

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, July 8, 2020**

**7:00 PM**

**REVISED**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Maxwell B. Chambers  
Commissioner Winston F. Barnes  
Commissioner Yvette Colbourne  
Commissioner Alexandra P. Davis*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Mendell Butler-Lebel's Day. (Mayor Wayne M. Messam)

Presentation: COVID 19 and Emergency Management Update. (Fire Rescue Emergency Management Planner Josh Green)

Executive Order: Mandatory Face Covering. (City Manager Vernon E. Hargray)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of May 20, 2020.

**Attachments:** [Commission Minutes 052020 \(003\)](#)

2. Temp. Reso. #R7204 approving the purchase of **InstAlert Message Boards** from **All Traffic Solutions**, in an amount not-to-exceed \$88,801, for **Fiscal Year 2020**. *(Fire-Rescue Chief Robert E. Palmer)*

**Attachments:** [R7204 All Traffic Solutions with backup](#)

3. Temp. Reso. #R7218 considering modification to **Resolution Number 20-15**, specifically pertaining to a modification of a condition of approval related to a Park Agreement for the approved **Miramar Station Development**. *(Community Development Principal Planner Michael Alpert and City Engineer Bissy Vempala)*

**Attachments:** [R7218 Park Agreement Resolution Modification with backup](#)

4. Temp. Reso. #R7203 approving Interlocal Agreements between Broward County and City of Miramar for **surtax-funded municipal transportation projects**. (*Staff Requests Continuance to the Meeting of 08/19/20*) (Senior Project Engineer Leah deRiel)

Attachments: [ITEM CONTINUED](#)

5. Temp. Reso. #R7202 accepting an Absolute Bill of Sale and Easement from Miramar Square, LLC, for the **water and sewer system improvements** to serve **The Grove**; authorizing the release of Surety Cash Bond in the amount of \$225,098.75 and accepting a One-Year Maintenance Cash Bond in the amount of \$45,394.82 from Miramar Square, LLC. (*Assistant City Engineer Salvador Zuniga*)

Attachments: [R7202 Water and Sewer System Improvements for The Grove with backup](#)

6. Temp. Reso. #R7213 authorizing the City Manager to execute the **Cultural Incentive Program Grant Agreement** between Broward County and the City of Miramar to accept two grants in the total amount of \$500,000 to reimburse the City for qualifying expenses for the **construction** of the **back-of-house area at the Miramar Regional Park Amphitheater** as determined by the agreement. (*Assistant Director of Parks & Recreation Billy D. Neal*)

Attachments: [R7213 Cultural Incentive Program grant agreement with backup](#)

7. Temp. Reso. #R7209 approving a **Small Government Enterprise License Agreement** with Environmental Systems Research Institute, Inc. ("ESRI") in an amount of \$404,550 and associated computer hardware and software costs in the amount of \$267,650 over a three year period; for a total not-to-exceed a cost of \$672,200. (*Information Technology Director Clayton Jenkins and Economic & Business Development Director Anita Fain Taylor*)

Attachments: [R7209 ESRI License Agreement with backup](#)

8. Temp. Reso. #R7197 approving the lease agreement with Dell Financial Services LP through the utilization of the State of Florida Contract No. 250-WSCA-10-ACS, for the **lease of 92 desktops, 200 laptops, 5 server and storage combined device** in a total amount not-to-exceed \$671,638 over a three year period, which includes an amount not-to-exceed \$215,087 for **FY21**. (*Information Technology Director Clayton Jenkins*)

Attachments: [R7197 Annual Computer Replacement Program with backup](#)

9. Temp. Reso. #R7196 authorizing the **donation** of Law Enforcement Trust Funds to **Broward County Crime Stoppers**. (*Police Chief Dexter Williams*)

Attachments: [R7196 LETF Donation to CrimeStoppers with backup](#)

10. Temp. Reso. #R7223 approving the award of Request for Quotation # 20-PD061, entitled "**Furniture Systems and Office Furniture for the Historic Miramar Public Safety Complex**" under State of Florida contracts 425-001-12-1 and 56120000-19-ACS, to JC White Architectural Interior Products, in an amount not-to-exceed \$219,403.34. (*Support Services Director Daryll Johnson and Police Chief Dexter Williams*)

