If you purchased directly from Cisco Meraki, we will issue a refund, typically within 15 days of receiving the return. (If you paid by credit card we will credit the original credit card. If you paid by any other method, we will send you a check.)

From time to time Cisco Meraki offers special refund terms. If your return is covered by special terms, please reference those terms on your RMA request.

Please contact Cisco Meraki directly for all returns, including product purchased through distributors or resellers.

Shipment Preparation

- Please return units in their entirety. That is, include all power supplies, antennas, and other components along with the original product box.
- Please use the original shipping carton and packaging material. If this is not possible, use another shipping carton with padding to protect the units from damage during shipping. DO NOT ship a product without a carton.
- The customer will be charged for product that is damaged due to insufficient packaging.
- Once you have received your RMA number from Cisco Meraki via email, write this RMA number in large letters on the exterior of the shipping carton. Shipments to Cisco Meraki without an RMA approval will not be processed.
- If Cisco Meraki approves your RMA request, you will receive a confirmation email containing an RMA number within two business days. The address to which the product should be sent will also be included in that email.
- Cisco Meraki will provide a pre-paid return shipping label for warranty replacement return shipments. Cisco Meraki will also provide a pre-paid return shipping label for free trial return shipments from US (including Puerto Rico), any EU member country, Australia, Canada, Chile, Colombia, Costa Rica, Ecuador, Indonesia, Japan, Mexico, New Zealand, Panama, Peru, the Philippines, Singapore, South Korea, Thailand, the United Arab Emirates, and the United Kingdom. For all other returns it is your responsibility to coordinate and pay for return shipping back to Cisco Meraki using the carrier of your choice. Cisco Meraki recommends that the return package has a tracking number and is insured for the proper value of its contents. Cisco Meraki is not responsible for packages lost by carriers.

Product End-of-Life (EOL)

Cisco Meraki may find it necessary to discontinue products for a number of reasons, including product line enhancements, market demands, technology innovation, or the products simply mature over time and are replaced by functionally richer products. We have set our end-of-life (EOL) policy to help customers better manage their product end-of-life transition.



Please find our up-to-date [End-of-Life policies here](#).

Summary

- **End-of-Sale Announcement:** Date of official end-of-sales notice, typically six months prior to the last order date.
- **End-of-Sale (EOS) Date:** The last date to order the product through Cisco Meraki point-of-sale outlets. After this date, the product is no longer for sale via any channel.
- **End-of-Support (EOST) Date:** The last date a product will be affirmatively supported by Cisco Meraki, typically seven years following the EOS Date.

End-of-Life Products

Product	Announcement	End-of-Sale Date	End-of-Support Date
Solar	Sep 3, 2010	Dec 31, 2010	Dec 31, 2015
Wall Plug	Sep 3, 2010	Dec 31, 2010	Dec 31, 2015

Product	Announcement	End-of-Sale Date	End-of-Support Date
Mini	Sep 3, 2010	Dec 31, 2010	Sep 25, 2017
Indoor	Mar 3, 2011	Jun 30, 2011	Jun 30, 2016
MX50	Jul 15, 2011	Sep 1, 2011	Sep 1, 2016
MX70	Jan 18, 2012	Mar 31, 2012	Mar 31, 2017
MR11	May 29, 2012	Aug 30, 2012	Aug 30, 2017
MR14	May 29, 2012	Aug 30, 2012	Aug 30, 2017
OD2	Jul 26, 2012	Oct 30, 2012	Oct 30, 2017
MR58	Jul 26, 2012	Oct 30, 2012	Oct 30, 2017
MX90	Nov 5, 2013	Apr 26, 2014	Apr 26, 2021
MS22	Nov 5, 2013	Apr 26, 2014	Apr 26, 2021
MS22P	Nov 5, 2013	Apr 26, 2014	Apr 26, 2021
MS42	Nov 5, 2013	Apr 26, 2014	Apr 26, 2021
MS42P	Nov 5, 2013	Apr 26, 2014	Apr 26, 2021
SFP/SFP+ Accessories	Nov 5, 2013	Apr 26, 2014	Apr 26, 2021
MS22/P and MS42/P Licenses	Jan 6, 2014	Jan 25, 2014	N/A
MR16	Feb 27, 2014	May 31, 2014	May 31, 2021
MR24	Feb 27, 2014	May 31, 2014	May 31, 2021
802.3af PoE Injector	Feb 27, 2014	May 31, 2014	May 31, 2021
Systems Manager Enterprise Support License	Sep 22, 2014	Sep 22, 2014	End of customer's license
ANT-11	Jan 12, 2015	Apr 24, 2015	Apr 24, 2022
ANT-13	Jan 12, 2015	Apr 24, 2015	Apr 24, 2022
MX60	Jul 10, 2015	Oct 24, 2015	Oct 24, 2022
MX60W	Jul 10, 2015	Oct 24, 2015	Oct 24, 2022
MR12	Jul 27, 2015	Oct 24, 2015	Oct 24, 2022
MS320 & MS420 power supplies and fans	Nov 16, 2015	Nov 16, 2015	Nov 16, 2022
MX80	Jan 26, 2016	Aug 30, 2016	Aug 30, 2023

