

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, March 4, 2026

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Jesus Diaz Day. (Mayor Wayne M. Messam)

Proclamation: Procurement Month. (Mayor Wayne M. Messam)

Proclamation: National Athletic Training Month. (Mayor Wayne M. Messam)

Proclamation: National Women In Construction Week. (Mayor Wayne M. Messam)

Proclamation: Flood Awareness Week. (Mayor Wayne M. Messam)

Proclamation: Colorectal Cancer Awareness Month. (Vice Mayor Yvette Colbourne)

Proclamation: Women's History Month. (Vice Mayor Yvette Colbourne)

Proclamation: International Women's Day. (Vice Mayor Yvette Colbourne)

Proclamation: National Kidney Month. (Commissioner Avril Cherasard)

Proclamation: DJ Richie D Day. (Commissioner Carson Edwards)

Presentation: Introduction of New Members. (Teen Council Advisory Board)

Presentation: RBG Commission on the Status of Women. (Chief HR Officer/Director of Human Resources Kanika Stamp)

CONSENT AGENDA

1. Approval of minutes will be put on a future Commission Meeting Agenda.

Attachments: [Minutes](#)

2. Temp. Reso. #R8620 approving the procurement of goods and services by all city departments from **Amazon.com Service, L.L.C. d/b/a Amazon Business** through the utilization of Omnia Partners Cooperative Contract #LS4679, in an amount of \$285,000 for Fiscal Year 2026. (*Procurement Assistant Director Natalie Richmond*)

Attachments: [TR8620 Citywide Amazon FY26 Purchase with backup](#)

3. Temp. Reso. #R8629 approving a project agreement with the Whitehouse Group to facilitate and develop a **comprehensive citywide strategic plan** to guide policy direction, operational priorities, performance measurement, and resource alignment, in an amount not-to-exceed \$204,000. *(Chief of Staff Kassandra Lindsay)*

Attachments: [TR8629 City Strategic Plan with backup](#)

4. Temp. Reso. #R8606 approving the lease agreement with **Dell Financial Services LP** through the utilization of the State of Florida Contract No. 43210000-23-NASPO-ACS, for the lease of 31 desktops and 400 laptops, in a total amount not-to-exceed \$624,000 over a three-year period, which includes an amount not-to-exceed \$52,000 for Fiscal Year 26, and will need to include a one-time payment not-to-exceed \$30,000 for deployment services with United Data Technologies. *(Information Technology Assistant Director Ricardo Simonis)*

Attachments: [TR8606 Annual Computer Replacement Program with backup](#)

End of Consent

RESOLUTION

5. Temp. Reso. #R8624 authorizing a second one year renewal of the insurance brokerage contract, from June 30, 2026 to June 29, 2027; and approving the contract's assignment from McGriff Insurance Services to Marsh and McLennan and approving **various insurance coverages** for the City's property and casualty insurance program, as part of the City's comprehensive risk management program, effective April 1, 2026; approving a projected premium cost of \$4,286,073 not to exceed \$4,500,000 including taxes and fees; declaring by four-fifths affirmative vote that applying the City's competitive procurement procedures to the insurance renewals is not in the City's best interest, thereby exempting the insurance renewals from the City's competitive procurement requirements; authorizing the Human Resources Director to negotiate lower premium amounts due under the insurance renewals; authorizing the City Manager to execute the insurance renewal agreements. *(Chief HR Officer/Director of Human Resources Kanika Stamp)*

Attachments: [TR8624 Property and Casualty Ins. Renewal with backup](#)

ORDINANCE

6. **FIRST READING** of Temp. Ord. No. 1862 considering an **Evaluation and Appraisal Review (“EAR”) Based Amendments to the City of Miramar Comprehensive Plan**, attached hereto as Exhibit “A,” to reflect the required minimum ten-year and twenty-year planning periods and changes in state law and local conditions since the last comprehensive plan update, and to adopt by reference the 2025 Ten-Year Water Supply Facilities Work Plan, attached hereto as Exhibit “B,” in response to the September 2024 Lower East Coast Regional Water Supply Plan adopted by the governing board of the South Florida Water Management District; pursuant to Sections 163.3167, 163.3174(4), 163.3184(4) and (11), and 163.3191, Florida Statutes, and Section 303(2)(b) of the City of Miramar Land Development Code; amending the Future Land Use Map to ensure consistency with the BrowardNext Broward County Land Use Plan Future Land Use Map; amending the Goals, Objectives, and Policies of the Future Land Use, Transportation, Housing, Infrastructure, Conservation, Recreation and Open Space, Intergovernmental Coordination, Capital Improvements, and Public School Facilities Elements; providing supporting data and analysis for said amendments; providing for transmittal of the proposed amendments to the Florida Department of Commerce and other reviewing agencies for review pursuant to the state coordinated review process set forth in Section 163.3184(4), Florida Statutes; providing for severability; providing for interpretation; providing for correction of scrivener’s errors; and providing for an effective date. *(Building, Planning, and Zoning Assistant Director Sue-ling Rosario)*

SECOND READING TBD

Attachments: [TO1862 First Reading EAR Based Comprehensive Plan Amendments with back](#)

PUBLIC HEARING

7. **SECOND READING** of Temp. Ord. #O1860 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of said Land Development Code and Section 166.041(3)(C)(2), Florida Statutes; more specifically by amending Chapter 2, "Definitions," to provide for and updated definition for synthetic turf; by amending Chapter 5 entitled "Standards," at Section 506, entitled "Landscaping Standards," to provide updated regulations for synthetic turf on residential properties of one (1) acre or less in size, pursuant to Section 125.572, Florida Statutes; and to create a **Homeowners' Association Tree Mitigation Program** to grant more flexibility to the City's homeowner associations in meeting the minimum tree mitigation requirements for removals and replacements within common areas set forth in the Land Development Code; providing for applicability, review process and approval, inspection and prorated fees; providing for findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. (*Building, Planning & Zoning Assistant Director Sue-Ling Rosario*)

Attachments: [TO1860 Second Reading Mitigation LDC Amendment](#)
[TO1860 First Reading Mitigation LDC Amendment](#)

OTHER BUSINESS

Reports and Comments:

8. **Advisory Board Updates.** (Written reports only. No presentation):
Affordable Housing Advisory Committee
BID Construction and Professional Services Advisory Board
Cultural Center ArtsPark Advisory Board
Economic Development Advisory Board

Attachments: [AHAC Report](#)
[BID Advisory Board Report \(Q1 - Q2 2026\) FINAL](#)
[Cultural Center Memo Quarterly Advisory Report Q1 FY26](#)
[Cultural Center Memo Quarterly Advisory Report Q2 FY26](#)
[EDAB Report \(Q1 & Q1 2026\)](#)

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

9. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, March 18, 2026 at 7:00 P.M.