

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, September 23, 2020

6:00 PM

FISCAL YEAR 2021 - REVISED

Virtual

BUDGET PUBLIC HEARING

Mayor Wayne M. Messam
Vice Mayor Maxwell B. Chambers
Commissioner Winston F. Barnes
Commissioner Yvette Colbourne
Commissioner Alexandra P. Davis

City of Miramar**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER**ROLL CALL/ANNOUNCEMENTS****PLEDGE OF ALLEGIANCE****MOMENT OF SILENCE****PRESENTATIONS****PUBLIC HEARING**

1. **SECOND READING** of Temp. Ord. #O1758 establishing and adopting the City of Miramar **Ad Valorem Tax Operating Millage Levy Rate** at 7.1172 Mills, or \$7.1172 per thousand dollars of taxable assessed property value for the **2020 Tax Year**, which is 5.13% greater than the rolled-back rate of 6.7698 Mills; providing for conflicts; and providing for an effective date. *(Passed 1st Reading on 09/15/20) (Chief Budget Officer Norman Mason)*

Attachments: [O1758 FY 21 Millage Item 2nd Reading](#)
[O1758 FY 21 Millage Item 1st Reading](#)

2. Temp. Reso. #R7265 accepting and adopting the City of Miramar **Capital Improvement Program Document** for **Fiscal Years 2021 to 2025**, in principle, subject to annual revision and authorization. *(Chief Budget Officer Norman Mason)*

Attachments: [R7265 FY21-25 CIP with backup](#)

3. **SECOND READING** of Temp. Ord. #O1757 adopting the **Tentative Operating and Capital Improvement Program** as the City of Miramar's **Final Budget for Fiscal Year 2021**, allocating, appropriating, and authorizing expenditures in accordance with and for the purposes stated in said budget, excepting certain appropriations and expenditures from requiring further City Commission action; authorizing budgetary control by department total for all appropriations; providing for the authorization of all budgeted employment positions; providing for the creation of balanced revenue and expenditure accounts for receipt of monies by gift, grant, or otherwise, and the management and disbursement thereof; providing that the budget hereby adopted may be adjusted or modified by ordinance; providing for the authorization to lapse all encumbrances outstanding on September 30, 2020; providing authorization to re-appropriate lapsed Capital Outlay and Capital Improvement Encumbrances in the 2021 Fiscal Year; and providing for an effective date. *(Passed 1st Reading on 09/15/20) (Chief Budget Officer Norman Mason)*

Attachments: [O1757 2nd Reading FY 2021 Final Budget & CIP with backup](#)
[O1757 1st Reading FY 2021 Final Budget & CIP](#)

4. Temp. Reso. #R7274 approving a **Comprehensive Pay Plan** for unrepresented employees for the period beginning October 1, 2020 through September 30, 2021. *(Human Resources Director Randy Cross)*

Attachments: [R7274 FY 2021 Comp Pay Plan with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT