

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, April 22, 2026

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Commissioner Yvette Colbourne
Vice Mayor Carson Edwards

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Arbor Day. (Mayor Wayne M. Messam)

Proclamation: Earth Day. (Commissioner Avril Cherasard)

Proclamation: Honoring Frantz Cherasard. (Commissioner Avril Cherasard)

Proclamation: National Apprenticeship Week. (Vice Mayor Carson "Eddy" Edwards)

Presentation: Close-Up of Washington DC. (Teen Council Advisory Board)

Presentation: Life Saving Award. (Fire-Rescue Chief Jermaine McFarlane)

CONSENT AGENDA

1. Minutes of the Regular Commission Meeting of February 11, 2026, March 18, 2026, and Workshop Meeting of November 5, 2025.

Attachments: [021126 Commission Minutes](#)
[031826 Commission Minutes](#)
[110525 CITY COMMISSION WORKSHOP](#)

2. Temp. Reso. #R8644 approving the award of Request Letter of Interest No. 26-10-02 entitled "**Recreation Youth Baseball Program at Silver Lakes Sports Complex**" to Pyramid Sports & Entertainment Group, Inc., for an initial term of one-year with the option to renew for two additional one-year terms. (*Parks & Recreation Athletic Program Manager Clarence Williams and Procurement Director Alicia Ayum*)

Attachments: [TR8644 RLOI Award 26-10-02 to Pyramid Sports & Ent Group with backup](#)

3. Temp. Reso. #R8665 approving the purchase of additional Fire-Rescue **supplies and equipment** from the Broward County Sheriff's Office in the amount of \$71,000, for a total spend of \$145,000 in Fiscal Year 2026. *(Fire-Rescue Division Chief Jesus Carballosa)*

Attachments: [TR8665 BSO](#)

4. Temp. Reso. #R8652 approving the award of Request for Proposals No. 26-10-05 to InfoSend, Inc., for **utility bill printing and mailing services** in an annual amount not-to-exceed \$380,000. *(Operational Services Administrator Dr. Elizabeth Pinnock Chambers and Director of Procurement Alicia Ayum)*

Attachments: [TR8652 City of Miramar and Infosend Bill Printing with backup](#)

5. Temp. Reso. #R8667 authorizing the purchase of services for replacement of flooring at Cultural Arts second floor administrative offices in the amount of \$52,644.47 and Ansin Park Sports Complex classroom and game room, in the amount of \$77,058.35 for a combined total cost of \$129,702.82, from Mannington Commercial, a business unit of Mannington Mills Inc.; utilizing State of Florida Alternate Contract No. 30161700-24-SRCWL-ACS entitled, "**Flooring Materials, with Related Supplies and Services,**" during Fiscal Year 2026. *(Public Works Deputy Director Steven Hastings and Procurement Director Alicia Ayum)*

Attachments: [TR8667 Mannington Floor Repl CAC & Ansin with backup](#)

6. Temp. Reso. #R8668 approving a Project Agreement with CPH Consulting, L.L.C., to provide **professional consulting services** for design, permitting, bidding and construction services for the **Wastewater Reclamation Facility Fuel Depot Canopy Project** in the additional amount of \$74,405. *(Engineering Senior Manager Marilyn Markwei and Procurement Director Alicia Ayum)*

Attachments: [TR8668 Fuel Depot Canopy Project Agreement with backup](#)

7. Temp. Reso. #R8653 approving the award of Invitation for Bid No. 25-034, entitled "**Blower Air Header Repairs at Wastewater Reclamation Facility Project**," to Condo Electric Industrial Supply, Inc., in a not-to-exceed amount of \$246,300. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8653 WWRF Blower Air Header Piping Repairs with backup](#)

8. Temp. Reso. #R8638 approving the purchase of services from Pantropic Power, Inc., to conduct a **failure analysis of Caterpillar Generator No. 4** at the **Wastewater Reclamation Facility** using the approved sole source justification in an amount of \$195,000, and allocating a City allowance of \$330,000 for the expected follow-up repairs based on the findings of the failure analysis report, and for a total expenditure of \$596,500 with Pantropic Power, Inc., for Fiscal Year 2026. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8638 WWRF Pantropic with backup](#)

9. Temp. Reso. #R8670 approving the award of Invitation for Bids No. 26-003, entitled "**Wastewater Reclamation Facility Reuse Flow Meter Vault Installation**" to Cacique Utilities, L.L.C., in a not-to-exceed amount of \$106,000 to install a reuse flow meter vault at the Wastewater Reclamation Facility. *(Utilities Senior Inst/Ctrl Engineer Chu Poon and Procurement Director Alicia Ayum)*

Attachments: [TR8670 WWRF Flow Meter Vault Installation with backup](#)

End of Consent

RESOLUTIONS

10. Temp. Reso. #R8628 approving the purchase of furniture, fixtures, and equipment for the project entitled "**Miramar Branch Library Second Floor Office Space**" from Compass Office Solutions in the amount of \$341,590.00, through the utilization of Florida State Contract No. 56120000-24-NY-ACS; authorizing the City Manager to execute the proposed piggyback agreement with Compass Office Solutions for the provision of supply and installation of furniture, fixtures and equipment in an amount of \$341,590.00 and allocating a project contingency allowance of \$34,159.00, for a total not-to-exceed \$375,749. *(Development & Intergovernmental Affairs Officer/PIO Debon L. Campbell II)*

Attachments: [TR8628 - Proposed Furniture for City Space with backup](#)

11. Temp. Reso. #R8656 approving and accepting a one-time payment of \$1,045,000 from Octagon Towers, L.L.C., for a 40-year buyout of the existing site lease agreement for the **communication tower ground lease** located at 14200 SW 55th Street, Miramar, Florida a/k/a **Vizcaya Park** where a 130-foot wireless communication tower was erected on 784 square feet of ground space. *(Chief Capital Improvement Program Officer Elizabeth Valera)*

Attachments: [TR8656 Octagon Towers 40-Yr Lease Comm Towers Buyout with backup](#)

12. Temp. Reso. #R8631 accepting and adopting the **Annual Comprehensive Financial Report** for the Fiscal Year that ended September 30, 2025, relating to the Annual Audit performed by the City's Independent Auditor, Anthony Brunson, PA. *(Financial Services Director Kevin E. Adderley and External Auditor Anthony Brunson)*

Attachments: [TR8631 2025 Annual Comprehensive Financial Report with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCE

13. **FIRST READING** of Temp. Ord. #O1867 amending the Miramar Code of Ordinances by amending portions of Chapter 20, entitled "**Traffic and Motor Vehicles**," Article III, Parking Regulations, Section 20-46, Definitions; amending Section 20-49(c), Parking Restrictions, Residential Zoned Properties/Zoning Districts; amending Section 20-52(b), Enforcement; amending Section 20-53(e)(2), Orders; providing for severability and interpretation; providing for inclusion in the code; providing that officials are authorized to take action; providing for codification; and providing for an effective date. *(Sponsored by Commissioner Yvette Colbourne) (Police Commander Ricardo Collings)*

SECOND READING SCHEDULED for May 20, 2026

Attachments: [TO1867 Parking Recreational Vehicles](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

14. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, May 6, 2026 at 7:00 P.M.