

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**Meeting Date:** March 4, 2026

**Presenter's Name and Title:** Natalie Richmond, Assistant Director of Procurement

**Prepared By:** Natalie Richmond, Assistant Director of Procurement

**Temp. Reso. Number:** 8620

**Item Description:** Temp. Reso. #R8620 APPROVING THE PROCUREMENT OF GOODS AND SERVICES BY ALL CITY DEPARTMENTS FROM AMAZON.COM SERVICE, LLC d/b/a AMAZON BUSINESS THROUGH THE UTILIZATION OF OMNIA PARTNERS COOPERATIVE CONTRACT # LS4679, IN AN AMOUNT OF \$285,000 FOR FISCAL YEAR 2026 (*Natalie Richmond, Assistant Director of Procurement*)

Consent  Resolution  Ordinance  Quasi-Judicial  Public Hearing

**Instructions for the Office of the City Clerk: None.**

**Public Notice** – As required by the Sec. \_\_\_\_ of the City Code and/or Sec. \_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_\_ in a \_\_\_\_\_ ad in the \_\_\_\_\_; by the posting the property on \_\_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_ feet of the property on \_\_\_\_\_  
(fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_\_, of the City Code and/or Sec. \_\_\_\_, Florida Statutes, approval of this item requires a \_\_\_\_\_ (unanimous, 4/5ths etc.) vote by the City Commission.

**Fiscal Impact:** Yes  No

**REMARKS:** Funding for purchases are budgeted in all City department budgets and are charged at the time of purchase

**Content:**

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR8620**
- **Attachment(s)**
  - **Attachment 1: YTD Spend Report**



**CITY OF MIRAMAR  
INTEROFFICE MEMORANDUM**

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Dr. Roy L. Virgin, City Manager 

**BY:** Alicia Ayum, Procurement Director

**DATE:** February 26, 2026

**RE:** Temp. Reso. No. 8620 approving Citywide spend for the purchase of goods and services from Amazon.com Service L.L.C. d/b/a Amazon Business

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**RECOMMENDATION:** The City Manager recommends approval of Temp Reso No. 8620 for the purchase of goods and services by all City departments from Amazon.com Service LLC d/b/a Amazon Business ("Amazon") through the utilization of OMNIA Partners Cooperative Contract # LS4679, in the amount of \$285,000 for Fiscal Year 2026 ("FY26").

**ISSUE:** City Commission approval is required for the purchase of goods and services from the same person or entity by multiple City departments exceeding the aggregate sum of \$150,000 during the course of a fiscal year.

**BACKGROUND:** In more recent years, the public procurement platform was expanded to include online purchasing, which has played a major role in helping to move public procurement forward to become more effective and efficient. The City of Miramar's procurement department is always looking for ways to keep up with new trends of sourcing goods and services.

Amazon is currently one of the largest online marketplaces and currently holds agreement No. LS4679 with the State of Utah through the OMNIA Partners Cooperative, one of the nation's largest government cooperatives, to provide online marketplace for the purchase of products and services by government entities. The procurement department moved forward with establishing a business account with Amazon, and all City departments have authorized users to make purchases under the City's business account.

By leveraging the OMNIA Partners cooperative contract, the City can access discounts on millions of products on the Amazon marketplace, and the City also signed up for the Amazon Business Prime solution for faster shipping and delivery services.

**DISCUSSION:** All City departments use Amazon to purchase numerous types of goods and services. City departments have found the services of Amazon, including the quick delivery of goods and accessibility to millions of different types of goods, to be helpful in meeting their daily needs. Citywide usage has historically exceeded the allowable threshold under the City Manager's authority, and it is anticipated that this will also occur in FY26. To date, the City has spent over \$107,000. Approval of the City Commission is being sought for an additional \$178,000 for a total expenditure of \$285,000 in FY26. A total of \$285,000 was spent in Fiscal Year 2025.

**ANALYSIS:** Funding for purchases is budgeted for in all City department budgets and is charged at the time of purchase.

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**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE PROCUREMENT OF GOODS AND SERVICES BY ALL CITY DEPARTMENTS FROM AMAZON.COM SERVICE, LLC d/b/a AMAZON BUSINESS THROUGH THE UTILIZATION OF OMNIA PARTNERS COOPERATIVE, CONTRACT # LS4679, IN AN AMOUNT OF \$285,000 FOR FISCAL YEAR 2026; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in recent years, the public procurement platform has expanded to include online purchasing which has played a major role in helping move procurement forward to become more effective and efficient; and

**WHEREAS**, § 2-413 (7) of the City Code provides that the authority for the City to access contracts that are subjects of cooperatives and are exempt from further competitive bidding requirements; and

**WHEREAS**, Amazon is one of the largest online marketplaces and currently holds Agreement No. LS4679 with the State of Utah through the OMNIA Partners Cooperative to provide online marketplace for the products and services by government entities; and

**WHEREAS**, the Procurement department moved forward with establishing a business account with Amazon.com and all City departments have authorized users to make purchases under the City's business account; and

**WHEREAS**, by leveraging the OMNIA Partners cooperative contract, the City can access discounts on millions of products on the Amazon marketplace and enjoy the benefits of quick deliveries through the Amazon Business Prime solution; and

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**WHEREAS**, the Citywide usage historically exceeds the amount of \$150,000 allowable under the City Manager's threshold in accordance with §2-412(a)(2) of the City Code; and

**WHEREAS**, a total of \$285,000 was spent in Fiscal Year 2025 citywide; and

**WHEREAS**, it is estimated that the total expenditure for Fiscal Year 2026 ("FY26") will be in an amount of \$285,000; and

**WHEREAS**, approval of the City Commission is required for the estimated spend for FY26; and

**WHEREAS**, the City Manager recommends approval of the City Commission for the purchase of goods and services by all City departments from Amazon.com Service LLC d/b/a Amazon Business through the utilization of the OMNIA Partners Cooperative Contract # LS4679 in an amount of \$285,000 for FY26; and

**WHEREAS**, the City Commission deems it to be in the best interest of the residents and citizens of the City of Miramar to approve the purchase of goods and services by all City departments from Amazon.com Service LLC d/b/a Amazon Business through the utilization of the OMNIA Partners Cooperative Contract # LS4679 in an amount of \$285,000 for FY26.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

**Section 2:** That approves the purchase of goods and services by all City departments from Amazon.com Service LLC d/b/a Amazon Business through the

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utilization of the OMNIA Partners Cooperative Contract # LS4679 in an amount of \$280,000 for fiscal year 2026.

**Section 3:** That the appropriate City Officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 4:** That this Resolution shall take effect immediately upon adoption.

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**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor, Wayne M. Messam

\_\_\_\_\_  
Vice Mayor, Yvette Colbourne

ATTEST:

\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

\_\_\_\_\_  
City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

<b><u>Requested by Administration</u></b>	<b><u>Voted</u></b>
Commissioner Maxwell B. Chambers	_____
Commissioner Avril Cherasard	_____
Vice Mayor Yvette Colbourne	_____
Commissioner Carson Edwards	_____
Mayor Wayne M. Messam	_____

This dashboard shows data over the past 12 months (it excludes cancelled and partially cancelled orders).

Total Spend (TTM)

**\$107,608.79**

Average Order Size (TTM)

**\$159**

Number of orders (TTM)

**676**

Number of Items (TTM)

**1,577**

TR 8620 - ATTACHMENT 1

