

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: January 21, 2026

Presenter's Name and Title: Alison Adams, Grant Manager, on behalf of the Utilities Department

Prepared By: Alison Adams, Grant Manager

Temp. Reso. Number: 8547

Item Description: Temp. Reso. #R8547 RATIFYING THE CITY MANAGER'S EXECUTION OF THE GRANT AGREEMENT SIGNED ON DECEMBER 16, 2025, BETWEEN BROWARD COUNTY CULTURAL DIVISION AND THE CITY OF MIRAMAR ACCEPTING A GRANT IN AN AMOUNT NOT TO EXCEED \$265,000 FOR SOUND ABATEMENT AND ENHANCED ACOUSTIC CAPACITY FOR LIVE PERFORMANCES AT THE CITY OF MIRAMAR AMPHITHEATER, CAPITAL IMPROVEMENT PROGRAM, PROJECT NO. 51044. (Alison Adams, Grant Manager, Utilities).

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

Instructions for the Office of the City Clerk: N/A

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on ____ in a ____ ad in the ____; by posting the property on ____ and/or by sending a mailed notice to property owners within ____ feet of the property on ____ (fill in all that apply)

Special Voting Requirement – As required by Sec. ____, of the City Code and/or Sec. ____, Florida Statutes, approval of this item requires a ____ (unanimous, 4/5ths, etc.) vote by the City Commission.

Fiscal Impact: Yes ☒ No ☐

REMARKS: City matching funds in the amount of \$531,000 are available in CIP accounts 387-55-800-572-000-606510-51044 – CIP-Construction: \$506,800 and 394-55-800-572-000-606510-51044 – CIP-Construction: \$23,200. Upon ratification of the executed grant agreement, grant accounts will be created and budget appropriated.


Content:

- Agenda Item Memo from the City Manager to City Commission
- Resolution TR8547
 - Exhibit A: Grant Award Agreement



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Alison Adams, Grant Manager, Utilities Department

DATE: January 15, 2026

RE: Temp. Reso. 8547 ratifying the City Manager's execution of the Grant Agreement that was executed on December 16, 2025, between Broward County Cultural Division and the City of Miramar, accepting a grant for amphitheater noise reduction.

RECOMMENDATION: The City Manager recommends approval of Temp. Reso No. 8547, ratifying the City Manager's execution of a Grant Agreement between Broward County Cultural Division, and accepting a grant in an amount not to exceed \$265,000 from Broward County Cultural Division for sound abatement and enhanced acoustical capacity for live performances at the City of Miramar Regional Park Amphitheater.

ISSUE: A City Commission resolution is required to designate the City Manager as the Authorized Signatory to accept the grant award and execute the agreement.

BACKGROUND: On January 30, 2025, the Parks and Recreation Department submitted a grant application to the Broward County Cultural Division Grant Program in the Cultural and Artistic Facilities Capital Support category for the supply and installation of sound abatement and enhanced acoustic capacity at the Miramar Regional Park Amphitheater.

On September 27, 2021, the City Commission approved Resolution No. 21-163, approving and adopting the Capital Improvement Program for FY22-26, including CIP Project No. 51044, titled Amphitheater Noise Reduction, with a balance of \$233,800.

On November 17, 2025, the City Commission approved Ordinance No. 26-02, which allocated an additional \$297,200 to CIP Project 51044, Amphitheater Noise Reduction.

received the proposed contract to accept grant funding, which required a 2:1 City funding match. Funding was identified, and following approval of Ordinance 26-02, the needed funds are now available in CIP Project 51044.

To meet the County's execution deadline, the City Manager executed the agreement once funding was allocated; timing did not allow for Commission approval before the deadline due to the hiatus.

ANALYSIS: Upon approval of this resolution, funding in the amount of \$796,000 will be available in the City's Capital Improvement Program (CIP) Project No. 51044 – Amphitheater Noise Reduction accounts. Expenditures of grant funds are eligible for reimbursement in an amount not to exceed \$265,000 pursuant to the Broward County Cultural Division Grant agreement.

