

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**Meeting Date:** January 21, 2026

**Presenter's Name and Title:** Carolyn Francis-Royer, Chief Housing Administrator

**Prepared By:** Carolyn Francis-Royer, Chief Housing Administrator

**Temp. Reso. Number:** R8585

**Item Description:** Temp. Reso. #R8585 approving an amendment to Program Year ("PY") 2019 Annual Action Plan for the Community Development Block Grant ("CDBG"); authorizing the reallocation of Coronavirus ("CDBG-CV") funds from Microenterprise Small Business Assistance to the Rental Assistance Program; authorizing the submission of the annual action plan amendment to the United States Department of Housing and Urban Development ("HUD"); authorizing the City Manager or designee to take appropriate action to facilitate the implementation of the annual action plan amendments. (Carolyn Francis-Royer, Chief Housing Administrator)

Consent  Resolution  Ordinance  Quasi-Judicial  Public Hearing

**Instructions for the Office of the City Clerk:** None

**Public Notice** – As required by the Sec. \_\_\_\_ of the City Code and/or Sec. \_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_\_ in a \_\_\_\_\_ ad in the \_\_\_\_\_; by the posting the property on \_\_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_ feet of the property on \_\_\_\_\_ (fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_, of the City Code and/or Sec. \_\_\_\_, Florida Statutes, approval of this item requires a \_\_\_\_\_ (unanimous, 4/5ths etc.) vote by the City Commission.

**Fiscal Impact:** Yes  No

**REMARKS:** CDBG-CV funding in the amount of \$150,336.84 from account number 167-43-900-554-000-608270-93808, microenterprise small business, will be reallocated to rental assistance.

**Content:**

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR 8585**
- **Exhibit(s)**
  - **Exhibit A: 2019-2020 CDBG Amended Annual Action Plan**
- **Attachment(s)**
  - **Attachment 1: Reso # 20-132 (PY2019 AAP)**
  - **Attachment 2: Public Notice**



## CITY OF MIRAMAR INTEROFFICE MEMORANDUM

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Dr. Roy L. Virgin, City Manager *R.L.V.*

**BY:** Carolyn Francis-Royer, Chief Housing Administrator

**DATE:** January 15, 2026

**RE:** Temp. Reso. No. 8585 approving an amendment to Program Year ("PY") 2019 Annual Action Plan for Community Development Block Grant Coronavirus ("CDBG-CV") Funds

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**RECOMMENDATION:** The City Manager recommends approval of Temp. Reso No. 8585 approving an amendment to the Program Year ("PY") 2019 Annual Action Plan for Community Development Block Grant Coronavirus (CDBG-CV) Funds to reallocate microenterprise small business funds to rental assistance.

**ISSUE:** In accordance with 24 CFR 91.105(c)(2) and the City of Miramar's Citizen Participation Plan, a substantial amendment to the Annual Action Plan is required to reallocate funds from approved activities. City Commission approval is required to amend the Annual Action Plan for the CDBG Program.

**BACKGROUND:** In compliance with federal regulations outlined in 24 CFR 91.105(c)(2) and the City of Miramar's Citizen Participation Plan, any significant change to approved Community Development Block Grant (CDBG) activities requires a substantial amendment to the Annual Action Plan. The City has identified a need to reallocate funds to better address current community priorities, particularly the increasing demand for housing stabilization assistance.

To meet this need, the proposed substantial amendment will reallocate funds from the Microenterprise Small Business Assistance activity to the Rental Assistance Program. This adjustment will allow the City to provide critical support to residents experiencing financial hardship and struggling to meet monthly rental obligations. The recommended reallocation ensures that available resources are directed toward preventing housing instability and addressing urgent community needs.

The City received \$529,773.00 in CDBG-CV funds and committed to the response to the Coronavirus for microenterprise small business assistance. Resolution 20-132 approved the CDBG-CV activity as well as the activity budget. The unspent balance to date is \$150,336.84.

### **PROPOSED SUBSTANTIAL AMENDMENT**

<b>Existing</b>		<b>Proposed</b>	
PY 2019 Microenterprise small business assistance	\$150,336.84	PY 2019 Rental Assistance	\$150,336.84

**ANALYSIS:** With the rising costs of rental units and residents being priced out of their units, the Housing Division receives numerous requests daily for rental assistance. Therefore, the remaining \$150,336.84 in the Microenterprise Small Business activity will be reallocated to the Rental Assistance Program.

Temp. Reso. No. 8585

12/8/25

1/13/26

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING AN AMENDMENT TO THE PROGRAM YEAR 2019 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ; AUTHORIZING THE REALLOCATION OF CORONAVIRUS FUNDS FROM MICROENTERPRISE SMALL BUSINESS ASSISTANCE TO THE RENTAL ASSISTANCE PROGRAM; AUTHORIZING THE SUBMISSION OF THE ANNUAL ACTION PLAN AMENDMENT TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO TAKE APPROPRIATE ACTION TO FACILITATE THE IMPLEMENTATION OF THE ANNUAL ACTION PLAN AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Miramar is an entitled recipient of federal funds from the United States Department of Housing and Urban Development ("HUD"); and

**WHEREAS**, on June 3, 2020, the City Commission adopted Resolution No. 20-132, which approved the CARES Act amendment to Program Year 2019-2020 CDBG Annual Action Plan; and

**WHEREAS**, the City has determined that the proposed amendments to the 2019-2020 CDBG Annual Action Plan to reallocate funds to the Rental Assistance Program are necessary to promote housing stability and affordability; and

Reso. No. \_\_\_\_\_

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**WHEREAS**, the proposed amendment to the 2019-2020 CDBG Annual Action Plan, attached as Exhibit "A," will allocate funds for the Rental Assistance Program; and

**WHEREAS**, the proposed amendment was published in the Sun-Sentinel on Sunday, December 21, 2025, notifying citizens of a 30-day public comment period beginning on December 22, 2025 and ending January 20, 2026; and

**WHEREAS**, the public comment period has concluded, and all written and oral comments have been noted and responded to by City staff in accordance with the CDBG Citizen Participation Plan; and

**WHEREAS**, the City Manager recommends that the City Commission approve the proposed 2019-2020 Annual Action Plan Amendment, attached as Exhibit "A," and authorize submission of the proposed Action Plan Amendment to HUD;

**WHEREAS**, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to approve the proposed Annual Action Plan Amendment, attached as Exhibits "A," and authorize submission of the proposed Annual Action Plan amendment to HUD.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

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**Section 2:** That the proposed Annual Action Plan Amendment, attached as Exhibit "A" is approved, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficient by the City Attorney

**Section 3:** That the appropriate City officials are authorized to submit the Annual Action Plan Amendment to the U.S. Department of Housing and Urban Development.

**Section 4:** That the City Manager or designee is authorized to take appropriate action to facilitate the implementation of the strategies resulting from the Annual Action Plan Amendment.

**Section 5:** That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 6:** That this Resolution shall take effect immediately upon adoption.

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**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Mayor, Wayne M. Messam

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Vice Mayor, Yvette Colbourne

ATTEST:

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City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

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City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Maxwell B. Chambers	_____
Commissioner Avril Cherasard	_____
Vice Mayor Yvette Colbourne	_____
Commissioner Carson Edwards	_____
Mayor Wayne M. Messam	_____

[A substantial amendment to the FY 2019-2020 Community Development Block Grant- Covid \(CDBG-CV\) Annual Action Plan \(AAP\) to reallocate funds from Microenterprise Small Business Assistance to Rental Assistance.](#)

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Miramar has been an entitlement grantee of federal funds since 2000, receiving a total of more than \$14,060,000 dollars from the Community Development Block Grant (CDBG) program to date. Since 1998, the City has received substantial funds from the State Housing Initiative Partnership Program (SHIP), and beginning in 2003 has been receiving funds from the Home Investment Partnership (HOME) program, as a participating member of the Broward County HOME Consortium.

For the program year beginning October 1, 2019, the City of Miramar anticipates receiving \$860,071. All proposed activities' budgets will be proportionally increased or decreased from the estimated funding levels to match the actual allocation amounts once provided by HUD. In order for the City to receive this allocation of funding from HUD, the City must prepare and adopt a Consolidated Plan and One-Year Action Plan. The Consolidated Plan is a five-year strategic document that outlines an entitlement community's housing and community development priorities and objectives for carrying out HUD Programs. The One-Year Action Plan includes the budget and action steps to meet the objectives of the Consolidated Plan. The City is expected to carry out a wide range of community development activities directed toward maintaining the City's affordable housing stock, sustaining neighborhoods, providing improved community facilities and public services, and promoting economic development.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

All HUD funded activities must fit within the Outcome Performance Measurement Framework to provide standardized measurements nationwide. The framework consists of several objectives (i.e. Decent Housing, Suitable Living Environment and Economic Opportunity) and several outcomes (i.e. Availability/Accessibility, Affordability and Sustainability). Funds for the 2019 Program Year are allocated among these objectives and outcomes. Please refer to the 2015-2019 Consolidated Plan for descriptions of these specific objectives and outcomes, to section AP-35 for detailed information on specific activities, including the amount of funds to be expended for each project or activity in 2019

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Federal and State funding (CDBG, HOME & SHIP) sources have aided the City of Miramar in achieving priority housing and community development goals. From July 1, 1998 to March 2019, the City has assisted approximately 535 low and moderate income households with minor home repairs and 106 individuals and families to purchase homes. The City has also utilized CDBG funds to acquire three buses for its Senior Transportation program and provides ongoing support for the City's Youth and Family Outreach Center which targets households at or below poverty. The senior transportation program has made over 200,000 trips and the City's Outreach Center has provided referral services to over 5,000 households.

Other priority projects undertaken by the City with CDBG funding include assisting over 100 low- to moderate-income households connect to new sewer lines and enhancing the facade of 15 commercial buildings in the City's low/mod area. These projects are coordinated by the City's Community & Economic Development Department with the assistance of Social Services, Public Works, Utilities, Construction & Facilities Management, Finance Department and other outside agencies.

In 2008, the City was allocated \$9.3 million from the Neighborhood Stabilization Program (NSP) which is a component of the CDBG program. NSP, a national program, was awarded to certain grantees to address the high presence of foreclosures in the community due to the severe housing market decline. NSP made a few exceptions to the CDBG program, one allowing federal funds to assist households at 120% of the area median income and the other requiring that a minimum of 25% of the funding be set-aside for households at 50% of the area median income or less.

The same year, as part of national economic recovery efforts, the City also received Community Development Block Grant – Recovery (CDBG-R) funding for projects to promote economic recovery and job creation and retention. The City received \$209,000 which it utilized to provide additional home repair assistance to eligible owner-occupied low-to-moderate-income households.

- **Residential Rehabilitation** - Provides home repair funding to low and moderate income homeowners. **\$1,064,485.18**- Expended on the rehabilitation of 18 (12 CDBG, 4 SHIP, 2 HOME) housing units (PY17).
- **Commercial Rehabilitation** - Commercial facade rehabilitation and/or code compliance improvements to commercial establishments located in areas of low and moderate income concentration. **15** Businesses have been assisted. The City is currently in the process of completing one Commercial Rehabilitation project that will be reported in the FY 2020 Action Plan.

## EXHIBIT A

- **Micro-Enterprise** - Provides job creation/retention for small businesses. **14** Businesses have completed the program receiving approximately **\$140,000** in assistance. One business is currently receiving assistance.

### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Miramar utilized its Citizen Participation Plan (CPP) which has been updated to be given to the Commission to be approved in June 3, 2020. A draft of the Consolidated Plan was made available for public review before being adopted by the City's Commission and subsequently being submitted to HUD.

Citizens were encouraged to participate through public hearings held before the development of the draft and adoption of the 2015-2019 Consolidated Plan. Provisions for non-English speaking persons and the disabled were also made available. A copy of the public notices and any public comments received are attached.

