

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Meeting Agenda

Wednesday, March 27, 2019

7:00 PM

REVISED

Commission Chambers

### CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam*  
*Vice Mayor Yvette Colbourne*  
*Commissioner Winston F. Barnes*  
*Commissioner Maxwell B. Chambers*  
*Commissioner Alexandra P. Davis*

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**City of Miramar**

**Welcome to the City Commission Meeting**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission meeting is a formal meeting of the members of the commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission meeting to express their views on items appearing on the Agenda.

\* All electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation."
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Presentation: MCC Presents:Upcoming Events (Miramar Cultural Center Advisory Board Member Dr. Susan Davis)

Presentation: Community Service Award to Kyra Hollingsworth for Women's History Month. (Vice Mayor Yvette Colbourne)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meetings of February 20 and March 5, 2019.

**Attachments:**      [Commission Minutes 02-20-19](#)  
[Commission Minutes 03-05-19](#)

2. Temp. Reso. #R6913 authorizing the expenditure of \$50,000 of Law Enforcement Trust Funds necessary for **advanced training** for the **Miramar Police Department**. (*Police Chief Dexter Williams*)

**Attachments:**      [R6913 LETF Purchase of Law Enforcement Training with backup](#)

3. Temp. Reso. #R6920 approving the award of **engineering consulting services**, entitled "Americans With Disabilities Act (ADA) Self Evaluation and Transition Plan for the City of Miramar Public Rights-of-Way (Phase 2)", to Kimley-Horn and Associates, Inc.; authorizing the City Manager to execute the proposed professional services agreement with Kimley-Horn and Associates, Inc., for the provision of engineering consulting services, in an amount not-to-exceed \$99,990. *(City Engineer Bissy Vempala and Procurement Director Alicia Ayum)*

Attachments: [R6920 ADA Transition Plan Phase 2 - Award with backup](#)

4. Temp. Reso. #R6929 approving a project agreement with Brown and Caldwell, Inc., and related expenditure in an amount not-to-exceed \$194,754 for providing **independent consulting and contract administration services** for the **East Water Treatment Plant Process Enhancement Phases 2 and 2A**. *(Interim Utilities Director Roy Virgin and Procurement Director Alicia Ayum)*

Attachments: [R6929 Brown and Caldwell EWTP with backup](#)

**End of Consent**

**RESOLUTIONS**

5. Temp. Reso. #R6910 approving the **renewal of landscaping, irrigation maintenance, and litter control services** agreements with Elan Lawn and Landscape, Inc., Landscape Service Professionals, Inc., Prestige Property Maintenance, Inc., and Superior Landscaping and Lawn Service, Inc., in the combined total annual amount of \$1,339,340 for the first one-year renewal period, commencing April 1, 2019. *(Public Works Director Bernard Buxton-Tetteh)*

Attachments: [R6910 Landscaping Irrigation Maint & Litter Control\\_1st One year Renewal with](#)

6. Temp. Reso. #R6901 accepting and adopting the **Comprehensive Annual Financial Report** for the Fiscal Year that ended September 30, 2018, relating to the Annual Audit performed by the City's Independent Auditor, CFLG LLP. (*Chief Financial Officer Susan Gooding-Liburd*)

Attachments: [R6901 FY2018 CAFR with backup](#)

7. Temp. Reso. #R6882 authorizing the **renewal of various insurance coverages** for the City's Property and Casualty Insurance Program as part of the City's Comprehensive Risk Management Program, effective April 1, 2019 ("Insurance Renewals"); approving a projected premium cost of \$2,449,446, not-to-exceed \$2,533,126, including taxes and fees; declaring by four-fifths affirmative vote that applying the City's Competitive Procurement Procedures to the insurance renewals is not in the City's best interest, thereby exempting the insurance renewals from the City's Competitive Procurement Requirements; authorizing the Human Resources Director to negotiate lower premium amounts due under the insurance renewals; authorizing the City Manager to execute the insurance renewal agreements. (*Human Resources Director Randy Cross*)

Attachments: [R6882- Property and Casualty Insurance Program Renewals with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

8. Discussion Regarding Body-Worn Camera Devices by City Police Officers. (Commissioner Alexandra P. Davis)

**City Attorney Reports:**

**City Manager Reports:**

**ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**April 3, 2019 at 7:00 P.M.**