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, RATIFYING THE CITY MANAGER'S EXECUTION OF A GRANT AGREEMENT SIGNED ON DECEMBER 16, 2025, BETWEEN THE BROWARD COUNTY CULTURAL DIVISION AND THE CITY OF MIRAMAR AND ACCEPTING A GRANT IN AN AMOUNT NOT TO EXCEED \$265,000 FOR SOUND ABATEMENT AND ENHANCED ACOUSTIC CAPACITY FOR LIVE PERFORMANCES AT THE CITY OF MIRAMAR AMPHITHEATER, CAPITAL IMPROVEMENT PROGRAM, PROJECT NO. 51044; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on January 30, 2025, the City of Miramar submitted a grant application to the Broward County Cultural Division in the category of Cultural and Artistic Facilities Capital Support for sound abatement and enhanced acoustic capacity upgrade at the City of Miramar Regional Park Amphitheater; and

WHEREAS, on September 11, 2025, the City received notification of the Grant Award; and

WHEREAS, on September 22, 2025, the City received the proposed contract to accept grant funding; and

WHEREAS, Broward County Cultural Division requires the recipient to provide a minimum two-to-one cash match for the grant award providing that watching funds may exceed the match necessary but may not fall below the minimum requirement of \$530,000; and

Reso. No. _____

WHEREAS, the City Manager recommends that the City Commission approve the contract with Broward County Cultural Division to accept a grant award for the sound abatement and enhanced acoustic capacity upgrade at the City of Miramar Regional Park Amphitheater in the amount of \$265,000; and

WHEREAS, the City Commission deems it to be in the best interest of the citizens and residents of the city to approve the agreement and accept the grant funding for the total amount of \$265,000, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AS FOLLOWS:

Section 1: That the foregoing "**WHEREAS**" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

Section 2: That it approves and accepts the grant award from the Broward County Cultural Division Grant for \$265,000.

Section 3: That the City Manager's execution of the contract between Broward County Cultural Division and the CITY, as hereto attached as Exhibit "A," is approved and ratified. The City Manager is authorized to execute the contract between Broward County Cultural Division and the CITY, together with any non-substantive changes as are deemed appropriate by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

Section 5: That this Resolution shall become effective upon adoption.

Temp. Reso. No. 8547

10/9/25

1/13/26

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

Vice Mayor, Yvette Colbourne

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

Requested by Administration

Commissioner Maxwell B. Chambers

Commissioner Avril Cherasard

Vice Mayor Yvette Colbourne

Commissioner Carson Edwards

Mayor Wayne M. Messam

Voted

**BROWARD COUNTY CULTURAL DIVISION GRANT AWARD AGREEMENT**

This Broward County Cultural Division Grant Award Agreement ("Grant Agreement") is made and entered into by and between Broward County, a political subdivision of the State of Florida ("County"), and City of Miramar, a Florida municipal corporation ("Recipient"). County and Recipient are individually referred to as a "Party" and collectively as the "Parties."

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Recipient has been awarded a Broward County Cultural Division Grant ("Grant Award") in the category indicated below ("Grant Program") in accordance with the Broward County Administrative Code ("Administrative Code") or as otherwise authorized by the Board of County Commissioners:

- ☐ General Operating Support
- ☐ Program Support (organizational or individual artist)
- ☒ Cultural and Artistic Facilities Capital Support
- ☐ Other: _____

2. Grant Award Terms and Conditions. By signing this Grant Agreement, Recipient represents that it has read County's Standard Grant Program Terms and Conditions ("Grant Program Terms"), templates of the "Project Evaluation Report" and any other required reports for the Grant Program, and the initial list of required documentation (all of which are posted at <https://www.broward.org/Arts/Funding/Pages/ManagingYourAward.aspx>), along with any additional guidelines for Recipient's specific Grant Program identified in the Grant Award Details ("Grant Guidelines"). All of the materials referenced in this paragraph are incorporated into this Grant Agreement.

3. Term. This Grant Agreement begins on the date it is fully executed by the Parties ("Effective Date") and ends sixty (60) days after the end of the Grant Award Period (the "Term").

4. Insurance. If the Grant Award Details indicate that Recipient is required to maintain insurance, the certificate showing the minimum required insurance coverage is attached as Exhibit A and incorporated herein. If the box for insurance is not checked, there are no Recipient insurance requirements for this Grant Agreement.

5. Grant Award. Subject to the Grant Program Terms and compliance with all requirements identified in Paragraph 2 above, Recipient's receipt of the Grant Award is conditioned upon Recipient's compliance with the provisions stated in the Grant Award Details below.

