

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, June 2, 2021

7:00 PM

Commission Chambers/Virtual

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Yvette Colbourne
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Alexandra P. Davis

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: CPR/AED Awareness Week. (Mayor Wayne M. Messam)

Proclamation: Caribbean American Heritage Month. (Mayor Wayne M. Messam)

Proclamation: National Gun Violence Awareness Day. (Mayor Wayne M. Messam)

Presentation: Legislative Update. (Senator Shevrin Jones)

Presentation: COVID 19 and Emergency Management Update. (Fire Rescue Public Relations Specialist Tara Smith)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes will be placed on the June 16th Commission Meeting Agenda.

Attachments: [Minutes will be placed on the June 16th Agenda](#)

2. Temp. Reso. #R7405 approving the award of Invitation for Bid No. 21-016, entitled “**Landscaping, Irrigation Maintenance & Litter Control Services**” to DynaServ Florida, L.L.C., to perform landscape maintenance work for various City parks, in an annual amount not-to-exceed \$395,713. *(Parks & Recreation Assistant Director Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R7405 Landscaping, Irrigation Maintenance & Litter Control Svcs with backup](#)

3. Temp. Reso. #R7407 approving and authorizing the execution of Amendment No. 1 with Hazen and Sawyer, P.C., in a lump sum of \$37,506 for the provision of professional services for the **Wastewater Reclamation Facility Monitoring Well Assistance Project**. (*Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum*)

Attachments: [R7407 WWRF Monitoring Well Assistance Project Amendment No. 1 with backu](#)

4. Temp. Reso. #R7419 approving the purchase of technical stage personnel services with AV Technicians, Inc., in an amount not-to-exceed \$111,000, to continue with contracted **technical stage personnel services** at the **Miramar Cultural Center**. (*Cultural Affairs Director Camasha Cevieux*)

Attachments: [R7419 technical stage services with backup](#)

5. Temp. Reso. #R7409 approving the award of Amendment No. 2 for the project entitled "**West Water Treatment Plant Lab & Office Space**", and authorizing the City Manager to execute the proposed amendment with Walters Zackria Associates, P.L.L.C., in an amount not-to-exceed \$59,720 and allocating a contingency allowance of \$10,000, for a total project cost of \$69,720. (*Support Services Construction Administrator Daryll Johnson and Procurement Director Alicia Ayum*)

Attachments: [R7409 Award of Amendment No. 2 to Walters Zackria Associates PLLC with ba](#)

6. Temp. Reso. #R7406 approving the final ranking and award of Request for Proposal No. 21-01-10, entitled "**Grant Administration for Community Development Block Grant, State Housing Initiatives Partnership, Home Investment Partnership, Neighborhood Stabilization Program and Other Housing Programs**", to Community Revitalization Affiliates, Inc.; authorizing the City Manager to execute a consultant management services agreement for an initial three-year term, with two optional one-year renewal terms. (*Community Development Director Eric Silva and Procurement Director Alicia Ayum*)

Attachments: [R7406 - Final Ranking and Award of RFP 21-01-10 with backup](#)

End of Consent

RESOLUTION

7. Temp. Reso. #R7429 approving an **appointment** for replacement to the **Education Advisory Board**. (*City Clerk Denise A. Gibbs*)

Attachments: [R7429 Board Appointments with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, June 16, 2021 at 7:00 P.M.