

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Thursday, March 20, 2025

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Commissioner Yvette Colbourne
Commissioner Carson Edwards

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Government Finance Professionals Week. (Mayor Wayne M. Messam)

Proclamation: Colorectal Cancer Awareness Month 2025. (Commissioner Yvette Colbourne)

Presentation: North Broward County (FL) Chapter of The Links, Incorporated Presentation. (President Dr. Angela Mumford & Bardetta Haygood, Program Chair)

Presentation: Broward County Animal Care "Tags for Life" Initiative. (Agency Director Doug Brightwell)

Presentation: Miramar 70th Presentation Series Part 3. (Chief of Staff Kassandra Carvalho-Lindsay)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of March 4, 2025.

Attachments: [030425 Commission Minutes](#)

2. Temp. Reso. #R8363 approving **Hazard Mitigation Grant Program** subaward and grant contract between the State of Florida Division of Emergency Management and the City of Miramar for a standby generator for Lift Station #42, in an amount not-to-exceed \$149,880.60. (*Grant Manager Alison Adams Utilities Department*)

Attachments: [R8363 Approving Subaward and Grant Contract with backup](#)

3. Temp. Reso. #R8352 approving and authorizing the execution of Change Order No. 3 to the agreement with **Conti L.L.C.** for additional construction services related to the **purchase and installation of a new reverse osmosis skid system** and related expenditures; authorizing the City Manager to execute the proposed Change Order No. 3 with Conti L.L.C., in an amount not-to-exceed \$195,414; and allocating an additional contingency allowance of \$200,000, for a total of \$395,414 to the project cost. *(Utilities Senior Project Manager Eric Francois and Procurement Director Alicia Ayum)*

Attachments: [R8352- Change Order 3 WWTP RO Expansion with backup](#)

4. Temp. Reso. #R8359 approving the award of Invitation for Bids No. 25-006 entitled "**Sidewalk Construction, Repair and Replacement Services**" to Bhalai Construction L.L.C., the lowest responsive responsible bidder, with a bid amount of \$182,450, and allocating a 20 percent construction allowance in the amount of \$36,490 for a total project cost of \$218,940. *(Public Works Assistant Director Steven Hastings and Procurement Director Alicia Ayum)*

Attachments: [R8359 IFB 25-006 Sidewalk Construction and Replacement Svcs with backup](#)

5. Temp. Reso. #R8346 approving the proposed **Interlocal Agreement** with Broward County for the provision of cost share support of a **NatureScape Irrigation Service** to be operated by Broward County, and authorization for Broward County to conduct specific technical activities required as part of landscape and irrigation system evaluations, at a total cost of \$54,045 over the five-year term of the agreement through September 30, 2030. *(Acting Public Works Director Kirk Hobson-Garcia and Utilities Director Francois Domond)*

Attachments: [R8346 Naturescape ILA 2025 with backup](#)

End of Consent

RESOLUTIONS

6. Temp. Reso. #R8357 approving the award of Request for Proposals #25-10-55 (Re-Bid) entitled “**Water-Play and Aquatic Recreational Structures and Equipment**” to **L2 Aquatics, L.L.C.**, d/b/a **L. Squared Enterprises, L.L.C.**, authorizing the City Manager to execute the proposed agreement with L. Squared Enterprises in the amount not-to-exceed \$684,796; and allocating a project contingency allowance in the amount of \$238,757 for the total of \$923,553. (*Parks & Recreation Assistant Director Holly Hicks and Procurement Director Alicia Ayum*)

Attachments: [R8357 Water-Play and Aquatic Recreational Structures and Equipment with bac](#)

7. Temp. Reso. #R8362 approving a lease of ten years between the City, as Lessor, and **Brandon’s Bistro Pines, L.L.C.**, as Lessee, for the 3,800 square foot space of vacant retail space on the ground floor located at 11755 City Hall Promenade within the Police Headquarters located at the Miramar Town Center. (*Development & Intergovernmental Affairs Officer Debon L. Campbell II*)

Attachments: [TR8362 Lease for Brandon's Bistro Pines LLC with backup](#)

8. Temp. Reso. #R8318 appointing a representative and alternate to the governing board of the **Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida**. (*Public Works Solid Waste & Recycling Manager Ralph Trapani*)

Attachments: [R8318_City Reps to Solid Waste Disposal & Recyclable Processing Authority](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCE

9. **FIRST READING** of Temp. Ord. #O1841 relating to Comprehensive Planning; considering the annual review of the Capital Improvements Element of the adopted Comprehensive Plan of the City of Miramar in accordance with Section 163.3177(3)(b), Florida Statutes, and the related goals, objectives and policies of the City Comprehensive Plan; more specifically by updating the five-year schedule of Capital Improvements found in Table 6.1 to reflect the five-year plan expenditure projection of the newly adopted **Capital Improvement Program for Fiscal Years 2025 to 2029**; making findings; providing for adoption; providing for the deletion of the Capital Improvements schedule for Fiscal Years 2024 to 2028; providing for the insertion of the Capital Improvements schedule for Fiscal Years 2025 to 2029; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. ***(Staff Requests Continuance to the Meeting of 04/16/25) (Building, Planning and Zoning Assistant Director Tekisha Jordan)***

SECOND READING SCHEDULED for May 21, 2025

Attachments: [Staff Requests Continuance](#)

10. **ITEM PULLED**

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

11. Temp. Reso. #R8379 supporting the **release** of the cities of Coconut Creek, Dania Beach, Davie, Fort Lauderdale, Lauderdale Lakes, Lauderhill, Miramar, Oakland Park, Plantation, and Pembroke Pines from **Tri-Party Educational Mitigation Agreements**; directing transmission of this resolution to the members of the School Board of Broward County. (*Building, Planning, & Zoning Director Nixon Lebrun*)

Attachments: [R8379 Termination of Educational Mitigation Agreement](#)

ADJOURNMENT

12. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, April 2, 2025 at 7:00 P.M.