Product	Announcement	End-of-Sale Date	End-of-Support Date
MR26	Feb 9, 2016	May 9, 2016	May 9, 2023
AC-MR-1-XX	Feb 9, 2016	May 9, 2016	May 9, 2023
MR34	Aug 1, 2016	Oct 31, 2016	Oct 31, 2023
MS420	Aug 1, 2016	Oct 31, 2016	Oct 31, 2023
MR18	Dec 8, 2016	Feb 13, 2017	Mar 31, 2024
MS320 Series	Dec 8, 2016	Mar 31, 2017	Mar 31, 2024
MR32	Jan 18, 2017	Apr 30, 2017	Jul 31, 2024
MR72	Mar 7, 2017	Apr 30, 2017	Apr 30, 2024
MS220 Series	Mar 16, 2017	Jul 29, 2017	Jul 29, 2024
MR66	Jun 7, 2017	Jun 9, 2017	Jun 9, 2024
MR62	Aug 15, 2017	Nov 15, 2017	Nov 15, 2024
ANT-10	Sep 6, 2017	Sep 11, 2017	Sep 11, 2024
MS220-8	Jan 9, 2018	Jul 28, 2018	Jul 28, 2025
MX400	Feb 28, 2018	May 20, 2018	May 20, 2025
MX600	Feb 28, 2018	May 20, 2018	May 20, 2025
Z1	April 27, 2018	July 27, 2018	July 27, 2025
MC74	Sep 27, 2018	Oct 1, 2018	Apr 1, 2019
MX65	Nov 20, 2018	May 28, 2019	May 28, 2026

More information and the most up-to-date list can be found [here](#).

Painting Cisco Meraki Devices

It is sometimes necessary to place APs or cameras in publicly visible areas that require them to blend into their surroundings. With access points, Cisco Meraki typically recommends hiding the AP from view (e.g., above a drop ceiling). However, customers sometimes choose to paint their APs or cameras to match the area where they are mounted.

Points to consider when painting a device:



Because paint has the potential to damage the units, painting does void the Cisco Meraki warranty.

- Avoid getting paint inside of the unit, especially if painting cameras or indoor APs. Tape over LEDs, antenna connectors, screw holes, the camera dome, etc. to prevent paint from getting inside the chassis.
- The default white color of the device reflects light. Darker colors will absorb more sunlight and may cause the device to overheat.
- Never use paint with metal flakes, lead, carbon, or any other conductive material, as this will greatly degrade the device's ability to operate. This is especially true if used on the antennas.

If theft is a concern, APs can run in "dark mode" which will turn off the LED lights on the unit, making the unit less noticeable at night. Please reference our [documentation](#) for more info.

EXPERIENCE & SUBMITTAL

Acordis International has successfully bid on and won RFP's for Meraki WI-FI upgrades with locally referenced companies similar in size and scope of project at the City of Miramar's IFB No. 19-008. Some of our projects include Lee County Airport, City of Sunrise and The City of Miramar.

Acordis is a locally headquartered Miramar, FL. Company with over 8 years in business and 75+ years of combined installation experience. We have our own in-house certified engineering staff to install and provide knowledge transfer if needed to complete this project. We pride ourselves in being a true "ALL INCLUSUVE" reseller for our recommended solutions.

