

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, May 7, 2025

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Mental Health Awareness Month (Vice Mayor Yvette Colbourne)

Proclamation: Angélique François Day. (Commissioner Maxwell B. Chambers)

Proclamation: Municipal Clerks' Week. (Mayor Wayne M. Messam)

Proclamation: National Hurricane Preparedness Week. (Mayor Wayne M. Messam)

Proclamation: National Public Works Week. (Mayor Wayne M. Messam)

Proclamation: Stroke Awareness Month. (Mayor Wayne M. Messam)

Proclamation: Older Americans Month. (Mayor Wayne M. Messam)

Proclamation: National Pet Month. (Mayor Wayne M. Messam)

Proclamation: Haitian Heritage Month. (Mayor Wayne M. Messam and Commissioner Avril Cherasard)

Proclamation: National Women's Health Month. (Commissioner Avril Cherasard)

Presentation: Recognition of Women's Health Month. (Commissioner Avril Cherasard)

Presentation: Flanigan's Appreciation Award. (Commissioner Maxwell B. Chambers)

Presentation: Volunteer Service Awards. (Commissioner Maxwell B. Chambers)

Presentation: Big Brothers Big Sisters Graduation. (Police Major Tysheika Shaw)

Presentation: Youth Advisory Council Commission Update. (Youth Advisory Council Members)

Presentation: Miramar 70th Celebrations. (Chief of Staff Kassandra Carvalho-Lindsay)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meetings of March 20, 2025, April 2, 2025 and April 16, 2025 will be placed on the May 21, 2025 Commission Meeting Agenda.

Attachments: [Minutes to be placed on future agenda](#)

2. Temp. Reso. #R8385 approving the procurement of consulting services from EXP US Services, Inc., in the amount of \$115,000, to develop the City's Climate Action Plan that includes detailed and strategic pathways to obtain **Net-Zero Green House Gas Emissions by 2050** utilizing Contract No. GEN2126655P1 between Broward County and EXP US Services, Inc. *(Energy Resources Manager Rasheed McCallum and Procurement Director Alicia Ayum)*

Attachments: [TR8385 - Approving Climate Action Plan to EXP US with backup](#)

3. Temp. Reso. #R8395 approving the fourth amendment to the Interlocal Agreement between the City of Miramar and Broward County for **community shuttle service**; authorizing the City Manager to execute the fourth amendment to the Interlocal Agreement, modifying Exhibit "F" of the Interlocal Agreement. *(Acting Deputy Public Works Director Kristy Gilbert)*

Attachments: [R8395_Fourth Amendment to BCT ILA with backup](#)

4. Temp. Reso. #R8383 approving the purchase of **fuel systems and equipment maintenance and repair services** from Genisis Global L.L.C. D/B/A Advanced Petroleum Systems, Inc., in an additional amount of \$131,800, for total expenditures during Fiscal Year 2025 for \$205,800; utilizing Broward County Contract No. TRN2126220B1-1 entitled "Fuel Systems and Equipment Maintenance". *(Acting Public Works Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum)*

Attachments: [R8383 Genisis Advanced Petroleum Add'l Expenditures with backup](#)

5. Temp. Reso. #R8375 authorizing the purchase of services for **replacement of flooring at Fairway Park Main Building and Fire Station 19**, from Shaw Integrated and Turf Solutions, Inc., in the amount of \$235,111.46; utilizing State of Florida Alternate Contract No. 30161700-24-SRCWL-ACS, entitled "Flooring Materials, with Related Supplies and Services", during Fiscal Year 2025. *(Acting Public Works Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum)*

Attachments: [R8375 Shaw Industries Floor Replacement Various Locations with backup](#)

6. Temp. Reso. #R8376 authorizing the purchase of services for **replacement of flooring at West Police Sub-Station** from Mannington Commercial, a business unit of Mannington Mills Inc., in the amount of \$116,153.05, utilizing State of Florida Alternate Contract No. 30161700-24-SRCWL-ACS entitled "Flooring Materials, with Related Supplies and Services", during Fiscal Year 2025. (*Acting Public Works Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum*)

Attachments: [R8376_Floor Replacement_Mannington with backup](#)

7. Temp. Reso. #R8399 approving **Hazard Mitigation Grant Program Subaward and Grant Contract** between the State of Florida Division of Emergency Management and the City of Miramar for a **standby generator** for **Lift Station 68**, in an amount not-to-exceed \$127,258.93. (*Utilities Grant Administrator Alison Adams*)

Attachments: [R8399 FDEM Subaward and Grant Contract Lift Station 68 with backup](#)

8. Temp. Reso. #R8416 authorizing the purchase of creative consultancy services for painting and application of a **mural** to the **City's Water Tower** from Evoca1 Art, L.L.C. in the amount of \$107,350. (*Chief Operations Officer Shana Coombs and Procurement Director Alicia Ayum*)

Attachments: [R8416 Water Tower with backup](#)

9. Temp. Reso. #R8389 committing to fund operations and maintenance for **Pembroke Road from S.W. 160th Avenue to US 27/Miramar Parkway Extension Project**. (*Assistant City Engineer Leah DeRiel*)

Attachments: [R8389 Committing to Funding Pembroke Road O&M with back up](#)

10. Temp. Reso. #R8388 approving a drainage easement agreement with the South Broward Drainage District for the **Pembroke Road Expansion Project**. (*Assistant City Engineer Leah DeRiel*)

Attachments: [R8388 Approving Pembroke Road Drainage Easement Agreement with SBDD v](#)

