

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

First Reading Date: May 20, 2026

Second Reading Date: June 3, 2026

Presenter's Name and Title: Deyman Rodriguez, Senior Planner

Prepared By: Deyman Rodriguez, Senior Planner

Temp. Ord. Number: 1863

Item Description: **FIRST READING** of Temp. Ord. No. 1863, AMENDING THE CODE OF ORDINANCES OF THE CITY OF MIRAMAR, PURSUANT TO SECTION 166.041(3)(A), FLORIDA STATUTES; MORE SPECIFICALLY BY AMENDING CHAPTER 2, ENTITLED "ADMINISTRATION," ARTICLE III, ENTITLED "BOARDS, COMMITTEES AND COMMISSIONS," TO CREATE A NEW DIVISION 11, ENTITLED "FLOODPLAIN MANAGEMENT PLANNING COMMITTEE;" ESTABLISHING A FLOODPLAIN MANAGEMENT PLANNING COMMITTEE ("FMPC") TO SERVE IN AN ADVISORY CAPACITY TO THE CITY COMMISSION ON MATTERS RELATED TO FLOODPLAIN MANAGEMENT, INCLUDING, BUT NOT LIMITED TO, PARTICIPATION IN THE COMMUNITY RATING SYSTEM ("CRS") OF THE NATIONAL FLOOD INSURANCE PROGRAM ("NFIP"), IMPLEMENTATION AND MONITORING OF THE CITY'S NEWLY ADOPTED FLOODPLAIN MANAGEMENT PLAN ("FMP") AND PROGRAM FOR PUBLIC INFORMATION ("PPI") DEVELOPED IN ACCORDANCE WITH THE CRS CREDIT CRITERIA FOUND WITHIN ACTIVITIES 510 (FLOODPLAIN MANAGEMENT PLANNING) AND 330 (OUTREACH PROJECTS) OF THE 2025 CRS COORDINATOR'S MANUAL, RESPECTIVELY, FLOOD RISK REDUCTION, FLOOD VULNERABILITY MINIMIZATION, AND LONG-TERM RESILIENCE STRATEGIES TO BETTER PROTECT THE RESIDENTS AND PROPERTIES OF THE CITY FROM THE EFFECTS OF FLOOD HAZARDS; MAKING FINDINGS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CORRECTION OF SCRIVENER'S ERRORS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. *(Building, Planning & Zoning Senior Planner Deyman Rodriguez)*

Consent Resolution Ordinance Quasi-Judicial Public Hearing

Instructions for the Office of the City Clerk: None

Public Notice – As required by the Sec. _____ of the City Code and/or Sec. _____, Florida Statutes, public notice for this item was provided as follows: on _____ in a _____ ad in the _____; by the posting the property on _____ and/or by sending mailed notice to property owners within _____ feet of the property on _____ (fill in all that apply)

Special Voting Requirement – As required by Sec. _____, of the City Code and/or Sec. _____, Florida Statutes, approval of this item requires a _____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes No

Exempt from Business Impact Estimate: Yes No

REMARKS: NONE

Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Ordinance TO 1863 City Code Amendment Establishing a Floodplain Management Planning Committee**

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City of Miramar's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference: an Ordinance of the City Commission of the City of Miramar, Florida, amending the Code of Ordinances of the City of Miramar, pursuant to Section 166.041(3)(a), Florida Statutes, more specifically by amending Chapter 2, entitled "Administration," Article III, entitled "Boards, Committees and Commissions," to create a new Division 11, entitled "Floodplain Management Planning Committee," establishing a Floodplain Management Planning Committee ("FMPC") to serve in an advisory capacity to the City Commission on matters related to floodplain management, including, but not limited to, participation in the Community Rating System ("CRS") of the National Flood Insurance Program ("NFIP"), implementation and monitoring of the City's newly adopted Floodplain Management Plan ("FMP") and Program for Public Information ("PPI") developed in accordance with the CRS credit criteria found within Activities 510 (Floodplain Management Planning) and 330 (Outreach Projects) of the 2025 CRS Coordinator's Manual, respectively, flood risk reduction, flood vulnerability minimization, and long-term resilience strategies to better protect the residents and properties of the City from the effects of flood hazards; making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City of Miramar is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the City of Miramar is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or

¹ See Section 166.041(4)(c), Florida Statutes.

