

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: February 23, 2026

Presenter's Name and Title: Jinsheng Huo, Ph.D., P.E., BCEE, Assistant Director of Utilities, on behalf of the Utilities Department, and Alicia Ayum, Director of Procurement on behalf of the Procurement Department

Prepared By: Jinsheng Huo, Ph.D., P.E., BCEE, Assistant Director of Utilities

Temp. Reso. Number: 8622

Item Description: Temp. Reso. #R8622 APPROVING THE PURCHASE OF PARTS AND SERVICES FROM PARKSON CORPORATION FOR BAR SCREENS AND BACKWASH SAND FILTERS AT THE WASTEWATER RECLAMATION FACILITY USING THE APPROVED SOLE SOURCE JUSTIFICATION IN A TOTAL AMOUNT OF \$198,988, AND FOR A TOTAL EXPENDITURE OF \$253,655 FOR THE FISCAL YEAR 2026. (Assistant Director of Utilities Jinsheng Huo and Procurement Director Alicia Ayum)

Consent Resolution Ordinance Quasi-Judicial Public Hearing

Instructions for the Office of the City Clerk: N/A

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on _____ in a _____ ad in the _____; by the posting the property on _____ and/or by sending mailed notice to property owners within ____ feet of the property on _____ (fill in all that apply)

Special Voting Requirement – As required by Sec. _____, of the City Code and/or Sec. ____, Florida Statutes, approval of this item requires a _____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes No

REMARKS: Funding in the amount of \$198,988 is available in Utilities, GL-Account 410-55-555-535-000-603400 Other Contractual Services.”

Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR8622**
- **Attachment(s)**
 - **Attachment 1: New quotes of \$198,988 (\$143,171+\$55,817) from Parkson Corporation**
 - **Attachment 2: Approved Sole Source Justification Form**



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Francois Domond, P.E., Director of Utilities

DATE: February 12, 2026

RE: Temp. Reso. No. 8622 Purchase of parts and services from Parkson Corporation

RECOMMENDATION: The City Manager recommends the approval of the purchase of parts and services from Parkson Corporation for Bar Screens and Backwash Sand Filters at the Wastewater Reclamation Facility, using the approved sole source justification form in a total amount of \$198,988, and for a total expenditure of \$253,655 for the Fiscal Year 2026.

ISSUE: City Commission approval is required for expenditures exceeding \$75,000 in accordance with City Code Section 2-412(a)(1).

BACKGROUND: The City of Miramar Utilities Department (“City”) is responsible for the operation and maintenance of the Wastewater Reclamation Facility (“WWRF”). Periodic maintenance of both Bar Screens and Backwash Sand Filters is needed to ensure effective, reliable operation and meet regulatory requirements.

DISCUSSION: The City of Miramar intends to use the approved sole-source justification form to purchase parts and services from Parkson Corporation for a total of \$198,988. The proposed purchases include \$ 143,171 for Bar Screens Refurbishment/Reconditioning and \$55,817 for Sand Filter Units #3 and #4 Reconditioning. The total expenditure will be \$253,655 for the Fiscal Year 2026. The detailed breakdowns of the purchases, including the proposed ones, are listed in Table 1.

Table 1. Purchases from the vendor (Parkson Corporation).

Date	PO #	Amount
10/22/2025	260384	\$1,850
11/10/2025	260681	\$52,817
	Total for FY26	\$54,667
	Proposed New Purchases	\$198,988
	New Total for FY26	\$253,655

ANALYSIS: The purchase is critical for the operations, as it provides essential preventive maintenance and replaces aging or broken parts for the Bar Screens and Backwash Sand Filters at the Wastewater Reclamation Facility.

Funding in the amount of \$198,988 is available in Utilities, GL-Account 410-55-555-535-000-603400 Other Contractual Services.”

