

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**Meeting Date:** September 3, 2025

**Presenter's Name and Title:** Kirk Hobson-Garcia, Deputy Public Works Director on behalf of the Public Works Department

**Prepared By:** Kirk Hobson-Garcia, Deputy Public Works Director, and Kristy Gilbert, Assistant Public Works Director

**Temp. Reso. Number:** 8474

**Item Description:** Temp. Reso. #R8474, APPROVING THE PURCHASE OF OEM PARTS AND SERVICES FROM SAWGRASS FORD, INC., IN AN ADDITIONAL AMOUNT OF \$30,000, FOR TOTAL EXPENDITURES DURING FISCAL YEAR 2025 OF \$97,839.48; UTILIZING CITY OF MIAMI IFB NO. 708382(25) ENTITLED "OEM AND AFTERMARKET VEHICLE PARTS, SERVICES, AND REPAIRS.". (*Deputy Public Works Director, Kirk Hobson-Garcia, and Procurement Director, Alicia Ayum*)

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

**Instructions for the Office of the City Clerk: N/A**

**Public Notice** – As required by the Sec. \_\_\_\_ of the City Code and/or Sec. \_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_ in a \_\_\_\_ ad in the \_\_\_\_; by the posting the property on \_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_ feet of the property on \_\_\_\_  
(fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_, of the City Code and/or Sec. \_\_\_\_, Florida Statutes, approval of this item requires a \_\_\_\_ (unanimous, 4/5ths etc.) vote by the City Commission.

**Fiscal Impact:** Yes ☒ No ☐

**REMARKS:** Funds totaling \$30,000 during FY2025 will be expended from Account No. 503-50-521-519-000-604617 entitled "Fleet Maintenance-Reimbursable Services".


**Content:**

- Agenda Item Memo from the City Manager to City Commission
- Resolution TR8474
  - Exhibit A: City of Miami IFB No. 708382(25)



**CITY OF MIRAMAR  
INTEROFFICE MEMORANDUM**

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Dr. Roy L. Virgin, City Manager 

**BY:** Shana Coombs, Chief Operations Officer/Public Works Director

**DATE:** August 28, 2025

**RE:** Temp. Reso. No. 8474 approving the purchase of Maintenance and Repair Parts and Services

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**RECOMMENDATION:** The City Manager recommends approval of Temp. Reso. No. 8474, approving the purchase of OEM Parts and Services from Sawgrass Ford, Inc., in an additional amount of \$30,000, for total expenditures during fiscal year 2025 in the amount of \$97,839.48; utilizing City of Miami Invitation For Bid (“IFB”) No. 708382(25) entitled “OEM and Aftermarket Vehicle Parts, Services, and Repairs.”

**ISSUE:** City Commission approval is required for all expenditures exceeding \$75,000 from the same vendor within a single fiscal year. This resolution authorizes additional expenditures with Sawgrass Ford, Inc. in the amount of \$30,000 for Fiscal Year 2025 (“FY2025”).

**BACKGROUND:** The Public Works Department Fleet Maintenance Program is responsible for the maintenance and repair of all City vehicles and equipment. During FY2025, staff requested quotes from Sawgrass Ford, Inc. to provide maintenance and repair parts and services. Purchase Order Nos. 250619 and 251044, totaling \$67,839.48, were encumbered. Expenditures to date with Sawgrass Ford, Inc. total \$51,273.55.

Ongoing maintenance and repair services to the City’s vehicles are needed for the remainder of FY2025. The table below details the Sawgrass Ford, Inc. expenditures to date and pending purchases through the end of FY2025:

**FY2025 Expenditures with Sawgrass Ford, Inc.**

<b>Description of Work</b>	<b>Munis Purchase Order No.</b>	<b>Total Amount</b>	<b>Account No.</b>
Equipment Maintenance, Repair Services, and Vehicles for Auto	250619	\$40,000	503-50-521-519-000-604617
Purchase of Replacement Engine for Public Works Dump Truck	251044	27,839.48	415-90-000-538-000-606400
<b>Total Services to date</b>		<b>67,839.48</b>	
<b>Additional Services Pending</b>			
Equipment Maintenance and Repair Services	PO Pending	30,000	503-50-521-519-000-604617
<b>Additional services pending</b>		<b>30,000</b>	
<b>Total FY2025 Operational Expenditures</b>		<b>\$97,839.48</b>	

An additional \$30,000 is needed through the end of Fiscal Year 2025 for maintenance and repair of all City vehicles and equipment related needs.

