

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, September 1, 2021

7:00 PM

REVISED

Commission Chambers/Virtual

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Vice Mayor Yvette Colbourne
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Alexandra P. Davis*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Suicide Prevention Awareness Month. (Mayor Wayne M. Messam)

Proclamation: Senior Center Month. (Mayor Wayne Messam)

Proclamation: 20th Anniversary of 9/11 Victims Remembrance Day. (Mayor Wayne M. Messam)

Proclamation: Small Business Week. (Sponsored by Commissioner Alexandra P. Davis)
(Mayor Wayne M. Messam)

Presentation: COVID 19 and Emergency Management Update. (Fire Rescue Public Relations Specialist Tara Smith)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of March 24, 2021.

Attachments: [Commission Minutes 03-24-21](#)

2. Temp. Reso. #R7461 approving the purchase of programmable logic controllers and core switches for the **City's SCADA cybersecurity upgrade** at all three Wastewater and Water Plants, from Acordis International Corp., in an amount not-to-exceed \$206,431. **(Staff recommends continuance to the meeting of 10/13/21)** (Information Technology Director Clayton D. Jenkins)

Attachments: [ITEM CONTINUED](#)

3. Temp. Reso. #R7462 approving renewal of the **Cisco Duo Multi-Factor Authentication software licenses** with Sinnott Wolach Technology Group, providing for the software support and maintenance for the City-wide software application, in an amount not-to-exceed \$ 95,550. *(Information Technology Director Clayton D. Jenkins)*

Attachments: [R7462 Multi-Factor Authentication Renewal with backup](#)

4. Temp. Reso. #R7458 approving the renewal of Contract No. 2254, entitled “**Landscaping, Irrigation Maintenance & Litter Control Services**” to Dynaserv Florida, L.L.C., to perform landscaping, irrigation maintenance, and litter control services for various City parks, in an amount not-to-exceed \$260,553. *(Parks and Recreation Assistant Director Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R7458 Landscaping, Irrigation Maintenance & Litter Control Svcs with backup](#)

5. Temp. Reso. #R7459 approving the first one-year renewal of the **grounds full maintenance services agreement** with Brightview Landscape Services Inc., to perform complete maintenance work, park operations and field turf maintenance for **Forzano Park and Silver Lakes Sports Complex** and **field turf maintenance** for **Ansin Sports Complex** and **Vizcaya Park**, in an annual amount not-to-exceed \$371,200. *(Parks & Recreation Assistant Director Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R7459 Grounds Full Maintenance Svcs with backup](#)

6. Temp. Reso. #R7478 approving the first one-year renewal of the **Residential Water / Waste Line Program Agreement** with Utility Service Partners Label, Inc., d/b/a Service Line Warranties of America, L.L.C., commencing October 9, 2021 through October 8, 2022. *(Assistant Director of Financial Services Winsome Freeman)*

Attachments: [R7478 Residential Water & Wastewater Line Program Agreement with backup](#)

7. Temp. Reso. #R7482 approving the ranking and award of Request for Qualification No. 21-04-23, for a **pool of qualified general and roofing contractors for City residential rehabilitation projects**; awarding the Request for Qualifications to the firms meeting or exceeding the minimum qualifications; and authorizing the City Manager to execute appropriate continuing services agreements with the qualified firms for a term of two (2) years, thereby establishing pools of firms for the provision of general and roofing contracting services for residential rehabilitation projects on an as needed basis. *(Community Development Director Eric Silva and Procurement Director Alicia Ayum)*

Attachments: [R7482 Contractors & Roofing Contractors Pools with backup](#)

8. Temp. Reso. #R7481 approving an agreement for **Contractor Operated Parts Store Services** with Genuine Parts Company d/b/a NAPA Auto Parts in the amount of \$593,500, commencing October 1, 2021 through December 29, 2024; utilizing Sourcewell Solicitation Number RFP. No. 110520 entitled "**Fleet and Facility Related Vendor Managed Inventory and Logistics Management Solutions**". *(Public Works Director Anthony Collins)*

Attachments: [R7481 NAPA Piggyback Contract with backup](#)

9. Temp. Reso. #R7484 approving a Maintenance Memorandum of Agreement between the City of Miramar and Florida Department of Transportation for **bus shelters maintenance responsibility** along State Road 817 (University Drive) from Riviera Boulevard to Pembroke Road. *(Public Works Director Anthony Collins)*

Attachments: [R7484_FDOT MMOA Bus Shelters Project_02 with backup](#)

