

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, August 17, 2022**

**7:00 PM**

**REVISED**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Yvette Colbourne  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Alexandra P. Davis*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **CALL TO ORDER**

## **ROLL CALL/ANNOUNCEMENTS**

## **PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENCE**

## **PRESENTATIONS**

Proclamation: India Independence Day & India Heritage Month. (Sponsored by Vice Mayor Yvette Colbourne) (Mayor Wayne M. Messam)

Proclamation: Jamaica Independence Day. (Sponsored by Vice Mayor Yvette Colbourne) (Mayor Wayne M. Messam)

Proclamation: Women Equity Day. (Sponsored by Vice Mayor Yvette Colbourne) (Mayor Wayne M. Messam)

Presentation: Broward County Property Appraiser Presentation. (Broward County Property Appraiser Marty Kiar)

Presentation: AT&T Check Presentation for Honey Shine After School Program for Girls. (Florida AT&T External and Legislative Affairs Regional Director Rashad D. Thomas)

Presentation: COVID-19 and Emergency Management Update. (Fire Rescue Firefighter Tara Smith)

## **CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of July 6, 2022 and the Budget Workshop of June 29, 2022.

**Attachments:**      [Regular Commission Meeting Minutes 07-06-22](#)  
[06-29-22 Fiscal Year 2023 Budget Workshop](#)

2. Temp. Reso. #R7660 approving the purchase of **Microsoft Azure Cloud Services** from SHI International Corp., utilizing the State of Florida Contract # 43230000-NASPO-16-ACS, in an amount not-to-exceed \$166,000 for a total expenditure of \$240,999 for **Fiscal Year 2022**.  
(Information Technology Director Clayton D. Jenkins)

**Attachments:**      [TR7660 Microsoft Azure Cloud Services with backup](#)

3. Temp. Reso. #R7694 approving **renewal** of the **Cisco DUO multi-factor authentication software licenses** with AIP-US, L.L.C., providing for the software support and maintenance for this Citywide software application in an amount not-to-exceed \$99,892. *(Information Technology Director Clayton D. Jenkins)*

Attachments: [R7694 Cisco DUO Multi-Factor Authentication Renewal with backup](#)

4. **ITEM PULLED**

5. Temp. Reso. #R7685 approving the second one-year renewal agreement for **grounds full maintenance services** for various City parks in an amount not-to-exceed \$371,200 with Brightview Landscape Services, Inc. *(Parks & Recreation Assistant Director Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R7685 2nd Renewal Agreement Brightview Landscape Services, Inc. with back](#)

6. Temp. Reso. #R7683 approving the second renewal of Contract No. 2254 entitled **"Landscaping, Irrigation Maintenance & Litter Control Services for Various City Parks"**, in an amount not-to-exceed \$260,553. *(Parks & Recreation Assistant Director Billy D. Neal and Procurement Director Alicia Ayum)*

Attachments: [TR7683 Second Renewal Agreement DynaServ with backup](#)

7. Temp. Reso. #R7684 authorizing the City Manager to negotiate and execute the **First Amendment** to the Recreation License Agreement with the School Board of Broward County for a joint use of the open space behind the **Henry D. Perry Education Center**. *(Economic Development and Revitalization Director Anita Fain Taylor and Parks and Recreation Director Elizabeth Valera)*

Attachments: [R7684 First Amendment to RLA with backup](#)

8. Temp. Reso. #R7690 ratifying the purchase of additional services to complete roadway resurfacing of SW 148th Avenue from General Asphalt Co., Inc., in the amount of \$95,227, utilizing Request for Quote ("RFQ") No. 22-PW022 entitled **"Milling and Resurfacing at SW 148th Avenue"**. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*

Attachments: [R7690 Milling and Resurfacing at SW 148th Ave with backup](#)

9. Temp. Reso. #R7697 authorizing the City Manager to execute a Local Agency Program Agreement with the State of Florida Department of Transportation, providing financial assistance to the City for **design services of Project FM # 443945.1** entitled **"Miramar Complete Streets Phase III"**. *(City Engineer Salvador Zuniga)*

Attachments: [R7697 Miramar Complete Streets Phase III with backup](#)

10. Temp. Reso. #R7693 approving the purchase of **Workiva Consulting and Setup Services** from Insight Public Sector, through the utilization of the Omnia Partners IT Products & Services Contract #4400006644, in the amount of \$74,840, for a total expenditure of \$125,000 by the Management and Budget Department, for Fiscal Year 2022. *(Budget Manager Carmen Dominguez)*

Attachments: [TR7693 Insight Public Sector CIP with backup](#)

**End of Consent**

**RESOLUTIONS**

11. Temp. Reso. #R7702 approving **appointments to various City Boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R7702 Board appointments with backup](#)