Temp. Reso. No. 8622

1/8/26

2/10/26

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE PURCHASE OF PARTS AND SERVICES FROM PARKSON CORPORATION FOR BAR SCREENS AND BACKWASH SAND FILTERS AT THE WASTEWATER RECLAMATION FACILITY USING THE APPROVED SOLE SOURCE JUSTIFICATION IN A TOTAL AMOUNT OF \$198,988, AND FOR A TOTAL EXPENDITURE OF \$253,655 FOR THE FISCAL YEAR 2026; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Miramar Utilities Department (“Department”) is responsible for the operation and maintenance of the Wastewater Reclamation Facility (“WWRF”), which includes periodical maintenance of both Mechanical Bar Screens and Backwash Sand Filters needed to ensure effective and reliable operations of the systems and to meet regulation requirements; and

WHEREAS, the Department would like to use the approved sole source justification form to purchase the parts and services from Parkson Corporation in a total amount of \$198,988; and

WHEREAS, the proposed purchases include \$143,171 for Bar Screens Refurbishment/Reconditioning and \$55,817 for Sand Filter Units #3 and #4 Reconditioning for a total expenditure of \$253,655 for Fiscal Year 2026; and.

WHEREAS, Section 2-412(a)(1) of the City Code provides that all commodities or services purchased by a single department from a single vendor in excess of \$75,000 must be formally approved by the City Commission; and

Reso. No. _____

Temp. Reso. No. 8622

1/8/26

2/10/26

WHEREAS, the City Manager recommends that the City Commission approves the purchase of parts and services from Parkson Corporation for Bar Screens and Backwash Sand Filters at the Wastewater Reclamation Facility using the approved sole source justification form in a total amount of \$198,988, and for a total expenditure of \$253,655 for Fiscal Year 2026; and

WHEREAS, The City Commission deems it to be in the best interest of the citizens and residents, of the City of Miramar, to approve the purchase of parts and services from Parkson Corporation for Bar Screens and Backwash Sand Filters at the Wastewater Reclamation Facility using the approved sole source justification form in a total amount of \$198,988, and for a total expenditure of \$253,655 for the Fiscal Year 2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That the City Commission approves the purchase of parts and services from Parkson Corporation for Bar Screens and Backwash Sand Filters at the Wastewater Reclamation Facility using the approved sole source justification form in a total amount of \$198,988, and for a total expenditure of \$253,655 for Fiscal Year 2026.

Section 4: That the appropriate City officials are authorized to do all things necessary and expedient in order to carry out the aims of this Resolution.

Section 5: That this Resolution shall become effective upon adoption.

Temp. Reso. No. 8622

1/8/26

2/10/26

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

Vice Mayor, Yvette Colbourne

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Maxwell B. Chambers	_____
Commissioner Avril Cherasard	_____
Vice Mayor Yvette Colbourne	_____
Commissioner Carson Edwards	_____
Mayor Wayne M. Messam	_____



CORPORATE OFFICE

1401 W. Cypress Creek Rd., Ste. 100

Fort Lauderdale, FL 33309

Phone 954.974.6610

Fax 954.974.6182



Quotation

NUMBER:	B02011860 Rev 3	DATE:	January 13, 2026
TO:	City of Miramar 13900 Pembroke Road Miramar, FL Attn: Bruce Tross Tel: 954 548-0123 E-Mail: batross@miramarfl.gov	REF.:	Project Name: Miramar Project Location: Miramar, FL Original Serial #: 200644 and 210062 Rebuild #: P02011298/P02010539

Parkson Corporation proposes the reconditioning of your existing Aqua Guard® Continuous Self-Cleaning Bar/Filter Screen and is pleased to provide this **Rebuild/Retrofit Quotation** for the following:

ITEM 1 AQUA GUARD SELF-CLEANING BAR/FILTER SCREEN

# Existing Units:	2
Unit #:	P0201129802 and P0201129803
Model:	AG-MN-A

1.A Existing Equipment:

Description

Screen Width:	2 ft. 10-1/2 in.
Solids Discharge Height:	14 ft.
<i>[as measured from the bottom of the channel to the discharge point]</i>	
Screen Angle:	75 °
Screen Opening:	3 mm
Application / Industry:	Municipal

Materials of Construction

Elements:	high impact polycarbonate alloy
Frame:	316 SS
Conveyor Chain:	316/410
Filter Element Shafts:	316 SS
Side Plate:	high impact phenolic



1.B The following parts are recommended for replacement for West and East Units:

