

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**Meeting Date:** August 17, 2022

**Presenter's Name and Title:** Clayton D. Jenkins, IT Director, on behalf of the Information Technology Department

**Prepared By:** Junior Ambresena, Information Security Manager

**Temp. Reso. Number:** #R7694

**Item Description:** Temp. Reso. #7694, APPROVING THE RENEWAL OF THE CISCO DUO MULTI-FACTOR AUTHENTICATION ("MFA") SOFTWARE LICENSES WITH AIP-US, LLC, PROVIDING FOR THE SOFTWARE SUPPORT AND MAINTENANCE FOR THIS CITYWIDE SOFTWARE APPLICATION IN AN AMOUNT NOT TO EXCEED \$ 99,892 FOR FY22.

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

**Instructions for the Office of the City Clerk:** None

**Public Notice** – As required by the Sec. \_\_\_\_ of the City Code and/or Sec. \_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_ in a \_\_\_\_ ad in the \_\_\_\_; by the posting the property on \_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_ feet of the property on \_\_\_\_  
(fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_, of the City Code and/or Sec. \_\_\_\_, Florida Statutes, approval of this item requires a \_\_\_\_ (unanimous, 4/5ths etc.) vote by the City Commission.

**Fiscal Impact:** Yes ☒ No ☐

**REMARKS:** Funding for FY22 in the amount of \$ 99,892 is appropriated in the Information Technology Fund, GL Account 504-58-584-516-000-603425, Software License and Maintenance.

**Content:**

- Agenda Item Memo from the City Manager to City Commission
- Resolution TR 7694
- Attachment(s)
  - Attachment 1: AIP-US, LLC Quote



**CITY OF MIRAMAR  
INTEROFFICE MEMORANDUM**

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Dr. Roy L. Virgin, City Manager 

**BY:** Clayton D. Jenkins, IT Director

**DATE:** August 11, 2022

**RE:** Temp. Reso. No. 7694 renewal of the Cisco DUO Multi-Factor Authentication ("MFA") software licenses with AIP-US, LLC

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**RECOMMENDATION:** The City Manager recommends approval of Temp. Reso. No. 7694, for renewal of the Cisco DUO Multi-Factor Authentication ("MFA") software licenses with AIP-US, LLC in an amount not-to-exceed \$ 99,892 for FY22. This renewal will allow the City to remain compliant with our Cybersecurity insurance policy and provides an additional layer of protection against ransomware and other cyber threats.

**ISSUE:** City Commission approval of these expenditures is required because the expenditures exceed the annual \$75,000 per-vendor limit.

**BACKGROUND:** Multi-factor authentication is a security mechanism that requires users to provide a secondary form of authentication when accessing network resources or applications. As per the City's cybersecurity insurance policy, multi-factor authentication is required for all users remotely accessing the City's network applications, including emails. In September 2020, via RFQ 20-IT077 and using an emergency procurement approval as per Section 24-413 of the City Procurement Code, the IT Department procured software licenses and professional services for the implementation of Cisco DUO. This application provides an additional layer of security to protect the City's network infrastructure against ransomware and other cyber threats.

**DISCUSSION:** The current Cisco DUO software license terms will expire on September 7, 2022, and must be renewed in order to maintain coverage and compliance with the City's cybersecurity insurance policy. This resolution approves the renewal of the Cisco DUO software licenses with AIP-US, LLC for a one-year period.

**ANALYSIS:** Funding for the renewal of the Cisco DUO multi-factor authentication software licenses with AIP-US, LLC, in an amount not-to-exceed \$99,892 is budgeted in the IT Department Software License and Maintenance line 504-58-584-516-000-603425 for FY22.

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8/10/22

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING RENEWAL OF THE CISCO DUO MULTI-FACTOR AUTHENTICATION SOFTWARE LICENSES WITH AIP-UP, LLC, PROVIDING FOR THE SOFTWARE SUPPORT AND MAINTENANCE FOR THIS CITYWIDE SOFTWARE APPLICATION IN AN AMOUNT NOT TO EXCEED \$99,892; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City strives to maintain the highest cybersecurity standards and compliance for our network environment; and

**WHEREAS**, multi-factor authentication is a security mechanism that requires users to provide a secondary form of authentication when accessing network resources or applications; and

**WHEREAS**, as per the City's cybersecurity insurance policy, multi-factor authentication is required for all users remotely accessing the City's network applications, including emails; and

**WHEREAS**, in September 2020, the City procured software licenses and professional services for the implementation of Cisco DUO to provide an additional layer of security to protect the City's network infrastructure against ransomware and other cyber threats; and

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**WHEREAS**, the current Cisco DUO software license terms will expire on September 7<sup>th</sup>, 2022, and must be renewed in order to maintain coverage and compliance with the City's cybersecurity insurance policy; and

**WHEREAS**, this resolution approves the one-year renewal of the Cisco DUO software licenses with AIP-US, LLC for the period ending September 7<sup>th</sup>, 2022; and

**WHEREAS**, the City Manager recommends approval of the expenditures for the renewal of the Cisco DUO multi-factor authentication software licenses with AIP-US, LLC in an amount not-to-exceed \$99,892 for FY22; and

**WHEREAS**, pursuant to City Code, approval of the City Commission is required for the purchase of or contract for services in excess of \$75,000 from the same person or entity within a single fiscal year; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and made a specific part of this Resolution.

**Section 2:** That the City Commission approves the expenditures for the renewal of the Cisco DUO multi-factor authentication software licenses with AIP-US, LLC, in an amount not to exceed \$99,892 for FY22.

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**Section 3:** That the appropriate City Officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 4:** That this resolution shall take effect immediately upon adoption.

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**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor, Wayne M. Messam

\_\_\_\_\_  
Vice Mayor Yvette Colbourne

ATTEST:

\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

\_\_\_\_\_  
City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

**Requested by Administration**

Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Vice Mayor Yvette Colbourne  
Commissioner Alexandra P. Davis  
Mayor Wayne M. Messam

**Voted**

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\_\_\_\_\_

Reso. No. \_\_\_\_\_

**AIP US, LLC**

80 S.W. 8th Street  
Suite 2000  
Miami, FL 33130

<b>Bill To:</b>	City of Miramar 2300 Civic Center Place Miramar, FL 33025	<b>Ship To:</b>	City of Miramar 2300 Civic Center Place Miramar, FL 33025	<b>Date:</b>	6/23/2022
<b>Contact:</b>	Junior Ambresena	<b>Contact:</b>	Junior Ambresena	<b>Quote Number:</b>	20220623
<b>Phone:</b>	9546023082	<b>Phone:</b>	9546023082	<b>Account Number:</b>	21008
<b>Fax Number:</b>		<b>Fax Number:</b>		<b>Sales Support:</b>	Min Wang
<b>Email:</b>	<a href="mailto:jambresena@miramarfl.gov">jambresena@miramarfl.gov</a>	<b>Email:</b>	<a href="mailto:jambresena@miramarfl.gov">jambresena@miramarfl.gov</a>	<b>Phone:</b>	7038616427
<b>Quote Status:</b>	In Process	<b>Quote Name:</b>	20220623	<b>Fax Number:</b>	9735774547
<b>Ordering Country:</b>	United States	<b>Delivery Country:</b>	United States	<b>Email:</b>	<a href="mailto:mwang@aip-us.com">mwang@aip-us.com</a>
<b>Expiration Date:</b>	7/22/2022	<b>Currency:</b>	US Dollar	<b>Shipping Method:</b>	Ground
				<b>Install Country:</b>	United States
				<b>Payment Terms:</b>	30 days
<b>Mfr Part #</b>	<b>Description</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Ext Price</b>	
DUO-BEYOND	1YR STANDARD CISCO DUO BEYOND EDITION 9/8/22 - 9/7/23	1300	\$ 76.84	\$ 99,892.00	
SVS-DUO-SUP-B	Cisco Duo Basic Support	1	\$ -	\$ -	
				<b>TOTAL * \$</b>	99,892.00

\* Sales Tax not included, please provide sales tax exempt number to waive sales tax