

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, April 17, 2024

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Alexandra P. Davis
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda -** Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items -** These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda - Public Participation -** Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time -** Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Presentation: National League of Cities Washington DC Trip Recap. (Teen Council Advisory Board Members)

Presentation: Honoring Broward Sierra Group 5th annual Earth Day Celebration event Contest participants. (Mayor Wayne M. Messam)

Presentation: Recognition of Vice Mayor Alexandra P. Davis' Reggae Month Appreciation. (Jamaica Consul General Oliver Mair)

Presentation: State Session Update from Cities Lobbyist. (City's Lobbying Team Representatives from Ronald L. Book, P.A. & Rubin, Turnbull & Associates)

Proclamation: Earth Month. (Mayor Wayne M. Messam)

Proclamation: Deputy Police Chief Jose Sanchez Day. (Mayor Wayne M. Messam)

Proclamation: National Small Business Week. (Mayor Wayne M. Messam)

Proclamation: National County Government Month. (Vice Mayor Alexandra P. Davis)

Proclamation: Daniella Ramirez Day. (Commissioner Yvette Colbourne)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Commission Workshop Meeting of April 2, 2024.

Attachments: [04-02-24 CITY COMMISSION WORKSHOP](#)

2. Temp. Reso. #R8109 approving the final ranking and award of FDOT-LAP Request for Qualifications No. 24-10-02 (Re-Bid), entitled: **“Professional Services for the Miramar Complete Streets Phase IV - FM 443977.1”** to the highest evaluation score, most qualified responsive and responsible proposer, Marlin Engineering, Inc.; authorizing the City Manager to execute the proposed Professional Services Agreement with Marlin Engineering, Inc. for the provision of design services, in an amount not-to-exceed \$361,741. *(Assistant City Engineer Leah DeRiel)*

Attachments: [R8109 - RFQ24-10-02 Professional Svcs - Miramar Complete Streets Phase IV](#)

3. Temp. Reso. #R8089 approving the first one-year renewal of the **grant administration for Community Development Projects Agreement** between the City of Miramar and Community Revitalization Affiliates, Inc. *(Economic Development and Housing Chief Housing Administrator Katherine Randall)*

Attachments: [R8089 Consultant Grant Agreement with backup](#)

4. Temp. Reso. #R8112 approving the purchase of **Floridan Wells maintenance and repair services** for the **West Water Treatment Plant** from A.C. Schultes of Florida, Inc., in a total amount of \$397,710, through the utilization of the Tohopekaliga Water Authority Contract # IFB-19-122. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [R8112 West WTP Floridan Well Cleaning and Rehab with backup](#)

End of Consent

RESOLUTIONS

5. Temp. Reso. #R8107 approving the award of Request for Qualifications No. 23-07-37 (“RFQ”), entitled: **“Design and Construction Management Services for the Replacement and Upgrade of Nanofiltration Trains”** to Arcadis U.S., Inc.; authorizing the City Manager to execute an appropriate Agreement (Phase I) with Arcadis U.S., Inc., in an amount not-to-exceed \$878,210, to provide design, permitting, and bidding services to the nanofiltration train replacement and upgrade project at the **West Water Treatment Plant**. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [R8107 West WTP NF Train Replacement with backup](#)

6. Temp. Reso. #R8108 approving the award of **Wastewater Collection System Rehabilitation and Improvements**, to Inliner Solutions, L.L.C., in a not-to-exceed amount of \$1,040,476, for the provision of sewer system rehabilitation and improvements. *(Utilities Field Operations Manager Mark Williams and Procurement Director Alicia Ayum)*

Attachments: [R8108 Wastewater Collection System Rehabilitation & Improvements with back](#)

7. Temp. Reso. #R8104 approving the **2023-2026 School Resource Officer Agreement** between the School Board of Broward County, Florida and City of Miramar. *(Police Captain Michael Yopez)*

Attachments: [R8104 - 2023-2026 School Resource Officer Agreement with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

PUBLIC HEARING

8. **SECOND READING** of Temp. Ord. #O1825 relating to Comprehensive Planning; considering the **annual review** of the **Capital Improvements Element of the adopted Comprehensive Plan** of the City of Miramar in accordance with Section 163.3177(3)(b), Florida Statutes, and the related goals, objectives and policies of the City's Comprehensive Plan; more specifically by updating the five-year schedule of Capital Improvements found in Table 6.1 to reflect the five-year plan expenditure projection of the newly adopted Capital Improvement Program for Fiscal Years 2024 to 2028; making findings; providing for adoption; providing for the deletion of the Capital Improvements Schedule for Fiscal Years 2023 to 2027; providing for the insertion of the Capital Improvements Schedule for Fiscal Years 2024 to 2028; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. ***(Passed 1st Reading on 03/20/24)*** *(Building, Planning and Zoning Senior Planner Frensky Magny)*

Attachments: [O1825 2nd Reading - FY24 Annual Review - Capital Improvements Element of](#)
[O1825 - 1st Reading FY24 Annual Review -Capital Improvements Element of C](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

9. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, May 1, 2024 at 7:00 P.M.