

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, November 13, 2019**

**7:00 PM**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Alexandra P. Davis  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Yvette Colbourne*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Presentation: Ed "Santa" Braxl Lifetime Achievement Award Presentation. (Police Chief Dexter Williams)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Workshop and Regular Commission Meetings of October 16, 2019.

**Attachments:**      [Commission Workshop Minutes 101619](#)  
[Commission Minutes 101619](#)

2. Temp. Reso. #R7060 approving the award of Invitation for Bid (IFB) 19-008, entitled "**Wi-Fi at Regional Park**", to the lowest responsive, responsible bidder, Acordis International Corp., for the installation and maintenance of Meraki Wi-Fi Access Points, with an amount not-to-exceed \$149,171. (*Information Technology Director Clayton Jenkins*)

**Attachments:**      [R7060 Wi-Fi at Regional Park Award with backup](#)

3. Temp. Reso. #R7064 approving the purchase of a Rubrik centralized data storage equipment, license and implementation of a cloud-based **backup solution with disaster recovery to the cloud and enhanced ransomware protection**, for a total amount not-to-exceed \$192,650 over a three-year period, utilizing NCPA Contract #01-96 with Altuna Tech. (*Information Technology Director Clayton D. Jenkins*)

**Attachments:**      [R7064 Rubrik Cloud Backup with backup](#)

4. Temp. Reso. #R7053 approving the purchase of **fire-rescue supplies and equipment** from the Broward Sheriff's Office in an amount not-to-exceed \$184,900 for Fiscal Year 2020. *(Fire-Rescue Chief Robert E. Palmer)*

Attachments: [R7053 Purchase of Fire-Rescue Supplies and Equipment BSO FY20](#)

5. Temp. Reso. #R7054 considering additional **Community Development Block Grant** funding in an amount not-to-exceed \$150,000 for the **commercial rehabilitation** of 3190 South State Road 7. *(Economic and Business Development Director Anita Fain Taylor)*

Attachments: [R7054 Additional CDBG Funding](#)

6. Temp. Reso. #R7056 approving the **purchase** of **liquid polymer** from Polydyne, Inc., for the **Wastewater Reclamation Facility**, in an annual amount not-to-exceed \$150,000 for Fiscal Year 2020, and approving the third one-year renewal option for the period commencing on November 23, 2019. *(Utilities Director Roy Virgin, Ph.D. and Procurement Director Alicia Ayum)*

Attachments: [TR7056 Purchase of Polymer with backup](#)

7. Temp. Reso. #R7058 approving the award of the Request for Letters of Interest (RLOI) No. 19-10-35, entitled "**Risk Assessments and Emergency Response Plans Services**", to Hazen and Sawyer, P.C., and authorizing the execution of the Project Agreement in a lump sum amount of \$200,814. *(Utilities Director Roy Virgin, Ph.D. and Procurement Director Alicia Ayum)*

Attachments: [TR7058 Project Agreement for AWIA with backup](#)

8. Temp. Reso. #R7059 ratifying the purchase of **Emergency Repair Services** for **Town Center Twin-Cell Cooling Tower** from Trane Florida in an amount of \$137,500; utilizing U.S Communities Contract No. 15-JLP-023. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*

Attachments: [R7059 Trane Purchase Ratifying Town Center Chiller Repairs](#)

9. Temp. Reso. #R7061 approving an agreement with Metro Express, Inc., for **sidewalk replacement and installation** in the amount of \$100,000, utilizing the Southeast Florida Governmental Purchasing Cooperative Group Sidewalk Replacement and Installation Contract, ITB No. 15-16-039(A). *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*

Attachments: [R7061 Metro Express FY20 Sidewalk Replacement with backup](#)

10. Temp. Reso. #R6994 approving and authorizing the City Manager to execute the **proposed Park Agreement** - fee in lieu of land with Miramar Red Rd West Owner LLC, for payment of a fee in the amount of \$1,443,992 in lieu of park land dedication for the residential development known as **Altis Miramar**. *(City Engineer Bissy Vempala)*

Attachments: [R6994 Altis Miramar Park Agreement-Fee in Lieu of Land with backup](#)

11. Temp. Reso. #R6995 approving and authorizing the City Manager to execute the **proposed Park Agreement** - fee in lieu of land with Miramar Red Rd East Owner LLC; for payment of a fee in the amount of \$1,425,082 in lieu of park land dedication for the residential development known as **Park Homes**. *(City Engineer Bissy Vempala)*

Attachments: [R6995 Park Homes Park Agreement-Fee in Lieu of Land with backup](#)

12. Temp. Reso. #R6996 approving and authorizing the City Manager to execute a **Traffic Signalization Agreement** between the City of Miramar and Miramar Park Place Associates, LLC, Miramar Red Rd West Owner, LLC and Miramar Red Rd East Owner, LLC for the **design and installation of a traffic signal** at the 100' access opening on Miramar Parkway for the **Altman Development Plat**. *(City Engineer Bissy Vempala)*

Attachments: [R6996 Altman Traffic Signal for Altman Development with backup](#)