- The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City of Miramar hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance establishes a Floodplain Management Planning Committee to support the City's floodplain management, public information, and resilience planning efforts. By providing coordinated guidance on flood risk reduction, public outreach, and compliance with federal floodplain management programs, the ordinance serves a valid public purpose by promoting the protection of public health, safety, and welfare, reducing flood-related damages to homes and critical infrastructure, enhancing community preparedness, and supporting the City's participation in programs that benefit residents through improved flood resilience and potential reductions in flood insurance costs.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City of Miramar, if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the City of Miramar's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.:

The proposed ordinance establishing a Floodplain Management Planning Committee has no direct negative fiscal impact on the City's operating budget, as the Committee serves in an advisory capacity and utilizes existing staff support. However, the ordinance is expected to produce positive economic impacts by supporting the City's flood risk reduction efforts and continued participation in the Federal Emergency Management Agency's National Flood Insurance Program and Community Rating System.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

The ordinance establishes an advisory Floodplain Management Planning Committee to provide recommendations to the City Commission and City Administration regarding floodplain management, public outreach, and resilience planning. It does not impose regulatory requirements, operational restrictions, permitting obligations, fees, or compliance costs on private, for-profit businesses.


4. Additional information the governing body deems useful (if any):

The proposed ordinance is a generally applicable legislative action that applies uniformly to all persons similarly situated, including both individuals and businesses, and does not single out or regulate businesses exclusively. Accordingly, the ordinance does not constitute a measure that affects only businesses. The proposed ordinance to establish a Floodplain Management Planning Committee is an implementing action of the City's Floodplain Management Plan and is consistent with the Federal Emergency Management Agency's National Flood Insurance Program and Community Rating System requirements.



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Nixon Lebrun, Director of Building, Planning & Zoning

DATE: May 14, 2026

RE: FIRST READING of Temp. Ord. No. 1863 amending the City Code of Ordinances to establish a Floodplain Management Planning Committee

RECOMMENDATION: The City Manager recommends adoption of the proposed ordinance amending Chapter 2, entitled “Administration,” Article III, entitled “Boards, Committees and Commissions,” of the Code of Ordinances of the City of Miramar (the “City Code”) to create a new Division 11, entitled “Floodplain Management Planning Committee,” establishing a Floodplain Management Planning Committee (“FMPC”) to serve in an advisory capacity to the City Commission on matters related to floodplain management, including to support implementation and periodic updates of the City’s Floodplain Management Plan (“FMP”), as well as continued participation in the Federal Emergency Management Agency (“FEMA”) National Flood Insurance Program (“NFIP”) and Community Rating System (“CRS”).

ISSUE: In accordance with Section 1-8 of the City Code, amendments to any of the provisions of the City Code shall be done by ordinance of the City Commission. This item amends Article III of Chapter 2 of the City Code to create a new Division 11 that establishes an FMPC to serve in an advisory capacity to the City Commission on matters related to floodplain management, including, but not limited to, participation in the Community Rating System (“CRS”) of the National Flood Insurance Program (“NFIP”), implementation and monitoring of the City’s newly adopted Floodplain Management Plan (“FMP”) and Program for Public Information (“PPI”). As such, it has been placed on this meeting agenda for consideration by the City Commission.

BACKGROUND: The City of Miramar experiences significant and recurring flood risk due to its geographic location, low-lying topography, extensive canal system, reliance on stormwater infrastructure, and exposure to tropical weather systems. Flooding poses ongoing risks to residents, businesses, critical infrastructure, and essential public

facilities, with these risks expected to increase due to climate change, sea level rise, groundwater rise, and increasingly intense rainfall events.

