

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, April 2, 2025

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Commissioner Yvette Colbourne
Commissioner Carson Edwards

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Broward AWARE! Child Abuse Awareness Month. (Mayor Wayne M. Messam)

Proclamation: Financial Literacy Month. (Mayor Wayne M. Messam)

Proclamation: Water Conservation Month. (Mayor Wayne M. Messam)

Proclamation: National Autism Acceptance Month. (Mayor Wayne M. Messam)

Presentation: First Serve Tennis Program. (Commissioner Yvette Colbourne)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of February 19, 2025.

Attachments: [021925 Commission Minutes](#)

2. Temp. Reso. #R8380 approving the purchase of furniture, fixtures, and office equipment for the project entitled “**Human Resources Department Office Renovations**” from **Pradere Designer Workspace**, in the amount of \$174,192, through the utilization of State of Florida Contract 56120000-24-NY-ACS; authorizing the City Manager to execute the proposed agreement with Pradere Designer Workspaces for the provision of supply & installation of furniture, fixtures and equipment in an amount not-to-exceed \$174,192 and allocating a project contingency allowance of \$3,000, for a total of \$177,192. (*Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum*)

Attachments: [TR8380 - Approving Purchase of FF&E for HR Dept Reno. Project with backup](#)

3. Temp. Reso. #R8367 approving the award of Request for Letters Of Interest, RLOI No. 24-11-10, entitled "**Wastewater Reclamation Facility Building "L" Office Renovation,**" to the most qualified, responsive and responsible responder, **Walters Zackria Associates, P.L.L.C.**; authorizing the City Manager to execute the project agreement with Walters Zackria Associates, P.L.L.C., to provide professional design services for the Wastewater Reclamation Facility Building "L" office renovations in an amount not-to-exceed \$178,650. *(Utilites Assistant Director Ronnie Navarro, and Procurement Director Alicia Ayum)*

Attachments: [TR8367 Wastewater Reclamation Fac Bldg L Ofc Renovation_Rev 1 with backu](#)

4. Temp. Reso. #R8340 approving the first one-year renewal for the **City of Miramar Fiber Backbone Office Inter-Connections** with **Comcast Business Communications, L.L.C.** in an annual amount of \$576,000. *(Information Technology Network Manager Jerry Logan)*

Attachments: [TR8340 Comcast FY25 Fiber Backbone One Year Contract Extention with bac](#)

5. Temp. Reso. #R8364 approving the renewal of **City phone telecommunication services** from **Granite Telecommunication Services, L.L.C.** in an amount of \$132,000 for Fiscal Year 2025 through the utilization of Omnia Partners Contract #R200901, and cellular telecommunication services from Verizon in an amount of \$180,000 and T-Mobile in an amount of \$43,200 for a total expenditure of \$355,200 for Fiscal Year 2025, utilizing the State of Florida Department of Management Services Agreement No. DMS 19/20-006C. *(Information Technology Network Manager Jerry Logan)*

Attachments: [TR8364_FY25 IT City Phone Telecommunications Svcs with backup](#)

6. Temp. Reso. #R8361 approving the purchase of **cartridge filters** from **Harn Ro Systems, Inc.** for the East Water Treatment Plant using the Lee County Contract No. B210519MIF in a total amount of \$31,500, and for a total expenditure of \$96,600 for the Fiscal Year 2025. *(Utilities Assistant Director Jinsheng (Jin) Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8361 East and West WTP Cartridge Filter Purchase wiith backup](#)

7. Temp. Reso. #R8360 approving the award of Invitation For Bids No. 25-005, entitled “**Replacement of Two Cleaver Brooks Boilers & Exhaust Fans at the Wastewater Reclamation Facility,**” to **Airways Mechanical Services L.L.C.**, in an amount not-to-exceed amount of \$749,680; and allocating a contingency allowance of \$100,000; for a total amount of \$849,680. (*Utilities Assistant Director Jinsheng (Jin) Huo and Procurement Director Alicia Ayum*)

Attachments: [TR 8360 WWRF Boiler Replacement with backup](#)

End of Consent

RESOLUTION

8. Temp. Reso. #R8384 selecting a **Vice Mayor** for a one-year term. (*City Clerk Denise A. Gibbs*)

Attachments: [R8384 Selecting Vice Mayor 2025](#)

ORDINANCES

9. **FIRST READING** of Temp. Ord. #O1843 changing the BID program name from Business, Inclusion & Diversity to **Business Industry Development** and editing the terminology in the BID Construction and Professional Services Advisory Board to reflect the new name; providing for severability; and providing for an effective date. (*Chief BID Administrator Karen E. Hollis*)

SECOND READING SCHEDULED for May 7, 2025

Attachments: [O1843 - 1st Reading BID Amendment with backup](#)

10. **FIRST READING** of Temp. Ord. #O1842 amending and **correcting** scrivener’s errors in Sections 1.01 and 2.14, **Ordinance No. 04-17** of the City of Miramar Code of Ordinances entitled, “**Provision of Fire Protection Services and Assessment of Fire Protection Fees**”; providing for severability; and providing for an effective date. (*Social Services Director Katrina Davenport*)

SECOND READING SCHEDULED for April 16, 2025

Attachments: [O1842 1st Reading Ordinance Amendment](#)

PUBLIC HEARING

11. Temp. Reso. #R8370 approving the **Local Housing Assistance Plan** as required by the State Housing Initiatives Partnership (SHIP) Program Act, Subsections 420.907-420.9079, Florida Statutes; and Rule Chapter 67-37, Florida Administrative Code; authorizing and directing the City Manager to execute any necessary documents and certifications needed by the State; authorizing the submission of the Local Housing Assistance Plan for review and approval by the Florida Housing Finance Corporation. *(Chief Housing Administrator Katherine Randall)*

Attachments: [TR 8370 -LHAP 2025-2028 with backup](#)

QUASI-JUDICIAL PUBLIC HEARING

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

12. Temp. Reso. #R8371 considering **Conditional Use Application No. 2405676, Variance Application No. 2405678, Site Plan Application No. 2405675, and Community Appearance Board Application No. 2405677** for a **proposed automatic car wash** with self service vacuum stations, located south of Miramar Parkway and west of Red Road, more specifically identified with Broward County Parcel ID numbers 514025020010 & 514025020021 and legally described in Exhibit "A". *(Building, Planning, & Zoning Director Nixon Lebrun)*

Attachments: [TR 8371- EL CAR WASH MIRAMAR II NL Final with backup](#)
[Ex Parte](#)

OTHER BUSINESS

Reports and Comments:

13. Temp. Reso. #R8387 **appointing** a Director, Alternate, and Second Alternate to the **Broward League of Cities Board of Directors.**
(Mayor Wayne M. Messam)

Attachments: [R8387 Board of Directors League of Cities with backup](#)

14. **Advisory Board Updates** (Written reports only. No presentation) :
Affordable Housing Advisory Board
BID Construction and Professional Services Advisory Board
Blasting Citizen Advisory Board
Civil Service Board
Cultural Center ArtsPark Advisory Board
Education Advisory Board

Attachments: [R8392 Affordable Housing Advisory Committee](#)
[R8392 BID Advisory Board](#)
[R8392 Blasting Citizen Advisory](#)
[R8392 Civil Svc Advisory Board](#)
[R8392 Cultural Center ArtsPark](#)
[R8392 Education Advisory Board](#)

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

15. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, April 16, 2025 at 7:00 P.M.