Acordis is an information technology solution provider that dedicates itself to helping companies by increasing efficiencies and reducing costs by implementing technological solutions. Acordis is best known for its expertise, performance and knowledge in Data Center and Virtualization, Security, Storage and Backup, Managed IT Services, Collaboration & Enterprise Networks, Data Management, Digital Signage and MFP's. Acordis partners with leading technology manufactures, such as Cisco, VMware, Microsoft, Barracuda, Nimble, HP, Samsung, LG, Lenovo, Panasonic, Citrix, Fujitsu, Xerox, Extreme, Brocade, and many more.

Specialties

Data Management, Collaboration, Managed IT Services, Data Enterprises Networks, IT Security, Virtualization, Infrastructure Management, MFP's, Storage Management, Digital Signage, Document Management, Disaster Recovery, System Architecture, Wireless Solutions



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SECTION 6
BID COVER SHEET
WI-FI AT REGIONAL PARK AMPHITHEATER - IFB 19-008

BIDDER'S NAME (Name of firm, entity, or organization): <u>ACORDIS INTERNATIONAL CORP</u>	
FEDERAL EMPLOYER IDENTIFICATION NUMBER: <u>22-3938023</u>	
NAME AND TITLE OF BIDDER'S CONTACT PERSON:	
Name: <u>JEFFREY O'HALLORAN</u>	Title: <u>DIRECTOR OF SALES</u>
MAILING ADDRESS:	
Street Address: <u>11650 INTERCHANGE CIRCLE NORTH</u>	
City, State, Zip: <u>MIRAMAR, FL. 33025</u>	
TELEPHONE: <u>(954) 620-0072</u>	FAX: <u>(954) 620-0074</u>
BIDDER'S ORGANIZATION STRUCTURE:	
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (explain):	
IF CORPORATION:	
Date Incorporated/Organized: <u>JULY 11, 2006</u>	
State of Incorporation/Organization: <u>FLORIDA</u>	
States registered in as foreign Corporation: <u>N/A</u>	
BIDDER'S SERVICES OR BUSINESS ACTIVITIES OTHER THAN WHAT THIS SOLICITATION REQUESTS FOR: <u>SWITCHES, SERVERS, WIFI, VOICE, DIGITAL SIGNAGE, LFP'S, DATA CENTERS, MANAGED SERVICES</u>	
LIST NAMES OF BIDDER'S SUBCONTRACTORS AND/OR SUBCONSULTANTS FOR THIS PROJECT: <u>N/A</u>	
BIDDER'S AUTHORIZED SIGNATURE:	
The undersigned hereby certifies that this Bid is submitted in response to this Solicitation.	
Signed by: <u>[Signature]</u>	Date: <u>7/2/2019</u>
Print name: <u>JEFFREY O'HALLORAN</u>	Title: <u>DIRECTOR OF SALES</u>

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

**SECTION 9
BIDDER REFERENCES FORM**

Please list five Government contract references:

1) Agency Name : LEE COUNTY PORT AUTHORITY

Address: 11000 TERMINAL ACCESS ROAD

City, State, & Zip Code: FORT MYERS, FL. 33913

Contact's Name & Phone #: PHILLIP MURRAY (239)-590-4541

Fax: 239-590-4548 Email: pmurray@flylcpa.com

2) Agency Name : CITY OF SUNRISE

Address: 10440 W. OAKLAND PARK BLVD.

City, State, & Zip Code: SUNRISE, FL. 33351

Contact's Name & Phone #: GREGG JOHNSON (954) 746-3427

Fax: (954) 746-3449 Email: gjohnson@sunrise.fl.gov

3) Agency Name : CITY OF CORAL GABLES

Address: 2801 SALZEDO AVE

City, State, & Zip Code: CORAL GABLES, FL. 33134

Contact's Name & Phone #: ALEX GAMUNDI (305) 733-0348

Fax: (305) 441-5752 Email: agamundi@coralgables.org

4) Agency Name : LEE COUNTY SHERIFF

Address: 14750 SIX MILE CYPRESS PKWY.

City, State, & Zip Code: FORT MYERS, FL. 33912

Contact's Name & Phone #: ADAM BAACK (239) 477-1622

Fax: _____ Email: 2baack@sheriffleefl.org

5) Agency Name : CITY OF HALLANDALE BEACH

Address: 400 SOUTH FEDERAL HWY.

