

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, November 6, 2019

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Alexandra P. Davis
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: 602-HELP Month. (Mayor Wayne M. Messam)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Workshop and Regular Commission Meeting of October 2, 2019.

Attachments: [Commission Workshop 10-02-19](#)
[Commission Minutes 10-02-19](#)

2. Temp. Reso. #R7044 approving the first **amendment** to the agreement entitled “**Landscaping, Irrigation Maintenance & Litter Control Services**” with DynaServ Florida, LLC to include Island Park, Miramar Regional Park and the Silver Lakes Tennis Complex, to the Landscape Maintenance Service Agreement for an additional amount of \$164,556 and a total amended agreement amount not-to-exceed \$260,553. (*Parks & Recreation Administrator Billy Neal and Procurement Director Alicia Ayum*)

Attachments: [R7044 1st Amendment for Landscaping, Irrigation Maintenance & Litter Control](#)

3. Temp. Reso. #R7043 approving the request for a **perpetual easement** from the State of Florida Department of Environmental Protection and Right-of-Way Deed from South Florida Water Management District for the **construction of Pembroke Road** from SW 196 Avenue to US Highway 27. *(City Engineer Bissy Vempala)*

Attachments: [R7043 Request to State of FL for Pembroke Road Right-of-Way with backup](#)

4. Temp. Reso. #R7036 authorizing the acceptance of **grant funding** from the Areawide Council on Aging of Broward County, Inc., in the amount of \$646,184.77 for the period from January 1, 2020 through December 31, 2020; approving and authorizing the City Manager to execute the funding agreement with the Areawide Council on Aging to provide **senior center services**. *(Community Services Director Katrina Davenport)*

Attachments: [R7036 Senior Center Svcs with backup](#)

5. Temp. Reso. #R7041 approving an agreement with Enco Utility Services, LLC for **utility bill printing and mailing services** through the utilization of the Florida Municipal Power Agency Competitive Agreement in an annual amount not-to-exceed \$280,000, which includes \$210,000 for postage and \$70,000 for monthly services; authorizing the City Manager to execute the Utility Billing Agreement for a term effective September 22, 2019 through August 9, 2023. *(Procurement Director Alicia Ayum and Financial Services Administrator Winsome Freeman)*

Attachments: [R7041 Utility bill printing and mailing svcs with backup](#)

6. Temp. Reso. #R7067 approving amendments to the **Commercial Rehabilitation Agreement** for the commercial property located at 6927 Miramar Parkway in Historic Miramar providing for twelve (12) month extensions; authorizing the City Manager to execute the amendments and authorizing the City Manager to approve an additional twelve (12) month extension, if required. *(Community Development Director Eric Silva)*

Attachments: [R7067 B&M Commercial Rehab with backup](#)

7. Temp. Reso. #R7068 approving **amendments** to the **Construction Agreement** for the commercial property located at **6927 Miramar Parkway in Historic Miramar** providing for twelve (12) month extensions; authorizing the City Manager to execute the amendments and authorizing the City Manager to approve an additional twelve (12) month extension, if required. *(Community Development Director Eric Silva)*

Attachments: [R7068 B&M Extension Construction Agreement with backup](#)

End of Consent

RESOLUTION

8. Temp. Reso. #R7045 approving an Interlocal Agreement between Broward County and the City of Miramar for Public Transportation Services (Community Bus Services) providing vehicles and operational revenue, in an annual amount of \$928,508.03, for a term commencing upon execution through September 30, 2022 with two optional one-year renewal options upon approval by the County's Contract Administrator; approving the addition of a **bus stop at the Haven Lakes Estates Mobile Park**, and one shared bus on the Orange and Red Routes along with updates to route headways. *(Public Works Director Anthony Collins)*

Attachments: [R7045 ILA Community Bus Service with backup](#)

ORDINANCES

9. **FIRST READING** of Temp. Ord. #O1732 approving the **end-of-year amendment** of the **Fiscal Year 2019 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Management & Budget Director Norman Mason)*

SECOND READING SCHEDULED for November 13, 2019

Attachments: [TO1732 1st Reading FY19 Final Budget Amendment with backup](#)

10. **FIRST READING** of Temp. Ord. #O1734 approving the **first amendment** of the **Fiscal Year 2020 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Management & Budget Director Norman Mason)*

SECOND READING SCHEDULED for November 13, 2019

Attachments: [O1734 - First Reading FY20 Budget Amendment with backup](#)

11. **FIRST READING** of Temp. Ord. #O1737 amending Ordinance No. 16-11 establishing the **salary and benefits** of the **City's Elected Officials**; providing for conflicts; providing for severability; providing for inclusion in the Code; and providing for an effective date. ***(Requested by Commissioner Maxwell B. Chambers) (Human Resources Director Randy Cross)***

SECOND READING SCHEDULED for November 13, 2019

Attachments: [O1737 1st Reading Elected Officials Salaries and Benefits](#)

PUBLIC HEARING

12. **SECOND READING** of Temp. Ord. #O1733 relating to **Signs**; making findings; amending Sections 1002 Definitions and 1014.3 Regulations; providing for severability and interpretation; providing for inclusion in the Code; providing that Officials are authorized to take action; and providing for an effective date. ***(Passed 1st Reading on 10/16/19) (Community Development Director Eric Silva)***

Attachments: [O1733 2nd Reading Digital Billboard with backup](#)
[O1733 1st Reading of Digital Billboard Amendment with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOP

11/13/19 - 5:00 P.M. - Financial Focus Meeting - Commission Chambers

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

November 13, 2019 at 7:00 P.M.