Sawgrass Ford, Inc. is an awarded vendor under the City of Miami IFB No. 708382(25), a competitively solicited contract that offers government agencies cost-effective access to parts, services, and maintenance and repair needs. Using this contract ensures the City receives high-quality, competitively priced parts and services that support fleet reliability and operational efficiency. The Procurement Department has reviewed the contract and price quotes and confirmed utilization of the competitive solicited contract.

**DISCUSSION:** Sawgrass Ford, Inc. will provide parts and services to support the efficient maintenance of City vehicles and equipment, helping to protect the City's investment and ensure fleet reliability. Having a trusted vendor in place during the 2025 hurricane season will enable prompt response to emergency repairs and support fleet readiness in the event of a storm.

**ANALYSIS:** Funds totaling \$30,000 will be expended from Account No. 503-50-521-519-000-604617 entitled "Fleet Maintenance-Reimbursable Services".

Temp. Reso. No. 8474

7/16/25

8/26/25

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE PURCHASE OF OEM PARTS AND SERVICES FROM SAWGRASS FORD, INC., IN AN ADDITIONAL AMOUNT OF \$30,000, FOR TOTAL EXPENDITURES DURING FISCAL YEAR 2025 IN THE AMOUNT OF \$97,839.48, UTILIZING CITY OF MIAMI IFB NO. 708382(25) ENTITLED “OEM AND AFTERMARKET VEHICLE PARTS, SERVICES, AND REPAIRS”; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Public Works Department Fleet Maintenance Program is responsible for the maintenance and repair of all City vehicles and equipment; and

**WHEREAS**, during FY2025, staff requested quotes for maintenance and repair parts and services from Sawgrass Ford, Inc., (“Sawgrass Ford”) and Purchase Order Nos. 250619 and 251044 totaling \$67,839.48 were encumbered; and

**WHEREAS**, expenditures to date with Sawgrass Ford total \$51,273.55; and

**WHEREAS**, ongoing maintenance and repair services to the City’s vehicles are needed for the remainder of FY2025; and

**WHEREAS**, Section 2-412(a)(1) of the City Code provides that all commodities or services provided by a single vendor over \$75,000 must be formally approved by the City Commission; and

**WHEREAS**, Section 2-413 of the City Code provides for purchases made utilizing already competitive agreements of other governmental agencies, or cooperative purchases, such as City of Miami IFB No. 708382(25) to be exempt from further competitive bidding requirements; and  
Reso. No. \_\_\_\_\_

**WHEREAS**, the City Manager recommends that the City Commission approve the purchase of additional expenditures for maintenance and repair parts and services from Sawgrass in the amount of \$30,000 utilizing City of Miami IFB No. 708382(25), attached hereto as Exhibit "A;" and

**WHEREAS**, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to approve the purchase of additional expenditures for maintenance and repair parts and services from Sawgrass in the amount of \$30,000, utilizing City of Miami IFB No. 708382(25).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

**Section 2:** That it approves additional expenditures with Sawgrass Ford, Inc., in the amount of \$30,000 utilizing City of Miami IFB No. 708382(25).

**Section 3:** That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 4:** That this Resolution shall take effect immediately upon adoption.

