

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: March 4, 2025

Presenter's Name and Title: Tonia Thompson, Bureau Commander

Prepared By: Dr. Angela L. Mumford, Research and Planning Manager

Temp. Reso. Number: 8328

Item Description: Temp. Reso. No. 8328, APPROVING THE PURCHASE OF LAW ENFORCEMENT TRAINING AND PROFESSIONAL DEVELOPMENT SERVICES FROM BROWARD COLLEGE INSTITUTE OF PUBLIC SAFETY, IN THE AMOUNT OF \$90,000 IN FISCAL YEAR 2025. *(Tonia Thompson, Support Services Bureau Commander).*

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

Instructions for the Office of the City Clerk: none

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on _____ in a _____ ad in the _____; by the posting the property on _____ and/or by sending mailed notice to property owners within _____ feet of the property on _____
(fill in all that apply)

Special Voting Requirement – As required by Sec. _____, of the City Code and/or Sec. _____, Florida Statutes, approval of this item requires a _____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes ☒ No ☐

REMARKS: Funding in the amount of \$15,000 will be transferred from GL account No. 001-20-201-521-000-604985 entitled "Grant Match" to GL account No. 001-20-201-521-000-605500 entitled "Training" and will be expended from this account.


Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR 8328**
- **Attachment(s)**
 - **Attachment 1: PO 250425**



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor and City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Delrish L. Moss, Chief of Police

DATE: February 26, 2025

RE: Temp. Reso. 8328 approving the purchase of law enforcement training and professional development services from Broward College Institute of Public Safety in the amount of \$90,000 in fiscal year 2025

RECOMMENDATION: The City Manager recommends approval of Temp. Reso. No. 8328 authorizing the purchase of \$90,000 worth of Law Enforcement Training and Professional Development Services from Broward College Institute of Public Safety for FY25.

ISSUE: Pursuant to Section 2-412 (a)(1) of the City's Procurement Code, approval of the City Commission is required for purchases or award of contract for goods or services in excess of \$75,000 by a single department from the same vendor in a single fiscal year.

BACKGROUND: The Police Department has encumbered \$74,999 in FY25 for Law Enforcement Training and Professional Services with Broward College Institute of Public Safety through Purchase Order No. 250425. These services are exempt from competition under Section 2-413(11)(u) of the Procurement Code. An additional \$15,000 is expected to be spent with this vendor in FY25, bringing the total FY25 spend to \$90,000. The table below details the training expenditures approved and pending for FY2025.

DISCUSSION: The completion of advanced police management training, including conferences and seminars, which go beyond the basic training supervisors receive, has been proven to enhance the productivity level and efficiency of a police agency. The Miramar Police Department is committed to providing the Miramar community with the highest level of professional law enforcement services possible by providing the training and development required for new police recruits to become Certified Police Officers in the State of Florida. The Law Enforcement Academy Basic Recruit Training Program offered by the Broward College Institute of Public Safety is a 22-week (770 hours)

program that provides the basic training required to become a Certified Police Officer in the State of Florida.

ANALYSIS: Funding in the amount of \$74,999 was transferred from GL account No. 001-20-201-521-000-604985 entitled "Grant Match" to GL account No. 001-20-201-521-000-605500 entitled "Training" and was expended from this account. Upon approval, an additional \$15,000 will be transferred from GL account No. 001-20-201-521-000-604985 entitled "Grant Match" to GL account No. 001-20-201-521-000-605500 entitled "Training" and will be expended from this account.

FY2025 Expenditures with Broward College.

