

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, September 18, 2019**

**7:00 PM**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Vice Mayor Alexandra P. Davis  
Commissioner Winston F. Barnes  
Commissioner Maxwell B. Chambers  
Commissioner Yvette Colbourne*

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**City of Miramar**

**Welcome to the City Commission Meeting**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission meeting is a formal meeting of the members of the commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission meeting to express their views on items appearing on the Agenda.

\* All electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation."
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Hispanic Heritage Month. (Mayor Wayne M. Messam)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of August 21, 2019.

**Attachments:** [Commission Minutes 082119](#)

2. Temp. Reso. #R7013 adopting the **Fiscal Year 2020 Schedule of Proposed Fee changes** for Programs, Facilities, and Services setting forth all rates, fees, and other charges of the City; approving the proposed new fees and amendment of certain existing fees and charges. (*Financial Services Director Kevin E. Adderley and Financial Services Administrator Winsome Freeman*)

**Attachments:** [R7013 FY20 Schedule of Proposed Fee changes with backup](#)

3. Temp. Reso. #R7015 approving an agreement for **contractor operated parts store services** with Genuine Parts Company D/B/A NAPA Auto Parts in the annual amount of \$585,000, commencing October 1, 2019 through September 30, 2021; utilizing the Hernando County Contract No. 14-R00095. (*Public Works Director Anthony Collins*)

**Attachments:** [R7015 NAPA Contract Renewal with backup](#)

4. Temp. Reso. #R7019 approving the award of Invitation for Bid No. 19-012, entitled “**Grounds Full Maintenance Services**” to Brightview Landscape Services, Inc, to perform complete maintenance work, park operations and field turf maintenance for Forzano Park and Silver Lakes Sports Complex and field turf maintenance for Ansin Sports Complex and Vizcaya Park, in an amount not-to-exceed \$371,200. *(Parks & Recreation Administrator Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R7019 Award of Grounds Full Maintenance Services](#)

5. Temp. Reso. #R7021 approving the award of Invitation for Bid No. 19-010, entitled “**Landscaping, Irrigation Maintenance & Litter Control Services**” to Dynaserve Florida, LLC, to perform landscape maintenance work for various City parks in an amount not-to-exceed \$95,997. *(Parks & Recreation Administrator Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R7021 Landscaping Irrigation Maintenance & Litter Control Svcs. with backup](#)

**End of Consent**

**RESOLUTION**

6. Temp. Reso. #R7031 approving a **Comprehensive Pay Plan** for unrepresented employees for the period beginning October 1, 2019 through September 30, 2020. *(Human Resources Director Randy Cross)*

Attachments: [R7031 FY 2020 Comprehensive Pay Plan with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**PUBLIC HEARING**

7. **SECOND READING** of Temp. Ord. #O1728 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of said Land Development Code and Section 166.041(3)(A), F.S.; more specifically by amending Chapter 3, entitled "Processes," to add a new Section 324 to be entitled, "**Public Art**," prescribing a Citywide Program for the inclusion of public art into public and private development, creating a Public Art Fund consisting of all public art assessment collected pursuant to the Program, and providing for the future adoption of a Public Art Master Plan to better leverage the power of art to visually enliven the City and stimulate economic prosperity; and Chapter 7, entitled "Use Regulations," at Section 715, entitled "Transit Oriented Corridor District Code," to delete and repeal Sub-section 715.3.4, entitled, "Public Art and Amenities;" making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 09/04/19) (Staff recommends continuance to the meeting of 10/02/19) (Requested by Vice Mayor Alexandra P. Davis) (Community & Economic Development Director Eric Silva)***

Attachments: [Item Continued](#)  
[O1728 1st Reading Citywide Public Art](#)

### **OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

### **FUTURE WORKSHOP**

**11/13/19 - 5:00 P.M. - Financial Focus Meeting - Commission Chambers**

### **ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**October 2, 2019 at 7:00 P.M.**