Temp. Reso. No. 8474

7/16/25

8/26/25

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor, Wayne M. Messam

\_\_\_\_\_  
Vice Mayor, Yvette Colbourne

ATTEST:

\_\_\_\_\_  
City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

\_\_\_\_\_  
City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

**Requested by Administration**

Commissioner Maxwell B. Chambers

Commissioner Avril Cherasard

Vice Mayor Yvette Colbourne

Commissioner Carson Edwards

Mayor Wayne M. Messam

**Voted**

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### CONTRACT AWARD

#### Procurement Department

#### SECOND & FINAL RENEWAL

IFB NO.: 708382(25)  
DESCRIPTION: OEM AND AFTERMARKET VEHICLE PARTS, SERVICES AND REPAIRS  
TERM OF CONTRACT: THREE (3) YEARS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL TWO (2) YEAR PERIODS  
CONTRACT PERIOD: NOVEMBER 28, 2018 THROUGH NOVEMBER 27, 2021  
FIRST RENEWAL: NOVEMBER 28, 2021 THROUGH NOVEMBER 27, 2023  
**SECOND & FINAL RENEWAL: NOVEMBER 28, 2023 THROUGH NOVEMBER 27, 2025**  
COMMODITY CODE: 06000-00

#### SECTION #1 – VENDOR AWARD

**Genuine Parts Company d/b/a Napa**

9250 NW 58<sup>th</sup> Street  
Miami, FL 33178  
**Contact:** James Scalia  
**Phone:** (305) 423-1341  
**Email:** [james\\_scalia@genpt.com](mailto:james_scalia@genpt.com)

**Battery Sales USA, Inc.**

1500 NW 20<sup>th</sup> Street  
Miami, FL 33142  
**Contact:** Scotts Stephens  
**Phone:** (305) 891-8355  
**Email:** [scott@batterysales.com](mailto:scott@batterysales.com)

**Jasper Engines and Transmissions**

1580 NW 27<sup>th</sup> Ave/Unit 11  
Pompano Beach, FL 33069  
**Contact:** Robert Sanmartin  
**Phone:** (786) 262-5485  
**Email:** [rsanmartin@jasperengines.com](mailto:rsanmartin@jasperengines.com)

**Reliable Transmission Service**

PO Box 377  
Brandon, FL 33509  
**Contact:** Rebecca Mann  
**Phone:** (813) 677-8883  
**Email:** [rebeccam@rtsallison.com](mailto:rebeccam@rtsallison.com)

**Nextran Corporation d/b/a Nextran Truck Centers**

6801 NW 74<sup>th</sup> Avenue  
Miami, FL 33166  
**Contact:** Francisco Blanco  
**Phone:** (305) 883-8506  
**Email:** [fblanco@nexttranusa.com](mailto:fblanco@nexttranusa.com)

**K.V.P. Enterprises, Inc.**

4700 Oakes Road  
Davie, FL 33314  
**Contact:** Melissa Cruz  
**Phone:** (954) 583-2400  
**Email:** [mc@cumminsexpert.com](mailto:mc@cumminsexpert.com)

**T P Investments Group LLC dba Kenworth of SF**

2909 S. Andrews Avenue  
Ft. Lauderdale, FL 33316  
**Contact:** Michael Flores  
**Phone:** (954) 931-9745  
**Email:** [mflores@kenworthsf.com](mailto:mflores@kenworthsf.com)

**ABC Radiator & Air, Inc.**

13007 NE 14<sup>th</sup> Avenue  
Miami, FL 33161  
**Contact:** Richard Mosher  
**Phone:** (305) 892-8290  
**Email:** [abcradiator@bellsouth.net](mailto:abcradiator@bellsouth.net)

**Parts Authority Georgia LLC**

6801 NW 74<sup>th</sup> Avenue  
Miami, FL 33166  
**Contact:** Mike Brown  
**Phone:** (770) 448-3360  
**Email:** [mbrown@partsauthority.com](mailto:mbrown@partsauthority.com)

**SSES d/b/a Southern Sewer Equipment**

3409 Industrial 27<sup>th</sup> Street  
Ft. Pierce, FL 34946  
**Contact:** Jenny Mitchem  
**Phone:** (772) 595-6940  
**Email:** [jenny@southernsewer.com](mailto:jenny@southernsewer.com)

