

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Annotated Meeting Agenda

*From the Meeting of Wednesday, June 16, 2021*

**7:00 PM**

**REVISED**

**Commission Chambers/Virtual**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Yvette Colbourne  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Alexandra P. Davis*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak -** Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. Speaking on items on the Agenda - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. Other Business Items - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. Speaking on items not on the Agenda - Public Participation - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. Addressing Commission, Manner & Time - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: DeVry University Day. (Mayor Wayne M. Messam)

Proclamation: All America City Day. (Mayor Wayne M. Messam)

Presentation: Recognition of Drop & Go Food Distribution Volunteers. (Commissioner Alexandra P. Davis)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

- Approved**
1. Minutes from the Regular Commission Meetings of May 5, 2021 and November 16, 2020.
- 21-111**
2. Temp. Reso. #R7426 authorizing acceptance of **grant funding** in the total amount of \$141,550 from the Areawide Council on Aging of Broward County, Inc.; approving and authorizing the City Manager to execute the agreement for acceptance of grant funding for the period from July 1, 2021 through June 30, 2022 for the provision of **adult day care services**. *(Community Services Director Katrina Davenport)*
- 21-112**
3. Temp. Reso. #R7396 approving renewal of the Microsoft Enterprise Enrollment Agreement with Microsoft Licensing, GP, providing for the **software maintenance of computer and server IT infrastructure software**, for a total amount of \$1,343,720 over a three-year period as well as a total amount of \$67,000 for **cloud services** in FY21, utilizing State of Florida Contract No. 43230000-15-02 with SHI. *(Information Technologies Director Clayton Jenkins)*

- 21-113            4. Temp. Reso. #R7420 approving the award of Invitation for Bid (“IFB”) No. 21-015 entitled “**Landscaping, Irrigation Maintenance and Litter Control Services**” to Distinctive Property Maintenance, Inc., in the annual amount of \$601,620 and Mainguy Environmental Care, Inc., doing business as Mainguy Landscape Services, in the annual amount of \$154,056, for a total combined annual amount of \$755,676. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*
- 21-114            5. Temp. Reso. #R7423 approving the award of Invitation for Bid (“IFB”) No. 21-007 entitled “**Honey Hill Drive Off-Site Improvements Project**” to the lowest responsive responsible bidder Imeco, Inc., in the amount of \$132,608.75, allocating a ten percent construction allowance in the amount of \$13,260.88 for a total combined amount of \$145,869.63. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*
- 21-115            6. Temp. Reso. #R7424 authorizing the purchase of **vehicles** for **various departments**, utilizing Florida Sheriff’s Association Bid Nos. FSA20-VEL18 and EQU-VEH18.0, for a total combined purchase amount of \$207,551, for Fiscal Year 2021. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*
- 21-116            7. Temp. Reso. #R7427 authorizing approval of a new Interlocal Agreement with Broward County for guaranteed partial service related to **Building Code Services**. *(Community Development Director Eric Silva)*
- 21-117            8. Temp. Reso. #R7428 authorizing approval of a new Interlocal Agreement with Broward County for **representation at hearings** before the **Broward County Minimum Housing/Unsafe Structures Board**. *(Community Development Director Eric Silva)*

- 21-118            9. Temp. Reso. #R7406 approving the final ranking and award of Request for Proposal No. 21-01-10, entitled “**Grant Administration for Community Development Block Grant, State Housing Initiatives Partnership, Home Investment Partnership, Neighborhood Stabilization Program and Other Housing Programs**”, to Community Revitalization Affiliates, Inc.; authorizing the City Manager to execute a Consultant Management Services Agreement for an initial three-year term, with two optional one-year renewal terms. *(Community Development Director Eric Silva and Procurement Director Alicia Ayum)*
- 21-119            10. Temp. Reso. #R7411 approving the renewal of the **Audit Services Agreement** between the City of Miramar and Caballero Fierman Llerena + Garcia L.L.P.; authorizing the second one-year renewal term, in an amount not-to-exceed \$99,000 for the renewal term. *(Financial Services Director Kevin E. Adderley)*
- 21-120            11. Temp. Reso. #R7422 approving the **City’s investment policy**, pursuant to the guidelines set forth in Section 218.415, Florida Statutes, relating to the investment of surplus funds by units of Local Government. *(Treasurer Ian Evans-Smith)*

**End of Consent**

**RESOLUTIONS**

- 21-121            12. Temp. Reso. #R7432 authorizing the **purchase of Gun Shot Detection Technology Services** and equipment for the Police Department in an amount not-to-exceed \$595,000. *(Police Major James Dunkelberger)*

- 21-122            13. Temp. Reso. #R7378 authorizing the **issuance** of City of Miramar, Florida Taxable **Special Obligation Refunding Revenue Bonds, Series 2021**, not exceeding \$55,000,000 in aggregate principal amount, to refund a portion of the City's outstanding Special Obligation Refunding and Improvement Revenue Bonds Series 2013 in order to achieve debt service savings; covenanting to budget and appropriate certain legally available non-ad valorem revenues of the City to pay debt service on the bonds; providing for the rights of the holders of the bonds; making certain other covenants and agreements in connection with the bonds; authorizing a negotiated sale of said bonds; delegating certain authority to the City Manager for the authorization, execution and delivery of a Purchase Contract with respect thereto and the approval of the terms and details of said bonds; appointing the paying agent and registrar for said bonds; authorizing the distribution of a preliminary official statement and the execution and delivery of a Final Official statement with respect to such bonds; authorizing the execution and delivery of a Disclosure Dissemination Agent Agreement with Digital Assurance Certification, L.L.C.; delegating certain authority to the City Manager to determine whether to utilize municipal bond insurance for the bonds; authorizing the execution and delivery of an Escrow Deposit Agreement and appointing the Escrow Agent thereto. *(Financial Services Director Kevin E. Adderley)*