In 2025, the City retained WSP USA, Inc. to assist with floodplain management planning and CRS compliance under the FEMA National Flood Insurance Program. As part of that process, a temporary Floodplain Management Planning Committee composed of City staff, residents, and stakeholders was convened to support preparation of the City's FMP in accordance with CRS Activity 510 (Floodplain Management Planning).

The planning process confirmed that flooding is a high-risk hazard for the City, with approximately 92,700 people at risk, 23,922 buildings located within the Special Flood Hazard Area ("SFHA"), and an additional 5,795 buildings located within the moderate-risk Shaded Zone X. Potential damages associated with a one-percent annual chance flood event are estimated at approximately \$17.5 billion. The FMP, anticipated to be adopted by Resolution of the City Commission on June 3, 2026, identifies mitigation actions to reduce flood risk and establishes a framework for periodic review and updates in accordance with CRS requirements.

Because FEMA CRS Activity 330 (Program for Public Information ("PPI")) requires a committee to guide and oversee targeted, ongoing, and locally relevant flood risk communication efforts, a permanent advisory body is necessary to ensure continued compliance, implementation, and long-term coordination of floodplain management activities beyond the temporary planning committee.

DISCUSSION: Effective floodplain management and continued participation in the CRS require coordinated planning, technical review, public outreach, and ongoing evaluation of policies, programs, and capital investments related to flood risk reduction. As a low-lying community with extensive stormwater infrastructure and exposure to heavy rainfall and tropical weather events, the City must maintain a proactive and organized approach to floodplain management and public information efforts.

Under CRS Activity 330, the FMPC will:

- Identify flood-related public information needs;
- Select outreach topics and key messages;
- Identify target audiences and geographic areas of concern;
- Develop and evaluate outreach projects; and
- Engage stakeholders who can assist in delivering effective flood risk communication.

Establishing the FMPC provides the formal structure necessary to carry out these responsibilities on a continuous basis. The Committee will support compliance with CRS requirements by ensuring flood risk reduction efforts remain proactive, coordinated, and responsive to changing conditions, while also supporting implementation and periodic updates of the City's Floodplain Management Plan.

ANALYSIS: This proposed ordinance amends Chapter 2, Article III of the City Code of Ordinances, entitled “Boards, Committees and Commissions,” to create Division 11, entitled “Floodplain Management Planning Committee,” establishing a permanent standing advisory board.

The FMPC will serve in an advisory capacity to the City Commission and City Administration on matters related to floodplain management, flood risk reduction, implementation of the Floodplain Management Plan, Community Rating System participation, public outreach, and long-term resilience strategies.

By establishing a formal structure for coordination, review, and policy guidance, the Committee institutionalizes floodplain management as an ongoing function of City government rather than a periodic or reactive effort. The FMPC will strengthen implementation of the City’s adopted Floodplain Management Plan by providing continued oversight of goals, progress, and recommended updates, while also improving interdepartmental coordination and expanding opportunities for public engagement.