GRANT AWARD DETAILS

All Grant Awards	
County Internal Grant Award Number	CA02-2026
Grant Award Period	October 1, 2025 through September 30, 2028
Grant Award Amount	\$265,000
Grant Award Match Requirement (if any)	Recipient is required to provide a minimum two-to-one cash match for the C&A Facilities Grant Award. Matching funds may exceed the required match but may not fall below the minimum requirement of \$530,000.
Is any portion of the Grant Award funded with Tourist Development Tax?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if Yes, identify amount): \$265,000* *Recipient represents and warrants that the Grant Award shall not be utilized for any purposes other than those permitted under Section 125.0104, Florida Statutes.
Grant Award Payment Schedule	<p>Disbursement and Payments:</p> <p>Payment 1: County shall pay Recipient 50% of the Grant Award (\$132,500) after Recipient has (a) completed at least 50% of the Construction Phase (as defined below), (b) expended at least 50% of the Total Construction Budget (as defined below), and (c) provided County with written documentation demonstrating that Recipient has satisfied its match obligation.</p> <p>Payment 2: County shall pay Recipient the remaining portion of the Grant Award (\$132,500) after Recipient has (a) completed 100% of the Construction Phase (as defined below), (b) expended 100% of the Total Construction Budget (as defined below), (c) provided County with written documentation demonstrating that Recipient has satisfied its total match obligation, and (d) submitted to County the completed Project Report, which is due no later than sixty (60) calendar days after the end of the Grant Award Period.</p> <p>"Total Construction Budget" as used herein means the total construction project budget of \$795,000.</p>
Website at which Grant Guidelines are posted	https://www.broward.org/Arts/Funding/Pages/CulturalFacilities.aspx
Venue Name and Address	Miramar Regional Park Amphitheater, 16801 Miramar Pkwy, Miramar, FL 33027.
County Personnel/Cultural Council member tickets to be provided (if any)	None.

Recipient Insurance Requirements (only if checked).	<input type="checkbox"/> REQUIRED (If checked, Recipient must maintain insurance coverages in the types and amounts shown in Exhibit A for the duration of the Term.)
General Operating Support Grants Only	
General Description	N/A
Program Support Grants Only	
Event/Program Title(s)	N/A
Event Date(s)	N/A
Cultural and Artistic Facilities Capital Support Grants Only	
Facility Location	<p>Miramar Regional Park Amphitheater 16801 Miramar Pkwy, Miramar, FL 33027.</p> <p>Program Title: City of Miramar Amphitheater Improvement Project.</p> <p>As described in the Recipient Application, Recipient will utilize funds to improve the Miramar Amphitheater's tensile fabric roof, a lightweight, twin-mast structure covering 4,500 square feet. Originally built between 2015-2017, the venue needs upgrades for sound abatement and enhanced acoustic capacity for live performances. Improvements will be based on recommendations from a July 2024 acoustic survey and will include:</p> <ul style="list-style-type: none"> • Structural analysis and retrofitting • Fabrication of acoustic liner material • Creation of fabric pattern drawings • Erection and installation planning • Installation of acoustic liner and insulation (1-1/8" angel hair fiberglass) beneath the existing membrane <p>Project Timeline: The project is anticipated to begin in March 2026 and is estimated to take 20 months, not to exceed 36 months. For purposes of this section, all references to "Complete by Month XX" shall mean complete by the end of such month. The project shall include the following phases:</p> <ol style="list-style-type: none"> 1. Procurement / Bid Project (3 months / Complete by Month 3) 2. Select the lower, responsible bidder (2 months / Complete by Month 5) 3. Contract with vendor (2 months / Complete by Month 7) 4. Fabrication ("Construction Phase") (6 months / Complete by Month 13) 5. Notice to Proceed/Permitting (2 months / Complete by Month 15) 6. Inspection (3 months / Complete by Month 18) 7. Closeout and Launch (2 months / Complete by Month 20) <p>All Grant Funds will be used solely for expenses associated with the costs of the construction component of the Recipient's Amphitheater Improvement Project.</p>

IN WITNESS WHEREOF, the Parties have made and executed this Broward County Cultural Division Grant Award Agreement CA02-2026: Broward County, through its Board of County Commissioners, signing by and through its Mayor, authorized to execute same by Board action on the ____ day of _____, 20__; and Recipient, by and through its duly authorized representative.

COUNTY

ATTEST:

BROWARD COUNTY, by and through
its Board of County Commissioners

By: _____
Broward County Administrator, as
ex officio Clerk of the Broward County
Board of County Commissioners

By: _____
Mayor
____ day of _____, 20__

Approved as to form by
Andrew J. Meyers
Broward County Attorney
115 South Andrews Avenue, Suite 423
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

By:  12/16/2025
Javier Navas (Date)
Assistant County Attorney

By: _____
Sandy Steed (Date)
Assistant County Attorney

BROWARD COUNTY CULTURAL DIVISION GRANT AWARD AGREEMENT

RECIPIENT

City of Miramar

Signed by: Dr. Roy Virgin 12/16/2025
Dr. Roy Virgin, City Manager (Date)

RECIPIENT ADDRESS AND EMAIL:
(For notice purposes as provided in the
Grant Program Terms)

City of Miramar
2300 Civic Center Place
Miramar, FL 33025
Email: rvirgin@miramarfl.gov