P02010539	B02011860
Miramar, FL	
AG-MN-A, 2'-10.5" x 14'DH, 75°, 3mm, 316SS	
<u>Item Description</u>	<u>Quantity</u>
Crane	2
Upper Guide Rail, 316ss	0
Guide Rail Mounting Spacer, 316ss	0
Lower Guide Rail, 316s	2
Guide Rail Mounting Spacer, 316ss	4
Guide Rail Assembly, 316ss AS/OH	0
Rotating Brush	1
Discharge Pan Seal	1
Side Seal, Brush, Neoprene	2
Filler Plates, 316ss	2
Flange Bearing, Brush	2
Pillow Block, Take-up	2
Flange Bearing, Drive shaft	1
Bushing,	1
Bushing,	1
Sprocket, Brush	1
Sprocket, Drive shaft	1
#40 Chain with Master Link	1
Chain Tightener	1
Gearbox Cover (EAST UNIT)	1
<u>Compactor (One Unit)</u>	
Motor, 2HP, TEFC, Inverter Duty	1
Reducer, EHYJS-A6105Y-F4-74-145TC-2 3/16"	1
Nameplates & Labels Set	1
<u>Front Seal</u>	
Brush, Strip, 2"	1
Brush, Strip, 3"	1
<u>Screen Assembly (West Unit)</u>	
Filter Elements, 3mm	7467
Snap Ring	228
Filter Shaft, hollow	114
Conveyor Chain	228
Washer	114
Side Plate	228



<u>Screen Components (East Unit)</u>	
Snap Ring	114
Washer	57
Side Plate	114
Filter Elements, 3mm	50

ITEM 2 OFFERINGS - PURCHASE PRICE

2.A Parkson Certified On-site Rebuild with OEM Parts & Technicians
\$143,171.00 USD

1. To ensure work site safety, customer/owner is responsible for removing unit from the channel, placing unit on a level surface, thoroughly cleaning, pressure washing, disinfecting the unit, and reinstalling unit in channel.
2. All parts listed in [1B] above.
3. Customer to supply Oil EP2 for the gearbox. Parkson will change the oil on both AG Bar Screens with this rebuild.
4. Parts will be shipped F.O.B. Factory, freight included to jobsite.
5. Removal and reinstallation of the unit in the channel is excluded.
6. Work performed by Parkson authorized field technicians, who will test run equipment at completion of rebuild.
7. Taxes excluded.

Rebuild / Start-Up Assistance - Included

Parkson will furnish one certified crew as required to rebuild unit, provide start-up and operator training. Dates of service to be scheduled upon receipt of Buyer’s written request.

Additional start-up service can be purchased for \$1,850 per day plus travel and living expenses.

ITEM 3 SCHEDULE, VALIDITY, PAYMENT TERMS

3.A Schedule

- Submittal Phase not required on this project.
- Parts availability: 13-15 weeks following receipt of acceptable written Purchase Order.
- Field/on-site rebuild is expected to occur approximately 4-6 weeks after all replacement parts are delivered to the jobsite, subject to mutually approved scheduling. (Prior commitments may dictate schedule variations). However, in no event shall Parkson be the sole cause of delaying the scheduled start of the rebuild more than 90 days after parts delivery.

3.B Validity:

Price is valid for thirty (30) calendar days from Quotation date, for shipment of Equipment within the timetable stated above.



4.C Payment Terms:

- 25% with order, 65% upon shipment of parts; 10% upon rebuild completion, NTE 90-days after shipment should rebuild be delayed by other than Parkson.

All payments are NET 30 days.

COMMERCIAL ITEMS

WARRANTY

As defined in Section XVI on the attached Standard Conditions of Sale, Parkson offers a one (1) year mechanical warranty for all new parts installed on the Aquaguard by an on-site certified rebuild.

Installation labor of parts or parts not ordered as part of a rebuild package have a 90-day warranty.

DRAWINGS AND INSTALLATION, OPERATION AND MAINTENANCE (IO&M) MANUALS:

- | | |
|------------------------|--------------|
| 1. Approval Drawings: | Not required |
| 2. Certified Drawings: | Not required |
| 3. IO&M Manuals: | Not required |

TERMS AND CONDITIONS:

This Quotation is governed by and subject to Parkson's Standard Conditions of Sale, which are incorporated by reference and accessible at: <http://www.parkson.com/files/documents/Sales-conditions.pdf>

PATENTS:

The Equipment and/or process quoted herein may operate under one or more U.S. patents. The Purchase Price includes a one-time royalty payment (if any), which provides the Buyer with immunity to operate the Equipment specified in the Quotation under any applicable patents.