City, State, & Zip Code: HALLANDALE BEACH, FL. 33009

Contact's Name & Phone #: GREG CHAVARRIA (954) 457-1341

Fax: (954) 457-1342 Email: gchavarria@hallandalebeach.fl.org

FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE

SECTION 10 BIDDER INFORMATION FORM

All information supplied in connection with this form is subject to review and verification. Any and all determinations concerning this information will be used to determine eligibility for participation in the award. Inaccurate or incomplete answers may result in your Bid being deemed as "Non-Responsive."

- (1) How many years has your organization been in business under your present business name? _____

11 years

- (2) State of Florida occupational license type and number: _____

- (3) County (state county) occupational license type and number: _____

- (4) City of Miramar occupational license type and number: 14000114

(A CITY OF MIRAMAR OCCUPATIONAL LICENSE IS NOT NECESSARY
UNLESS THE BUSINESS IS LOCATED WITHIN THE CITY OF
MIRAMAR)

BIDDERS MUST INCLUDE A COPY OF EACH LICENSE LISTED WITH PROPOSAL

- (5) Describe experience providing these products and services for similar (government) organizations:

ACORD IS HAS INSTALLED WIFI SOLUTIONS FOR:

LEE COUNTY PORT AUTHORITY (AIRPORT)

CITY OF SUNRISE (MULTIPLE LOCATIONS)

CITY OF MIRAMAR

- (6) Have you ever had a contract terminated (either as a prime contractor or sub-contractor,) for failure to comply, breach, or default?

_____ yes

X no

(IF YES, PLEASE ENCLOSE A DETAILED EXPLANATION ON SEPARATE SHEET)

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 11
BIDDER'S DISCLOSURE OF SUBCONTRACTORS,
SUBCONSULTANTS, AND SUPPLIERS

Please list all Subcontractors, Subconsultants, and Suppliers to be used in connection with performance of the Contract. (Use additional pages, if necessary.) The City of Miramar strongly encourages the participation of Local (based in Miramar), Minority, Women-owned, and Small Disadvantaged businesses. Please specify the category for each Subcontractor, SubConsultant, or Supplier.

Company Name: _____

N/A

Address: _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

Jeffrey O'Halloran

JEFFREY O'HALLORAN
DIRECTOR OF SALES

**BIDDER'S DISCLOSURE OF SUBCONTRACTORS,
SUBCONSULTANTS, AND SUPPLIERS
(CONTINUED)**

Company Name: _____

Address: _____ *N/A* _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

Company Name: _____

Address: _____ *N/A* _____

City, State, & Zip Code: _____

African-American _____ Hispanic _____ Asian-Indian American _____

Asian-Pacific American _____ Native American _____

Any Woman not included among the aforementioned categories _____

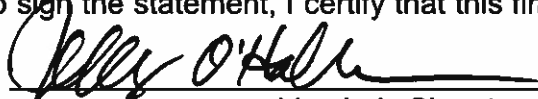
**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 12
DRUG-FREE WORKPLACE AFFIDAVIT
FLORIDA STATE STATUTE 287.087

Identical Tie Bids: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- a) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- b) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - 1) Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
 - 2) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
 - 3) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 4) Make a good faith effort to continue to maintain a drug-free workplace through the implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Vendor's Signature

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

**SECTION 13
ANTI-KICKBACK AFFIDAVIT**

STATE OF FLORIDA }
 }
COUNTY OF BROWARD } SS:

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Miramar, its elected officials, and ACORDIS INTERNATIONAL CORP or its design consultants, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: JEFFREY O'HALLORAN

Title: DIRECTOR OF SALES

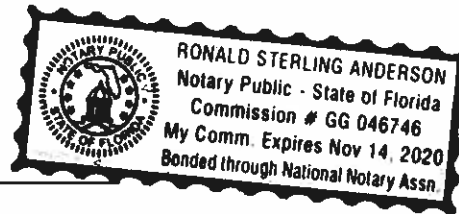
Sworn and subscribed before this

10 day of July, 2019

[Signature]
Notary Public, State of Florida

Ronald S. Anderson
(Printed Name)