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**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE CITY OF MIRAMAR, PURSUANT TO SECTION 166.041(3)(A), FLORIDA STATUTES; MORE SPECIFICALLY BY AMENDING CHAPTER 2, ENTITLED "ADMINISTRATION," ARTICLE III, ENTITLED "BOARDS, COMMITTEES AND COMMISSIONS," TO CREATE A NEW DIVISION 11, ENTITLED "FLOODPLAIN MANAGEMENT PLANNING COMMITTEE;" ESTABLISHING A FLOODPLAIN MANAGEMENT PLANNING COMMITTEE ("FMPC") TO SERVE IN AN ADVISORY CAPACITY TO THE CITY COMMISSION ON MATTERS RELATED TO FLOODPLAIN MANAGEMENT, INCLUDING, BUT NOT LIMITED TO, PARTICIPATION IN THE COMMUNITY RATING SYSTEM ("CRS") OF THE NATIONAL FLOOD INSURANCE PROGRAM ("NFIP"), IMPLEMENTATION AND MONITORING OF THE CITY'S NEWLY ADOPTED FLOODPLAIN MANAGEMENT PLAN ("FMP") AND PROGRAM FOR PUBLIC INFORMATION ("PPI") DEVELOPED IN ACCORDANCE WITH THE CRS CREDIT CRITERIA FOUND WITHIN ACTIVITIES 510 (FLOODPLAIN MANAGEMENT PLANNING) AND 330 (OUTREACH PROJECTS) OF THE 2025 CRS COORDINATOR'S MANUAL, RESPECTIVELY, FLOOD RISK REDUCTION, FLOOD VULNERABILITY MINIMIZATION, AND LONG-TERM RESILIENCE STRATEGIES TO BETTER PROTECT THE RESIDENTS AND PROPERTIES OF THE CITY FROM THE EFFECTS OF FLOOD HAZARDS; MAKING FINDINGS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CORRECTION OF SCRIVENER'S ERRORS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Federal Emergency Management Agency ("FEMA") has identified Special Flood Hazard Areas ("SFHAs" or "flood zones") within the boundaries of the City of Miramar (the "City") and such areas may be subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and

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government services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare; and

WHEREAS, these periodic inundations stem from multiple sources, including canal and riverine flooding, stormwater and localized flooding, compound flooding events, levee system vulnerabilities, groundwater rise, and tropical cyclone impacts; and

WHEREAS, historical data demonstrate that Broward County, including the City, has experienced numerous federally declared flood-related disasters and recurring severe rainfall events that threaten life safety, property, public infrastructure, and economic stability; and

WHEREAS, flood risk analyses prepared for the City identify approximately 92,700 persons at risk from flooding, with thousands of residential, commercial, and critical structures located within high-risk and moderate-risk flood hazard areas; and

WHEREAS, estimated damages associated with a one-percent annual chance flood event exceed \$17.5 billion, affecting homes, businesses, transportation systems, utilities, and essential public facilities; and

WHEREAS, critical facilities essential to public safety and emergency response, including fire stations, police facilities, water and wastewater treatment plants, lift stations, schools, shelters, communications facilities, and transportation infrastructure, are located within flood-prone areas and are vulnerable to inundation during major flood events, requiring coordinated planning and ongoing floodplain management to protect public health, safety, and continuity of essential services; and

WHEREAS, climate change, sea level rise, groundwater rise, and increasingly intense rainfall events are projected to increase the frequency and severity of flooding throughout the City; and

WHEREAS, effective floodplain management requires ongoing evaluation of flood hazards, land use policies, capital improvement priorities, public education, and interdepartmental coordination; and

WHEREAS, the City has been, since October 1993, a participant in the National Flood Insurance Program's ("NFIP") Community Rating System ("CRS"), a voluntary incentive point program administered by FEMA, which recognizes and encourages community floodplain management activities that exceed the minimum program requirements; and

WHEREAS, under the CRS, flood insurance premium rates are adjusted to reflect the reduced flood risk resulting from community activities that reduce flood losses, facilitate accurate insurance ratings, and promote the awareness of flood insurance; and

WHEREAS, the City is currently rated as a Class 8 in the CRS, which entitles policyholders to 10%- or a 5%-discount on their flood insurance premiums, depending on whether their properties are located inside or outside a flood zone; and

WHEREAS, the CRS strongly encourages locally designed programs to prevent and reduce flood losses, and credit local planning committees that design such programs and periodically evaluate their effectiveness; and

WHEREAS, CRS Activity 510 (Floodplain Management Planning) credits a committee that helps draft a Floodplain Management Plan ("FMP"); and

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WHEREAS, CRS Activity 330 (Outreach Projects) credits a committee that helps develop and evaluates a Program for Public Information (“PPI”); and