CLARIFICATIONS AND EXCEPTIONS:

Parkson is not in receipt of any plans and specifications. The equipment quoted above is based upon Parkson's current standards and may or may not comply with any specification that may exist. Parkson reserves the right to revise this quotation upon receipt of any plans and specifications.



BUYER / OWNER RESPONSIBILITY UNLESS OTHERWISE STATED:

Getting the Unit ready for the Rebuild/Retrofit

- Upon disassembly in our shop or on-site, if any unforeseen parts or structural repairs are discovered, Parkson Corporation will notify the customer prior to commencement of any repairs which will be beyond the originally quoted scope. The costs for these items and any time extension will be added to the scope of work.
- Removal and installation of Aqua Guard unit in channel, includes and is not limited to:
 1. High pressure washing of the unit / removal of all solids. Additional charges and delays will occur if it is necessary for our crew / factory to send equipment out for cleaning and solids disposal.
 2. Disassembling from adjoining equipment / electrical / controls.
 3. Disconnecting shower water connections and water supply.
 4. Disconnecting controls / electrical connection and interconnecting wiring removal (including any of the following, but not limited to: E-stop button, solenoids, motors, interlock switches, wiring and conduit from each unit-mounted electrical device to a terminal box or control panel).
 5. Removing piping connections, platforms, gratings and railings unless stated otherwise.
 6. Removing any other auxiliary equipment or service not detailed above.
- Readiness of the equipment before requesting [rebuild or start-up] service. Non-readiness may result in additional charges.

Getting the Site ready for the Rebuild/Retrofit (Personnel Safety is of utmost importance)

- Provide a safe work area around the equipment.
 7. If the rebuild is performed with the unit in the channel; customer/owner to cover the channel with minimum 3/4" plywood and ensure it is properly secured.
 8. If unit is tilted out of the channel customer/owner to supply a brace (spanning the channel) sufficient enough to support the weight of the unit while it is being rebuilt.
 9. Whenever possible, unit should be staged away a safe distance away from any currently utilized equipment and/or work areas.
- Provide proper ventilation inside the building
- Care and storage of rebuild components upon receipt at customer site.
- Unloading of replacement parts when they arrive on site.
- Delivered material needs to be stored at the same elevation and within 10 feet of the screen (if applicable)
- Redirect channel flow.
- Provide clean, dry channel.
- Old parts weighing 50 lbs or more should be loaded on a customer supplied forklift (or equal) in order to place them in a customer supplied dumpster.

Customer must Provide:

- At a minimum a forklift and possibly a crane / hoist.
- Manlift, ladders
- Dumpster for all old parts [on-site rebuild only].

NOTE REGARDING PREVAILING WAGES: Parkson, as the original equipment manufacturer, will be servicing/reconditioning its own proprietary equipment, which service may contain our proprietary trade secrets and know-how. No craft or trade would be appropriate for apprentices related to this work. If the



awarding body requires apprenticeship coverage, then Parkson would need to amend its quoted pricing and completion time.

- Please return one signed copy of this quotation and Purchase Order to Parkson Corporation at the address below. Refer to this quotation, date, and related correspondence.

Issued By: Carlos Robaina

Accepted By: (Herein called the Buyer)

PARKSON CORPORATION

1401 West Cypress Creek Road, Ste. 100
Fort Lauderdale, FL 33309

Name: Marty Unger
Title: Regional Sales Manager
Phone: 954 383-1757
E-Mail: munger@parkson.com

Title:
Date:

Date: 1-9-2026

Local Rep: Eric Peters, PE
MTS Environmental
941-773-5051
www.mts-florida.com

CC:

2/13/25 evs



Quotation

NUMBER: B01502223
TO: City of Miramar WWTF
13900 Pembroke Road
Miramar, FL 33027
Attn: Bruce Tross
Tel: 954-980-9710
Fax:
E-Mail: batross@ci.miramar.fl.us

DATE: December 31, 2025
REF.: Project Name: DSF Reconditioning
Project Location: Miramar, FL
Original Serial #: 151069
Rebuild #: B01502223

Parkson Corporation proposes the reconditioning of your existing DynaSand® Continuous Backwash Sand Filter Modules and is pleased to provide this **Rebuild/Retrofit Quotation** for the following:

ITEM 1 DYNASAND® CONTINUOUS BACKWASH SAND FILTER MODULES

Units to be cleaned: Two (2) Cells / Ten (10) Modules
Unit #: 3 & 4
Model: DSF-50 SBTF

