

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Monday, November 13, 2023

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Vice Mayor Alexandra P. Davis
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: 2023 Small Business Saturday. (Mayor Wayne M. Messam)

- A. Temp. Reso. #R8035 honoring the life and mourning the death of **Dr. Brenda Calhoun Snipes**. (*Vice Mayor Alexandra P. Davis*)

Attachments: [R8035 - Honoring the Life and Mourning the Death of Dr. Brenda Calhoun Snipes](#)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of October 18, 2023.

Attachments: [Commission Minutes 101823](#)

2. Temp. Reso. #R8018 authorizing the expenditure of \$75,000 of Law Enforcement Trust Funds necessary for **advanced training** for the **Miramar Police Department**. (*Police Major Rachel Patters*)

Attachments: [R8018 LETF Purchase of Law Enforcement Training with backup](#)

3. Temp. Reso. #R8021 authorizing the expenditure of a \$100,000 grant related to the expansion of the **public safety outreach services**. (*Police Major Florinet Derac*)

Attachments: [R8021 Dept of Justice Grant for Public Safety Mental Health Program with back](#)

4. Temp. Reso. #R8025 approving the purchase of **office furniture and furniture systems** for the **Police Department West Substation**, utilizing Law Enforcement Trust Funds, from JC White Architectural Interior Products, through the utilization of State of Florida Contract # 56120000-19-ACS, in the amount of \$252,000 in Fiscal Year 2024. *(Deputy Police Chief James Dunkelberger)*

Attachments: [R8025 Purchase of Office Furniture and Furniture Systems with backup](#)

5. Temp. Reso. #R8029 authorizing the purchase of software renewals for the **Police Department Records Management System** through Insight Public Sector Incorporated, in the amount of \$284,880 utilizing OMNIA Partners Contract #4400006644 and #23-6692-03. *(Commander Italia Thurston)*

Attachments: [TR 8029 Insight Public Sector Incorporated with backup](#)

6. Temp. Reso. #R8022 approving the award of Change Order No. 2 for additional **electrical services** for the **Amphitheater at Miramar Regional Park Concessions & Walkways Project** to TLC Electrical Solutions; authorizing the City Manager to execute the proposed change order with TLC Electrical Solutions, Inc., for the provision of additional electrical services in an amount not-to-exceed \$33,720.24 and allocating a project contingency allowance of \$25,000, for a total cost of \$58,720.24. *(Support Services Construction Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [TR#8022- Approving The Award of Change Order No.2 Additional Electrical Ser](#)

7. Temp. Reso. #R8024 approving the acquisition of **Phase 2 - Tile Roof Replacement Services** for the **West District Police Substation**, in the amount of \$444,611; and piggybacking the Garland/DBS, Inc., / US Communities Contract No. MICPA #PW1925; and authorizing The City Manager to execute the Piggyback Agreement with Garland/DBS, Inc., for provision of Phase 2 - Tile Roof Replacement Services, in an amount not-to-exceed \$444,611; and allocating a project contingency allowance of \$25,000, for a total project cost of \$469,611. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [TR#8024- Approving The Acquisition of Phase 2 Roofing Services for West Distr](#)

- 7B. Temp. Reso. #R8034 approving the ratification of Change Order No. 3, for **additional construction services** for the City of Miramar **9-11 Remembrance Monument** to JZT Utilities, Inc., in an amount not-to-exceed \$150,000, and allocating a contingency allowance of \$50,000, for a total cost of \$200,000. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [TR8034 - Approving the Ratification of CO No. 3 JZT Utilities Inc. with backup](#)

8. Temp. Reso. #R8028 approving the purchase and installation of **air conditioning equipment** for the **Miramar West District Police Substation** from TRANE U.S., Inc., through the utilization of OMNIA Partners Racine County Wisconsin Contract #3341 in an amount of \$497,945, and allocating a contingency allowance of \$50,000, for a total amount of \$547,945. *(Public Works Assistant Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum)*

Attachments: [R8028- WEST PD RANGE AC REPLACEMENT WITH BACKUP](#)

9. Temp. Reso. #R8020 approving the award of Request For Proposals No. 23-04-26, entitled: “**Disaster Debris Removal Services**” to the top-ranked six (6) proposers, Ceres Environmental, Bergeron Emergency Services, Inc., D&J Enterprises, Inc., Phillips & Jordan, Inc., Aftermath Disaster Recovery, Inc., and DRC Emergency Services, L.L.C.; authorizing the City Manager to execute agreements for future events on an as-needed basis for an initial term of three years with two one-year renewal terms *(Solid Waste & Recycling Manager Ralph Trapani and Procurement Director Alicia Ayum)*

Attachments: [R8020 Award RFP 23-04-26 with backup](#)

10. Temp. Reso. #R8011 approving Change Order No. 2 to the existing agreement with Community Asphalt, Corp., in the amount of \$141,660.60; for additional services to **complete roadway resurfacing** from Dykes Road to SW 172 Avenue. *(Senior Engineering Manager Marilyn Markwei and Procurement Director Alicia Ayum)*

Attachments: [R8011 Addtl Contract Amendment with Community Asphalt with backup](#)

11. Temp. Reso. #R8031 approving Change Order No. 6 to the existing agreement with Man-Con, Incorporated in the amount of \$600,000 for additional services to complete **Historic Miramar Infrastructure Improvements - Phase IV**. *(Public Works Director Anthony Collins and Procurement Director Alicia Ayum)*

Attachments: [R8031 Change Order 6 HMI Phase IV Construction with backup](#)