End of Consent

RESOLUTIONS

11. Temp. Reso. #R8405 approving **appointments and replacements** to various **City boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R8405 Board Appointments wiith backup](#)

12. Temp. Reso. #R8390 approving the award of Invitation for Bids No. 25-009, entitled: "**Pembroke Road Bike Lanes (Palm Avenue to Douglas Road)**", to the lowest responsive and responsible bidder, Weekley Asphalt Paving, Inc.; authorizing the City Manager to execute the proposed agreement with Weekley Asphalt Paving, Inc., in a total bid amount not-to-exceed \$1,518,589.35 inclusive of contingency allowance in the amount of \$100,000. *(Assistant City Engineer Leah DeRiel)*

Attachments: [R8390 - Pembroke Road Construction with backup](#)

13. Temp. Reso. #R8391 approving the final ranking and award of Request for Qualifications No. 25-01-09, entitled: "**Pembroke Road Bike Lanes (Palm Avenue to Douglas Road) - (CEI Services)**" to the highest evaluation scoring, most qualified responsive and responsible proposer, Solid Consulting Engineers, Inc.; authorizing the City Manager to execute the proposed agreement with Solid Consulting Engineers, Inc., for the provision of services in an amount not-to-exceed \$300,043.89. *(Assistant City Engineer Leah DeRiel and Procurement Director Alicia Ayum)*

Attachments: [R8391 - Pembroke Road CEI with backup](#)

14. Temp. Reso. #R8378 accepting and adopting the **Annual Comprehensive Financial Report** for the Fiscal Year that ended September 30, 2024, relating to the annual audit performed by the City's independent auditor, Anthony Brunson, P.A. *(Financial Services Director Kevin E. Adderley and External Auditor Anthony Brunson)*

Attachments: [R8378 - 2024 Annual Comprehensive Financial Report with backup](#)

ORDINANCE

15. **FIRST READING** of Temp. Ord. #O1844 considering an evaluation and appraisal review based **amendments** to the **Comprehensive Plan** of the City of Miramar to reflect the required minimum 10-year and 20-year planning periods, as well as changes in state requirements and in local conditions since the last update the Comprehensive Plan, in conformity with, and in furtherance of, the requirements of Sections 163.3167, 163.3174(4), 163.3184(4) and (11), and 163.3191, Florida Statutes, and of Section 303(2)(b) of the adopted Land Development Code of the City of Miramar; amending the Future Land Use Map to provide for greater consistency with the Browardnext-Broward County Land Use Plan Future Land Use Map; amending the goals, objectives and policies of the Future Land Use, transportation, housing, infrastructure, conservation, recreation and open space, intergovernmental coordination, Capital Improvement Elements, and public school facilities; providing for supporting data and analysis for the amendments to the goals, objectives and policies of the elements thereof; providing for transmittal of the proposed amendments to the reviewing agencies for review under the state coordinated review process set forth in Section 163.3184(4), Florida Statutes; providing for severability; providing for interpretation; providing for correction of scrivener's errors; and providing for an effective date. *(Building, Planning & Zoning Director Nixon Lebrun)*

SECOND READING SCHEDULE TBD

Attachments: [O1844 1st Reading Comprehensive Plan Amendments Transmittal Hearing with](#)

PUBLIC HEARING

16. **SECOND READING** of Temp. Ord. #O1842 amending and correcting scrivener's errors in Sections 1.01 and 2.14, Ordinance No. 04-17 of the City of Miramar Code of Ordinances entitled, "**Provision of Fire Protection Services and Assessment of Fire Protection Fees**"; providing for severability; and providing for an effective date. *(Passed 1st Reading on 04/02/25) (Social Services Director Katrina Davenport)*

Attachments: [O1842 2nd Reading Ordinance Amendment](#)
[O1842 1st Reading Ordinance Amendment](#)

17. **SECOND READING** of Temp. Ord. #O1843 changing the BID Program name from Business, Inclusion & Diversity to **Business Industry Development** and editing the terminology in the BID Construction and Professional Services Advisory Board to reflect the new name; providing for severability; and providing for an effective date. **(Passed 1st Reading on 04/02/25)** *(Chief BID Administrator Karen E. Hollis)*

Attachments: [O1843 - 2nd Reading BID Amendment with backup](#)
[O1843 - 1st Reading BID Amendment with backup](#)

OTHER BUSINESS

Reports and Comments:

18. Temp. Reso. #R8379 supporting the release of the cities of Coconut Creek, Dania Beach, Davie, Fort Lauderdale, Lauderdale Lakes, Lauderhill, Miramar, Oakland Park, Plantation, and Pembroke Pines from **Tri-Party Educational Mitigation Agreements**; directing transmission of this resolution to the members of the School Board of Broward County. **(Continued from the Meeting of 03/20/25)** *(Building, Planning & Zoning Director Nixon Lebrun)*

Attachments: [R8379 Termination of Educational Mitigation Agreement](#)

Commission Reports:

19. Temp. Reso. #R8425 **naming** the **Miramar Multi-Service Complex** in honor of Alexandra P. Davis. *(Vice Mayor Yvette Colbourne)*

Attachments: [R8425 Honoring Alexandra P. Davis Naming Miramar Multi-Service Complex](#)

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOP

06/26/25 - 4:00 P.M. - Fiscal Year 2026 Budget Planning Workshop - Commission Chambers

ADJOURNMENT

20. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, May 21, 2025 at 7:00 P.M.