1.A Existing Equipment :

Materials of Construction:

- | | |
|--------------------------------|------------------------------------|
| 1. Bottom cone: | FRP |
| 2. Sand distribution cone: | 304L SS |
| 3. Feed distribution radials: | 304 SS |
| 4. Sand washer labyrinth: | High Density Polyethylene |
| 5. Reject compartment: | FRP |
| 6. Reject weirs: | Polypropylene |
| 7. Reject supports: | Aluminum |
| 8. Airlift housing: | 304 SS |
| 9. Airlift pump assembly: | PVC |
| 10. Internal pipe connections: | Rubber with stainless steel clamps |
| 11. Feed pipe: | 304 SS |
| 12. Reject and drain piping: | PVC |
| 13. Nuts, bolts and fasteners: | 304 SS |
| 14. Anchor bolts: | 304 SS |
| 15. Grating: | Aluminum |
| 16. Grating supports: | Aluminum |
| 17. Handrails: | Aluminum |

Filter Media:

- | | |
|----------------------|--------|
| 1. Type: | Sand |
| 2. Filtration depth: | 80" |
| 3. Effective size: | 0.9 mm |



1.B Reconditioning will consist of the following (per cell):

DSF CLEANING - Cell # 3:

- Mobilization to site.
- Removal of all necessary Grading (as required).
- Pump sand/media from the Cell being worked on to storage bags along with being screened.
 1. **Storage bags will leak water. Please note that bags will need to be placed in an area where provisions exist to handle the drainage water.**
- Drain fluid (water) from each Cell.
- Inspection of the fiberglass components for damage – if damage is found then there will/may be additional cost for repairs.
- Clean lower cones of all solids/debris (foreign objects).
- Fill Cell with clean Plant effluent.
- Pump sand/media from Cell #2 to Cell #1 – the sand shall be screened during this task.
- Re-installation of all Grading (as required).
- Wash filtered media overnight with clean Plant effluent.
- Open feed inlet for Cell #1 and turn over operation of the Filter to the customer.

DSF CLEANING - Cell # 4:

- Removal of all necessary Grading (as required).
- Drain fluid (water) from Cell.
- Inspect and clean all radial arms.
- Fill Cell #2 with clean Plant effluent.
- Install Sand stored in bags from Cell #1 to Cell #2.
- Screen sand of larger particles/solids upon pumping.
- Re-installation of all Grading (as required).
- Wash Filtered media overnight with clean Plant effluent.
- Open feed inlet for Cell #2.

LABOR The labor required for the above cleaning service is included with this proposal. In addition, Parkson will supply a forklift.



ITEM 2 OFFERINGS - PURCHASE PRICE

2.A Parkson Certified Reconditioning..... \$55,817.00 USD

- 1. All labor listed in [1B] above.
- 2. Work performed by Parkson authorized field technicians, who will test run equipment at completion of rebuild.
- 3. Taxes excluded.
- 4. Engineering drawings excluded.

Schedule:

- Submittal Phase not required on this project.
- Field/on site cleaning will be within 6-8 weeks after acceptable purchase order (depending on Parkson certified technicians workload).

Validity - Price is valid for ninety (90) calendar days from Quotation date.

Payment Terms - 100% net 30 days from completion.

Start-Up Assistance - Included Technician(s) will test run equipment after cleaning is complete. Additional start up service can be purchased for \$1,850 per day, plus travel and living expenses.

Parkson will furnish one certified crew as required to provide DSF reconditioning (cleaning) and operator training. Dates of service to be scheduled upon receipt of Buyer's written request.

ITEM 3 WARRANTY, DRAWINGS & MANUALS

3.A Mechanical Warranty:

As defined in Section XVI on the attached Standard Conditions of Sale, Parkson offers a one (1) year mechanical warranty for all new parts installed on the DynaSand® Continuous Backwash Sand Filter by an on-site certified reconditioning.

3.B Drawings and Installation, Operation and Maintenance (IO&M) Manuals:

- 1. Approval Drawings: Not required
- 2. Certified Drawings: Not required
- 3. IO&M Manuals: Not required

Manuals are available for \$75 USD.

TERMS AND CONDITIONS:

This Quotation is governed by and subject to Parkson's Standard Conditions of Sale, which are incorporated by reference and accessible at: <http://www.parkson.com/files/documents/AFM-terms.pdf>.



