

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, November 1, 2023

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Alexandra P. Davis
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: National Hunger and Homelessness Awareness Month. (Mayor Wayne M. Messam)

Proclamation: 602-HELP Month. (Mayor Wayne M. Messam)

Proclamation: Panamanian Independence Day and Heritage Month. (Commissioner Yvette Colbourne)

Presentation: Recognition of Staff. (Mayor Wayne M. Messam)

Presentation: Aviation Presentation. (Embry-Riddle Aeronautical University Assistant Professor & South Regional Manager Gustavo Junco)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Workshop and Regular Commission Meetings of October 18, 2023 will be placed on the November 13, 2023 Regular Commission Meeting Agenda.

Attachments: [Minutes to be placed on future meeting](#)

2. Temp. Reso. #R7967 **designating Public Works and Utilities employees as first responders** as federally and state mandated, respectively; authorizing the use of the Public Works Responder Symbol as adopted by the National Public Works Association. *(Solid Waste & Recycling Manager Ralph Trapani and Utilities Director Francois A. Domond)*

Attachments: [R7967 PW-Utilities First Responder Status with backup](#)

End of Consent

RESOLUTIONS

3. Temp. Reso. #R7951 approving the award of Invitation For Bids (“IFB”) No. 23-026 (re-bid) entitled **“Milling and Resurfacing, Sidewalk ADA Upgrades and Drainage Apron Installation BC-MIRAM-FY2020-00003 - Surtax Project,”** to The Stout Group, L.L.C., the second lowest responsive responsible bidder, with a bid amount of \$1,679,015, and allocating a 20 percent construction allowance in the amount of \$335,803 for a total project cost of \$2,014,818. (*Senior Engineering Manager Marilyn Markwei and Procurement Director Alicia Ayum*)

Attachments: [R7951 Milling, Resurfacing, Sidewalk ADA and Drainage Apron Surtax Project v](#)

4. Temp. Reso. #R8006 approving the purchase of **water meters, associated meter parts, and software** as a service from Sensus USA, in an amount not-to-exceed \$1,053,300.58; waiving the competitive bidding requirements in accordance with City Code Section 2-413(3). (*Utilities Director Francois Domond and Procurement Director Alicia Ayum*)

Attachments: [TR8006 - Water Meter Replacement with backup](#)

ORDINANCES

5. **FIRST READING** of Temp. Ord. #O1819 approving the **end-of-year amendment** of the **Fiscal Year 2023 Operating and Capital Improvement Program Budget**; and providing for an effective date. (*Management & Budget Assistant Director Carmen Dominguez*)

SECOND READING SCHEDULED for November 13, 2023

Attachments: [O1819 - 1st Reading FY23 Final Budget Amendment with backup](#)

6. **FIRST READING** of Temp. Ord. #O1821 approving the **first amendment** of the **Fiscal Year 2024 Operating and Capital Improvement Program Budget**; and providing for an effective date. (*Management & Budget Assistant Director Carmen Dominguez*)

SECOND READING SCHEDULED for November 13, 2023

Attachments: [O1821 First Reading FY24 1st Budget Amendment with backup](#)

PUBLIC HEARING

7. **SECOND READING** of Temp. Ord. #O1817 **amending** portions of the **Land Development Code**; making findings; amending Section 402, Table 402-2 and Table 402-3, relating to the **Development Bulk Standards** for Single-Family and Multi-Family Residential Districts; amending Section 403, Table 403-1, relating to principal uses within Non-Residential and Mixed-Use Zoning Districts; providing for severability; providing for inclusion in the Code; providing for consistency with the Comprehensive Plan; providing that officials are authorized to take action; providing for correction of scrivener's errors; and providing for an effective date. ***(Passed 1st Reading on 10/04/23) (Senior Planner Deyman Rodriguez)***

Attachments: [O1817 - 2nd Reading - LDC Amendment 402 and 403 Tables with backup](#)
[O1817 - 1st Reading - LDC Amendment 402 and 403 Tables with backup](#)

8. **SECOND READING** of Temp. Ord. #O1818 **amending** portions of the **Land Development Code**; creating a new Subsection regarding **Accessory Uses and Standards**; repealing Section 809, Accessory Uses and Standards; repealing Table 402-5 Accessory Uses-Residential Districts, within Section 402 Residential Zoning Districts, within Chapter 4 Zoning; amending Section 808, Off-Street Parking and Loading Standards, creating new Section 505, Accessory Uses and Standards; revising Chapter 2, Definitions; making findings; providing for severability and interpretation; providing for inclusion in the Code; providing that officials are authorized to take action; providing for correction of scrivener's errors; and providing for an effective date. ***(Passed 1st Reading on 10/04/23) (Senior Planner Frensky Magny)***

Attachments: [O1818 - 2nd Reading - Amending LDC Section 505 with backup](#)
[O1818 - 1st Reading - Amending LDC Section 505 with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

9. Temp. Reso. #R8008 ITEM PULLED.

City Manager Reports:

FUTURE WORKSHOPS

11/01/23 - 5:00 P.M. - Sister Cities Board Workshop - Commission Chambers

11/08/23 - 5:00 P.M. - Ethics Workshop - Commission Conference Room

**Date and Time TBD - International Protocol and Business Etiquette Workshop -
Commission Conference Room**

ADJOURNMENT

10. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Monday, November 13, 2023 at 7:00 P.M.