#### Citizen Participation Timeline

Date	Activity
Publish Proposed Notice	April 14, 2019
Pre-Adoption Notice	April 28, 2019
30 Day Comment Period	April 29, 2019—May 28, 2019
Pre-Development Meeting	April 30, 2019
UNEM Meeting	May 16, 2019
Proposed Adoption Hearing at City Commission Meeting	July 10, 2019
Transmit to Broward County/HUD	August 1, 2019
Public Notice (Substantial Amendment due to COVID-19)	May 24, 2020
5-Day Comment Period	May 26, 2020-June 1, 2020
Public Hearing	June 3, 2020
5-Day Comment Period	July 13, 2021- July 18, 2021
Transmit to Broward County/HUD	July 19, 2021
<u>Public Notice</u>	<u>December 21, 2025</u>
<u>30-Day Comment Period</u>	<u>December 22, 2025- January 20, 2026</u>
<u>Commission Approval</u>	<u>January 21, 2026</u>

## **EXHIBIT A**

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No Public Comments at this time. When/if written complaints are received, the Community & Economic Development Department will provide a substantive written response within 15 working days, when possible. Citizen comments and proposals submitted in response to the 30-day public comment period for the Consolidated Plan and/or One-Year Action Plan will be given consideration, and the plan may be modified, if deemed necessary by the City Commission. A summary of all comments received will be appended to the plan.

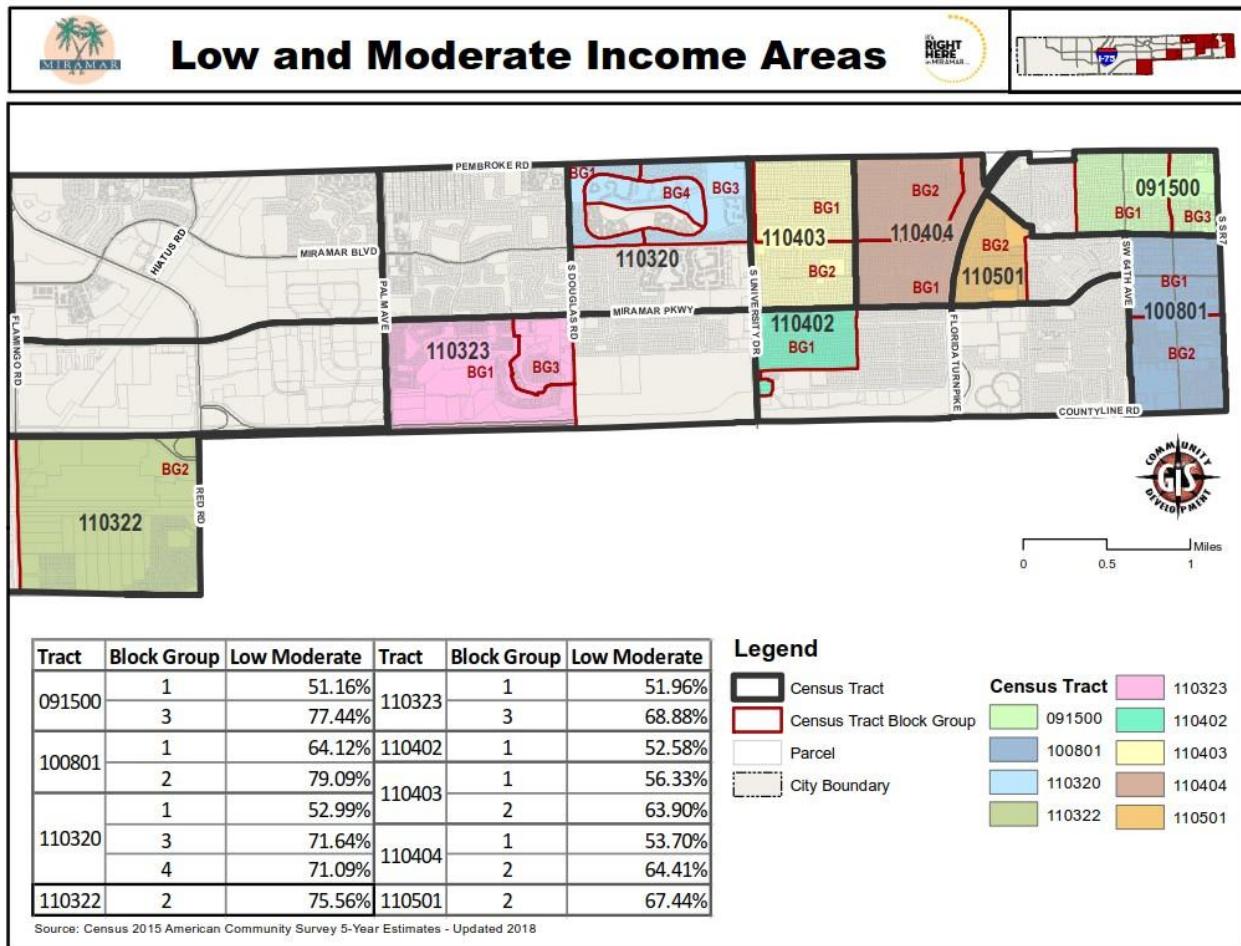
### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

### **7. Summary**

The City of Miramar's Annual Action Plan & Community Development Plan connects to County and regional goals for affordable housing, improved transit opportunities, economic development and workforce investment. The plan does reference the plan of other agencies that have regional jurisdiction that includes the City.

## EXHIBIT A



Miramar GIS Map 2019-2020

**PR-05 Lead & Responsible Agencies - 91.200(b)****1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MIRAMAR	
CDBG Administrator	MIRAMAR	Economic Development and Housing Department
HOME Administrator		

**Table 1 – Responsible Agencies****Narrative**

The City of Miramar Community & Economic Development Department serves as the lead agency for developing the City's 2019-2020 Action Plans and will serve as the lead agency responsible for implementing it. This effort will be coordinated with the City's Social Services Department, Public Works, Utilities, Construction & Facilities Management, and Finance Departments. These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities, local department of health and other public and private agencies essential to addressing priority needs and activities. The City contracts with a private firm, Community Redevelopment Associates of Florida, Inc. to administer and monitor its housing and community development programs for compliance with Federal and State regulations.

**Consolidated Plan Public Contact Information**

Deborah Stevens, Assistant Director, Community Development Department, City of Miramar, 2200 Civic Center Place, Miramar, Florida, 33025, 954-602-3265, destevens@miramarfl.gov, www.miramarfl.gov

## EXHIBIT A

~~Virginia Bermudez, Community Development Coordinator, Community Redevelopment Associates of Florida, Inc., 8569 Pines Blvd, Suite 201, Pembroke Pines, Florida, 33024, 954-431-7866 Ext. 122, [vbermudez@crafla.org](mailto:vbermudez@crafla.org)~~

[Carolyn Francis-Royer, AICP, MPA](#)

[Chief Housing Administrator](#)

[Economic Development and Housing](#)

[City of Miramar](#)

[2200 Civic Center Place](#)

[Miramar, FL 33025](#)

[954-602-3246](#)

[Cefrancis-royer@miramarfl.gov](#)

**AP-10 Consultation - 91.100, 91.200(b), 91.215(l)****1. Introduction**

As part of the 2015-2019 Consolidated Plan, agency providers in Broward County were consulted with to gain a better understanding of what services they provide to Miramar residents. Agencies were asked to describe what services, if any, are provided to the key target groups addressed in the Consolidated Plan. The needs assessment of the Consolidated Plan incorporates the findings from the consultation.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The list of providers reviewed includes housing, social service agencies and other entities, including those focusing on services to children, elderly persons, person with disabilities, persons with HIV/AIDS, and their families, and homeless persons. Phone and e-mail contacts were also made to key non-profits and agencies that work with these specific groups to obtain a better understanding of their service or potential service to Miramar residents.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Miramar is a member of the Broward County Continuum of Care (CoC) and is part of the year round local planning effort and network to alleviate homelessness in Broward County. The City participates in quarterly meetings that are held to obtain input from local municipalities. In March 2018, the Broward County Homeless Initiative Partnership, which staffs the CoC efforts, released data to the City for the 2018 Point-In-Time Count.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

ESG funding is administered by the City of Ft. Lauderdale.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

## EXHIBIT A

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	BROWARD COUNTY HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
2	<b>Agency/Group/Organization</b>	Dania Beach Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
3	<b>Agency/Group/Organization</b>	Hollywood Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

## EXHIBIT A

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
4	<b>Agency/Group/Organization</b>	HISPANIC UNITY OF FLORIDA INC.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
5	<b>Agency/Group/Organization</b>	FORT LAUDERDALE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

## EXHIBIT A

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
6	<b>Agency/Group/Organization</b>	BROWARD COUNTY BUREAU OF CHILDREN & FAMILY SERVICES
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County Homeless Initiative Partnership	Through the outreach process, the County has identified homelessness, rapid re-housing, and homelessness prevention services as a priority. These services will help strengthen the Continuum of Care Strategy.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

N/A

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

The City adhered to its approved Citizen Participation Plan (CPP) which was approved in 2015 by the City of Miramar Commission. The CPP includes 2 public hearings held at City Hall and the availability of a 30 day comment period to review the draft Action Plan. All meetings are advertised in the Sun-Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly to expand the reach of possible participants.

**SUBSTANTIAL AMENDMENT:**

The City held a 30-day public comment period from December 22, 2025, to January 20, 2026 to review the substantial amendment to FY 2019-2020 AAP. The plan can be viewed at the Economic Development and Housing Department located at 2200 Civic Center Place, Miramar, FL.

The City of Miramar City Commission will meet Wednesday, January 21, 2026 to consider approval of the proposed amendment. The meeting will be at 7:00 pm in the Commission Chambers at City Hall.

## EXHIBIT A

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	April 14, 2019 - Publish Proposed Notice Advertised in Sun-Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly.	No Comments	N/A	
2	Newspaper Ad	Non-targeted/broad community	April 28, 2019, Pre-Adoption Notice 30 Day Comment Period 4/29/19-5/28/19 in the Sun Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly.	No Comments	No Comments	
3	Public Hearing	Non-targeted/broad community	April 30, 2019 Pre-Development 1st, Public Hearing for Citizen Input. Meeting Held at the Multi Service Complex.	No Comments	No Comments	

## EXHIBIT A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community	May 16, 2019 United Neighbors of East Miramar Meeting. Meeting Held at Multi Service Complex.	No Comments	No Comments	
5	Public Hearing	Non-targeted/broad community	July 10, 2019, 2nd Public Hearing for citizen input. Commission Pre-Adoption Hearing and Commission Meeting.	No Comments	No Comments	
6	Newspaper Ad	Non-targeted/broad community	May 24, 2020 - Pre-Development Notice Advertised (Substantial Amendment due to COVID-19)	No Comments	No Comments	
7	Newspaper Ad	Non-targeted/broad community	May 26, 2020 - June 1, 2020 - 5 Day Comment Period (Substantial Amendment due to COVID-19)	No Comment	No Comment	

## EXHIBIT A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Hearing	Non-targeted/broad community	June 3, 2020 - Virtual Public Hearing Held (Substantial Amendment due to COVID-19)	No Comment	No Comment	
9	Internet Outreach	Non-targeted/broad community	July 13, 2021-July 18, 2021 - 5-Day Comment Period (Substantial Amendment due to COVID-19)	No Comment	No Comment	
10	<a href="#"><u>Newspaper Ad</u></a>	<a href="#"><u>Non-targeted/broad community</u></a>	<a href="#"><u>December 21, 2025-30 Day Comment Period (Substantial Amendment due to CDBG-CV)</u></a>	<a href="#"><u>No Comment</u></a>	<a href="#"><u>No Comment</u></a>	
11	<a href="#"><u>Public Comment Period</u></a>	<a href="#"><u>Non-targeted/broad community</u></a>	<a href="#"><u>December 22, 2025-January 20, 2026</u></a>	<a href="#"><u>No Comment</u></a>	<a href="#"><u>No Comment</u></a>	
12	<a href="#"><u>City Commission Meeting</u></a>	<a href="#"><u>Non-targeted/broad community</u></a>	<a href="#"><u>January 21, 2026</u></a>	<a href="#"><u>No Comment</u></a>	<a href="#"><u>No Comment</u></a>	

Table 4 – Citizen Participation Outreach

## **Expected Resources**

### **AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)**

#### **Introduction**

Below is a list of federal, state and local (public and private resources) that are reasonably expected to be available during this Consolidated Plan period.

The annual allocation for the City of Miramar for its CDBG program is \$860,071. As a recipient of CDBG, HOME and SHIP funds, the City of Miramar intends to allocate funding according to priority needs. The City proposes to use CDBG funds for Residential Rehabilitation, Community Outreach Center Services, Micro Enterprises, Commercial Rehabilitation, and Program Administration.