**End of Consent**

**RESOLUTIONS**

13. Temp. Reso. #R7070 approving the award of Request for Proposals No. 19-08-31 for **bus benches, bus bench and bus shelter advertising** to Martin Gold Coast, LLC, the highest rated responsive, responsible proposer; authorizing the City Manager to execute the appropriate agreement between the City and Martin Gold Coast, LLC, for a term of five years with the option to renew for one additional five-year term for various locations throughout the City for the installation, management, and maintenance of bus benches, bus bench and bus shelters for the purpose of advertising revenue enhancement, in an amount of \$377,500 for the term of the agreement. *(Assistant City Manager Kelvin L. Baker Sr., Chief Financial Officer Susan Gooding-Liburd, and Procurement Director Alicia Ayum)*

Attachments: [R7070 Bus Benches, Bus Bench and Shelter Advertising with backup](#)

14. Temp. Reso. #R7071 approving the ranking for Request for Proposals No. 19-03-21 for the **Employee Onsite Health Center** and authorizing staff to enter into negotiations with CareATC, Inc., the highest rated responsive responsible proposer for an agreement to be approved by the City Commission. *(Human Resources Director Randy Cross)*

Attachments: [R7071 - Employee Onsite Health Clinic with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**ORDINANCE**

15. **FIRST READING** of Temp. Ord. #O1735 relating to **Comprehensive Planning**; making findings; considering the annual update of the Capital Improvements Schedule, as set forth in Table 6.1 of the Capital Improvements Element of the City of Miramar Comprehensive Plan to account for Fiscal Years 2020-2024, pursuant to Section 163.3177(3)(B), Florida Statutes, and Policy 1.1 of Objective 1 of the Capital Improvements Element of the City Comprehensive Plan; providing for adoption; making findings; providing for the deletion of the Capital Improvements Schedule for Fiscal Years 2019-2023; providing for the inclusion of the **Capital Improvements Schedule for Fiscal Years 2020-2024**; providing for correction of scrivener's errors; providing for severability; and providing for an effective date. *(Community Development Director Eric Silva)*

SECOND READING SCHEDULED for January 15, 2020

Attachments: [O1735 1st Reading CIE Annual Update FY 2020-2024 CC Report with backup](#)

### PUBLIC HEARING

16. Temp. Reso. #R7047 approving the Program Year 2018 **Consolidated Annual Performance Evaluation Report** for Community Development Block Grant Programs. (*Community Development Assistant Director Deborah Stevens*)

Attachments: [R7047 CAPER PY 2018 with backup](#)

17. **SECOND READING** of Temp. Ord. #O1732 approving the **end-of-year amendment** of the **Fiscal Year 2019 Operating and Capital Improvement Program Budget**; and providing for an effective date. (*Passed 1st Reading on 11/06/19*) (*Management & Budget Director Norman Mason*)

Attachments: [TO1732 2nd Reading FY19 Final Budget Amendment with backup](#)  
[TO1732 1st Reading FY19 Final Budget Amendment with backup](#)

18. **SECOND READING** of Temp. Ord. #O1734 approving the **first amendment** of the **Fiscal Year 2020 Operating and Capital Improvement Program Budget**; and providing for an effective date. (*Passed 1st Reading on 11/06/19*) (*Management & Budget Director Norman Mason*)

Attachments: [O1734 2nd Reading FY20 First Budget Amendment with backup](#)  
[O1734 - First Reading FY20 Budget Amendment with backup](#)

19. **SECOND READING** of Temp. Ord. #O1737 amending Ordinance No. 16-11 establishing the **salary and benefits** of the **City's Elected Officials**; providing for conflicts; providing for severability; providing for inclusion in the Code; and providing for an effective date. (*Requested by Commissioner Maxwell B. Chambers*) (*Passed 1st Reading on 11/06/19*) (*Human Resources Director Randy Cross*)

Attachments: [O1737 2nd Reading Elected Officials Salaries and Benefits](#)  
[O1737 1st Reading Elected Officials Salaries and Benefits](#)

### QUASI-JUDICIAL PUBLIC HEARING

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

20. Temp. Reso. #R7065 considering **Conditional Use Application No. 1906891** for a hotel use, considering **Variance Application No. 1905611** from Land Development Code ("LDC") Section 405.11(A) and Table 403-4, for the 2-acre minimum lot size requirement for hotels and the 300-foot minimum lot width requirement for Planned Industrial Development-Zoned properties, considering **Variance Application No. 1905615** from LDC Section 808.1.6, to allow for a reduced parking setback, considering **Site Plan Application No. 1904314** and **Community Appearance Board Application No. 1904315** for a 5-story, 97-room, **Tru by Hilton Hotel**, located at 14505 Southwest 27 Way. *(Principal Planner Michael Alpert)*

Attachments: [R7065 TRU by Hilton with backup](#)  
[ExParte](#)

21. Temp. Reso. #R7057 approving Application No. 1905331, for the **vacation of a traffic control device Easement** and certain **landscape buffer Easements** in the **Miramar Central Plaza Plat**, as recorded in Plat Book 182, Page 80, Public Records of Broward County, Florida, located at the northeast corner of Miramar Parkway and Flamingo Road. *(Principal Planner Michael Alpert and Assistant City Engineer Salvador Zuniga)*

Attachments: [R7057 Vacation of Easement for Miramar Central Plaza Plat with backup](#)  
[ExParte](#)

## **OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

**FUTURE WORKSHOP**

**11/13/19 - 5:00 P.M. - Financial Focus Meeting - Commission Chambers**

**ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, January 15, 2020 at 7:00 P.M.**