WHEREAS, the City desires to continue to exceed the requirements of the NFIP and, in addition to adopting and codifying various floodplain management regulations over the years, which are based on data provided by the Federal Insurance Administrator and coordinated with the Florida Building Code (“FBC”), recently adopted a FMP along with a PPI, via passage of Resolution No. 2026-XXXX, with the goal of better coordinating its community floodplain management activities and maximizing CRS credits to enable property owners greater flood insurance discounts; and

WHEREAS, the FMP was developed in accordance with the 10-step requirements of CRS Activity 510, the four-phase hazard mitigation planning requirements of the Disaster Mitigation Act of 2000, as well as associated guidance from FEMA; and

WHEREAS, as a result of this process and the collective input of City staff, stakeholders, and the public, the FMP analyzes flood risks and vulnerabilities, sets goals and objectives for mitigation, and identifies relevant strategies that the City can use to reduce safety hazards, health hazards, and property damage caused by floods; and

WHEREAS, the FMP not only documents the City’s floodplain management planning process, but also ensures the City’s continued eligibility for federal disaster assistance, including the FEMA’s Hazard Mitigation Grant Program (“HMGP”), Building Resilient Infrastructure and Communities (“BRIC”), and the Flood Mitigation Assistance Program (“FMA”); and

WHEREAS, the PPI was developed in accordance with the requirements of CRS Activity 330 to assess all the City’s needs for flood-related information and coordinate all the resources that can deliver information; and

WHEREAS, the PPI specifically identifies the target areas, target audiences, topics, messages, and outreach strategies that comprise the City’s public information program on flood-related topics; and

WHEREAS, per the 2025 CRS Coordinator’s Manual, the planning committees for the FMP and the PPI have similar membership criteria and in accordance therewith, the City established a 12-member interim Floodplain Management Planning Committee (“FMPC”), to oversee the preparation of both the FMP and the PPI; and

WHEREAS, the interim FMPC included 7 representatives from City departments (including staff from the Building, Planning and Zoning Department, which is responsible for community planning, in keeping with CRS requirements), as well as 5 outside stakeholder representatives; and

WHEREAS, the interim FMPC specifically included the following individuals: (1) Nixon Lebrun, City of Miramar Floodplain Administrator, Director of Building, Planning, & Zoning Department; (2) Debon Campbell II, City of Miramar Public Information Officer; (3) Tekisha Jordan, City of Miramar Assistant Director of Building, Planning, & Zoning Department; (4) Marilyn Markwei, City of Miramar Engineering Manager, Public Works Department; (5) Josh Green, City of Miramar Emergency Management Planner, Fire Rescue Department; (6) Leah DeRiel, City of Miramar Assistant City Engineer, Engineering Services Department; (7) Alison Adams, Resident; (8) Matthew Thompson, Resident and City of Miramar Planning & Zoning Board Member; (9) Anneline Carter,

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Real Estate Agent; (10) Rayon Angell, Angell's Insurance Specialist, Inc.; (11) Wendy Matos, Resident; and (12) Nari Tomlinson, Resident; and

WHEREAS, with the recent adoption of the FMP and PPI, a permanent FMPC has become even more essential to advise the City Commission on citywide floodplain planning activities, and ensure both the FMP and PPI remain active, updated, and effective rather than passive documents; and

WHEREAS, the establishment of an FMPC on a permanent basis will help provide necessary oversight, ensure regulatory compliance, coordinate stakeholder efforts, and manage annual reviews, which are required to maximize CRS credits and lower flood insurance premiums; and

WHEREAS, a permanent FMPC will not only conduct the necessary annual evaluation of the FMP to monitor progress, track mitigation actions, and update strategies based on new data or recent flood events, but will also ensure that flood-related information reaches residents effectively and public is relevant, consistent, and encourages actionable safety measures encouraging them to understand their risk and take protective actions; and

WHEREAS, in essence, the FMPC's primary duty moving forward is to see the plan successfully carried out and report to the City Commission, Florida Department of Environmental Management ("FDEM"), FEMA, and the public on mitigation opportunities and the status of plan implementation. Other duties include reviewing and promoting mitigation proposals, considering stakeholder concerns about flood mitigation, passing concerns on to appropriate entities, and posting relevant information on the City's website to support continued public involvement.

