



**CITY OF MIRAMAR  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and City Commissioners  
**FROM:** Dr. Roy L. Virgin, City Manager   
**BY:** Katrina Davenport, Social Services Director  
**DATE:** November 14, 2024  
**RE:** Temp. Reso. No. 8281 – Elderly Affairs Advisory Board Update

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**1. Introduction**

- **Name/Title of the board - Elderly Affairs Advisory Board (EAAB)**
- **Contact Information/staff liaison: Provide contact details for follow-up questions or additional information.**

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Staff Liaison:

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- **Purpose of the Report: Briefly explain why the report is being submitted.**  
This report is being submitted to provide a comprehensive overview of the EAAB's activities, accomplishments, and future recommendations to the City Commission.
- **Background of the Advisory Board: Provide a short history and the reason for its establishment.**  
The EAAB was established to act in an advisory capacity to the City Commission in matters relating to issues that could impact the quality of life for residents 60 years of age and older in Miramar.
- **Scope of the Report: Outline what the report will cover.**  
This report will highlight EAAB initial meetings and identified focus areas and topics of interest. Additionally, this report will address the EAAB's intention to invite expert speakers with knowledge of senior resources, activities, and initiatives in the region.

## 2. Board Composition

- **Members and Appointments: List the names of current board members, their roles, and the dates they were appointed.**  
See Appendix A – EAAB Members
- **Member Qualifications: Highlight the expertise and qualifications of the board members.**  
There are no specific qualifications required for members of the EAAB other than age and resident status.
- **Attendance Records: Summarize attendance at meetings to show member engagement.**  
Attendance for this quarter was at an average of 65% with no virtual participation.

## 3. Meetings and Activities

- **Meeting Schedule: Provide a summary of meeting dates and major topics discussed.**  
Meetings are held every 1st Monday of the month from 6:30 pm – 8:00 pm.

**September 9, 2024:** During the first meeting of the EAAB after the 2024 summer hiatus there was a presentation from Remember2; a revolutionary AI-driven platform that integrates seamlessly with existing technologies, offering comprehensive and personalized support to help seniors live independently with confidence. Co-founder and CEO Corlette Deveaux discussed keeping seniors safe in regard to fall prevention and dehydration.

**October 7, 2024:** Meeting cancelled due to inclement weather preceding hurricane Milton.

**November 4, 2024:** A new chairperson was elected, and two presentations were held from Miramar Economic Development and a health and wellness program called Wellness 3D. The board discussed reaching isolated seniors, expanding 211 to highlight senior issues, and possible methods to engage isolated seniors in the community.

- **Summary of Activities: Outline key activities, projects, or initiatives undertaken by the board during the reporting period.**
  - The EAAB invited presentations from their pre-determined focus areas of housing with Miramar Economic Development and safety with Remeber2, an app addressing senior falls and dehydration.
  - The EAAB members elected a new chair following the resignation of the chairperson due to medical issues. Discussions surrounding goal setting for the board and reaching isolated seniors.
- **Public Engagement: Detail any community outreach, public meetings, or stakeholder engagement efforts.**
  - EAAB members have engaged with city departments, private businesses, and has plans to engage with University of Miami in the new year.

#### **4. Accomplishments and Outcomes**

- **Major Accomplishments: Highlight significant achievements and milestones reached.**

The EAAB's first meeting was held on November 6, 2023. They have determined focus areas and have heard from local and regional content experts to identify service gaps for Miramar seniors. They have elected a new Chairperson and discussed how to make the most out of meetings.
- **Impact: Describe the impact of these accomplishments on the community or specific areas of focus.**

The EAAB is planning to improve awareness of services available to Miramar residents 60 years of age and older.

## 5. Challenges and Lessons Learned

- **Challenges Faced: Identify any challenges or obstacles the board encountered.**  
Outreach to senior residents can be challenging due to low social media usage.
- **Lessons Learned: Discuss what the board has learned from these challenges and how it has adapted or plans to adapt.**  
To best connect with Miramar seniors the board intends to engage with faith-based organizations and providers currently working with seniors.

## 6. Financial Overview

- **Budget Summary: Provide a summary of the board's budget and expenditures.**  
N/A
- **Funding Sources: Detail any grants, donations, or other funding sources received.**  
N/A
- **Financial Management: Explain how funds have been managed and allocated.**  
N/A

## 7. Future Plans and Recommendations

- **Upcoming Projects: Outline planned projects and initiatives for the coming period.**  
The board has had presentations from content experts in the fields of safety, and housing, and will be hearing about a brain health study from University of Miami in the new year.
- **Strategic Goals: State the strategic goals and objectives the board aims to achieve.**  
The EAAB intends to play a key role in ensuring Miramar seniors are aware of all services and programs available to them and to provide the commission with recommendations to improve the aforementioned areas of focus.

- **Recommendations: Provide any recommendations the board has for the city commission, including policy changes, additional resources needed, or other support.**

Currently, the EAAB has not established any recommendations.

## **8. Conclusion**

- **Summary: Recap the key points of the report.**

The EAAB is new and has determined areas of interest and focus. The board will begin educating themselves on these areas in order to make recommendations to the commission.

**APPENDIX A**  
**MIRAMAR**  
**ELDERLY AFFAIRS ADVISORY BOARD**  
**(City Code Sec. 2-105.11)**

| <b>MEMBER DATA</b> | <b>COMM.</b>        | <b>TERM</b> | <b>APPOINT. DATE</b>     |
|--------------------|---------------------|-------------|--------------------------|
| Kohath March       | Winston F. Barnes   | At Will     | 10/04/23<br>Reso. 24-04  |
| Doreen Stephens    | Winston F. Barnes   | At Will     | 10/04/23<br>Reso. 24-04  |
| <b>Vacant</b>      | Maxwell B. Chambers | At Will     |                          |
| Carolyn Broughton  | Maxwell B. Chambers | At Will     | 06/05/24<br>Reso. 24-117 |
| Paulette Watson    | Yvette Colbourne    | At Will     | 08/16/23<br>Reso. 23-172 |
| Terese McGrew      | Yvette Colbourne    | At Will     | 05/15/24<br>Reso: 24-108 |
| Annette Wellington | Alexandra P. Davis  | At Will     | 10/04/23<br>Reso. 24-04  |
| Cleopatra Mills    | Alexandra P. Davis  | At Will     | 10/04/23<br>Reso. 24-04  |
| Roland L. R. Abel  | Wayne M. Messam     | At Will     | 10/04/23<br>Reso. 24-04  |
| Juan Chiquito      | Wayne M. Messam     | At Will     | 10/04/23<br>Reso. 24-04  |
| Roxana Toro        | At-large            | 4 years     | 06/21/23<br>Reso. 23-128 |