#### Federal Resources

##### Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) was first authorized by the U.S. Congress in 1974, by the Housing and Community Development ACT of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded pub services that include employment training, child care, fair housing counseling or recreational needs; rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

##### Home Investment Partnerships Program (HOME)

The City of Miramar has been a member of the Broward County HOME Consortium. The United States Congress passed the National Affordable

## EXHIBIT A

Housing Act in 1990. This Act created a variety of affordable housing programs, including the Home Investment Partnerships Act (HOME).

The City of Miramar receives an allocation of these funds as a member of the Consortium. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations to develop affordable housing. HOME funds may be used to provide: affordable renter/owner occupied units; tenant based rental assistance; administrative and planning costs; and payment of operating expenses of community housing development organizations. Housing development costs include acquisition, new construction, re-construction, pre-development and financing costs.

### State Housing Initiative Partnership (SHIP) Program

The City of Miramar typically receives an annual allocation under this program. Florida Housing administers the State Housing Initiatives Partnership Program (SHIP), which provides funds to local governments as an incentive to create partnerships that produce and preserve

## EXHIBIT A

affordable homeownership and multifamily housing.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	860,071.00	0.00	0.00	860,071.00	0.00	CDBG allocation used to carry out priority need projects including housing, public improvement, public services, economic development activities and general planning/program administration within the City.
Other	public - federal	Other	1,216,196.00	0.00	0.00	1,216,196.00	0.00	CDBG-CV funds to be used to prevent, prepare for and respond to the Coronavirus.
Other	public - state	Housing	186,054.00	0.00	0.00	186,054.00	2,318,493.00	SHIP funds are distributed on an entitlement basis to CDBG grantees in Florida and is funded by real estate documentary stamps. The expected allocation has been determined based on the previous Consolidated Plan funding level.

Table 5 - Expected Resources – Priority Table

## EXHIBIT A

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will be used to leverage other resources available to extend the level of assistance the City can provide or scope of project that can be undertaken. The City currently does not have any funding source that requires matching.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

All City-owned inventory has been mapped as part of the State's requirement that the City maintain a printed inventory of locally-owned land suitable for affordable housing. Three vacant parcels have been identified and the City is exploring partnership to construct affordable housing units: 6137 SW 39th St, SW 40th St and 6035 SW 40th Ct. The City is in the process of deeding the properties to Habitat for Humanity of Broward and also are reviewing building permit plans for construction of the units, which should take place summer 2019. The City is also exploring the development of a senior affordable housing unit in the 8900 block of Miramar Parkway.

**Discussion**

N/A

**Annual Goals and Objectives**

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

## EXHIBIT A

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
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## EXHIBIT A

1	Maintain City's Affordable Housing Stock	2015	2019	Affordable Housing	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Housing Rehabilitation	CDBG: \$416,432.00	Homeowner Housing Rehabilitated: 8 Household Housing Unit
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## EXHIBIT A

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
					Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2				

## EXHIBIT A

2	Public/Supportive Services	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Public Service	CDBG: \$121,484.00 CDBG-CV3: \$686,423.00	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
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## EXHIBIT A

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
					Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2				

## EXHIBIT A

3	Promote Economic Opportunity	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Economic Development	CDBG: \$10,000.00 CDBG-CV: \$529,773.00	Businesses assisted: 56 Businesses Assisted
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## EXHIBIT A

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
					Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2				

## EXHIBIT A

4	Improve Availability and accessibility of Housing	2015	2019	Affordable Housing	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Economic Development Housing Cost Burden Housing Rehabilitation Public Facility/Improvement Public Service	CDBG: \$161,979.00	Other: 500 Other
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## EXHIBIT A

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
					Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2				

## EXHIBIT A

5	Infrastructure Improvements	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Public Facility/Improvement	CDBG: \$100,000.00	Facade treatment/business building rehabilitation: 1 Business
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## EXHIBIT A

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
					Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2				

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Maintain City's Affordable Housing Stock
	<b>Goal Description</b>	Provide minor home repairs to low- and moderate-income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208 (a)(3) Housing Activities.

## EXHIBIT A

<b>2</b>	<b>Goal Name</b>	Public/Supportive Services
	<b>Goal Description</b>	Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and of those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center five days per week. This activity is eligible under 570.201(e), and will benefit low- and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
<b>3</b>	<b>Goal Name</b>	Promote Economic Opportunity
	<b>Goal Description</b>	This project is scheduled to provide an economic development program that offers financial assistance, goods and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.201(o)(1) and will benefit low- and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
<b>4</b>	<b>Goal Name</b>	Improve Availability and accessibility of Housing
	<b>Goal Description</b>	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.
<b>5</b>	<b>Goal Name</b>	Infrastructure Improvements
	<b>Goal Description</b>	Provide commercial facade rehabilitation and/or code compliance improvements to commercial establishment owners located in areas of low and moderate income concentration. The activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low- and moderate-income persons as qualified under 570.208(a)(1) Area Benefit Activities.

**AP-35 Projects - 91.420, 91.220(d)****Introduction**

The following is a proposed list of activities that will be undertaken with the \$860,071 dollars the City anticipates to receive in Program Year 2019. The City also received an additional funding of \$529,773 due to Coronavirus pandemic and \$604,052 for Rental, Mortgage and Utilities Assistance.

#	Project Name
1	Residential Rehabilitation
2	Community Outreach Center Services
	<u>CV-Micro Enterprise</u>
3	<u>CV- Rental Assistance</u>
4	CV-Administration
5	Micro Enterprise
6	Commercial Rehabilitation
7	Program Administration
8	CV-Rental/Mortgage/Utilities Assistance
9	CV-Administration

**Table 7 – Project Information****Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funds are allocated annually to priority housing, community, and economic development needs and activities as identified through the City's 2015-2019 consolidated planning process and consultation with the City's 2018-2022 Capital Improvement Plan, and other planning and community redevelopment documents prepared by the City.

The City of Miramar's housing and community service activities and projects will be conducted on a City-wide basis, benefiting low and moderate income residents directly. CDBG funded area-wide benefit activities will occur in Miramar's CDBG Target Neighborhoods within the City.

**1. Direct Benefit Activities**

Direct benefit activities will receive high priority for funding. Direct benefit occurs when the residents/persons directly receive the benefit of the CDBG assistance. Public service, housing rehabilitation, purchase assistance projects are direct benefit type activities. Eligible project proposals that directly benefit low/moderate income residents of the City of Miramar will be highly considered for funding. These types of projects can be Citywide since the low/mod benefit test is on an individual or

household basis.

### 2. Geographical Impact of Funds

Projects that geographically impact low/mod areas will also be considered for funding. For example, Indirect benefits from public infrastructure improvements. These projects should directly impact areas where at least 51% of the residents earn 80% or less of the AMI.

### 3. Consistency with the City's Consolidated Plan

All housing projects must be consistent with the City's needs and priorities as presented in the City of Miramar's Consolidated Plan. Actions that may impede affordable housing will make a project ineligible to receive CDBG funds.

### 4. Timely Implementation of Projects

During the funding allocation process, multi-year projects should receive commitments for funding at the beginning or as close thereto through completion, without unnecessary annual reviews, unless there is significant change in the cost or scope of work or services.

### 5. Interrelationship of Activities

Special consideration will be given to projects or activities that are interrelated and/or complement other public or private sector resources. Priority will be given to projects or activities that are coordinated with other public or private improvements in close proximity that maximize the impact of the City's CDBG funds.

### 6. Leveraging Funds

Special consideration for funding will be given to projects that interface with additional public and/or private sector funds. This encourages the expenditure of block grant funds on projects that can receive matching funds.

### 7. Sequence of Phasing

Basic infrastructure improvements (such as water and sanitary sewer systems) should be constructed before above ground street improvements are recommended. This policy will assist in avoiding the unnecessary and wasteful cost of damaging new street improvements to install the water and sewer systems at a later time.

## AP-38 Project Summary

## Project Summary Information

1	<b>Project Name</b>	Residential Rehabilitation
	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Maintain City's Affordable Housing Stock
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$449,047.00
	<b>Description</b>	This project will provide minor home repairs to low and moderate income homeowners.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5
	<b>Location Description</b>	This project will be carried out on a City wide basis.
	<b>Planned Activities</b>	Provide minor home repairs to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208 (a)(3) Housing Activities.
	<b>Project Name</b>	Community Outreach Center Services

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2	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Public/Supportive Services
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$129,010.00
	<b>Description</b>	The objective is to provide public and/or supportive services to address unmet needs of the City's residents.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500
	<b>Location Description</b>	Provide community outreach as well as information and education programs for all residents.
	<b>Planned Activities</b>	Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and of those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center five days per week. This activity is eligible under 570.201(e), and will benefit low and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
3	<b>Project Name</b>	CV-Micro Enterprise
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Opportunity

## EXHIBIT A

	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG-CV: <u>\$455,605.00-\$305,268.16</u>
	<b>Description</b>	Providing financial assistance to Micro Enterprises. Micro Enterprise helping business with 5 or less employees that have been impacted by the Coronavirus pandemic <u>\$455,605-\$305,268.16</u> will be spent in the Community. 2019 Action Plan \$10,000 will be used as well.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We intend in assisting 55 Micro Enterprises owned by low to moderate income families.
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	Micro Enterprise business assistance - <u>\$455,605-\$305,268.16</u>
	<b>Project Name</b>	<u>CV-Rental Assistance</u>
	<b>Target Area</b>	<u>Citywide</u>
	<b>Goals Supported</b>	<u>Public/Supportive Services</u>
	<b>Needs Addressed</b>	<u>Public Service</u>
	<b>Funding</b>	<u>CDBG-CV: \$150,336.84</u>
	<b>Description</b>	<u>Providing rental assistance to residents \$150,336.84</u>
	<b>Target Date</b>	<u>9/30/2026</u>
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<u>We intend in assisting 40 Rental, Mortgage and Utilities by low to moderate income families.</u>
	<b>Location Description</b>	<u>Citywide</u>
	<b>Planned Activities</b>	<u>This activity will provide emergency rental</u>
4	<b>Project Name</b>	CV-Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG-CV: \$74,168.00

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	<b>Description</b>	Consultant assistance to delivery of this program.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	City Wide Administration of the CV Funded Micro Enterprise Program.
<b>5</b>	<b>Project Name</b>	Micro Enterprise
	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$10,000.00
	<b>Description</b>	The objective is to promote economic development activity among low to moderate income business owners or those that serve local low to moderate areas or hire low to moderate income residents.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1
	<b>Location Description</b>	Citywide

## EXHIBIT A

	<b>Planned Activities</b>	This project is scheduled to provide an economic development program that offers financial assistance, goods and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.201(o)(1) and will benefit low and moderate income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
<b>6</b>	<b>Project Name</b>	Commercial Rehabilitation
	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$100,000.00
	<b>Description</b>	Provide commercial facade rehabilitation and/or code compliance improvements to commercial establishment owners located in areas of low and moderate income concentration. The activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons as qualified under 570.208(a)(1) Area Benefit Activities.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1
	<b>Location Description</b>	N/A

## EXHIBIT A

	<b>Planned Activities</b>	This activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons qualified under 570.208(a)(1) Area Benefit Activities.
<b>7</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$172,014.00
	<b>Description</b>	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.
<b>8</b>	<b>Project Name</b>	CV-Rental/Mortgage/Utilities Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public/Supportive Services
	<b>Needs Addressed</b>	Public Service

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	<b>Funding</b>	CDBG-CV: \$604,052.00
	<b>Description</b>	Providing financial assistance of Rental, Mortgage and Utilities to sustain families impacted by Coronavirus Pandemic \$604,052 will be spent in the Community.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We intend in assisting 40 Rental, Mortgage and Utilities by low to moderate income families.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	This activity will provide emergency rental, mortgage and utilities assistance to families impacted by the Coronavirus Pandemic \$604,052.
9	<b>Project Name</b>	CV-Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG-CV3: \$82,371.00
	<b>Description</b>	Consultant to assist with delivery, oversite, coordination of this program.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Administration of the CDBG-CV funded activities are assumed to benefit low and moderate income families.