My commission expires: 11/14/2020



**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 14 NON-COLLUSIVE AFFIDAVIT

State of FLORIDA)
) SS:
County of BROWARD)

JEFFREY O'HALLORAN being first duly sworn, deposes and says that:

a) He/she is the REPRESENTATIVE,
(Owner, Partner, Officer, Representative or Agent) of
ACORDIS INTERNATIONAL the Bidder that has submitted the attached Bid;

b) He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

c) Such Bid is genuine and is not collusive or a sham Bid;

d) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;


e) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

NON-COLLUSIVE AFFIDAVIT (CONTINUED)

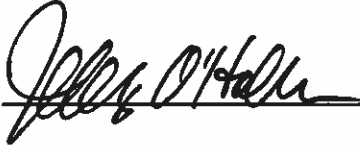
Signed, sealed and delivered
in the presence of:



Witness



Witness

By: 

JEFFREY O'HALLORAN
(Printed Name)

DIRECTOR OF SALES
(Title)

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

NON-COLLUSIVE AFFIDAVIT (CONTINUED)

ACKNOWLEDGMENT

State of FLORIDA)

) ss.

County of BROWARD)

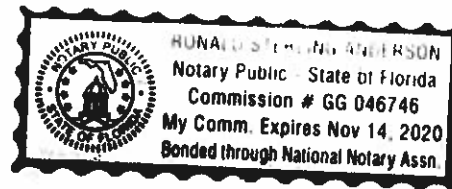
BEFORE ME, the undersigned authority, personally appeared to me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that executed said Affidavit for the purpose therein expressed.

WITNESS, my hand and official seal this 10 day of July, 2019.

My Commission Expires: 11/14/2020



Notary Public State of Florida at Large



**SECTION 15
NON-DISCRIMINATION AFFIDAVIT**

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Miramar. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

JEFFREY O'HALLORAN
By: Jeffrey O'Halloran
Title: DIRECTOR OF SALES

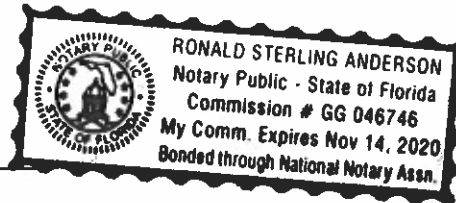
Sworn and subscribed before this

10 day of July, 2019

Ronald S. Anderson
Notary Public, State of Florida

Ronald S. Anderson
(Printed Name)

My commission expires: 11/14/2020



**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 16 BUSINESS/VENDOR PROFILE SURVEY

Name of Business: ACORDIS INTERNATIONAL CORP.

Address: 11650 INTERCHANGE CIRCLE N. MIRAMAR, FL. 33025

Phone No.: (954) 620-0072

Contact Person (Regarding This Form): JEFFREY O'HALLORAN

Type of Business (check the appropriate type):

- ☐ **CONSTRUCTION SERVICES** - Firms involved in the process of building, altering, repairing, improving or demolishing any structure, building or real property.
- ☐ **ARCHITECTURE AND ENGINEERING (A&E) SERVICES** - Firms involved in architectural design, engineering services, inspections and environmental consulting (materials and soil testing) and surveying.
- ☒ **PROFESSIONAL SERVICES** - Includes those Services that require special licensing, educational degrees, and unusually highly specialized expertise.
- ☒ **BUSINESS SERVICES** - Involves any Services that are labor intensive and not a construction related or professional Service.
- ☒ **COMMODITIES** - Includes all tangible personal property Services including equipment, leases of equipment, printing, food, building materials, office supplies.
- ☐ A **CBE or SBE Firm** as defined in **SECTION 1, GENERAL TERMS AND CONDITIONS; EVALUATION OF RESPONSES, 1.1 DEFINITIONS**. (Please attach copy of Broward County Office of Economic Development and Small Business Development certification to this form).

Business is claiming local Business Preference____(choose below as applicable)

- ☒ Business is domiciled within the City of Miramar City limits, complies with all City of Miramar licensing requirements and is current on all taxes.
- ☐ A **Business Employing Miramar Residents** located outside of the City of Miramar City and employing a minimum of 10 full time equivalent ("FTE") Miramar residents or Miramar residents constitute 20% FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger.