**Dobbs Equipment, LLC**

4343 NW 77<sup>th</sup> Ave  
Miami, FL 33166  
**Contact:** Jose Lopez  
**Phone:** (786) 376-4481  
**Email:** [jose.lopez@dobbssequipment.com](mailto:jose.lopez@dobbssequipment.com)

**TruckMax, Inc.**

6000 NW 77<sup>th</sup> Court  
Miami, FL 33166  
**Contact:** Robert Dollar  
**Phone:** (305) 777-9000  
**Email:** [dbollar@truckmax.com](mailto:dbollar@truckmax.com)

**Sunbelt Hydraulics & Equipment, Inc.**

2201 NW 22<sup>nd</sup> St.  
Pompano Beach, FL 33069  
**Contact:** Mickey Chavez  
**Phone:** (561) 274-8505  
**Email:** [mickeychavez@sunbeltwaste.com](mailto:mickeychavez@sunbeltwaste.com)

**Rechtien International Trucks**

7227 NW 74<sup>th</sup> Ave  
Miami, FL 33166  
**Contact:** Bianca Callejas  
**Phone:** (305) 888-0111  
**Email:** [rechtien@rechtien.com](mailto:rechtien@rechtien.com)

**Richards Tractors & Implements, Inc.**  
1995 NE 8<sup>th</sup> St.  
Homestead, FL 33033  
**Contact:** Kyle Wingo  
**Phone:** (305) 247-8711  
**Email:** [kwingo@ritrac.com](mailto:kwingo@ritrac.com)

**Metro Ford**  
9000 NW 7<sup>th</sup> Ave  
Miami, FL 33150  
**Contact:** Danny Marks  
**Phone:** (305) 751-9711  
**Email:** [dmarks@metroford.com](mailto:dmarks@metroford.com)

**TPH Holdings LLC dba The Part House**  
6801 NW 74<sup>th</sup> Avenue  
Miami, FL 33166  
**Contact:** Richard Kilpatrick  
**Phone:** (305) 751-9711  
**Email:** [rkilpatrick@thepartshouse.com](mailto:rkilpatrick@thepartshouse.com)

**ETR, LLC**  
212 Hickman Dr.  
Sanford, FL 32771  
**Contact:** Jerry Michaluk  
**Phone:** (407) 339-6737  
**Email:** [jerry@etrllc.org](mailto:jerry@etrllc.org)

**Joe Blair Garden Supply Inc.**  
320 NE 79<sup>th</sup> St  
Miami, FL 33138  
**Contact:** Dave Shoaf  
**Phone:** (786) 877-9820 / (305) 757-5554  
**Email:** [david@joebclairlawnmower.com](mailto:david@joebclairlawnmower.com)

**TMCAA, Inc. d/b/a Alligator Alley Harley Davidson**  
201 International Parkway  
Sunrise, FL 33325  
**Contact:** Stephen Otton  
**Phone:** (954) 414-4135  
**Email:** [stephrno@alligatoralleyharley.com](mailto:stephrno@alligatoralleyharley.com)

**Interclean Equipment, LLC**  
709 James L. Hart Parkway  
Ypsilanti, MI 48197  
**Contact:** Linda Hurd  
**Phone:** (734) 961-3339  
**Email:** [linda.hurd@interclean.com](mailto:linda.hurd@interclean.com)

**Zimmerman Industries Inc**  
196 Wabash Road  
Ephrata, PA 17255  
**Contact:** Jerry Stoner  
**Phone:** (717) 733-6166  
**Email:** [john\\_baer@zimmermanindustries.com](mailto:john_baer@zimmermanindustries.com)

**Sawgrass Ford Inc.**  
14501 West Sunrise Blvd.  
Sunrise, FL 33323  
**Contact:** Enrique Carbono  
**Phone:** (954) 851-9000  
**Email:** [enrique@sawgrassford.com](mailto:enrique@sawgrassford.com)

**Gus Machado Ford, Inc.**  
1200 W. 49<sup>th</sup> Street  
Hialeah, FL 33012  
**Contact:** Amable Valle  
**Phone:** (305) 820-2594  
**Email:** [avalle@gusmachadoford.com](mailto:avalle@gusmachadoford.com)