**AP-50 Geographic Distribution - 91.420, 91.220(f)****Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Miramar has 42 Census tract block groups. Twelve (16) of these block groups are of low-moderate income concentration. Four of the areas are contiguous and located east of the Florida Turnpike, adjacent to the State Road 7/U.S. 441 Corridor.

Whereas prior estimates of low-moderate income areas included 3 low-moderate areas west of the Florida Turnpike, there are now 6 contiguous low-moderate income areas just west of the Florida Turnpike. The City of Miramar's areas of low and moderate income concentration can be found in the following Census tract block groups:

**Geographic Distribution**

Target Area	Percentage of Funds
Tract #915 Block Group 1	
Tract #915 Block Group2	
Tract #915 Block Group 3	
Tract #1103.20 Block Group 2	
Tract #1103.20 Block Group 3	
Tract #1103.20 Block Group 4	
Tract #1104.03 Block Group 1	
Tract #1104.03 Block Group 2	
Tract #1104.04 Block Group 2	
Tract #1108.01 Block Group 1	
Tract #1108.01 Block Group 2	
Tract #1105.02 Block Group 2	

Table 8 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

Funds are allocated annually to priority housing, community, and economic development needs and activities as identified through the City's 2015-2019 consolidated planning process and consultation with the City's 2018-2022 Capital Improvement Plan, and other planning and community redevelopment documents prepared by the City.

The City of Miramar's housing and community service activities and projects will be conducted on a citywide basis, benefiting low and moderate income residents directly. CDBG funded area-wide benefit

## **EXHIBIT A**

activities will occur in Miramar's CDBG Target Neighborhood at the eastern boundary of the City.

### **Discussion**

N/A

**AP-75 Barriers to affordable housing -91.420, 91.220(j)****Introduction**

The city of Miramar has taken steps to remove regulatory barriers to affordable housing and every 3 years incentives recommended by City's Affordable Housing Advisory Committee (AHAC) are reviewed and approved by the City Commission.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

One of the major obstacles the City of Miramar faces in meeting its housing and community development goals and objectives is funding and market conditions. In trying to mitigate the impacts of the global economic downturn, the City has been assessing its programs more frequently and improving specific strategies to address those needs. The City has implemented new programs such as acquisition under the Neighborhood Stabilization Program (NSP) to address foreclosure properties in the City.

**Discussion**

N/A

**AP-85 Other Actions - 91.420, 91.220(k)****Introduction**

The following section identifies other actions that will be undertaken during the 2019 program year.

**Actions planned to address obstacles to meeting underserved needs**

One of the major obstacles the City of Miramar faces in meeting its housing and community development goals and objectives is funding and market conditions. In trying to mitigate the impacts of the global economic downturn, the City has been assessing its programs more frequently and improving specific strategies to address those needs.

The City will continue to provide housing rehabilitation programs for low to moderate income persons, including elderly and disabled households. Additionally, the City of Miramar is adjusting the amount available for down payment/closing cost assistance and minor home repair to participants.

**Actions planned to foster and maintain affordable housing**

The City of Miramar's Community & Economic Development Department serves as the lead agency responsible for implementing the City of Miramar's 2019 Action Plan and CDBG program in general. This effort will be coordinated with the Social Services, Public Works, Utilities, Construction & Facilities Management and Finance departments.

These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities. The City contracts with a private firm, Community Redevelopment Associates of Florida, Inc. to administer and monitor its housing and community development programs for compliance with federal and state regulations.

These entities are also inclusive in the development of the 2015-2019 Consolidated Plan and subsequent action plans. The City will continue to promote partnerships and develop ways to streamline and efficiently provide services to the community.

**Actions planned to reduce lead-based paint hazards**

Participant property owners are notified of the hazards of lead-based paint and of the symptoms associated with lead-based contamination. The City further prohibits the use of lead-based paint in any

## EXHIBIT A

federally funded construction or rehabilitation project.

The City shall either perform paint testing on the painted surfaces to be disturbed or replaced during rehabilitation activities, or presume that all these painted surfaces are coated with lead-based paint.

### **Actions planned to reduce the number of poverty-level families**

The City of Miramar's economic development/anti-poverty strategy is to foster growth and job creation for the City's broad cross-section of resident income levels, including very low-income households. The City's anti-poverty strategy is to increase job training, employment readiness skills and educational opportunities for low-income households, and match employment openings with the local workforce.

The City's anti-poverty strategy will assist small business development through activities such as commercial rehabilitation, job incentive programs, technical assistance and business planning and marketing directed towards job creation.

### **Actions planned to develop institutional structure**

The City of Miramar has competitively procured professional services for planning, administration and implementation of its Community Development Block Grant (CDBG) program, State Housing Initiative Partnership (SHIP) program, HOME Investment Partnership (HOME) program, Neighborhood Stabilization Program (NSP) and related programs.

The consultant will have the primary responsibility of overseeing the implementation of the strategies defined in the 2018-2019 Action Plan. The consultant will also be responsible for maintaining and improving the institutional structure necessary to carry out the City's Consolidated Plan.

As part of the planning process, a list of the area's private industries (businesses), non-profit organizations and public institutions were identified as resources that may be available to assist with carrying out the strategies indicated in the Consolidated Plan. The different entities will be utilized, as necessary for various housing, community and economic development strategies and other priority needs.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Miramar's Community & Economic Development Department serves as the lead agency responsible for implementing the City of Miramar's 2018-2019 Action Plan and CDBG program in general. This effort will be coordinated with the Community Services, Public Works, Utilities, Construction & Facilities Management and Finance departments.

These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including

## **EXHIBIT A**

but not limited to the Broward County Continuum of Care and local housing authorities. The City contracts with a private firm to administer and monitor its housing and community development programs for compliance with federal and state regulations.

These entities are also inclusive in the development of the 2015-2019 Consolidated Plan and subsequent action plans. The City will continue to promote partnerships and develop ways to streamline and efficiently provide services to the community.

### **Discussion**

N/A

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)**

#### **Introduction**

The following section identifies program specific requirements.

#### **Community Development Block Grant Program (CDBG)**

##### **Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Temp. Reso. No. 7188  
5/19/20  
5/27/20

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. 20-132**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING AMENDMENTS TO FISCAL YEARS 2016-2017, 2017-2018 AND 2018-2019 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ACTION PLANS, AND CARES ACT AMENDMENT TO 2019-2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ACTION PLAN; AUTHORIZING THE REALLOCATION OF FUNDS TO THE MICRO ENTERPRISE PROGRAM AND ADMINISTRATION; AUTHORIZING SUBMISSION OF THE ACTION PLAN AMENDMENTS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO TAKE APPROPRIATE ACTION TO FACILITATE THE IMPLEMENTATION OF THE STRATEGIES RESULTING FROM THE ACTION PLAN AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City is a recipient of Federal funds from the U.S. Department of Housing and Urban Development ("HUD"); and

**WHEREAS**, on July 10, 2019, the City Commission adopted Resolution No. 19-154 which approved the Fiscal Year 2019-2020 CDBG Action Plan; and

**WHEREAS**, the City has determined that the proposed amendments to the 2016-2017, 2017-2018 and 2018-2019 CDBG Action Plans to reallocate funds to MicroEnterprise Program are necessary to promote economic opportunity; and

**WHEREAS**, the proposed CARES Act Amendment to the 2019-2020 CDBG Action Plan (the "2019 Action Plan CARES Act Amendment"), attached hereto as Exhibit "A" will allocate funds for Micro Enterprise Program and Administration; and

Reso. No. 20-132

Temp. Reso. No. 7188  
5/19/20  
5/27/20

**WHEREAS**, the proposed Amendment was published in the Miami Herald and the Sun-Sentinel on Sunday, May 24, 2020, notifying citizens that a 5-day public comment period on the proposed amendment would commence on May 26, 2020 and conclude on June 1, 2020 and notifying citizens of the public hearing on June 3, 2020; and

**WHEREAS**, the public comment period and public hearing have concluded, and all written and oral comments have been noted and responded to by City staff in accordance with the CDBG Citizen Participation Plan; and

**WHEREAS**, the City Manager recommends that the City Commission approve the proposed 2019 Action Plan CARES Act Amendment, attached hereto as Exhibit "A", and authorize submission of the proposed Action Plan Amendment to HUD; and

**WHEREAS**, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to approve the proposed 2019 Action Plan CARES Act Amendment, attached hereto as Exhibit "A", and to authorize submission of the proposed Action Plan Amendment to HUD.

Temp. Reso. No. 7188  
5/19/20  
5/27/20

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing "**WHEREAS**" clauses are ratified and confirmed as being true ad correct and are made a specific part of this Resolution.

**Section 2:** That the proposed 2019 Action Plan CARES Act Amendment, attached hereto as Exhibit "A", is approved, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

**Section 3:** That the appropriate City officials are authorized to submit the 2019 Action Plan CARES Act Amendment to the U.S. Department of Housing and Urban Development.

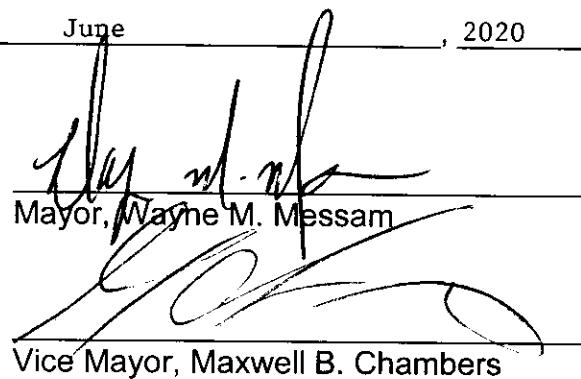
**Section 4:** That the City Manager or designee is authorized to take appropriate action to facilitate the implementation of the strategies resulting from the 2019 Action Plan CARES Act Amendment.

**Section 5:** That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 6:** That this Resolution shall take effect immediately upon adoption.

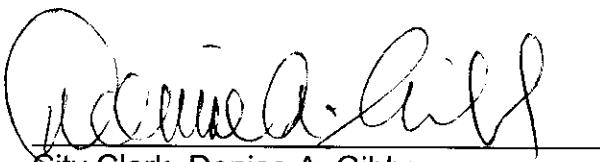
Temp. Reso. No. 7188  
5/19/20  
5/27/20

**PASSED AND ADOPTED** this 3rd day of June, 2020.



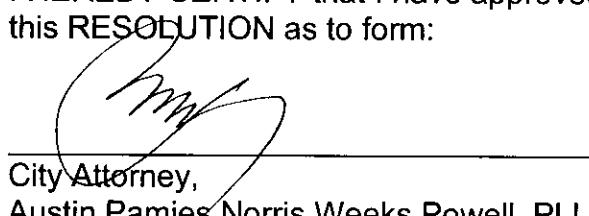
Mayor, Wayne M. Messam  
Vice Mayor, Maxwell B. Chambers

ATTEST:



Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:



City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Winston F. Barnes	YES
Vice Mayor Maxwell B. Chambers	YES
Commissioner Yvette Colbourne	YES
Commissioner Alexandra P. Davis	YES
Mayor Wayne M. Messam	YES

## Exhibit A



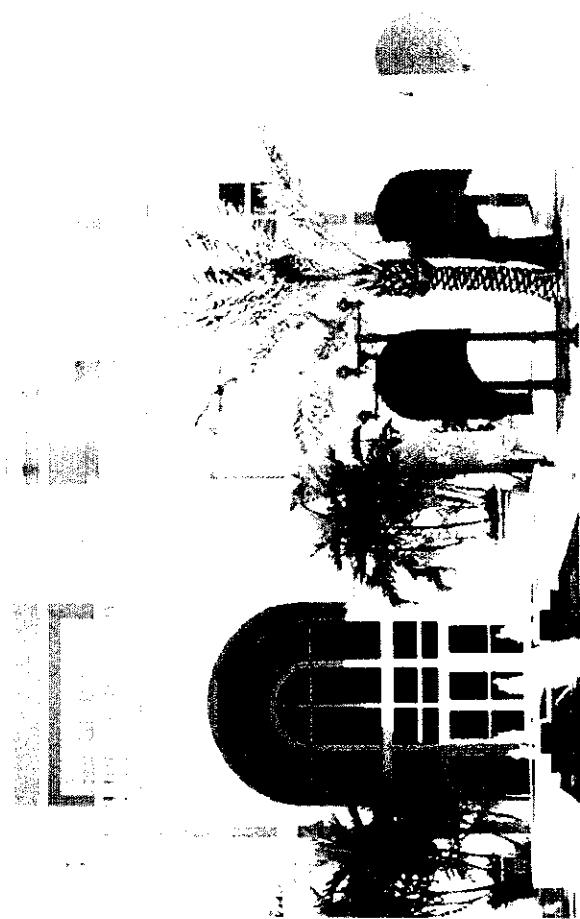
**MIRAMAR**

BEAUTY AND PROGRESS  
EST. 1955

# Community Development Block Grant Program (CDBG)

## 2019-2020 Action Plan

(October 1, 2019 to September 30, 2020)



## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Miramar has been an entitlement grantee of federal funds since 2000, receiving a total of more than \$14,060,000 dollars from the Community Development Block Grant (CDBG) program to date. Since 1998, the City has received substantial funds from the State Housing Initiative Partnership Program (SHIP), and beginning in 2003 has been receiving funds from the Home Investment Partnership (HOME) program, as a participating member of the Broward County HOME Consortium.