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 8
ADDENDA ACKNOWLEDGEMENT FORM

Addendum #	Date Received
<u>ADDENDUM NO. 1</u>	<u>JULY 16, 2019</u>
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BIDDER: ACORDIS INTERNATIONAL CORP
(Company Name)


(Signature)

JEFFREY O'HALLORAN / DIRECTOR OF SALES
(Printed Name & Title)

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**



Date of Issuance: July 16, 2019

City of Miramar
Procurement Department

ADDENDUM No. 1
For
IFB-19-008
Wi-Fi at Regional Park

Bidders are hereby notified that this **Addendum No. 1** shall be attached to and made part of the above named Invitation for Bid (the "IFB") issued on June 26, 2019.

This **Addendum No. 1** is issued to add to, delete from, modify, clarify and/or amend the IFB. The items contained in this **Addendum No. 1** shall have full force and effect as part of the IFB and shall prevail to the extent of any conflict with the original IFB. Proposals to be submitted on or before the specified Proposal date (see below) shall conform to the additions and revisions contained herein.

The Bidder shall acknowledge receipt of this **Addendum No. 1** by inserting its number and date in the Proposal Form on 'ADDENDA ACKNOWLEDGEMENT FORM' and include a completed/signed copy of this form in each Bid.

This addendum consists of **(3)** pages.

Change to Due Date: The due date for responses to this IFB has been changed to **Tuesday, July 23, 2019 at 2:00 p.m.**

QUESTIONS AND ANSWERS

1. Is there existing conduit infrastructure and is it intact? - **Existing conduits are in the park. Please see Attachment A.**

2. Are there any empty conduit pathways? - No conduit is fully empty.
3. Is there a plan showing these? see Attachment A
4. Is there a plan showing the current WAP's and how they connect? - This will be provided to the successful bidder upon award of the project.
5. Where is the head-end source? - The Public internet source for the general access is a Comcast Cable Modem.
6. If new conduit is needed, does Miramar want extras for future? – No. Bid only as required to complete the project.
7. Is there power at all of these locations? Is that something separate for an electrician's scope? – The Scope of the project is Turnkey where all locations requiring power need to be identified by the respondent. Any electrical work would be the respondent supplying the certified licensed electrician to do the needed work to provide power to a location. Please see Section 3-2 (Scope of Work)
8. Would they prefer trenching, directional boring, or a mix of the two? – A mix of the two.
9. What if any infrastructure/cabling surveys have been done? – No recent surveys are available. The successful bidder will be required to contact Sunshine State one call or similar service.
10. If this is relatively greenfield, there is a substantial infrastructure/cabling project needed to implement the Wi-Fi design. Is there a budget in place for this part of the project? As a turnkey project, any infrastructure needed to provide services would be the responsibility of the respondent. Please see Section 3-2 (Scope of Work)
11. Is there a timeline in place for this project? - The project is anticipated to be completed by November 2019 the latest.

12. Can we see the full Cisco Report? – N/A

13. Can we propose as a managed service? - At this time we are not looking for a managed service, we are looking for this to be part of our existing Meraki infrastructure.

14. Can we see a copy of the Built Plans for the Park? - Please see Attachment A

NAME OF COMPANY:

ACORDIS INTERNATIONAL CORP

FIRM'S NAME:

SAME

CONTACT NAME:

JARED HARDWARE

STREET ADDRESS:

2785 COMMERCE PARKWAY

CITY, STATE, ZIP CODE:

MIRAMAR, FL. 33025

TELEPHONE NUMBER:

(954) 620-0072

FAX NUMBER:

(954) 620-0074

SECTION 7 BID SHEET

Supply and Install Access Points as specified in Section 3-2

\$ 138,006

5-year License and Maintenance Plan for Meraki Access Points

\$ 6965.00

24/7 5 YEAR LICENSE FOR CISCO 3560EX SWITCHES \$ 4200.00

Grand Total \$ 149,171.00

Taxpayer Identification Number (TIN)

22-3938023

BIDDER:

ACORDIS INTERNATIONAL CORP

(Company Name)



(Signature)

JEFFREY O'HALLORAN / DIRECTOR OF SALES

(Printed Name & Title)

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
SHALL DEEM YOUR BID NON-RESPONSIVE**