BUYER/OWNER RESPONSIBILITY UNLESS OTHERWISE STATED:

- Upon cleaning on site if any unforeseen parts or structural repairs are required, Parkson Corporation will notify the customer prior to commencement of any repairs beyond original quoted scope. The costs for these items will be added to the scope of work.
- Isolation valves.
- Walkway, platforms, handrails, grating, and access ladders/stairs unless stated otherwise.
- Concrete and concrete design.
- Chemicals, chemical feed systems and instrumentation other than those detailed above.
- Automatic samplers or other test equipment and performance test.
- Readiness of the equipment before requesting [rebuild or start up] service. Non-readiness may result in additional charges.
- Compatibility of equipment materials of construction with process environment.
- Electrical connection and interconnecting wiring. Controls require 10 Amps at 110V.
- Interconnecting piping.
- Any other auxiliary equipment or service not detailed above.
- Dumpster for all old parts [on site rebuild].
- Care and storage of rebuild components upon receipt at customer site.

Please return one signed copy of this quotation and Purchase Order to Parkson Corporation at the address below. Refer to this quotation, date, and related correspondence.

Issued By:

PARKSON CORPORATION
1401 West Cypress Creek Road
Fort Lauderdale, FL 33309-1969

Accepted By: (Herein called the Buyer)

Name: Marty Unger
Title: Regional Sales Manager
Phone: 954-383-1757
E-Mail: munger@parkson.com
Fax: 954-252-3775
Date: September 25, 2025

Name

Title:
Date:

Enclosures:

Local Rep: Eric Peters, PE
epeters@mts-florida.com
6502 Blue Grosbeak Circle
Lakewood Ranch, FL 34202
941-773-5051

**City of Miramar
SOLE SOURCE/PRODUCT STANDARDIZATION JUSTIFICATION FORM**

	Department: Utilities
Recommended Vendor(s), if any Parkson Corp.	Date: 01/29/26
	Not-to-Exceed: \$300,000.00
Estimated Hours for Consulting Engagement: N/A	Contact Person: Bruce Tross
<input checked="" type="checkbox"/> Ongoing Purchase	<input type="checkbox"/> New Purchase
If an Ongoing/Replacement Purchase what was the prior year expenditure \$ <u>78,249</u>	
<p>Does this purchase request represent an increase or a decrease in utilization or price? (Please explain in detail)</p> <p>The Purchase request is an increase from FY/25. The price increase is for servicing and repairs and replacing parts of the East and West Bar Screens at the WWRF. Also, with in an increase in our reclaimed production. The DynaSand Filters #3 & #4 will need to be serviced this year along with filters #5 & #6.</p>	

SECTION I

Completion of this form is required in advance of all Sole Source/Bid Waiver purchases (procurements) in excess of \$2,500 from Miramar resident vendors or \$1000 from all other vendors.

Check one of the following that best describes the proposed procurement:

- Only one source (supplier) exists for the required product/service ("sole source").
- Product Standardization
- Other reason deemed to be in the best interests of the City (Commission Approval Required)

1. In 'layman's terms', describe the required product or service that is being procured and the purpose or function. (Minimum 3 sentences required.)

Existing Parkson Corporation equipment, which consist of Parkson-DynaSand Continuous Backwash Filters and the Parkson Aqua guard Mechanical Bar Screens must be serviced from time to time as evidence through visual observations and engineered process indicators. Specialized parts and services are needed to restore the production to theses units to their original levels. The rehabbing of the mechanical bar screens will help in the reduction of the downstream side effects to the plant equipment and process operations. The servicing of the Dyna Sand filters will help in the continuous operations of the city's Reclaimed water supply to the Miramar residences.

2. If the particular product or service was not available or could not be procured, how would the department proceed with its work? (Minimum 3 sentences required.)

Equipment would continue to be placed in use, until the loss of functionality or water quality limits/standards set by the WWRP operating permits, state and local regulations can no longer be met. At that point, raw sewage from the collection system could not be treated at the WWRP and the reclaimed water would no longer be available for distribution to the residents and communities of Miramar. Please note that if permit requirements are not met, this would cause fines to be exceeded to the city and jeopardize the health and safety of the Miramar residences.

