

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, May 20, 2020**

**7:00 PM**

**REVISED**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Maxwell B. Chambers  
Commissioner Winston F. Barnes  
Commissioner Yvette Colbourne  
Commissioner Alexandra P. Davis*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak -** Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda -** Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items -** These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation -** Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time -** Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: National Public Works Week. (Mayor Wayne M. Messam)

Presentation: COVID 19 and Emergency Management Update. (Fire Rescue Emergency Manager Romeo Lavarias)

Presentation: Education Advisory Board Scholarship Award. (Education Advisory Board Chairman Dr. Mac Innocent)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Commission Workshop of March 18, 2020.

**Attachments:** [031820 CITY COMMISSION WORKSHOP](#)

2. Temp. Reso. #R7160 authorizing the purchase of **Fire-Rescue Station Alerting Systems**, including all necessary hardware, software, installation, and product support from **KeyLite Power and Lighting, Corp.**, utilizing Broward County Master Agreement No. R1426611P21, for a total amount not-to-exceed \$258,927, for **Fiscal Year 2020**.  
(*Fire-Rescue Chief Robert Palmer*)

**Attachments:** [R7160 Fire-Rescue Station Alerting Systems - Stations 19 and 70 with backup](#)

3. Temp. Reso. #R7163 accepting a grant from the **FY2019 Urban Area Security Initiative ("UASI") Grant Program** in the amount of \$132,311; authorizing the execution of a Memorandum of Agreement between the City of Miami, as "Sponsoring Agency", and the City of Miramar, as a "Participating Agency", along with any future amendments to same and other Memorandums of Agreement related to the 2019 Grant Program deemed appropriate. *(Fire-Rescue Chief Robert Palmer)*

Attachments: [R7163 2019 UASI Grant Agreement with backup](#)

4. Temp. Reso. #R7164 approving the proposed Interlocal Agreement with Broward County for the provision of cost share support of a **NatureScape Irrigation Service** to be performed by Broward County, and authorization for Broward County to conduct specific technical activities required as part of landscape and irrigation system evaluations, at a total cost of \$42,473 over a five-year term of the agreement. *(Public Works Director Anthony Collins and Utilities Director Dr. Roy Virgin)*

Attachments: [R7164 Naturescape ILA with backup](#)

5. Temp. Reso. #R7171 supporting applications for funding from Broward County Transportation Surtax Mobility Advancement Program (Cycle 1) for **2020 Surtax Maintenance and Rehabilitation Projects**. *(Public Works Director Anthony Collins)*

Attachments: [R7171 Transportation Surtax Mobility Advancement Program with backup](#)

6. Temp. Reso. #R7180 approving the award of Invitation for Bid No. 20-007 entitled "**Miramar Cultural Arts Banquet Hall Ceiling Tile Project**" to Dekora, LLC, in the amount of \$92,320. *(Public Works Director Anthony Collins)*

Attachments: [R7180 IFB 20-007 Award with backup](#)

**End of Consent**

**RESOLUTION**

7. Temp. Reso. #R7128 approving **appointments to various Advisory Boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R7128 Advisory Board Appointments with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

## **ORDINANCES**

8. **FIRST READING** of Temp. Ord. #O1745 amending Section 2-151 of the Code of Ordinances of the City of Miramar relating to the Legal Department; **increasing the City Attorney's authority** to settle claims with approval of the City Manager; providing for inclusion in the Code; providing for conflicts; providing for severability; and providing for an effective date. *(Human Resources Director Randy Cross)*

SECOND READING SCHEDULED for June 17, 2020

**Attachments:** [O1745 1st Reading- Increase Attorney - Risk Management Authority with backu](#)

9. **FIRST READING** of Temp. Ord. #O1746 considering an **Expedited State Review Comprehensive Plan Amendment** to Part 1: Goals, Objectives and Policies of the City of Miramar adopted Comprehensive Plan, pursuant to Sections 163.3167, 163.3174, 163.3177 and 163.3184, Florida Statutes (2019), and Section 303 of the City of Miramar adopted Land Development Code; specifically by amending: (1) Policies 6F.1 and 6F.2 of the Future Land Use Element to repeal the adoption by reference of the City's 10-Year Water Supply Facilities Work Plan and ensure coordination with other municipalities in the update of the Broward County Population Forecasting Model; (2) Policies 1.1 and 1.2 of the Potable Water/Aquifer Recharge Sub-Element **to update the City's and Broward County's 10-Year Water Supply Facilities Work Plans** as currently adopted by reference therein, in furtherance of the November 2018 Update of the Lower East Coast Regional Water Supply Plan by the South Florida Water Management District; Policy 1.4 of the Sanitary Sewer Sub-Element to reflect the increased capacity of the City's Wastewater Reclamation Facility; and (4) Policies 1.11 and 1.12 of the Capital Improvements Element to tie the issuance of Certificate of Occupancy for new development to the availability of adequate water facilities and to incorporate the water supply projects identified in the Work Plan into the Capital Improvements Plan on an annual basis; providing definitions; making findings; providing for adoption; providing for transmittal; providing for severability; providing for interpretation; providing for correction of scrivener's errors; and providing for an effective date. *(Community Development Director Eric Silva and Utilities Director Dr. Roy Virgin)*