**Glades Parts Company**  
500 W. 83<sup>rd</sup> Street  
Hialeah, FL 33014  
**Contact:** Darryl Miele  
**Phone:** (561) 996-5501  
**Email:** [darryl@oeprts.com](mailto:darryl@oeprts.com)

**Miami Lakes AM, LLC**  
16600 NW 57<sup>th</sup> Avenue  
Miami Lakes FL 33014  
**Contact:** Jack Kelly  
**Phone:** (954) 914-1540  
**Email:** [jack.kelly@miamilakesautomall.com](mailto:jack.kelly@miamilakesautomall.com)

**Petersen Industries, Inc.**  
4000 SR 60 W  
Lake Wales, FL 33859  
**Contact:** James Miller  
**Phone:** (800) 930-5623  
**Email:** [jmiller@petersenind.com](mailto:jmiller@petersenind.com)

**Wurth USA, Inc.**  
93 Grant Street  
Ramsey, NJ 07446  
**Contact:** Daisy Diaz - Gleaves  
**Phone:** (800) 987-8787 x2284  
**Email:** [daisy.diaz-gleaves@wurthusa.com](mailto:daisy.diaz-gleaves@wurthusa.com)

**Autonation Toyota Weston**  
4050 Weston Rd.  
Davie, FL 33331  
**Contact:** Steve Notley  
**Phone:** (954) 659-1803  
**Email:** [notleys@autonation.com](mailto:notleys@autonation.com)

**Kendall Toyota**  
10943 South Dixie Highway, Miami, FL 33156  
Mailing: 13750 SW 136<sup>th</sup> St., Miami, FL 33186  
**Contact:** George Wiltz  
**Phone:** (305) 665-6581  
**Email:** [henry.pinillus@kendalltoyota.com](mailto:henry.pinillus@kendalltoyota.com)

**Ford Midway Mall, Inc.**  
8155 W. Flagler St.  
Miami, FL 33144  
**Contact:**  
**Phone:** (305) 266-3000  
**Email:** [nmena@midwayfordmiami.com](mailto:nmena@midwayfordmiami.com)

**Bomnin Automotive LLC d/b/a  
d/b/a Bomnin Chevrolet West Kendall**  
11701 SW 152<sup>nd</sup> Street  
Miami, FL 33177  
**Phone:** (407) 595-2098  
**Email:** [don.findlay@gm.com](mailto:don.findlay@gm.com)

<b>SECTION #2 – AWARD/BACKGROUND INFORMATION/APPLICABLE ORDINANCES/NOTES</b>
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C.C. AWARD DATE: NOVEMBER 15, 2018  
RESOLUTION NO: **18-0508**  
FILE ID: 4922  
ANNUAL CONTRACT AMOUNT: N/A

AMENDED AMOUNT: N/A  
INSURANCE REQUIREMENTS: YES  
PERFORMANCE BOND: N/A  
APPLICABLE ORDINANCES: N/A

Notes: **SECOND & FINAL RENEWAL: NOVEMBER 28, 2023 THROUGH NOVEMBER 27, 2025**



**SECTION #3 – REQUESTING DEPARTMENT**

CITY OF MIAMI, DEPARTMENT OF GSA

**Contract Administrator:** Carlos Pau

**Phone:** (305) 329-4869

**Contract Administrator:** John Babos

**Phone:** (305) 329-4874

**SECTION #4 - PROCURING AGENCY**

CITY OF MIAMI, DEPARTMENT OF PROCUREMENT

**Buyer:** Cris Lima

**Phone:** (305) 416-1904

**Prepared By:** Aimee Gandarilla, 6/28/2023

A CONTRACT AWARD SHEET INSTRUCTIONAL GUIDE TO ASSIST YOU WITH THE INFORMATION  
CONTAINED HEREIN IS AVAILABLE IN THE ISUPPLIER INFORMATION SECTION OF OUR WEBPAGE AT:  
[WWW.MIAMIGOV.COM/PROCUREMENT](http://WWW.MIAMIGOV.COM/PROCUREMENT)