

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Annotated Meeting Agenda

*From the Meeting of Wednesday, March 20, 2024*

**7:00 PM**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Alexandra P. Davis  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Yvette Colbourne*

---

**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak -** Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda -** Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items -** These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation -** Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time -** Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATION**

Proclamation: Government Finance Professionals Week. (Mayor Wayne M. Messam)

Proclamation: ChristWay Baptist Church Day. (Commissioner Winston F. Barnes)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

- |                                 |  |
|---------------------------------|--|
| <b>Approved</b>                 | 1. Minutes from the Special Commission Meeting of March 6, 2024.   |
| <b>Continued<br/>to 4/17/24</b> | 2. Temp. Reso. #R8091 approving a Highway Maintenance Memorandum of Agreement with the Florida Department of Transportation for the <b>Utopia Drive Complete Streets Project FM 445524-1</b> . <i>(City Engineer Salvador Zuniga)</i>  |
| <b>24-84</b>                    | 3. Temp. Reso. #R8090 approving the purchase of the <b>Forts Mobile Shelter</b> from Elite Aluminum Corporation through a sole source method of procurement, utilizing funds from the <b>Urban Areas Security Initiative (UASI) 2022 Grant</b> in the amount of \$249,955. <i>(Fire-Rescue Division Chief Tara Wagner)</i> |

24-85

4. Temp. Reso. #R8062 approving Change Order No. 6 for additional **construction services** for the **West Water Treatment Plant Lab and Office Space** to Primus Construction Services, Inc.; in an amount not-to-exceed \$114,028.80 and allocating a project contingency allowance of \$50,000, for a total of \$164,028.80. *(Support Services Project Management Administrator Daryll Johnson)*

**End of Consent**

**RESOLUTION**

24-86

5. Temp. Reso. #R8111 approving the award of Invitation for Bids #24-009 to Solotech Sales & Integration USA, Inc., for the **Miramar Cultural Center Theater Upgrade** in an amount of \$2,742,250 with a 10% contingency for a total project cost of \$3,016,475. *(Information Technology Director Clayton D. Jenkins, AV Manager Timothy D. Smith, and Cultural Affairs Director Camasha Cevieux)*

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**ORDINANCE**

**Passed 1<sup>st</sup>  
Reading**

6. **FIRST READING** of Temp. Ord. #O1825 relating to Comprehensive Planning; considering the **annual review** of the **Capital Improvements Element of the adopted Comprehensive Plan** of the City of Miramar in accordance with Section 163.3177(3)(b), Florida Statutes, and the related goals, objectives and policies of the City's Comprehensive Plan; more specifically by updating the five-year schedule of Capital Improvements found in Table 6.1 to reflect the five-year plan expenditure projection of the newly adopted Capital Improvement Program for Fiscal Years 2024 to 2028; making findings; providing for adoption; providing for the deletion of the Capital Improvements Schedule for Fiscal Years 2023 to 2027; providing for the insertion of the Capital Improvements Schedule for Fiscal Years 2024 to 2028; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. *(Building, Planning and Zoning Senior Planner Frensky Magny)*

SECOND READING SCHEDULED for April 17, 2024

**OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

- 24-87**                      7. Temp. Reso. #R8080 **appointing** a Director, Alternate, and Second Alternate to the **Broward League of Cities Board of Directors.**  
*(Mayor Wayne M. Messam)*

**City Attorney Reports:**

**City Manager Reports:**

**FUTURE WORKSHOPS**

**03/21/24 - 3:00 P.M. - International Protocol & Business Etiquette Workshop -  
Commission Conference Room**

**04/02/24 - 5:00 P.M. - Foreign Direct Investment Strategies Workshop - Commission  
Chambers**

**ADJOURNMENT --- 8:15 P.M.**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Tuesday, April 2, 2024 at 7:00 P.M.**