For the program year beginning October 1, 2019, the City of Miramar anticipates receiving \$860,071. All proposed activities' budgets will be proportionally increased or decreased from the estimated funding levels to match the actual allocation amounts once provided by HUD. In order for the City to receive this allocation of funding from HUD, the City must prepare and adopt a Consolidated Plan and One-Year Action Plan. The Consolidated Plan is a five-year strategic document that outlines an entitlement community's housing and community development priorities and objectives for carrying out HUD Programs. The One-Year Action Plan includes the budget and action steps to meet the objectives of the Consolidated Plan. The City is expected to carry out a wide range of community development activities directed toward maintaining the City's affordable housing stock, sustaining neighborhoods, providing improved community facilities and public services, and promoting economic development.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

All HUD funded activities must fit within the Outcome Performance Measurement Framework to provide standardized measurements nationwide. The framework consists of several objectives (i.e. Decent Housing, Suitable Living Environment and Economic Opportunity) and several outcomes (i.e. Availability/Accessibility, Affordability and Sustainability). Funds for the 2019 Program Year are allocated among these objectives and outcomes. Please refer to the 2015-2019 Consolidated Plan for descriptions of these specific objectives and outcomes, to section AP-35 for detailed information on specific activities, including the amount of funds to be expended for each project or activity in 2019

**Substantial Amendment:**

The purpose of this amendment is to include the CDBG-CV funding. The allocation will be used to fund Micro Enterprise which will benefit the community citywide.

**3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Federal and State funding (CDBG, HOME & SHIP) sources have aided the City of Miramar in achieving priority housing and community development goals. From July 1, 1998 to March 2019, the City has assisted approximately 535 low and moderate income households with minor home repairs and 106 individuals and families to purchase homes. The City has also utilized CDBG funds to acquire three buses for its Senior Transportation program and provides ongoing support for the City's Youth and Family Outreach Center which targets households at or below poverty. The senior transportation program has made over 200,000 trips and the City's Outreach Center has provided referral services to over 5,000 households.

Other priority projects undertaken by the City with CDBG funding include assisting over 100 low to moderate income households connect to new sewer lines and enhancing the facade of 15 commercial buildings in the City's low/mod area. These projects are coordinated by the City's Community & Economic Development Department with the assistance of Social Services, Public Works, Utilities, Construction & Facilities Management, Finance Department and other outside agencies.

In 2008, the City was allocated \$9.3 million from the Neighborhood Stabilization Program (NSP) which is a component of the CDBG program. NSP, a national program, was awarded to certain grantees to address the high presence of foreclosures in the community due to the severe housing market decline. NSP made a few exceptions to the CDBG program, one allowing federal funds to assist households at 120% of the area median income and the other requiring that a minimum of 25% of the funding be set-aside for households at 50% of the area median income or less.

The same year, as part of national economic recovery efforts, the City also received Community Development Block Grant – Recovery (CDBG-R) funding for projects to promote economic recovery and job creation and retention. The City received \$209,000 which it utilized to provide additional home repair assistance to eligible owner-occupied low-to-moderate income households.

- **Residential Rehabilitation** - Provides home repair funding to low and moderate income homeowners. **\$1,064,485.18**- Expended on the rehabilitation of 18 (12 CDBG, 4 SHIP, 2 HOME) housing units (PY17).

- **Commercial Rehabilitation** - Commercial facade rehabilitation and/or code compliance improvements to commercial establishments located in areas of low and moderate income concentration. **15** Businesses have been assisted. The City is currently in the process of completing one Commercial Rehabilitation project that will be reported in the FY 2020 Action Plan.
- **Micro-Enterprise** - Provides job creation/retention for small businesses. **14** Businesses have completed the program receiving approximately **\$140,000** in assistance. One business is currently receiving assistance.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Miramar utilized its Citizen Participation Plan (CPP) which has been updated to be given to the Commission to be approved in June 2020. A draft of the Consolidated Plan was made available for public review before being adopted by the City's Commission and subsequently being submitted to HUD.

Citizens were encouraged to participate through public hearings held before the development of the draft and adoption of the 2015-2019 Consolidated Plan. Provisions for non-English speaking persons and the disabled were also made available. A copy of the public notices and any public comments received are attached.

#### **Citizen Participation Timeline**

• Publish Proposed Notice	April 28, 2019
30 Day Comment Period	April 29, 2019—May 28, 2019
• Pre-Development Meeting	April 30, 2019
• UNEM Meeting	May 16, 2019
• Proposed Adoption Hearing at	
City Commission Meeting	July 10, 2019
• Transmit to Broward County/HUD	August 1, 2019

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No Public Comments at this time. When/if written complaints are received, the Community & Economic Development Department will provide a substantive written response within 15 working days, when possible. Citizen comments and proposals submitted in response to the 5-day public comment period for the Consolidated Plan and/or One-Year Action Plan will be given consideration, and the plan may be modified, if deemed necessary by the City Commission. A summary of all comments received will be appended to the plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

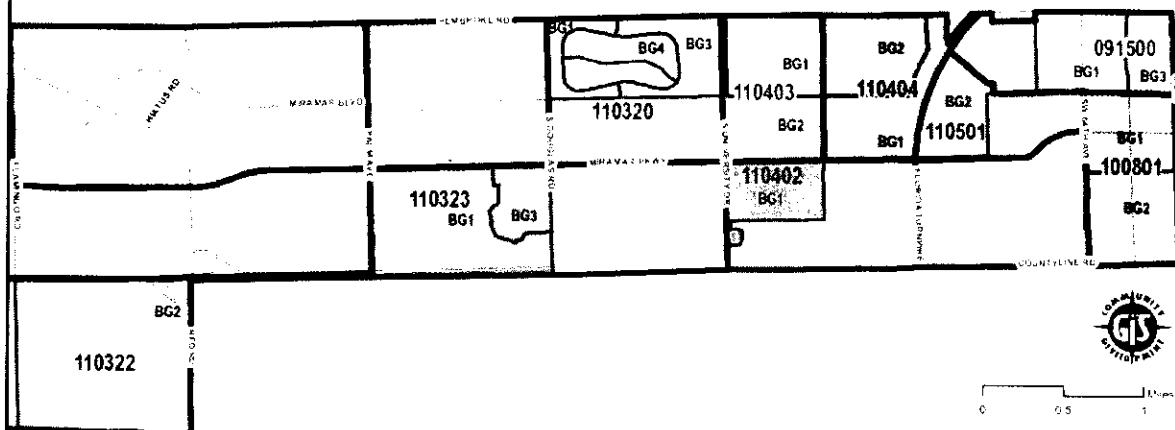
**7. Summary**

The City of Miramar's Annual Action Plan & Community Development Plan connects to County and regional goals for affordable housing, improved transit opportunities, economic development and workforce investment. The plan does reference the plan of other agencies that have regional jurisdiction that includes the City.



## Low and Moderate Income Areas

MAP



Tract	Block Group	Low Moderate	Tract	Block Group	Low Moderate
091500	1	51.16%	110323	1	51.96%
	3	77.44%		3	68.88%
100801	1	64.12%	110402	1	52.58%
	2	79.09%		1	56.33%
110320	1	52.99%	110403	2	63.90%
	3	71.64%		1	53.70%
110322	4	71.09%	110404	2	64.41%
	2	75.56%		1	67.44%
Source: Census 2010 American Community Survey 5-Year Estimates - Updated 2018					

### Legend

Census Tract	110323
Census Tract Block Group	091500
Parcel	110402
City Boundary	100801

Census Tract 110323

091500 110402

100801 110403

110320 110404

110322 110501

## Miramar GIS Map 2019-2020

## **PR-05 Lead & Responsible Agencies - 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Lead Agency	Agency Role	Name	Department/Agency
CDBG Administrator		MIRAMAR	
HOME Administrator			Community Development Department

**Table 1 – Responsible Agencies**

### **Narrative**

The City of Miramar Community & Economic Development Department serves as the lead agency for developing the City's 2019-2020 Action Plans and will serve as the lead agency responsible for implementing it. This effort will be coordinated with the City's Social Services Department, Public Works, Utilities, Construction & Facilities Management, and Finance Departments. These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities, local department of health and other public and private agencies essential to addressing priority needs and activities. The City contracts with a private firm, Community Redevelopment Associates of Florida, Inc. to administer and monitor its housing and community development programs for compliance with Federal and State regulations.

### **Consolidated Plan Public Contact Information**

Deborah Stevens, Assistant Director, Community Development Department, City of Miramar, 2200 Civic Center Place, Miramar, Florida, 33025, 954-602-3265, [destevens@miramarfl.gov](mailto:destevens@miramarfl.gov), [www.miramarfl.gov](http://www.miramarfl.gov)

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Virginia Bermudez, Community Development Coordinator, Community Redevelopment Associates of Florida, Inc., 8569 Pines Blvd, Suite 201,  
Pembroke Pines, Florida, 33024, 954-431-7866 Ext. 122, vbermudez@crafla.org

Annual Action Plan  
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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

As part of the 2015-2019 Consolidated Plan, agency providers in Broward County were consulted with to gain a better understanding of what services they provide to Miramar residents. Agencies were asked to describe what services, if any, are provided to the key target groups addressed in the Consolidated Plan. The needs assessment of the Consolidated Plan incorporates the findings from the consultation.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The list of providers reviewed includes housing, social service agencies and other entities, including those focusing on services to children, elderly persons, person with disabilities, persons with HIV/AIDS, and their families, and homeless persons. Phone and e-mail contacts were also made to key non-profits and agencies that work with these specific groups to obtain a better understanding of their service or potential service to Miramar residents.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Miramar is a member of the Broward County Continuum of Care (CoC) and is part of the year round local planning effort and network to alleviate homelessness in Broward County. The City participates in quarterly meetings that are held to obtain input from local municipalities. In March 2018, the Broward County Homeless Initiative Partnership, which staffs the CoC efforts, released data to the City for the 2018 Point-In-Time Count.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

ESG funding is administered by the City of Ft. Lauderdale.

### **2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1 Agency/Group/Organization		BROWARD COUNTY HOUSING AUTHORITY
Agency/Group/Organization Type		Housing PHA
What section of the Plan was addressed by Consultation?		Housing Need Assessment Public Housing Needs
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>		Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
2 Agency/Group/Organization Type		Dania Beach Housing Authority  PHA
What section of the Plan was addressed by Consultation?		Housing Need Assessment Public Housing Needs
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>		Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
3 Agency/Group/Organization Type		Hollywood Housing Authority  Housing PHA
What section of the Plan was addressed by Consultation?		Housing Need Assessment Public Housing Needs
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>		Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.

4	<b>Agency/Group/Organization</b>	HISPANIC UNITY OF FLORIDA INC.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
5	<b>Agency/Group/Organization</b>	FORT LAUDERDALE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.

<b>6 Agency/Group/Organization</b>		BROWARD COUNTY BUREAU OF CHILDREN & FAMILY SERVICES	
<b>Agency/Group/Organization Type</b>		Services-Children Services-homeless Services-Health Services-Education	
<b>What section of the Plan was addressed by Consultation?</b>		Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs	
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>		Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.	

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County Homeless Initiative Partnership	Through the outreach process, the County has identified homelessness, rapid re-housing, and homelessness prevention services as a priority. These services will help strengthen the Continuum of Care Strategy.