12. Temp. Reso. #R8015 approving the award of Invitation for Bids, IFB No. 23-035, entitled “**Installation of Prefabricated Restroom Building at Huntington Park South**,” to the lowest responsive and responsible bidder, M&J Consulting Group Corp. d/b/a M&J General Contractors; authorizing the City Manager to execute the proposed agreement with M&J General Contractors; in the amount not-to-exceed \$185,869. *(Parks & Recreation Assistant Director Holly Hicks and Procurement Director Alicia Ayum)*

Attachments: [R8015 IFB No. 23- Installation of Prefabricated Restroom Building at Huntingtor](#)

13. Temp. Reso. #R8017 approving the award of Request for Proposals ("RFP") No. 23-06-43 entitled "**Special Event Services**" to Circle of One Marketing, Inc.; authorizing the City Manager to execute an agreement with Circle of One Marketing, Inc., for one year with the option to renew one additional one-year term in an annual amount of \$200,000. *(Parks & Recreation Director Billy Neal and Procurement Director Alicia Ayum)*

Attachments: [R8017 RFP No. 23-06-43 Entitled Special Event Services with backup](#)

14. Temp. Reso. #R8012 approving the **renewal of software licenses** from vTECHio and Carahsoft Software Technology, utilizing NASPO Contract Number AR2472 and State of Florida Contract Number 43230000-NASPO-16-ACS, in a total amount not-to-exceed \$408,850 for **Fiscal Year 2024**. *(Information Technology Assistant Director Ricardo Simonis)*

Attachments: [TR 8012 IT Software Licenses and Services Renewals with back up](#)

15. Temp. Reso. #R8013 approving the award of IFB No. 24-001 for Monitoring and Co-Managed Services, providing for the **Cybersecurity Threat Monitoring and Detection Services** for the City's Network Infrastructure, from Mainline Information Systems Inc., in an amount not to exceed \$89,500 for a one-year period; authorizing the City Manager to execute an appropriate agreement. *(Information Technology Director Clayton Jenkins and Procurement Director Alicia Ayum)*

Attachments: [R8013 IBM Qradar Co-Managed Service with backup](#)

16. Temp. Reso. #R8003 adopting the **2023 Local Housing Incentive Strategies Recommendations and Report** from the City's Affordable Housing Advisory Committee; authorizing submission of the incentives report to the Florida Housing Finance Corporation. *(Chief Housing Administrator Katherine Randall)*

Attachments: [R8003 - 2023 AHAC - Recommendations with backup](#)

17. Temp. Reso. #R8008 approving a **Claim Release Agreement** in the claim of **Esharia Pond vs. City of Miramar**. *(City Attorney Norman C. Powell)*

Attachments: [R8008 Approving Settlement Esharia Pond Claim with backup](#)

18. Temp. Reso. #R8033 approving a **Claim Release Agreement** in the claim of **Jonah Bryant vs. City of Miramar**. (*City Attorney Norman C. Powell*)

Attachments: [Resolution Approving Settlement_Jonah Bryant Claim with backup](#)

End of Consent

RESOLUTION

19. Temp. Reso. #R8032 approving a **lease agreement** for ten years between the City, as lessor, and **RANNKIDD, Inc., d/b/a Juici Patties**, as lessee, for the 2,400 square foot space of vacant retail space on the ground floor located at 11735 City Hall Promenade within the Police Headquarters located at the Miramar Town Center. (*Intergovernmental Affairs Manager Debon L. Campbell II*)

Attachments: [R8032 - Juici Patti -Lease Agreement Vacant Retail Space with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

PUBLIC HEARING

20. Temp. Reso. #R7982 approving the **Program Year 2022 Consolidated Annual Performance Evaluation Report (CAPER)** for the Community Development Block Grant Programs. (*Chief Housing Administrator Katherine Randall*)

Attachments: [R7982 CAPER PY2022 with backup](#)

21. **SECOND READING** of Temp. Ord. #O1820 amending Section 2-4, **“Compensation for Elected Officials, Subsection” A. “Salaries,”** by increasing the salary of the Mayor and each Commissioner by a 5% Cost Of Living Adjustment, resulting in the salary for the Mayor increasing from \$43,411 to \$45,581 and the salary for each Commissioner increasing from \$34,175 to \$35,884; providing for conflicts; providing for severability; providing for inclusion in the Code; and providing for an effective date. (***Passed 1st Reading on 10/18/23***) (***Sponsored by Commissioner Maxwell B. Chambers***) (*Human Resources Director Randy Cross*)

Attachments: [O1820- 2nd Reading Elected Officials COLA with backup](#)

22. **SECOND READING** of Temp. Ord. #O1819 approving the **end-of-year amendment** of the **Fiscal Year 2023 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Passed 1st Reading on 11/01/23) (Management & Budget Assistant Director Carmen Dominguez)*

Attachments: [O1819 2nd Reading FY23 Final Budget Amendment with backup](#)

23. **SECOND READING** of Temp. Ord. #O1821 approving the **first amendment** of the **Fiscal Year 2024 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Passed 1st Reading on 11/01/23) (Management & Budget Assistant Director Carmen Dominguez)*

Attachments: [O1821 Second Reading FY24 1st Budget Amendment Second Reading with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

24. Temp. Reso. #R8036 exercising the City's option to **renew** the **City Attorney Services Agreement** between the City of Miramar and Austin Pamies Norris Weeks Powell, P.L.L.C. for an additional five (5) year period. *(Vice Mayor Alexandra P. Davis)*

Attachments: [R8036 City Attorney Agreement Renewal with backup](#)

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOPS

11/08/23 - 4:00 P.M. - Ethics Workshop Part I - Commission Conference Room

11/13/23 - 3:30 P.M. - Ethics Workshop Part II - Commission Conference Room

01/24/24 - 5:00 P.M. - International Protocol and Business Etiquette Workshop - Commission Conference Room

ADJOURNMENT

25. Motion to adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, January 24, 2024 at 7:00 P.M.