

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, September 16, 2020

7:00 PM

REVISED

Virtual

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Vice Mayor Maxwell B. Chambers
Commissioner Winston F. Barnes
Commissioner Yvette Colbourne
Commissioner Alexandra P. Davis*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Big Brothers Big Sisters Month. (Mayor Wayne M. Messam)

Proclamation: Hispanic Heritage Month. (Mayor Wayne M. Messam)

Proclamation: Hunger Action Month. (Mayor Wayne M. Messam)

Presentation: Kids and the Power of Work (KAPOW) City recognition. (Learning for Success, Inc. President John Casbarro)

Presentation: COVID 19 and Emergency Management Update. (Fire Rescue Emergency Management Planner Josh Green)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meetings of July 8, 2020, August 19, 2020, and September 2, 2020.

Attachments: [Commission Minutes 07-08-20](#)
 [Commission Minutes 08-19-20](#)
 [Commission Minutes 09-02-20](#)

2. Temp. Reso. #R7259 approving the final ranking and award of Request for Qualifications No. 20-02-09, entitled “**Design and Construction Administrative Services for the School Board of Broward County’s Perry Middle School Property**” to the most qualified responsive and responsible proposer, Jorge A. Gutierrez Architect, LLC; authorizing the City Manager to execute the Proposed Professional Services Agreement with Jorge A. Gutierrez Architect, LLC for the provision of the professional design and consulting services in an amount of \$162,340 and allotting a \$20,000 contingency allowance for a total not-to-exceed amount of \$182,340. *(Support Services Construction Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R7259 Perry Middle with backup](#)

3. Temp. Reso. #R7255 approving and accepting a **Hazard Mitigation Grant Program (“HMGP”) sub-award and grant agreement** between the Florida Division of Emergency Management (“FDEM”) and the City of Miramar in the amount of \$332,782.50 for the replacement of bay doors and installation of a manual generator transfer switch for **Fire Station 19**. *(Public Works Director Anthony Collins)*

Attachments: [R7255 HGMP Agreement FDEM and Miramar for FS19 with backup](#)

4. Temp. Reso. #R7248 approving the award of Request for Proposals No. 20-05-18 for **fiber backbone office interconnections** to Comcast Business Communications, LLC, the highest rated responsive responsible proposer for a term of five years with the option to renew for five additional one-year terms in an annual amount of \$338,343. *(Information Technology Network Manager Joseph Castelli)*

Attachments: [R7248 Fiber Backbone Office Interconnections with backup](#)

5. Temp. Reso. #R7272 authorizing the purchase of a **police radio programming services and associated software** from Motorola Solutions, Inc. in an amount of \$129,815.00 through the utilization of the Broward County Sheriff Motorola Contract # 12-29077/JHJ. *(Police Chief Dexter Williams)*

Attachments: [R7272 Digital Radio Programming Purchase with backup](#)

End of Consent

RESOLUTIONS

6. Temp. Reso. #R7249 adopting the **Fiscal Year 2021 schedule of proposed fee changes** for programs, facilities, and services setting forth all rates, fees, and other charges of the City; approving the proposed new fees and amendments of certain existing fees and charges. *(Financial Services Administrator Winsome Freeman)*

Attachments: [R7249 - FY21 Schedule of Proposed Fee Changes](#)

7. Temp. Reso. #R7261 approving the award of Invitation for Bids No. 20-009, entitled "**Regional Park Amphitheater Back of House**", to the lowest responsive, responsible bidder, Bejar Construction, Inc.; authorizing the City Manager to execute the proposed agreement with Bejar Construction, Inc., for the provision of construction services in an amount not-to-exceed \$871,463, and allocating a contingency allowance of \$50,000, for a total project cost of \$921,463. *(Support Services Director Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R7261 Amphitheater Back Of House with backup](#)

8. Temp. Reso. #R7266 authorizing the City Manager to enter into an Interlocal Agreement (ILA) with Broward County for the **receipt of funds under the Coronavirus Aid Relief, and Economic Security ("CARES") Act** for applicable expenses related to COVID-19, as approved by the ILA. *(Assistant City Manager Shaun Gayle)*

Attachments: [R7266 - Broward Co ILA for receipt of CARES Act funding with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCE

9. **FIRST READING** of Temp. Ord. #O1763 creating a **Commission on the status of women**; providing for membership; providing for terms of office; providing for organization; providing for duties and powers; providing for adoption of representations; repealing all ordinances in conflict; providing for a severability clause; providing for inclusion in Code; and providing for an effective date. *(Commissioner Yvette Colbourne)*

SECOND READING SCHEDULED for October 7, 2020

Attachments: [O1763 1st Reading Commission for Women Ordinance](#)

PUBLIC HEARING

10. **SECOND READING** of Temp. Ord. #O1753 amending Chapter 21, Article III, Division 2, "Sewer Use Regulations", Section 21-93 "Industrial Pretreatment Program" of the Code of Ordinance of the City of Miramar to include new federal and state pretreatment regulations for **dental office discharges and pharmaceutical hazardous waste**; providing for inclusion in the Code; providing that officials are authorized to take action; and providing for an effective date. *(Passed 1st Reading on 09/02/20)* *(Utilities Director Dr. Roy Virgin)*

Attachments: [O1753 2nd Reading Amending Sewer Use Regulations with backup](#)
[O1753 1st Reading Amending Sewer Use Regulations with backup](#)

11. **SECOND READING** of Temp. Ord. #O1755 amending the Code of the City of Miramar, pursuant to Section 166.041(3)(a), Florida Statutes; more specifically Chapter 2, entitled "Administration," Article III, entitled "Boards, Committees, and Commissions" by amending Division 4.5 entitled "**Affordable Housing Advisory Committee**"; providing for amendments to the membership requirements; making findings; providing for repeal; providing for severability and interpretation; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. *(Passed 1st Reading on 09/02/20)* *(Community Development Principal Planner Michael Alpert)*

Attachments: [O1755 2nd Reading AHAC Amendment Ordinance with backup](#)
[O1755 1st Reading AHAC Amendment with backup](#)

12. Temp. Reso. #R7268 approving the **appointment** of an **elected official** to the **Affordable Housing Advisory Committee**. *(Resolution Placed Here for Ease of Presentation)* (City Clerk Denise A. Gibbs)

Attachments: [R7268 Advisory Board Appointments](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

FUTURE VIRTUAL WORKSHOP

9/30/20 - 3:00 - 5:00 PM Early Retirement Incentive Program ("ERIP")

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, October 7, 2020 at 7:00 P.M.