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WHEREAS, it is therefore the intent of the City Commission to amend Chapter 2, entitled "Administration," Article III, entitled "Boards, Committees and Commissions," to create a new Division 11, entitled "Floodplain Management Planning Committee," to permanently establish an FMPC, which will serve in an advisory capacity to the City Commission on matters related to floodplain management, including, but not limited to, participation in the CRS, overall implementation of the City's newly adopted FMP and PPI; and

WHEREAS, Section 1-8 of the City's Code of Ordinances establishes a uniform procedure for the review and adoption of text amendments to the City's Code; and

WHEREAS, notification of the proposed amendment was published in the Sun Sentinel, pursuant to Section 166.041, F.S.; and

WHEREAS, pursuant to Section 166.041, F.S., the City Commission held two public hearings on May 20, 2026, and June 3, 2026, to review the proposed amendment, together with the findings of fact set forth in the City Manager's memorandum, at which hearings public testimony was taken; and

WHEREAS, the City Commission, after due consideration of all matters, found the proposed text amendment to comply with the review standards for text amendments to the City's Code of Ordinances, as established in Section 1-8 of the Code of Ordinances, and to be consistent with the flood damage prevention goals of the City's Comprehensive Plan; and

WHEREAS, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to adopt the proposed amendment to Chapter 2 of the City Code of Ordinances, creating the Floodplain Management Planning Committee

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to strengthen flood resilience, reduce future flood losses, improve public awareness, and support long-term municipal planning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: Recitals. The foregoing “WHEREAS” clauses are hereby ratified and adopted as the legislative findings of the City Commission and are incorporated into this Ordinance as if fully set forth herein.

Section 2: Adoption. That Article III of Chapter 2 of the Code of the City of Miramar, Florida, entitled “Boards, Committees and Commissions,” is hereby amended by adding a division to be numbered 11, which said division shall hereafter read as follows:

Chapter 2 – ADMINISTRATION

ARTICLE III. - BOARDS, COMMITTEES AND COMMISSIONS

DIVISION 11. – FLOODPLAIN MANAGEMENT PLANNING COMMITTEE

Sec. 2-105.13 – Floodplain Management Planning Committee.

- (a) Creation and purpose. There is hereby created a Floodplain Management Planning Committee (the “FMPC” or the “Committee”). The Committee shall serve in an advisory capacity to the City Commission on matters relating to floodplain management, flood risk reduction, implementation and evaluation of the City’s Floodplain Management Plan, participation in the National Flood Insurance Program’s (“NFIP”) Community Rating System (“CRS”), and related public information and flood resilience initiatives.
- (b) Powers and duties. The powers and duties of the Committee shall include, but not be limited to, the following:

- (1) To review and make recommendations regarding the development, implementation, evaluation, and periodic update of the City's Floodplain Management Plan.
- (2) To review flood hazard data, vulnerability information, and repetitive loss data, and to recommend mitigation strategies and priorities.
- (3) To monitor progress on implementation of floodplain management and mitigation activities and to recommend updates as necessary.
- (4) To advise the City on participation in and advancement under the NFIP's CRS.
- (5) To review and provide recommendations on public information, outreach, and flood risk communication initiatives.
- (6) To encourage coordination among City departments, regional agencies, and the public on floodplain management and resilience efforts.
- (7) To develop an effective local outreach program that raises public awareness about flood related issues, by identifying and assessing the areas within the community that are considered flood prone.
- (8) To encourage property owners in Zone AE and Zone AH to hold a flood insurance policy, as these structures are at the highest risk for flooding.
- (9) To encourage pre-FIRM property owners to maintain flood insurance coverage for their properties.
- (10) To encourage the purchase of contents coverage for renters and homeowners who currently only have building coverage or no current coverage.
- (11) To ensure information is disseminated to target audiences in a manner that will encourage each audience to adopt behaviors to improve preparedness and decrease future flood damage.
- (12) To submit an annual written report to the City Commission summarizing the Committee's activities and recommendations.