Description of Purchase	Munis Purchase Order No.	Total Amount	Account No.
Advanced Training and Police Academy	250425	\$74,999	001-20-201-521-000-605500
Additional Trainings Pending			
Advanced Training and Police Academy		\$15,000	001-20-201-521-000-604985
Total Expenditure		\$89,999	

Temp. Reso. No. 8328
01/07/25
2/25/25

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY
OF MIRAMAR, FLORIDA, APPROVING THE PURCHASE
OF LAW ENFORCEMENT TRAINING AND
PROFESSIONAL DEVELOPMENT SERVICES FROM
BROWARD COLLEGE INSTITUTE OF PUBLIC SAFETY, IN
THE AMOUNT OF \$90,000 IN FISCAL YEAR 2025; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Miramar Police Department is committed to providing the Miramar community with the highest level of professional law enforcement services possible by providing the training and development required for new police recruits to become Certified Police Officers in the State of Florida; and

WHEREAS, the Law Enforcement Academy Basic Recruit Training Program offered by the Broward College Institute of Public Safety provides the basic training required to become a Certified Police Officer in the State of Florida; and

WHEREAS, pursuant to Section 2-412(a)(1) of the City Code, approval of the City Commission is required for purchases or award of contract for goods or services in excess of \$75,000 by a single department from the same vendor in a single fiscal year; and

Reso. No. _____

Temp. Reso. No. 8328
01/07/25
2/25/25

WHEREAS, the City Manager recommends approval of the purchase of Law Enforcement Training and Professional Development Services from Broward College Institute of Public Safety in the amount of \$90,000 for FY25; and

WHEREAS, the City Commission deems it in the best interest of the citizens and residents of the City of Miramar to approve the purchase of \$90,000 worth of Law Enforcement Training and Professional Development Services from Broward College Institute of Public Safety for FY25.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That the purchase of Law Enforcement Training and Professional Development Services from Broward College Institute of Public Safety, in the amount of \$90,000 for FY25 is approved.

Section 3: That the appropriate City officials shall do all things necessary and expedient in order to carry out the aims of this Resolution.

Section 4: That this Resolution shall take effect immediately upon adoption.

Temp. Reso. No. 8328
01/07/25
2/25/25

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

Requested by Administration

Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne
Mayor Wayne M. Messam

Voted

Reso. No. _____

ATTACHMENT 1
Purchase Order



Bill To

ACCOUNTS PAYABLE
CITY OF MIRAMAR
2300 CIVIC CENTER PLACE
MIRAMAR, FL 33025

Fiscal Year 2025

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order #

250425

Delivery must be made within doors of specified destination.

Vendor

INSTITUTE OF PUBLIC SAFETY
3501 DAVIE ROAD
DAVIE, FL 33314

Ship To

MIRAMAR POLICE DEPARTMENT
11765 CITY HALL PROMENADE
MIRAMAR, FL 33025
Email: kboyce@miramarpd.org

CONTRACT NUMBER		CONTRACT DESCRIPTION		DELIVERY REFERENCE	
DATE ORDERED	REQUISITION NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
10/31/2024	2500191	10/09/2024			Police
NOTES					

Blanket PO-Courses Officers at Broward College

THE CITY WILL NOW ACCEPT INVOICES DIGITALLY. INVOICES CAN BE EMAILED TO APINVOICES@CI.MIRAMAR.FL.US

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	FY25 Blanket Purchase Order for law enforcement officer training courses at Broward College/Institute of Public Safety - to be used on an as-needed basis. GL Account: 00100250 - 605500 \$74,999.00 Commodity Code: 92441 Instructor-led, Classroom Training (Non-Technical) Deliver To: MIRAMAR POLICE DEPARTMENT 11765 CITY HALL PROMENADE MIRAMAR, FL 33025	1.0	EACH	\$74,999.00	\$74,999.00

ONLY ORIGINAL ITEMIZED INVOICES BEARING OUR PURCHASE
ORDER NUMBER WILL BE APPROVED FOR PAYMENT

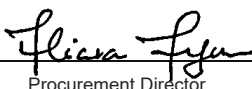
VENDORS SHALL REFRAIN FROM SHIPPING ANY GOODS OR
PERFORMING ANY SERVICES FOR MIRAMAR DEPARTMENTS UNTIL
RECEIPT OF AN OFFICIAL MIRAMAR PURCHASE ORDER. FAILURE
TO FOLLOW THIS DIRECTIVE MAY RESULT IN DELAY OF PAYMENT
OR REFUSAL OF PAYMENT BY THE CITY.

Total Ext. Price

\$74,999.00

Purchase Order Total

\$74,999.00


Procurement Director

Miramamar Copy