

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Meeting Agenda

Wednesday, February 5, 2025

7:00 PM

REVISED

Commission Chambers

### CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam*  
*Commissioner Winston F. Barnes*  
*Commissioner Maxwell B. Chambers*  
*Commissioner Yvette Colbourne*

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City of Miramar

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: National Entrepreneurship Week. (Mayor Wayne M. Messam)

Proclamation: Black History Month. (Mayor Wayne M. Messam)

Proclamation: American Heart Month. (Mayor Wayne M. Messam)

Presentation: Apple Award recognizing ongoing support and partnership with Dr. Stanley and Pearl Goodman JFS of Broward County. (JFS Broward Associate Director of Development Michael Kelly and Grant & Foundation Manager Ronni Isenberg)

Presentation: AT&T Initiative "Revive Tu Cache - revive a basketball court in Miramar". (Mayor Wayne M. Messam)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of November 20, 2024 will be placed on the February 19, 2025 Agenda.

**Attachments:** [Minutes to be placed on future agenda](#)

2. Temp. Reso. #R8311 approving the piggyback agreement between the City of Miramar and Advanced Roofing Inc., for the provision of **roof replacement services** at the **Wastewater Reclamation Facility Building "I,"** through the utilization of Pinellas County Bid No. 190-0336-B(AR), in an amount not-to-exceed \$140,441.08. *(Energy Resources Manager Rasheed L. McCallum and Procurement Director Alicia Ayum)*

**Attachments:** [R8311 Advanced Roofing Inc and Miramar Bldg I with backup](#)

3. Temp. Reso. #R8322 approving the purchase of **laboratory reagents and reference materials** in an amount of \$57,500 from Fisher Scientific L.L.C., using the State of Florida Alternate Contract Source (ACS) No. 41000000-23-OMNIA-ACS, for a total expenditure of \$132,500 for Fiscal Year 2025. *(Senior Water Quality Lab Manager Shelanda Krekreghe and Procurement Director Alicia Ayum)*

Attachments: [R8322 Fisher Scientific LLC with backup](#)

4. Temp. Reso. #R8321 approving the **correction** to **Resolution No. 23-109** to reflect the correct project total cost of \$7,695,228 instead of \$7,845,228. *(Utilities Director Francois A. Domond and Procurement Director Alicia Ayum)*

Attachments: [R8321 Reso Correcting Reso 23-109 with backup](#)

5. Temp. Reso. #R8306 approving the procurement of professional internal auditing services from S. Davis and Associates P.A., by utilizing the School Board of Broward County Contract for Request for Proposal (RFP 25-001) entitled **Professional Auditing Services Agreement**, in an amount of \$350,000 for Fiscal Year 2025 and an amount as appropriated by City Commission for Fiscal Years 2026 and 2027. *(Financial Services Director Kevin E. Adderley)*

Attachments: [R8306 - Approving Internal Audit Services with backup](#)

**End of Consent**

**RESOLUTIONS**

6. Temp. Reso. #R8314 approving the agreement between the City of Miramar and Musco Sports Lighting, L.L.C. for Installation of **LED Lighting System at Vizcaya Park** through the utilization of Sourcewell contract # 041123-MSL in an amount not-to-exceed \$356,600. *(Parks & Recreation Assistant Director Holly Hicks and Procurement Director Alicia Ayum)*

Attachments: [R8314 Vizcaya Pk LED Lighting with backup](#)

7. Temp. Reso. #R8193 approving the award of Invitation For Bids No. 25-003 (RE-BID), entitled “**Human Resources Department Office Renovations**” to the lowest, responsive and responsible bidder, ARKEST, L.L.C.; authorizing the City Manager to execute the proposed contract agreement with ARKEST, L.L.C., in the amount not-to-exceed \$503,753.56 and allocating a project contingency allowance of \$20,000, for a total of \$523,753.56. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R8193 HR Renovations with backup](#)

8. Temp. Reso. #R8325 approving the award of Change Order No. 8 for the project entitled “**West Water Treatment Plant Lab & Office Space,**” and authorizing the City Manager to execute the proposed Change Order with Primus Construction Services, Inc. in an amount not-to-exceed \$49,996 and allocating a project contingency allowance of \$10,000, for total of \$59,996 for Change Order No. 8. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R8325 - Change Order No. 8 WWTP Lab & Office Space with backup](#)

9. Temp. Reso. #R8341 approving the **donation** of surplus City of Miramar property specifically eleven Public Safety Vehicles (one Fire-Rescue Ambulance and ten Police Pursuit Vehicles), valued each at or less than \$5,000, to the **Commonwealth of Bahamas Royal Police Force**, in accordance with Florida Statutes § 274.06, entitled “Disposition of Surplus Property”. *(Acting Public Works Director Kirk Hobson-Garcia)*

Attachments: [R8341\\_Donation of 11 Police Vehicles to Commonwealth of Bahamas Royal Pc](#)

## ORDINANCE

10. **FIRST READING** of Temp. Ord. #O1840 approving the first amendment to the **Fiscal Year 2025 Operating and Capital Improvement Program Budget**; and providing for an effective date. (*Management & Budget Interim Assistant Director Yenevin Capote*)

SECOND READING SCHEDULED for March 4, 2025

Attachments: [O1840 - 1st Reading of FY25 1st Budget Amendment with backup](#)

**OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

**FUTURE WORKSHOP**

**02/18/25 - 4:30 P.M. - Master Plans for Water and Wastewater Systems Workshop -  
Commission Chambers**

**ADJOURNMENT**

11. Motion to Adjourn

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, February 19, 2025 at 7:00 P.M.**