(c) Membership; appointment; voting.

- (1) Composition. The Committee shall consist of eleven (11) members as follows:

- a. Voting members. Five (5) voting members shall be appointed by the City Commission. Voting members shall be residents of the City and, to the extent practicable, shall include representation from areas within the Special Flood Hazard Area (SFHA), as follows:
 - i. Two (2) at-large residents; and
 - ii. One (1) member representing a local business; and
 - iii. One (1) member representing the insurance industry with experience in flood insurance; and
 - iv. One (1) member representing real estate, property management, or development interests.
- b. Non-voting City staff members. Four (4) non-voting members shall be appointed by the City Manager or the Floodplain Administrator and shall consist of City personnel from departments including, but not limited to, Building, Planning and Zoning, Public Works, Utilities, Emergency Management, or other relevant departments.
- c. Non-voting technical members. Two (2) non-voting members shall be appointed by the City Manager or the Floodplain Administrator and shall possess expertise in floodplain management, hazard mitigation, or related fields. Such members may include representatives of regional agencies or non-governmental organizations.

(2) Voting. Only voting members shall be entitled to vote on matters before the Committee. Non-voting members may participate in discussions but shall not vote.

(3) Staff liaison; legal counsel. The Floodplain Administrator, or designee, shall serve as staff liaison to the Committee. The City Attorney shall serve as legal counsel to the Committee.

(d) Terms of office; vacancies; removal.

(1) Voting members shall be selected from a pool of applicants. Applications shall be submitted to the City Clerk's Office.

(2) The term of office for members shall be four (4) years, with each member serving until a successor is appointed and qualified. Members may be reappointed.

(3) Initial appointments may be staggered so as to provide for continuity in membership.

(4) Any vacancy shall be filled for the remainder of the unexpired term by the original appointing authority.

(5) Voting members may be removed by the City Commission. Non-voting members shall serve at the pleasure of their appointing authority.

(e) Officers; meetings; quorum; procedures.

(1) The Committee shall elect from among its voting members a Chair and a Vice-Chair and such other officers as it deems necessary. Officers shall be elected annually.

(2) The Committee shall meet at least quarterly, and more frequently as necessary to carry out its duties.

(3) A quorum shall consist of three (3) voting members.

(4) The Committee may adopt rules of procedure for the conduct of its meetings and business, consistent with applicable law and the City Code.

(f) Public records; open meetings.

All meetings, records and files of the Committee shall be open and available to the public, consistent with F.S. Ch. 119, (the Public Records Law), and F.S. Ch. 286, (the Sunshine Law).

Section 3: Repeal. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

Section 4: Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby. In the event of a subsequent change in applicable law, so the provision which had been held invalid is no longer invalid, the provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding under this Ordinance.

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Section 5: Scrivener's Error. The City Attorney is authorized to correct scrivener's, typographical, and formatting errors that do not affect the intent of this Ordinance by filing a corrected copy with the City Clerk.

Section 6: Codification. That it is the intention of the City Commission of the City of Miramar that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Miramar, Florida. The sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Article," "Division," or "Section," or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed.

Section 7: Effective Date. That this Ordinance shall become effective immediately upon adoption on second reading.

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PASSED FIRST READING: _____

PASSED AND ADOPTED ON SECOND READING: _____

Mayor, Wayne M. Messam

Vice Mayor, Carson "Eddy" Edwards

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this ORDINANCE as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Maxwell B. Chambers	_____
Commissioner Avril Cherasard	_____
Commissioner Yvette Colbourne	_____
Vice Mayor Carson "Eddy" Edwards	_____
Mayor Wayne M. Messam	_____