SECOND READING SCHEDULED for June 17, 2020

**Attachments:** [O1746 1st Reading 10-Yr Water Supply Facilities Work Plan Update Comp Plan](#)

10. **FIRST READING** of Temp. Ord. #O1748 **amending the Code of Ordinances** by amending portions of Article XII, **Procurement**, Section 2-405, Definitions, Section 2-407, Authorization for the Use of Electronic Transmissions, Section 2-412(a), Award Authority, City Commission Approval, Section 2-413, Procurement Authority Exemptions, Section 2-420, Bid Thresholds, Section 2-421(e), Competitive Sealed Bidding; Section 2-422(f), Competitive Sealed Proposals, Section 2-423, Small Purchases, 2-426, Other Procurements, Section 2-436(c), Contract Clauses and their Administration, Section 2-454, Definitions of Terms Used in this division, providing for severability and interpretation; providing for inclusion in the Code; providing that Officials are authorized to take action; providing for codification; and providing for an effective date. *(Procurement Director Alicia Ayum)*

SECOND READING SCHEDULED for June 17, 2020

**Attachments:** [TO 1748 -1st Reading Procurement Code Amendment](#)

11. **FIRST READING** of Temp. Ord. #O1741 **amending** portions of the **Land Development Code and City Code of Ordinances**; making findings; creating new Subsections regarding Landscaping Requirements and General Development Standards; making findings; repealing Chapter 9, Landscaping Requirements and Tree Conservation; creating new Chapter 5, Standards, including Article 1, General Standards for Site Development, specifically Section 501, General Provisions, and Article 3, Landscaping, Section 506, Landscaping Standards; revising Chapter 2, Definitions, creating Subsection 202.5, Landscaping Definitions; revising Chapter 3, Processes, specifically Sections 315, Variances, Appeals, and Zoning Relief, and Section 320, Zoning Permits and Planning Services; revising portions of Chapter 7, Use Regulations, specifically Section 714, Traditional Neighborhood Development (TND) District and Section 715, Transit Oriented Corridor District Code; revising portions of Chapter 8, Development Standards of General Applicability, specifically Section 801, Development Standards, Section 806, Wetlands Preservation Standards, Section 807, Surface Water Management Standards, Section 810, Compliance with Comprehensive Plan, Section 811, Miramar Parkway Scenic Corridor, Section 812, Development Advertising Requirements, Section 813, Community Appearance Board; and amending City Code of Ordinances Chapter 10, Health, Sanitation and Nuisances (specifically Sections 10-92 Weeds and Debris and 10-126 Landscaping) and Chapter 25, Vegetation; providing for severability and interpretation; providing for inclusion in the Code; providing that Officials are authorized to take action; and providing for an effective date. ***(Continued from the meeting of 04/15/20) (Principal Planner Michael Alpert and Landscape Inspector Sue-Ling Rosario)***

SECOND READING SCHEDULED for June 17, 2020

**Attachments:** [O1741 1st Reading Landscaping with backup](#)

12. **FIRST READING** of Temp. Ord. #O1750 **amending proposed Land Development Code Chapter 5 Standards**, Section 506.16 Tree Trust Fund; making findings; providing for severability and interpretation; providing for inclusion in the Code; providing that Officials are authorized to take action; and providing for an effective date. **(Requested by Commissioner Alexandra P. Davis)** (Community Development Director Eric Silva)

SECOND READING SCHEDULED for June 17, 2020

Attachments: [O1750 1st Reading Tree Trust Fund Tree Trimming Program with backup](#)

### **OTHER BUSINESS**

#### **Reports and Comments:**

#### **Commission Reports:**

13. Temp. Reso. #R7183 **opposing** the implementation of **employee furloughs**; supporting the recommendations of the City Manager's Memorandum to the City Commission dated April 24, 2020. (Commissioner Yvette Colbourne)

Attachments: [R7183 Reso Opposing Furlough with backup](#)

14. Temp. Reso. #R7184 recognizing that the City is essential and in support of fair, direct **Federal emergency support** to reopen and rebuild local American economies. (Mayor Wayne M. Messam)

Attachments: [R7184 Cities are essential NLC Reso](#)

#### **City Attorney Reports:**

#### **City Manager Reports:**



15. Temp. Reso. #R7189 ratifying the actions of the City Manager to **implement employee furloughs** for City staff. (*City Manager Vernon E. Hargray*)

**Attachments:**

[R7189 Furlough Ratification](#)

[COMPOSITE EXHIBIT A](#)

[4-16-20 Memo to Commission 20-M-51](#)

[4-24-20 Memo to Commission 20-M-52](#)

[5-13-20 Memo to Employees](#)

[5-18-20 Memo to Commission 20-M-58](#)

**ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, June 3, 2020 at 7:00 P.M.**