12. Temp. Reso. #R7699 approving the award of Invitation for Bid No. 22-012 entitled, **"Milling and Resurfacing, Sidewalk ADA Upgrades and Drainage Apron Installation BC-MIRAM-FY2020-0001 - Surtax Project"**, to Weekley Asphalt Paving, Inc., the lowest responsive responsible bidder, with a bid amount of \$1,296,053, allocating a twenty percent construction allowance in the amount of \$259,211 for a total project cost of \$1,555,264. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*

Attachments: [R7699 IFB 22-012 Award with backup](#)

13. Temp. Reso. #R7664 approving the award of Request for Qualification CMR-RFQ No. 21-06-01, entitled **“Pre-Construction and Construction Manager at Risk Services for the Historic Miramar Innovation and Technology Village - Perry Middle School Property,”** to D. Stephenson Construction, Inc.; authorizing the City Manager to execute the proposed GMP Amendment No. 1 - (Phase I) with D. Stephenson Construction, Inc., for the provision of Construction Manager at Risk Services in an amount not-to-exceed \$2,100,000 and allocating a Contingency Allowance of \$100,000, for a total (Phase I) Project cost of \$2,200,000. *(Support Services Construction Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R7664 Historic Miramar Innovation Technology Village - Perry Middle School Pr](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**ORDINANCE**

14. **FIRST READING** of Temp. Ord. #O1794 amending the Land Development Code, Section 405.11.2 **Bed & Breakfast, Short-Term Rentals, and Vacation Rentals**; providing for severability and interpretation; providing for inclusion in the Code; providing that Officials are authorized to take action; and providing for an effective date. ***(Staff recommends continuance to the meeting of 09/22/22)*** *(Building, Planning, & Zoning Director Eric B. Silva)*

SECOND READING SCHEDULED for October 19, 2022

Attachments: [Staff Recommends Continuance](#)

**PUBLIC HEARING**

15. **SECOND READING** Temp. Ord. #O1792 approving the second amendment of the **Fiscal Year 2022 Operating and Capital Improvement Program Budget**; and providing for an effective date. ***(Passed 1st Reading on 07/06/22)*** *(Management & Budget Director Rafael Sanmiguel)*

Attachments: [O1792 2nd Reading FY22 2nd Budget Amendment with backup](#)  
[O1792 - 1st Reading FY22 2nd Budget Amendment with backup](#)

16. Temp. Reso. #R7688 approving the award of Invitation for Bid No. 22-008 entitled "**Historic Miramar Infrastructure Improvements - Phase IV**" to Man Con, Incorporated, the lowest responsive responsible bidder, whose bid is in the best interest of the City, in the revised amount of \$12,709,741; allocating a 15% Construction Allowance in the amount of \$1,906,461 for a total combined project cost of \$14,616,202. ***(Resolution placed here for ease of presentation)*** *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*

Attachments: [R7688\\_IFB 22-008 Award -HMI Phase IV Construction with backup](#)

17. Temp. Reso. #R7692 approving an amendment to **Fiscal Year 2021 - 2022 Community Development Block Grant Program Action Plan**; authorizing the reallocation of funds to Commercial Rehabilitation Program; authorizing submission of the Action Plan Amendment to the United States Department of Housing and Urban Development. ***(Resolution placed here for ease of presentation)*** *(Housing and Community Development Administrator Katherine Randall)*

Attachments: [TR7692 FY2021-22 AAP 1st Amendment with backup](#)

18. Temp. Reso. #R7691 considering additional Community Development Block Grant funding in the amount of \$100,000 for **Phase 2 of the commercial rehabilitation of Tower Shops** located at 6331 & 6343 Miramar Parkway. ***(Resolution placed here for ease of presentation)*** *(Economic Development & Revitalization Assistant Director Richard Hughes)*

Attachments: [TR 7691 Additional CDBG Funding with backup](#)

### **OTHER BUSINESS**

#### **Reports and Comments:**

#### **Commission Reports:**

19. Temp. Reso. #R7714 directing the city attorney to prepare an ordinance establishing a **retirement system for elected officials** of the City of Miramar that have served a minimum of eight years. *(Sponsored by Commissioner Maxwell B. Chambers) (City Attorney Burnadette Norris-Weeks)*

Attachments: [R7714 Requesting Ordinance Establishing A Retirement System For Elected Of](#)

**City Attorney Reports:**

20. ITEM PULLED

**City Manager Reports:**

**FUTURE WORKSHOP**

**09/07/22 - 4:00 P.M. - Events Workshop - Commission Chambers**

**ADJOURNMENT**

21. Motion to adjourn meeting.

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, September 7, 2022 at 7:00 P.M.**