- 3a. Explain why **the product/service** is the only product/service that can satisfy your requirements and explain why alternatives are unacceptable. Be specific with regard to unique specification, unique features, characteristics, requirements, capabilities and compatibility. Describe what steps have been undertaken to make this decision. (Minimum 4 sentences required.)

The Parkson-DynaSand Continuous Backwash Filters were manufactured by Parkson Corporation, who is the sole source provider for parts and services for their equipment. There is no authorized alternative vendor at the present time.

Sole Source

- 3b. Explain why this **vendor** is the only practicable available source from which to obtain this product or service and describe the efforts that were made to verify and confirm whether or not this is so. (Obtain and include a letter from the manufacturer confirming claims made by distributor of exclusive distributorships for the product or service, if, that is cited as a reason for this request.) (Minimum 3 sentences required.)

Sole Source Letter from Vendor attached.

Complete for Sole Source

Product Standardization

4. Explain why the product/service requested can best satisfy your requirements and explain why a waiver of competitive bidding is in the best interest of the city. Be specific with regard to unique specification, unique features, characteristics, requirements capabilities and compatibility. Describe what steps have been undertaken to make this decision. (Minimum 3 sentences required.)

Parkson Corporation is the factory sales/service representative.

Sole Source and Product Standardization

5. Provide a description of the market survey conducted and the results, or a statement of the reasons a market survey was not conducted. (Minimum 4 sentences required.)

Market survey was not conducted because this is the OEM sales/service representative and manufacturer for this equipment.

City of Miramar
SOLE SOURCE/PRODUCT STANDARDIZATION JUSTIFICATION FORM

6. Will this purchase obligate the city to a particular vendor/provider for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item. Will the City need more "like" items or services in the future to match this one?)

The Utilities Department will be using this vendor for parts and service in the future but will not be obligated by contractual agreement.

Complete for Sole Source and Product Standardization

7. Explain why the price for this product or service is considered to be fair and reasonable.

The parts for this equipment is considered fair and reasonable because the vendor provides complete inspection of equipment, parts and repairs as needed.

Complete for Sole Source and Product Standardization

8. Describe the negotiations efforts, if any, that have been made with the vendor/provider to obtain the best possible price.

Negotiation efforts have been made however vendor maintains that this is the best possible price.

9. Describe the actions the department will take, if feasible, to overcome the present barriers to competition prior to any future procurement of this product or service.

The Utilities Department will continue to use Parkson Corporation for the service and replacement parts to maximize their operational efficiency in meeting all regulatory requirements. However, staff will continue to be vigilant in identifying future competitive opportunities.

City of Miramar SOLE SOURCE/PRODUCT STANDARDIZATION JUSTIFICATION FORM

PLEASE ALSO ATTACH ADDITIONAL SHEETS OR INFORMATION AS NEEDED

Name of the person who prepared this request and justification:

Name: Bruce A. Tross Position: Wastewater Plant Manager

Department: Utilities Date: 01/28/26

I hereby certify that the above request and Justification is accurate and complete to the best of my knowledge and belief.

Francois Domond DocuSigned by:
Francois Domond 1/28/2026

Department Director (Print Name) Signature Date

For Procurement Department Use Only

This approval is effective for _____ days

A good faith review of available sources has been conducted by:

User Department Procurement Department Standards Committee

I concur that this contract is not suitable for competitive bids or proposals.

Alicia Lyum 1/28/2026

Chief Procurement Officer Date



1401 West Cypress Creek Road
Suite 100
Fort Lauderdale FL 33309-1969
Phone 1.888.PARKSON
Fax 954.974.6182

Page 1

Date: January 12, 2026

City of Miramar
13900 Pembroke Road
Miramar, FL. 33027

Attn: Mr. Bruce Tross

Subject: Sole Source Letter

Subject Product: Aquaguard (Bar Screen) and Dynasand (Filter)

Dear Mr. Tross:

This document is to confirm that Parkson Corporation is the sole source provider for parts for the subject product. In addition, Parkson is the sole source provider of service and repairs for the subject product. Parkson Corporation is the original manufacturer/supplier of the subject product and is the only source for OEM replacement parts.

If you have questions regarding this issue, please contact Marty Unger at 954-383-1757.

Sincerely,

Parkson Corporation



Fort Lauderdale ♦ Chicago ♦ Montreal ♦ Mumbai

www.parkson.com
technology@parkson.com

Rev 4 AF-008