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**PUBLIC HEARING**

- 21-123            14. Temp. Reso. #R7413 approving the **Cares Act Substantial Amendment** to the **Community Development Block Grant Program 2020-2021 Action Plan**; authorizing the allocation of funds to rental, mortgage and utilities assistance programs, and administration; authorizing submission of the Action Plan Amendment to the U.S. Department of Housing and Urban Development; authorizing the City Manager or designee to take appropriate action to facilitate the implementation of the strategies resulting from the Action Plan Amendment. *(Community Development Assistant Director Deborah Stevens)*

21-18

15. **SECOND READING** of Temp. Ord. #O1775 approving an additional paid holiday for employees, **Juneteenth**, occurring each June 19th, changing the designation of Washington's Birthday to President's Day; and providing for an effective date. ***(Passed 1st Reading on 05/19/21) (Sponsored by Mayor Wayne M. Messam) (Human Resources Division Director Tennille Decoste)***

Cont'd to  
07/07/21

16. **SECOND READING** of Temp. Ord. #O1743 considering an expedited state review comprehensive plan amendment to Part 1: Goals, Objectives And Policies of the Adopted City of Miramar Comprehensive Plan, pursuant to the provisions of Sections 163.3174, 163.3177, 163.3184 (3) & (11), Florida Statutes (2020), Article 1 of the Administrative Rules Document: BrowardNext - Broward County Land Use Plan, and Section 303 of the City of Miramar Land Development Code; specifically by amending the texts of the Future Land Use Element at Policy 1.14 to create the **Miramar Innovation and Technology Activity Center ("MITAC")** Future Land Use Designation featuring the following density and intensity of land uses: 450 multi-family dwelling units, 300,000 square feet of commercial uses, 200,000 square feet of office uses, 160,000 square feet of municipal facility uses, 276,000 square feet of public school uses and 10.23 acres of park/open space; and by further amending the Future Land Use Map to delineate the boundary of the MITAC and also change the future land use designation of the 83.2-acre area also known as the Miramar Innovation and Technology Village, generally located along Miramar Parkway between the Florida Turnpike and SW 67TH Avenue and legally described in Exhibit "A", from Institutional and Public Facilities (47.4 acres), Commercial (24.1 acres), Recreation and Open Space (7.4 Acres) and Low (5) Residential (4.3 acres), in order to create an economically productive and socially inclusive innovation district to help **revitalize Historic Miramar**; providing definitions; making findings; providing for adoption; providing for transmittal; providing for severability; and providing for an effective date. ***(Passed 1st Reading on 03/18/20) (Staff recommends continuance to the meeting of 07/07/21) (Community Development Director Eric Silva)***

### QUASI-JUDICIAL PUBLIC HEARING

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

**Cont'd to  
07/07/21**

- 17. FIRST READING** of Temp. Ord. #O1774 relating to Land Development Regulations; amending the Zoning Map of the City of Miramar for approximately 32 acres of real properties generally located and lying on both sides of Miramar Parkway, between the Florida Turnpike and SW 68th Avenue, as further described in Exhibit "A" attached hereto, in accordance with the requirements of Subsection 166.041(3), Florida Statutes and Section 304 of the Land Development Code of the City of Miramar; more specifically by **changing the zoning map designation** of: (1) those certain parcels with Parcel ID Numbers 5141-2608-0010, 5141-2608-0011, 5141-2608-0012, 5141-2608-0021, 5141-2621-0010, 5141-2621-0020, and 5141-2622-0010 from Community Business (B2) District to Mixed-Use Low (ML) District; (2) that certain parcel with Parcel ID Number 5141-2608-0022 from Open Space/Recreation (OS) Zoning District to Mixed-Use Low (ML) District; (3) those certain parcels with Parcel ID Numbers 5141-2600-0060 and 5141-2066-0061 from Community Facilities (CF) Zoning District and Open Space/Recreation (OS) Zoning District to Mixed-Use Low (ML) District; and (4) that certain parcel of real property with Parcel ID Number 5141-2600-0076 from Open Space/Recreation (OS) Zoning District to Multi-Family Residential (RM4) District, in order to **implement the Adopted Land Use Program for the new Miramar Innovation and Technology Activity Center ("MITAC")** Land Use Designation, and creatively transform Historic Miramar into an economically productive and socially inclusive Innovation District; making findings; providing for adoption; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. ***(Staff recommends continuance to the meeting of 07/07/21) (Community Development Director Eric Silva)***

SECOND READING SCHEDULED for August 18, 2021

Deferred to  
07/07/21

**18. FIRST READING** of Temp. Ord. #O1776 relating to land development regulations, considering Application No. 1902522 for an amendment to the Zoning Map of the City of Miramar, more specifically by **changing the zoning map designation** of two parcels of land totaling 17.16 acres, located on the northwest corner of Miramar Parkway and SW 145 Avenue, and legally identified with parcel identification numbers 5140-27-11-0014 and 5140-27-11-0010 from **Community Business (B2) to Mixed-Use Low (ML)**; making findings; providing for adoption; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. (*Community Development Director Eric Silva*)

SECOND READING SCHEDULED for August 18, 2021

### OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

### FUTURE WORKSHOP

**06/30/21 - 4:00 P.M. - Budget Workshop - Virtual/In-person - Commission Chambers**

**ADJOURNMENT ----- 9:21 P.M.**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, July 7, 2021 at 7:00 P.M.**