Table 3 - Other local / regional / federal planning efforts

**Narrative**

N/A

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**AP-12 Participation - 91.401, 91.105, 91.200(c)**

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation**  
**Summarize citizen participation process and how it impacted goal-setting**

The City adhered to its approved Citizen Participation Plan (CPP) which was approved in 2015 by the City of Miramar Commission. The CPP includes 2 public hearings held at City Hall and the availability of a 30 day comment period to review the draft Action Plan. All meetings are advertised in the Sun-Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly to expand the reach of possible participants.

**For Substantial Amendment****Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	April 14, 2019 - Publish Proposed Notice Advertised in Sun-Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly.	No Comments	N/A	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Non-targeted/broad community	April 28, 2019, Pre-Adoption Notice 30 Day Comment Period 4/29/19-5/28/19 in the Sun Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly.	No Comments	No Comments	
3	Public Hearing	Non-targeted/broad community	April 30, 2019 Pre-Development 1st, Public Hearing for Citizen Input. Meeting Held at the Multi Service Complex.	No Comments	No Comments	
4	Public Meeting	Non-targeted/broad community	May 16, 2019 United Neighbors of East Miramar Meeting. Meeting Held at Multi Service Complex.	No Comments	No Comments	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Public Hearing	Non-targeted/broad community	July 10, 2019, 2nd Public Hearing for citizen input. Commission Pre-Adoption Hearing and Commission Meeting.	No Comments	No Comments	

**Table 4 – Citizen Participation Outreach**

## **Expected Resources**

### **AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)**

#### **Introduction**

Below is a list of federal, state and local (public and private resources) that are reasonably expected to be available during this Consolidated Plan period.

The annual allocation for the City of Miramar for its CDBG program is \$860,071. As a recipient of CDBG, HOME and SHIP funds, the City of Miramar intends to allocate funding according to priority needs. The City proposes to use CDBG funds for Residential Rehabilitation, Community Outreach Center Services, Micro Enterprises, Commercial Rehabilitation, and Program Administration.

#### **Federal Resources**

##### **Community Development Block Grant (CDBG)**

The Community Development Block Grant (CDBG) was first authorized by the U.S. Congress in 1974, by the Housing and Community Development ACT of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded pub services that include employment training, child care, fair housing counseling or recreational needs; rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

##### **Home Investment Partnerships Program (HOME)**

The City of Miramar has been a member of the Broward County HOME Consortium. The United States Congress passed the National Affordable Housing Act in 1990. This Act created a variety of affordable housing programs, including the Home Investment Partnerships Act (HOME).

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2019

The City of Miramar receives an allocation of these funds as a member of the Consortium. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations to develop affordable housing. HOME funds may be used to provide: affordable renter/owner occupied units; tenant based rental assistance; administrative and planning costs; and payment of operating expenses of community housing development organizations. Housing development costs include acquisition, new construction, re-construction, pre-development and financing costs.

#### State Housing Initiative Partnership (SHIP) Program

The City of Miramar typically receives an annual allocation under this program. Florida Housing administers the State Housing Initiatives Partnership Program (SHIP), which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing.

#### **Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	860,071	0	69,105	929,176	0

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
Other	public - federal	Other	529,773	0	0	529,773	0
Other	public - state	Housing					CDBG-CV funds to be used to prevent, prepare for and respond to the Coronavirus. SHIP funds are distributed on an entitlement basis to CDBG grantees in Florida and is funded by real estate documentary stamps. The expected allocation has been determined based on the previous Consolidated Plan funding level.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will be used to leverage other resources available to extend the level of assistance the City can provide or scope of project that can be undertaken. The City currently does not have any funding source that requires matching.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

All City-owned inventory has been mapped as part of the State's requirement that the City maintain a printed inventory of locally-owned land suitable for affordable housing. Three vacant parcels have been identified and the City is exploring partnership to construct affordable housing units: 6137 SW 39th St, SW 40th St and 6035 SW 40th Ct. The City is in the process of deeding the properties to Habitat for Humanity of Broward and also are reviewing building permit plans for construction of the units, which should take place summer 2019. The City is also exploring the development of a senior affordable housing unit in the 8900 block of Miramar Parkway.

**Discussion**

N/A

**Annual Goals and Objectives**  
**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

19  
Annual Action Plan  
2019

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain City's Affordable Housing Stock	2015	2019	Affordable Housing	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Housing Rehabilitation	\$416,432	CDBG: Homeowner Housing Rehabilitated: 8 Household Housing Unit

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Public/Supportive Services	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Public Service	CDBG: \$121,484	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
3	Promote Economic Opportunity	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Economic Development	CDBG: \$10,000 CDBG-CV: \$529,773	Businesses assisted: 56 Businesses Assisted	23

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Improve Availability and accessibility of Housing	2015	2019	Affordable Housing	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Economic Development Housing Cost Burden Housing Rehabilitation Public Facility/Improvement Public Service	CDBG: \$161,979 Other: 500 Other	24

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
5	Infrastructure Improvements	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2	Public Facility/Improvement	\$100,000	CDBG: Facades treatment/business building rehabilitation: 1 Business	Annual Treatment Plan 20194.04 Block Group 2 Tract

Table 6 – Goals Summary

**Goal Descriptions**

1	<b>Goal Name</b>	Maintain City's Affordable Housing Stock
	<b>Goal Description</b>	Provide minor home repairs to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208 (a)(3) Housing Activities.
2	<b>Goal Name</b>	Public/Supportive Services
	<b>Goal Description</b>	Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and of those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center five days per week. This activity is eligible under 570.201(e), and will benefit low and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
3	<b>Goal Name</b>	Promote Economic Opportunity
	<b>Goal Description</b>	This project is scheduled to provide an economic development program that offers financial assistance, goods and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.201(o)(1) and will benefit low and moderate income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
4	<b>Goal Name</b>	Improve Availability and accessibility of Housing
	<b>Goal Description</b>	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.

5	Goal Name	Infrastructure Improvements
	Goal Description	
		Provide commercial facade rehabilitation and/or code compliance improvements to commercial establishment owners located in areas of low and moderate income concentration. The activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons as qualified under 570.208(a)(1) Area Benefit Activities.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The following is a proposed list of activities that will be undertaken with the \$860,071 dollars the City anticipates to receive in Program Year 2019. The City also received an additional funding of \$529,773 due to Coronavirus pandemic.

#	Project Name
1	Residential Rehabilitation
2	Community Outreach Center Services
3	CV-Micro Enterprise
4	CV-Administration
5	Micro Enterprise
6	Commercial Rehabilitation
7	Program Administration

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated annually to priority housing, community, and economic development needs and activities as identified through the City's 2015-2019 consolidated planning process and consultation with the City's 2018-2022 Capital Improvement Plan, and other planning and community redevelopment documents prepared by the City.

The City of Miramar's housing and community service activities and projects will be conducted on a City-wide basis, benefiting low and moderate income residents directly. CDBG funded area-wide benefit activities will occur in Miramar's CDBG Target Neighborhoods within the City.

#### 1. Direct Benefit Activities

Direct benefit activities will receive high priority for funding. Direct benefit occurs when the residents/persons directly receive the benefit of the CDBG assistance. Public service, housing rehabilitation, purchase assistance projects are direct benefit type activities. Eligible project proposals that directly benefit low/moderate income residents of the City of Miramar will be highly considered for funding. These types of projects can be Citywide since the low/mod benefit test is on an individual or household basis.

#### 2. Geographical Impact of Funds

Projects that geographically impact low/mod areas will also be considered for funding. For example, Indirect benefits from public infrastructure improvements. These projects should directly impact areas

where at least 51% of the residents earn 80% or less of the AMI.

### 3. Consistency with the City's Consolidated Plan

All housing projects must be consistent with the City's needs and priorities as presented in the City of Miramar's Consolidated Plan. Actions that may impede affordable housing will make a project ineligible to receive CDBG funds.

### 4. Timely Implementation of Projects

During the funding allocation process, multi-year projects should receive commitments for funding at the beginning or as close thereto through completion, without unnecessary annual reviews, unless there is significant change in the cost or scope of work or services.

### 5. Interrelationship of Activities

Special consideration will be given to projects or activities that are interrelated and/or complement other public or private sector resources. Priority will be given to projects or activities that are coordinated with other public or private improvements in close proximity that maximize the impact of the City's CDBG funds.

### 6. Leveraging Funds

Special consideration for funding will be given to projects that interface with additional public and/or private sector funds. This encourages the expenditure of block grant funds on projects that can receive matching funds.

### 7. Sequence of Phasing

Basic infrastructure improvements (such as water and sanitary sewer systems) should be constructed before above ground street improvements are recommended. This policy will assist in avoiding the unnecessary and wasteful cost of damaging new street improvements to install the water and sewer systems at a later time.

**AP-38 Project Summary**  
**Project Summary Information**

Annual Action Plan  
2019

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1	<b>Project Name</b>	Residential Rehabilitation
	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Maintain City's Affordable Housing Stock
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$449,047
	<b>Description</b>	
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5
	<b>Location Description</b>	This project will be carried out on a City wide basis.
	<b>Planned Activities</b>	Provide minor home repairs to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208 (a)(3) Housing Activities.
2	<b>Project Name</b>	Community Outreach Center Services

	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Public/Supportive Services
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$129,010
	<b>Description</b>	
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500
	<b>Location Description</b>	Provide community outreach as well as information and education programs for all residents.
	<b>Planned Activities</b>	Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and of those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center five days per week. This activity is eligible under 570.201(e), and will benefit low and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
<b>3</b>	<b>Project Name</b>	CV-Micro Enterprise
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG-CV: \$540,094

	<b>Description</b>	Providing financial assistance to Micro Enterprises. Micro Enterprise helping business with 5 or less employees that have been impacted by the Coronavirus pandemic.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We intend to assist 55 Micro Enterprises owned by low to moderate income families.
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	Micro Enterprise business assistance - \$540,094
<b>4</b>	<b>Project Name</b>	CV-Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG-CV: \$74,168
	<b>Description</b>	Consultant assistance to delivery of this program.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	City Wide Administration of the CV Funded Micro Enterprise Program.
<b>5</b>	<b>Project Name</b>	Micro Enterprise

	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The objective is to promote economic development activity among low to moderate income business owners or those that serve local low to moderate areas or hire low to moderate income residents.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	This project is scheduled to provide an economic development program that offers financial assistance, goods and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.201(o)(1) and will benefit low and moderate income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
<b>6</b>	<b>Project Name</b>	Commercial Rehabilitation

	<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	<b>Goals Supported</b>	Promote Economic Opportunity
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	This activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons qualified under 570.208(a)(1) Area Benefit Activities.
<b>7</b>	<b>Project Name</b>	Program Administration

<b>Target Area</b>	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
<b>Goals Supported</b>	Promote Economic Opportunity
<b>Needs Addressed</b>	Economic Development
<b>Funding</b>	CDBG: \$172,014
<b>Description</b>	
<b>Target Date</b>	9/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
<b>Location Description</b>	N/A
<b>Planned Activities</b>	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Miramar has 42 Census tract block groups. Twelve (16) of these block groups are of low-moderate income concentration. Four of the areas are contiguous and located east of the Florida Turnpike, adjacent to the State Road 7/U.S. 441 Corridor.

Whereas prior estimates of low-moderate income areas included 3 low-moderate areas west of the Florida Turnpike, there are now 6 contiguous low-moderate income areas just west of the Florida Turnpike. The City of Miramar's areas of low and moderate income concentration can be found in the following Census tract block groups:

#### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Tract #915 Block Group 1	
Tract #915 Block Group2	
Tract #915 Block Group 3	
Tract #1103.20 Block Group 2	
Tract #1103.20 Block Group 3	
Tract #1103.20 Block Group 4	
Tract #1104.03 Block Group 1	
Tract #1104.03 Block Group 2	
Tract #1104.04 Block Group 2	
Tract #1108.01 Block Group 1	
Tract #1108.01 Block Group 2	
Tract #1105.02 Block Group 2	

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Funds are allocated annually to priority housing, community, and economic development needs and activities as identified through the City's 2015-2019 consolidated planning process and consultation with the City's 2018-2022 Capital Improvement Plan, and other planning and community redevelopment documents prepared by the City.