Attachments: [R7223-Purchase of FF&E for Historic Substation with backup](#)

**End of Consent**

**RESOLUTIONS**

11. Temp. Reso. #R7220 approving **appointments to various City Boards**. (*City Clerk Denise A. Gibbs*)

Attachments: [R7220 Advisory Board Appointments with backup](#)

12. Temp. Reso. #R7217 approving the **City's employee benefits insurance premium and rates for Calendar Year 2021** including approving the insurance premium rates for dental insurance with Delta Dental in an amount not-to-exceed \$575,000 for City employees and dependents for Calendar Year 2021; approving the insurance premium rates for vision insurance with EyeMed in an amount not-to-exceed \$85,000 for City employees and dependents for Calendar Year 2021; approving the insurance premium rates for life, accidental death dismemberment and long term disability insurance from Standard Insurance in an amount not-to-exceed \$390,000. (*Human Resources Director Randy Cross*)

Attachments: [R7217 - FY2021 Employee Benefits Renewal with backup](#)

13. Temp. Reso. #R7205 relating to the provision of **Stormwater Management Services** in the City of Miramar, Florida; establishing the preliminary stormwater assessment rate for Stormwater Management Services for the Fiscal Year beginning October 1, 2020; directing the preparation of an assessment roll; authorizing a Public Hearing and directing the provision of notice thereof. (*Public Works Director Anthony Collins*)

Attachments: [R7205 Stormwater FY21 Assessment with backup](#)

14. Temp. Reso. #R7192 relating to the provision of **fire protection services**, facilities, and programs in the City of Miramar, Florida; establishing the estimated assessment rate for fire protection assessments for the Fiscal Year beginning October 1, 2020; directing the preparation of an assessment roll; authorizing a Public Hearing and directing the provision of notice thereof. (*Management & Budget Director Norman Mason*)

Attachments: [R7192 FY21 FIRE PROTECTION SERVICES with backup](#)

15. Temp. Reso. #R7193 establishing a **proposed millage rate** for Tax Year 2020 (Fiscal Year 2021); providing for the rolled-back rate; providing for the date, time, and place of the Public Hearing to consider the proposed millage rate and tentative budget; providing for advertisement and for transmittal to the Property Appraiser and Tax Collector. (*Management & Budget Director Norman Mason*)

Attachments: [R7193 Millage Rate](#)

16. Temp. Reso. #R7222 expressing its support for **municipal assistance** in the countywide staffing efforts at shelters in the event of an emergency during hurricane season. (*Emergency Management Manager Romeo Lavarias*)

Attachments: [R7222 Hurricane Shelter Staffing](#)

### **QUASI-JUDICIAL PUBLIC HEARING**

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

17. **SECOND READING** of Temp. Ord. #O1752 considering **Application No. 2000734, Rezoning** a 2.204-acre parcel from B2, Community Business, to CF, Community Facilities, located at the northeast corner of Southwest 186th Avenue and Miramar Parkway; and providing for an effective date. (***Passed 1st Reading 06/17/20***) (*Community Development Principal Planner Michael Alpert*)

Attachments: [O1752 2nd Reading Rezoning for Calvary Fellowship Church with backup](#)  
[TO1752 1st Reading Rezoning for Calvary Fellowship Church with backup](#)

18. Temp. Reso. #R7219 considering **Site Plan Application No. 1907992** and **Community Appearance Board Application No. 1908712** for **Calvary Fellowship Phase III Expansion**, located at the northeast corner of Southwest 186th Avenue and Miramar Parkway. (*Community Development Principal Planner Michael Alpert*)

Attachments: [R7219 Site Plan for Calvary with backup](#)

### **OTHER BUSINESS**

#### **Reports and Comments:**

**Commission Reports:**

19.                   **Discussion:** Addressing the **homeless and mental health** in Miramar with a comprehensive plan. (*Vice Mayor Maxwell B. Chambers*)

**City Attorney Reports:**

**City Manager Reports:**

**ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, August 19, 2020 at 7:00 P.M.**