End of Consent

RESOLUTION

10. Temp. Reso. #R7483 approving **appointments** to the **Teen Council Advisory Board**. *(City Clerk Denise A. Gibbs)*

Attachments: [R7483Teen Council Advisory Board Appointments with backup](#)

11. Temp. Reso. #R7456 adopting the **Fiscal Year 2022 Schedule of Proposed Fee Changes** for programs, facilities and services setting forth all rates, fees and other charges of the City; approving the proposed new fees and amendments of certain existing fees and charges. (*Financial Services Assistant Director Winsome Freeman*)

Attachments: [R7456 FY 2022 Schedule of Proposed Fee Changes with backup](#)

ORDINANCE

12. **FIRST READING** of Temp. Ord. #O1778 relating to **comprehensive planning**; considering an expedited state review amendment to Part 1: Goals, Objectives and Policies of the Comprehensive Plan of the City of Miramar, in accordance with Sections 163.3161(10), 163.3174(4), 163.3177(6), 163.3184(3) & (11), and 187.101(3), Florida Statutes (2021), and Section 303 of the Land Development Code of the City of Miramar; more specifically by including a **Property Rights Element** therein, in order to ensure that judicially acknowledged and constitutionally protected private property rights are recognized and respected in local decision-making; making findings; providing for adoption; providing for transmittal; providing for severability; providing for interpretation; providing for administrative correction of scrivener's errors; and providing for an effective date. (*Community Development Director Eric Silva*)

SECOND READING TBD

Attachments: [O1778 1st Reading Property Rights Element Comprehensive Plan Amendment](#)

QUASI-JUDICIAL PUBLIC HEARING

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

13. **SECOND READING** of Temp. Ord. #O1776 relating to Land Development Regulations, considering Application No. 1902522 for an amendment to the Zoning Map of the City of Miramar, more specifically by **changing the Zoning Map Designation** of two parcels of land totaling 17.16 acres, located on the northwest corner of Miramar Parkway and SW 145 Avenue, and legally identified with parcel identification numbers 5140-27-11-0014 and 5140-27-11-0010 from **Community Business (B2) to Mixed-Use Low (ML)**; making findings; providing for adoption; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. **(Passed 1st Reading on 08/18/21)** *(Community Development Director Eric Silva)*

Attachments: [O1776 2nd Reading Maple Multifamily Rezoning with backup](#)
[O1776 1st Reading Maple Multifamily Rezoning with backupRev](#)
[ExParte](#)

- 13a. Temp. Reso. #R7436 relating to Land Development Regulations, considering **Flexibility Units Application No. 2001727** for 250 residential units on commercial land use, considering **Variance Application No. 2009346** from the ground floor height requirement, considering **Variance Application No. 2100531** from the pedestrian landscape zone requirement, considering **Variance Application No. 2100534** from the amount of off-street parking requirement, considering **Variance Application No. 2105768** from the landscaping parking lots and vehicular use areas requirement, and considering **Site Plan Application No. 2009344** and **Community Appearance Board Application No. 2009345** for the proposed 250-unit **Alexan Miramar Multifamily Residential Development**, located on the northwest corner of Miramar Parkway and Southwest 145 Avenue, and legally identified with parcel identification number 5140-27-11-0014; making findings; providing for adoption; providing for severability; providing for administrative correction of scrivener's errors. *(Community Development Director Eric Silva)*

Attachments: [R7436 - Flex Units -Variances and CAB Applications with backup](#)
[Ex Parte](#)

- 13b. Temp. Reso. #R7437 relating to Land Development regulations, considering **Variance Application No. 2106018** from the build-to-line requirement and **Variance Application No. 2100522** from the building frontage requirement, for an existing **4-story office building** within the newly established Mixed-Use Low Zoning District, located on the northwest corner of Miramar Parkway and Southwest 145 Avenue, and legally identified with parcel identification number 5140-27-11-0010; making findings; providing for adoption; providing for severability; providing for administrative correction of scrivener's errors. (*Community Development Director Eric Silva*)

Attachments: [R7437 - Existing Office Building Variances Application with backup](#)
[Ex Parte](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

14. Temp. Reso. #R7488 **appointing** Deputy City Manager, Whittingham Gordon, **City Manager** upon the expiration of the current employment agreement with City Manager, Vernon Hargray. (*Commissioner Maxwell B. Chambers*)

Attachments: [R7488 Succession Reso - Appointment of City Manager](#)

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOPS

09/08/21 - 4:00 P.M. - Sister Cities Workshop - Commission Chambers

**09/21/21 - 4:00 P.M. - Pension Plan Merger: Management and GE Workshop -
Commission Chambers**

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, September 29, 2021 at 7:00 P.M.