The City of Miramar's housing and community service activities and projects will be conducted on a citywide basis, benefiting low and moderate income residents directly. CDBG funded area-wide benefit activities will occur in Miramar's CDBG Target Neighborhood at the eastern boundary of the City.

### **Discussion**

N/A



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The city of Miramar has taken steps to remove regulatory barriers to affordable housing and every 3 years incentives recommended by City's Affordable Housing Advisory Committee (AHAC) are reviewed and approved by the City Commission.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

One of the major obstacles the City of Miramar faces in meeting its housing and community development goals and objectives is funding and market conditions. In trying to mitigate the impacts of the global economic downturn, the City has been assessing its programs more frequently and improving specific strategies to address those needs. The City has implemented new programs such as acquisition under the Neighborhood Stabilization Program (NSP) to address foreclosure properties in the City.

### **Discussion**

N/A

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The following section identifies other actions that will be undertaken during the 2018 program year.

### **Actions planned to address obstacles to meeting underserved needs**

One of the major obstacles the City of Miramar faces in meeting its housing and community development goals and objectives is funding and market conditions. In trying to mitigate the impacts of the global economic downturn, the City has been assessing its programs more frequently and improving specific strategies to address those needs.

The City will continue to provide housing rehabilitation programs for low to moderate income persons, including elderly and disabled households. Additionally, the City of Miramar is adjusting the amount available for down payment/closing cost assistance and minor home repair to participants.

### **Actions planned to foster and maintain affordable housing**

The City of Miramar's Community & Economic Development Department serves as the lead agency responsible for implementing the City of Miramar's 2018 Action Plan and CDBG program in general. This effort will be coordinated with the Social Services, Public Works, Utilities, Construction & Facilities Management and Finance departments.

These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities. The City contracts with a private firm, Community Redevelopment Associates of Florida, Inc. to administer and monitor its housing and community development programs for compliance with federal and state regulations.

These entities are also inclusive in the development of the 2015-2019 Consolidated Plan and subsequent action plans. The City will continue to promote partnerships and develop ways to streamline and efficiently provide services to the community.

### **Actions planned to reduce lead-based paint hazards**

Participant property owners are notified of the hazards of lead-based paint and of the symptoms associated with lead-based contamination. The City further prohibits the use of lead-based paint in any federally funded construction or rehabilitation project.

The City shall either perform paint testing on the painted surfaces to be disturbed or replaced during rehabilitation activities, or presume that all these painted surfaces are coated with lead-based paint.

#### **Actions planned to reduce the number of poverty-level families**

The City of Miramar's economic development/anti-poverty strategy is to foster growth and job creation for the City's broad cross-section of resident income levels, including very low-income households. The City's anti-poverty strategy is to increase job training, employment readiness skills and educational opportunities for low-income households, and match employment openings with the local workforce.

The City's anti-poverty strategy will assist small business development through activities such as commercial rehabilitation, job incentive programs, technical assistance and business planning and marketing directed towards job creation.

#### **Actions planned to develop institutional structure**

The City of Miramar has competitively procured professional services for planning, administration and implementation of its Community Development Block Grant (CDBG) program, State Housing Initiative Partnership (SHIP) program, HOME Investment Partnership (HOME) program, Neighborhood Stabilization Program (NSP) and related programs.

The consultant will have the primary responsibility of overseeing the implementation of the strategies defined in the 2018-2019 Action Plan. The consultant will also be responsible for maintaining and improving the institutional structure necessary to carry out the City's Consolidated Plan.

As part of the planning process, a list of the area's private industries (businesses), non-profit organizations and public institutions were identified as resources that may be available to assist with carrying out the strategies indicated in the Consolidated Plan. The different entities will be utilized, as necessary for various housing, community and economic development strategies and other priority needs.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Miramar's Community & Economic Development Department serves as the lead agency responsible for implementing the City of Miramar's 2018-2019 Action Plan and CDBG program in general. This effort will be coordinated with the Community Services, Public Works, Utilities, Construction & Facilities Management and Finance departments.

These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities. The City

contracts with a private firm to administer and monitor its housing and community development programs for compliance with federal and state regulations.

These entities are also inclusive in the development of the 2015-2019 Consolidated Plan and subsequent action plans. The City will continue to promote partnerships and develop ways to streamline and efficiently provide services to the community.

### **Discussion**

N/A

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)**

#### **Introduction**

The following section identifies program specific requirements.

#### **Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**Discussion**

N/A

## **Attachments**

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OMB Control No: 2506-0117 (exp. 06/30/2018)

## Citizen Participation Comments

**SUN SENTINEL**  
Published Daily  
Fort Lauderdale, Broward County, Florida  
Boca Raton, Palm Beach County, Florida  
Miami, Miami-Dade County, Florida

STATE OF FLORIDA

COUNTY OF BROWARD/PALM BEACH/MIAMI-DADE

Before the undersigned authority personally appears MARK KUZNITZ who on oath says that he is duly authorized representative of the Classified Department of the Sun-Sentinel, daily newspaper published in Broward/Palm Beach/Miami-Dade County, Florida, that the attached copy of advertisement, being a **NOTICE OF PUBLIC HEARING** in the Matter of **THE CITY OF MIRAMAR - 2019 PRE-ADOPTION NOTICE** appeared in the paper on JUNE 3, 2019 A.D. B30833 amount herein says that the said Sun-Sentinel, said newspaper has heretofore been continuously published in said Broward/Palm Beach/Miami-Dade County, Florida, each day, and has entered as second class Matter at the post office in Fort Lauderdale, in said Broward County, Florida, for a period of one year next preceding the first publication of the attached copy of she has neither paid, nor promised any person, firm or corporation any discount, rebate, commutation or refund for the purpose of securing this advertisement for publication in said newspaper.

  
Mark Kuznitz, Affiant

Swear to and subscribed before me on

JUNE 3, 2019 A.D.



(Signature of Notary Public)

**MARCIAC INGRID SMITH**  
MY COMMISSION # F7346120

(Name of Notary Public)

Personally Known X or Produced  
Identification \_\_\_\_\_

OMB Control No: 2506-0117 (exp. 06/30/2018)

## PUBLIC NOTICE CITY OF MIRAMAR PROPOSED 2019 PROGRAM YEAR ACTION PLAN PUBLIC COMMENT PERIOD and PRE-ADOPTION PUBLIC HEARING for COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) and HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

**June 2, 2019**

The City of Miramar is an entitlement recipient of funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program and receives funding in an estimated \$246,419.56 in FY 2018-2020 funds. The City of Miramar also anticipates receiving an estimated \$246,419.56 in FY 2019-2020 funds from Broward County under the HOME Investment Partnerships (HOME) Program. The City will use these funds to address Community Development and housing needs in Miramar. In order to receive these funds, the City must develop and adopt a One-Year Action Plan that is consistent with the City's Five-Year Consolidated Housing and Opportunity Plan. The City of Miramar will adjust its Annual Action Plan to match its actual allocation amounts if needed.

### Action Plan Summary

The draft Program Year 2018-2020 Action Plan, which begins October 1, 2018, describes the proposed use of funds and how these projects (and 43 total) achieve the overall goal and objectives outlined in the City of Miramar's 2015-2019 Consolidated Plan.

### 1) CDBG Rehabilitation/Minor Home Repairs

\$449,046.00

Provide minor home repairs to eligible City of Miramar homeowners. These projects will be carried out in a City with 60% of the population of three persons who are living below poverty and/or have no income, no moderate income, the personnel necessary for this program will consist of two Community Outreach Specialists to operate for a total of two days per week. This activity is eligible under 24 CFR 570.201(e), and will benefit low and moderate-income persons as qualified under 570.202(a)(1) Area Benefit Activities.

### 2) CDBG Community Outreach/Driver Services

\$128,915.00

Provide community outreach as well as information and educational programs for all residents, with the aim by 50% of the population of three persons who are living below poverty and/or have no income, no moderate income, the personnel necessary for this program will consist of two Community Outreach Specialists to operate for a total of two days per week. This activity is eligible under 24 CFR 570.201(e), and will benefit low and moderate-income persons as qualified under 570.202(a)(1) Area Benefit Activities.

### 3) CDBG Community Relocation

\$108,000.00

Provide community relocation information and/or relocation assistance to commercial establishment owners located in areas of low and moderate income communities. This activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons as qualified under 570.202(a)(1) Area Benefit Activities.

### 4) CDBG Homeless

\$10,000.00

This project is intended to provide an emergency shelter/meal program that offers financial assistance, grants or low-interest loans that will assist eligible low-income persons. This activity is eligible as an economic development activity under 24 CFR Section 570.201(e) and will benefit low and moderate-income persons as qualified under 570.202(a)(1) Area Benefit Activities.

### 5) CDBG Program Administration

\$172,074.00

Administrative costs related to the overall grant programs and the housing activities. This activity is assumed to benefit low and moderate-income persons and is eligible under 24 CFR section 570.201(e).

### 6) HOME Purchase Assistance/First-Time Homebuyer

\$208,810.00

Provide purchase assistance to eligible first-time homebuyers to purchase their primary residence in the City of Miramar. This direct homeownership assistance is eligible under 24 CFR 562.154 (a)(1)(i) and will directly benefit low-to-moderate income persons.

All of the activities identified above will primarily benefit lower income residents of the City of Miramar and no displacement of Miramar residents or businesses is anticipated.

### Public Comment

Comments are encouraged to review the 2018-2019 Program Year Draft Action Plan and provide written comment. Copies of the documents are available for review and comment during the 30-day period beginning June 2, 2019 and ending July 2, 2019 in the Office of the City Clerk located at Miramar City Hall, 2500 Civic Center Place, Miramar, Florida 33025 and the Community & Economic Development Department located at 2500 Civic Center Place, Miramar, Florida 33025 between the hours of 7:00 A.M. and 5:00 P.M., Monday through Friday.

The City of Miramar will hold a Public Hearing on the proposed Program Year 2018-2019 Action Plan on Wednesday, July 10, 2019 at 7:00 PM in the Committee Chamber at City Hall, located at 2500 Civic Center Place, Miramar, Florida 33025. Interested parties are encouraged to attend and participate.

For additional information regarding the proposed activities, please contact the Community & Economic Development Department at (305) 562-3225 or Miriam Ceballos, Community and Economic Development Manager at Community & Economic Development Department of Miramar, Inc. (305) 471-7058 Ext. 126.

In accordance with the Americans with Disabilities Act and Florida Statute 285.28, persons with disabilities needing special assistance to participate in this meeting should contact the Office of the City Clerk at least 48 hours prior to the hearing at (305) 562-3221 for assistance.

City of Miramar  
Dennis A. Ceballos, CMC  
City Clerk

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2019**

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OMB Control No: 2506-0117 (exp. 06/30/2018)

## Grantee SF-424's and Certification(s)

### ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4040-0020  
Expiration Date 07-28-2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of this applicant, I certify that the applicant:

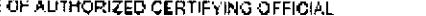
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispossess, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4729-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 300, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§5101-5107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1978 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§8523 and 521 of the Public Health Service Act of 1944 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

- 11 Will comply, or has already complied, with the requirements in Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12 Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13 Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction on subagreements.
- 14 Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires residents in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15 Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514, (b) notification of violating facilities pursuant to EO 11738, (c) protection of wetlands pursuant to EO 11990, (d) evaluation of flood hazards in floodplains in accordance with EO 11986, (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.), (f) conformity of
- 16 Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7601 et seq.), (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 17 Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 18 Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. §470), EO 11893 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§408a-1 et seq.).
- 19 Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non Profit Organizations."
- 20 Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 21 Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under this award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE
		City Manager
APPLICANT ORGANIZATION		DATE SUBMITTED
City of Milwaukee		

5F-4240 (Rev. 7-97) Back

## Annual Action Plan 2019

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OMB Control No: 2506-0117 (exp. 06/30/2018)

## Request for Release of Funds and Certification

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

OMB No. 2506-0087  
(exp. 03/31/2020)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 50.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

### Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s) Community Development Block Grant 2019 Action Plan	2. HUD/State Identification Number <b>B-19-MC-12-0047</b>	3. Recipient Identification Number (optional)
4. OMB Catalog Number(s) 14.218, CDBG	5. Name and address of responsible entity City of Miramar 2300 Civic Center Place Miramar, FL 33025	
6. For information about this request, contact name & phone number <b>Eric Silva, Director (954) 602-3274</b>		
7. HUD or State Agency and office unit to receive request Al Cazzoli, Field Environment Officer U.S. Department of Housing & Urban Development Miami Field Office Brickell Plaza Federal Building 309 SE First Avenue, Suite 500	8. Name and address of recipient (if different than responsible entity)	

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s) 1. Single Family Residential Rehabilitation and Minor Home Repair-Proposed Funding \$149,047 2. Commercial Rehabilitation-Proposed Funding \$100,000	10. Location (Street address, city, county, State) 1. Citywide Scattered Sites 2. Citywide Scattered Sites
---	--

### 11. Program Activity/Project Description

1. Single Family Residential Rehabilitation and Minor Home Repair-This project provides single family residential rehabilitation and minor home repair to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208(a)(3) Housing Activities. This project will be carried out on a Citywide basis.
2. Commercial Rehabilitation- This project will provide commercial facade rehabilitation and/or code compliance improvements to commercial establishment owners located in areas of low and moderate income concentration. This activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate income persons and qualified under 570.208(a)(1) Area Benefit Activities.

