

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, October 1, 2025

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Presentation: Check Presentation. (Senator Dr. Barbara Sharief)

Presentation: Feeding South Florida. (Commissioner Avril Cherasard)

Presentation: Cultural Affairs presents Arts and Humanities Month. (Cultural Affairs Director Camasha Cevieux)

Proclamation: Artober/Art and Humanities Month. (Mayor Wayne M. Messam)

Proclamation: Community Planning Month. (Mayor Wayne M. Messam)

Proclamation: Fire Prevention Week. (Mayor Wayne M. Messam)

Proclamation: Breast Cancer Awareness. (Vice Mayor Yvette Colbourne)

Proclamation: Emergency Nurses Day. (Commissioner Avril Cherasard)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meetings of September 3, 2025 and September 17, 2025 will be placed on a future Commission Meeting Agenda.

Attachments: [Minutes](#)

2. Temp. Reso. #R8495 approving the award of Request for Proposals No. 25-07-30 entitled "**Holiday Decorations 2025**" to Rileighs Outdoor, L.L.C.; authorizing the City Manager to execute an agreement with Rileighs Outdoor, L.L.C. for a one-year term with the option to renew for one additional one-year term for a total annual amount of \$299,246. *(Parks & Recreation Deputy Director Janine Alleyne-Maragh and Procurement Director Alicia Ayum)*

Attachments: [TR8495 Holiday Decorations 2025 with backup](#)

3. Temp. Reso. #R8497 approving the **renewal of support maintenance services** from R2 Unified Technologies to support **network, cybersecurity, and firewall infrastructure** in an amount of \$166,313 for Fiscal Year 2026, utilizing the National Cooperative Purchasing Alliance Contract #01-169. *(I.T. Network Manager Jerry Logan)*

Attachments: [TR8497 R2 Unified Support Maintenance Svcs Renewal FY26 with backup](#)

4. Temp. Reso. #R8499 approving the renewal of DocuSign **digital software maintenance services** and licenses with Carahsoft Technology Corp. utilizing National Association of State Procurement Officials contract # 43230000-NASPO-16-ACS, in the amount of \$185,537 for Fiscal Year 2026. *(I.T. Systems Manager Vanessa J. Sauveur)*

Attachments: [TR8499 DocuSign Digital Software Renewal Svcs FY2026 with backup](#)

5. Temp. Reso. #R8502 approving the amendment and **renewal** of the **police motorcycle lease agreements** between the City of Miramar and Alligator Alley Harley-Davidson, for the three-year renewal term in the amount of \$239,000. *(Major Matias Wilson and Procurement Director Alicia Ayum)*

Attachments: [TR8502 Renewal of the Police Motorcycle Lease with backup](#)

End of Consent

RESOLUTIONS

6. Temp. Reso. #R8496 approving the **appointments** to various city boards.
(City Clerk Denise A. Gibbs)

Attachments: [R8496 Board Appointment with backup](#)
[A1](#)

7. Temp. Reso. #R8501 approving the annual **purchase of chemicals** from several companies included in the Southeast Florida Governmental Purchasing Cooperative Group, and from one company, which is an approved sole source supplier, to supplement the treatment requirements for the **East Water Treatment Plant**, for the **West Water Treatment Plant**, and for the **Wastewater Reclamation Facility**, in a total amount not-to-exceed \$2,942,600 for Fiscal Year 2026. (Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)

Attachments: [TR8501 FY26 Annual Chemical Purchase with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

8. Temp. Reso. #R8527 approving an **extension amendment** to the **employment agreement between Roy L. Virgin** and the City of Miramar for a period of five years, beginning on the date the Commission approves the amendment; directing the City Attorney to present the proposed amended agreement, including any further proposed amendments, to the City Commission at the regularly scheduled Commission Meeting on October 15, 2025.
(Commissioner Maxwell B. Chambers)

Attachments: [R8527 Amending City Manager Contract](#)

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOPS

09/29/25 - 4:30 P.M. - Legislative Workshop - Commission Chambers

11/17/25 - 5:00 P.M. - Care ATC Health & Wellness Center - Commission Chambers

ADJOURNMENT

9. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, October 15, 2025 at 7:00 P.M.