

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Annotated Meeting Agenda

*From the Meeting of Wednesday, September 29, 2021*

**7:00 PM**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Yvette Colbourne  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Alexandra P. Davis*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - Public Participation - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Fire Prevention Week. (Mayor Wayne M. Messam)

Proclamation: Hispanic Heritage Month. (Sponsored by Vice Mayor Yvette Colbourne) (Mayor Wayne M. Messam)

Presentation: Dr. Aurelio Castellon Community Service Award for the Hispanic Heritage Month presentation. (Vice Mayor Yvette Colbourne)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

**Approved**

1. Minutes from the Regular Commission Meetings of September 1, 2021, August 18, 2021, and the Budget Workshop Meeting of June 30, 2021.

**21-164**

2. Temp. Reso. #R7485 authorizing the **2021/2022 agreement** with the Broward County School District to continue to provide **School Resource Officer services** to the nineteen schools located within the City of Miramar. *(Police Major James Dunkelberger)*

**21-165**

3. Temp. Reso. #R7477 authorizing the expenditure of \$150,689 for the installation of a **Bi-Directional Antenna System** to ensure emergency radio communications with dispatchers by boosting radio signal within the **Miramar Police Department Headquarters**. *(Interim Police Chief Leonard Burgess)*

- 21-166**                    4. Temp. Reso. #R7475 awarding Invitation for Bid No. 21-018 entitled “**Ansin Sports Complex - Shade Structure - Southside**” to Boromei, Inc., for the construction of fabric canopy shade structures for the Ansin Sports Complex in an amount not-to-exceed \$431,845. *(Parks and Recreation Operations Manager Aubrey Boyd and Procurement Director Alicia Ayum)*
- 21-167**                    5. Temp. Reso. #R7479 approving the second one-year renewal option with H&H Liquid Sludge Disposal, Inc. for the period commencing on October 9, 2021 through October 8, 2022 for purchase of **hauling & disposal services** for FY22, not-to-exceed \$571,500. *(Utilities Assistant Director Jinsheng Huo)*
- 21-168**                    6. Temp. Reso. #R7490 approving the first amendment to the Interlocal Agreement between the City of Miramar and Broward County for **Community Shuttle Service**, authorizing the City Manager to execute the first amendment to the Interlocal Agreement modifying Exhibits “D” and “F” of the Interlocal Agreement. *(Public Works Director Anthony Collins)*
- 21-169**                    7. Temp. Reso. #R7493 approving the ranking and award of Request for Qualification No. 21-06-29, entitled “**Pool of Qualified General and Environmental Inspectors for Residential Rehabilitation Projects**”; awarding the Request for Qualifications to the firms meeting or exceeding the minimum qualifications; and authorizing the City Manager to execute appropriate Continuing Services Agreements with the qualified firms for a term of two (2) years, thereby establishing pools of firms for the provision of general and environmental inspection services for residential rehabilitation projects on an as needed basis. *(Community Development Director Eric Silva and Procurement Director Alicia Ayum)*
- 21-170**                    8. Temp. Reso. #R7505 approving a three-year agreement with three one-year renewal options between the City and Delta Dental for **group dental plans for City employees and dependents** in an amount not-to-exceed \$575,000 for Calendar Year 2022 and an amount not-to-exceed \$1,766,000 for the initial term of the contract. *(Human Resources Director Randy Cross)*

- 21-171                    9. Temp. Reso. #R7506 approving a three-year agreement with three one-year renewal options between the City and Humana Insurance Company for **vision insurance services for City employees and dependents** in an amount not-to-exceed \$85,000 for Calendar Year 2022. *(Human Resources Director Randy Cross)*
- 21-172                    10. Temp. Reso. #R7507 approving a three-year agreement with three one-year renewal options between the City and Standard Insurance Company for **group life, accidental death and dismemberment, long term disability and voluntary life insurance services for City employees and dependents**, in an amount not-to-exceed \$500,000 for Calendar Year 2022 and an amount not-to-exceed \$1,575,000 for the initial term of the contract. *(Human Resources Director Randy Cross)*
- 21-173                    11. Temp. Reso. #R7489 approving a Public Emergency Medical Transportation Letter of Agreement with the State of Florida for participation in the **Medicaid Managed Care Supplemental Payment Program**. *(Fire-Rescue Division Chief Cliff Ricketts)*

**End of Consent**

**RESOLUTION**

- 21-174                    12. Temp. Reso. #R7443 creating the City of Miramar Residential **Copper Pipe Low-Interest Loan Program**, pledging one million dollars (\$1,000,000) from the City's Utility Fund for the loan program; authorizing the City Manager to develop loan criteria and a loan application process, to approve loans to qualified applicants, and to carry out all additional responsibilities relating to the loan program. *(Utilities Director Dr. Roy Virgin)*

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**PUBLIC HEARING**

Cont'd to  
10/13/21

13. **SECOND READING** of Temp. Ord. #O1717 amending Section 2-51(a) of the City Code to add the Miramar Sister Cities Board; amending Article III "Boards, Committees and Commissions," of Chapter 2 "Administration" of the City Code, creating Division 7 "Miramar Sister Cities Board" to create the **Miramar Sister Cities Board**; and providing for an effective date. *(Passed 1st Reading on 01/16/19) (Economic & Business Development Assistant Director Richard Hughes)*

**QUASI-JUDICIAL PUBLIC HEARING**

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

**Cont'd to  
11/15/21**

14. Temp. Reso. #R7441 considering **Variance Application No. 2101556** from Land Development Code ("LDC") Section 506.6.2, Perimeter Bufferyards; considering **Variance Application No. 2101557** from LDC Section 506.6.4, Pedestrian Landscape Zones; considering **Variance Application No. 2101558** from LDC Section 808.1.5, Size and Character of Parking Spaces; considering **Variance Application No. 2101559** from LDC Section 808, Tandem Parking; and considering **Variance Application No. 2101560** from LDC Section 808.5, Loading Spaces; for the **Monarch Professional Centre**, located at 12741 through 12781 Miramar Parkway, north of Miramar Parkway and west of Flamingo Road. ***(Continued from the meeting of 08/18/21) (Staff recommends continuance to the meeting of 11/15/21) (Community Development Director Eric Silva)***

**OTHER BUSINESS****Reports and Comments:****Commission Reports:**

- *Consensus reached by the Commission directing the RBG Commission on the Status of Women Board to conduct a study on the status of women compared to men in the City of Miramar as it pertains to promotional opportunities and wages.*
- *The Commission voted to induct Mr. Errol Morrison into the Wall of Honor at Progress Park.*

**City Attorney Reports:****City Manager Reports:**

Solid Waste/Bulk Update. *(Solid Waste & Recycling Manager Ralph Trapani) (Continued to the meeting of 10/13/21)*

**ADJOURNMENT ---- 8:23 P.M.**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, October 13, 2021 at 7:00 P.M.**