Previous editions are obsolete

Form HUD-7015.15 (1-08)

## Annual Action Plan 2019

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OMB Control No: 2506-0117 (exp. 06/30/2018)

**Part 2. Environmental Certifying (to be completed by responsible entity)**

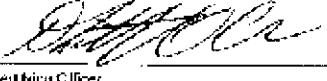
With reference to the above Program Activity(ies)Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. The responsible entity has assumed responsibility for and complied with and will continue to comply with Section 106 of the National Historic Preservation Act, and its implementing regulations 36 CFR 800, including consultation with the State Historic Preservation Officer, Indian tribes and Native Hawaiian organizations, and the public.
4. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal did  did not  require the preparation and dissemination of an environmental impact statement.
5. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
6. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
7. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

8. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
9. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity

X   
Address of Certifying Officer

Title of Certifying Officer

**Vernon E. Hargray, City Manager**

Date signed

7/25/2016

2300 Civic Center Place, Miramar, FL 33025

**Part 3. To be completed when the Recipient is not the Responsible Entity**

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient

X

Title of Authorized Officer

N/A

Date signed

N/A

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3529, 3532)

Previous editions are obsolete

Form HUD-7015.15 (7/98)

**Annual Action Plan  
2019**

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OMB Control No: 2506-0117 (exp. 06/30/2018)

Application for Federal Assistance SF-424		
* 1. Type of Submission	* 2. Type of Application	* 3. Revision, select appropriate letter(s)
<input type="checkbox"/> Preapplication	<input type="checkbox"/> New	<input type="checkbox"/> Other (Specify)
<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> Continuation	
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Revision	
* 4. Date Received		4. Applicant Identifier 5-000000000000000000
5a. Federal Entity Identifier		5b. Federal Award Identifier
5c. Date Received by State		5d. State Application Identifier
6. APPLICANT INFORMATION		
7a. Legal Name: City of Miami		
* 7b. Employer/Taxpayer Identification Number (CIN/TIN)	* 7c. Organizational DUNS	
54-6015762	07401314	
7d. Address:		
* Street: 2000 Civic Center Place	7e. City: Miami	
SY4402	7f. County/Parish: Miami-Dade	
* State: FL	7g. Province: USA, UNITED STATES	
7h. Zip/Postal Code: 33122-4777		
7i. Organizational Unit:		
Department Name: Community & Economic Dev.	Division Name:	
7j. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	First Name: Dale	
Middle Name: G.		
* Last Name: Ladd		
Suffix:		
7k. Director, Community & Economic Development		
Organization Affiliation:		
* Telephone Number: (305) 645-1274		Fax Number: (305) 645-3716
* Email: shell-admin@mi-dade.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1. Select Applicant Type:	
<input checked="" type="checkbox"/> City or Township Government <input type="checkbox"/> Type of Aplice *12 Select Applicant Type: <input type="checkbox"/>	
Typical Applicant 2. Select Applicant Type: <input type="checkbox"/>	
* 10. Name of Federal Agency: <input type="checkbox"/> Housing & Urban Development	
11. Catalog of Federal Domestic Assistance Number: <input type="checkbox"/> 14-010 CDA/CAC: <input type="checkbox"/> Community Development Block Grant Program	
* 12. Funding Opportunity Number: <input type="checkbox"/> Entitlement Grant CDOG Title: <input type="checkbox"/> CDOG (Select Options: Residential Rehabilitation, Public Service, Commercial Rehabilitation, Enterprise, and Program Administration).	
13. Competition Identification Number: <input type="checkbox"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="checkbox"/> Add Attachment	
* 15. Description Title of Applicant's Project: <input type="checkbox"/> Residential Rehabilitation (Select None Required) Public Service (Community Development Grants, Public Improvement, Commercial Rehabilitation, Mid-Careerupation, Program Administration) City/Conte	
Attach supporting documents as specified in agency instructions: <input type="checkbox"/> Add Attachments	

Annual Action Plan  
2019

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OMB Control No: 2506-0117 (exp. 06/30/2018)

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant	<input type="text" value="PA-17"/>
*b. Program Project	
<input type="text" value="PA-17"/>	
Attach an addendum list of Program Project Congressional Districts if needed	
<input type="text"/>	
<input type="button" value="Add Attachment"/>	
17. Proposed Project:	
*a. Start Date:	<input type="text" value="10/01/2019"/>
*b. End Date:	
<input type="text"/>	
18. Estimated Funding (\$):	
*a. Federal	<input type="text" value="840,071.00"/>
*b. Applicant	<input type="text"/>
*c. State	<input type="text"/>
*d. Local	<input type="text"/>
*e. Other	<input type="text"/>
*f. Program Income	<input type="text"/>
*g. TOTAL	<input type="text" value="840,071.00"/>
19. Is the Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review or <input type="text"/>	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review	
<input type="checkbox"/> c. Program is not covered by E.O. 12372	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes," provide explanation and attach	
<input type="text"/>	
21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 21, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances is maintained on a designated site where you may obtain the list as contained in the announcement or agency specific regulations.	
Authorized Representative:	
First Name:	<input type="text" value="John"/>
Middle Name:	<input type="text" value="J. S."/>
Last Name:	<input type="text" value="Swanson"/>
Suffix:	<input type="text"/>
*Title:	<input type="text" value="City Manager"/>
*Telephone Number:	<input type="text" value="501-632-5233"/>
<input type="text"/>	
*Email:	<input type="text" value="jswanson@swanson.org"/>
*Signature of Authorized Representative	
*Date Signed	
<input type="text"/>	

Annual Action Plan  
2019

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended. (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

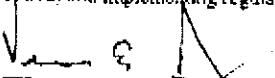
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1965 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

7/17/19  
Date

City Manager

Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019-2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

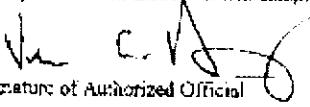
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

7/17/19  
Date

City Manager  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

7/7/18  
Date

City Manager  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

7/19/19  
Date

City Manager  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**PUBLIC NOTICE**  
**CITY OF MIRAMAR**  
**PROPOSED SUBSTANTIAL AMENDMENT TO CDBG**  
**PRIOR PROGRAM YEARS**  
**PUBLIC COMMENT PERIOD AND**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**May 24, 2020**

The City of Miramar is an entitlement recipient of federal funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG). The City has received an additional allocation of funds (CARES Act) to combat COVID-19. In order to receive these funds, the City must adopt a One-Year Action Plan that is consistent with its 2015-2019 Consolidated Plan for Housing and Community Development Programs. The following amends the previously approved Action Plans. The amendment is summarized below.

<b>Program Year Action Plan</b>	<b>Activity</b>	<b>Previous Budgeted Amount</b>	<b>New Allocation Amount</b>	<b>Reallocated Amount</b>	<b>Amended Budget Amount</b>
2019	CDBG-CV Allocation	\$529,773.00	\$0.00	-\$529,773.00	\$0.00
2018	Administration – City	\$48,593.70	\$0.00	-\$31,988.50	\$16,605.20
2016	Micro-enterprise	\$32,500.00	\$0.00	-\$32,500.00	\$0.00
2017	Micro-enterprise	\$10,000.00	\$0.00	-\$10,000.00	\$0.00
2018	Micro-enterprise	\$10,000.00	\$0.00	-\$10,000.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	Reallocated to Micro-enterprise	\$0.00	\$0.00	-\$614,261.50	\$0.00
2019	Micro-enterprise	\$10,000.00	\$614,261.50	-\$74,168.00	\$550,093.50
2019	Administration – Contractual	\$121,304.15	\$74,168.00	\$0.00	\$195,472.15
		\$0.00	\$0.00	\$0.00	\$0.00
		\$762,170.85	\$0.00	\$0.00	\$762,170.85

All of the activities identified above will principally benefit low- to moderate-income residents of the City of Miramar and no displacement or relocation of Miramar residents or businesses is anticipated.

## Public Comment

Citizens are encouraged to review the proposed amendment and provide comment. Copies of the amendments are available for review and comment during the 5-day comment period commencing **May 26, 2020** and ending **June 1, 2020**. The documents are available online at [www.miramarfl.gov/communitydepartment/housingandcommunitydevelopment](http://www.miramarfl.gov/communitydepartment/housingandcommunitydevelopment).

Prior to adoption, the City of Miramar Commission will hold a Virtual Public Hearing on the proposed amendments on **June 3, 2020 at 7:00 P.M.** in the Commission Chambers at City Hall, located at 2300 Civic Center Place, Miramar, Florida. Interested parties are provided reasonable notification and access for citizens to participate.

For additional information regarding the proposed activities, please contact the Community Development Department at (954) 602-3265.

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons with disabilities needing special accommodations to participate in this hearing should contact the Office of the City Clerk at least 48-hours prior to the hearing at (954) 602-3011 for assistance.

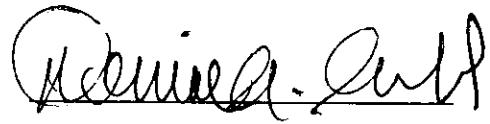


City of Miramar  
Denise A. Gibbs, CMC  
City Clerk

**Certificate of Filing for a Resolution**

**CERTIFICATE OF FILING**

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Resolution No. 20-132 was filed in the records of the City Clerk this 3<sup>rd</sup> day of June, 2020.



Print Name: Denise A. Gibbs

Print Title: City Clerk

**PUBLIC NOTICE  
CITY OF MIRAMAR, FLORIDA  
PROPOSED AMENDMENT TO  
COMMUNITY DEVELOPMENT BLOCK GRANT- CORONAVIRUS (CDBG-CV) FUNDS**

In accordance with 24 CFR 91.105(c)(2), City of Miramar utilizing its Citizen Participation Plan for amendments to its PY 2019 Annual Action Plan for Community Development Block Grant Coronavirus funds from the Department of Housing and Urban Development.

The proposed Substantial Amendment is to reallocate Microenterprise small business assistance funds to rental assistance. The funds will be used to assist individuals experiencing hardships and unable to make monthly rental payments.

**PROPOSED SUBSTANTIAL AMENDMENT**

<b>Existing</b>		<b>Proposed</b>
PY 2019 Microenterprise small business assistance	\$150,336.84	PY 2019 Rental Assistance

**SUBSTANTIAL CHANGE TO ACTIVITIES IN THE ACTION PLAN**

The 30-day public comment period will commence on Monday December 22, 2025 and end Tuesday, January 20, 2026. Citizens are encouraged to review and comment on the proposed amendment during the 30-day comment period to the Housing and Economic Development Department located at 2200 Civic Center Place, Miramar FL. For comments or questions on the amendment, please contact Eva Petitfrere at [epetitfrere@miramarfl.gov](mailto:epetitfrere@miramarfl.gov).

The City of Miramar will meet Monday, January 21, 2026 to consider approval of the proposed amendment. The meeting will take place at 7:00 p.m. in the Commission Chambers at City Hall, located at 2300 Civic Center Place, Miramar, Florida. Interested parties are encouraged to attend and participate.

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons with disabilities needing special accommodations to participate in this hearing should contact the Office of the City Clerk at least 48-hours prior to the hearing at (954) 602-3011 for assistance.

City of Miramar  
Denise A. Gibbs, CMC  
City