

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Tuesday, June 17, 2025

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Migraine & Headache Awareness Month. (Commissioner Maxwell B. Chambers)

Proclamation: Dr. Glenton Samuels Jr. Day. (Commissioner Maxwell B. Chambers)

Proclamation: Caribbean American Heritage Month. (Commissioner Carson Edwards)

Presentation: Recognition of City of Miramar Scholarship Recipients – UNCF Partnership (Vice Mayor Yvette Colbourne)

Presentation: Awarding the Golden Lobe to Rescue 107 (EMS Division Chief Jaime Torres and Memorial Hospital)

Presentation: Commissioner Cherasards Official Keys to the City of Barraterre Exuma Bahamas Trip. (Assistant City Manager Shaun Gayle)

Presentation: Real Estate Video and Legislative Presentation. (Commissioner Avril Cherasard)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of May 21, 2025 and the Special Commission Meeting of June 4, 2025.

Attachments: [052125 Commission Minutes](#)
 [6-4-25 Special Commission Minutes](#)

2. Temp. Reso. #R8417 approving the purchase of **emergency medical transport billing and collection services** from Change Healthcare Technology Enabled Services, L.L.C., in the amount of \$181,000 during Fiscal Year 2025 utilizing the City of Lauderhill's Agreement #RMS155980, as amended. (*Fire-Rescue Chief Jermaine McFarlane*)

Attachments: [TR8417 Change Healthcare with backup](#)

3. Temp. Reso. #R8435 approving the award of Request for Proposals No. 24-06-36 to Wireless EDGE Consultants, L.L.C. to provide **cell tower management services** for the cell tower located at Fire Station 100; authorizing the City Manager to execute an agreement with Wireless EDGE Consultants, L.L.C. for a term of five years with the option to renew for three additional five-year terms. (*Chief Capital Improvement Program Officer Elizabeth Valera*)

Attachments: [TR8435 Cell Tower Mgmt FS100 with backup](#)

4. Temp. Reso. #R8441 approving the ratification of purchase of goods and services by all city departments from **Amazon.com Service L.L.C. d/b/a Amazon Business** in an amount of \$27,444.84; seeking approval to spend a total of \$250,000 for Fiscal Year 2025 through the utilization of OMNIA Partners Cooperative Contract #R-TC-17006. (*Procurement Assistant Director Natalie Richmond*)

Attachments: [TR8441 Citywide Purchase Amazon with backup](#)

5. Temp. Reso. #R8409 approving the award of Request for Letter of Interest, RLOI No. 24-11-11, entitled “**Design Services for the West Water Treatment Plant Main Control and Administration Building Renovation,**” to the most qualified, responsive and responsible responder, BEA Architects, Inc.; authorizing the City Manager to execute a project agreement with BEA Architects, Inc., to provide professional design services for the West Water Treatment Plant Main Control and Administration Building Renovation in the amount not-to-exceed \$119,321 including optional services, and providing a project allowance of \$30,000 for a total amount of \$149,321. *(Utilities Senior Project Manager Eric Francois and Procurement Director Alicia Ayum)*

Attachments: [TR8409 WW Treatment Plant Main Control & Admin Building Reno with backup](#)

6. Temp. Reso. #R8420 approving the award of Invitation for Bids #25-025, entitled “**Annual Fabrication and Repair Services,**” on an as-needed basis, to Tang How Brothers, Inc., in an annual amount not-to-exceed \$300,000 for an initial term of three years with two optional one-year renewal periods. *(Utilities Assistant Director of Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8420 Annual Fabrication and Repair 2025](#)

7. Temp. Reso. #R8427 approving the purchase of **portable generators** from Multiquip Inc., in a total amount of \$270,747.40, using the Sourcewell Contract #020923-MTQ. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8427 Purchase of Portable Generators with backup](#)

8. Temp. Reso. #R8428 approving the purchase of **two Powerflex 755 Drives, including installation and startup services,** in the amount of \$278,939 for Injection Pumps No.1 and No.4 at the Wastewater Reclamation Facility and SCADA Security Enhancement Software, in the amount of \$33,054.04, from Rexel USA, Inc., through the sole source method of procurement, for a total expenditure of \$363,828.04 for Fiscal Year 2025. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8428 Rexel Purchase with backup](#)

9. Temp. Reso. #R8411 approving the third amendment to the security guard services agreement between the City of Miramar and Bright Light Security Services, L.L.C.; approving the purchase of **additional security guard services** in the amount of \$146,190 at the three treatment plants maintained and managed by the Utilities Department during Fiscal Year 2025. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [TR8411 Security Guard Services Rev 1 with backup](#)

10. Temp. Reso. #R8419 approving the award of Invitation for Bids No. 25-012 for the project entitled “**Multi-Service Complex - Front Desk Bulletproof Glass**” to Green Engineering & Construction, Inc., in the amount of \$120,900; authorizing the City Manager to execute the proposed contract agreement with Green Engineering & Construction, Inc., for the supply & installation of bulletproof glazing system in an amount not-to-exceed \$120,900 and allocating a project contingency of \$5,000 for a total of \$125,900. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [TR8419 Approving Award of IFB No. 25-012 Front Desk Bulletproof Glass](#)

End of Consent

RESOLUTIONS

11. Temp. Reso. #R8457 approving **appointments** to various **City boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R8457 Board Appointments with backup](#)

12. Temp. Reso. #R8410 approving the first one-year renewal with Inliner Solutions, L.L.C. not-to-exceed \$1,500,000 inclusive of a 3% price escalation clause for the provision of **sewer system rehabilitation and improvements services**. *(Utilities Field Operation Manager Mark Williams and Procurement Director Alicia Ayum)*

Attachments: [TR8410 Inliner Solutions LLC with backup](#)

13. Temp. Reso. #R8423 approving the award of Invitation for Bids No. 25-013, entitled “**Milling and Resurfacing of Miramar Parkway from Red Road to Palm Avenue,**” to the lowest responsive responsible bidder Weekley Asphalt Paving, Inc., in the amount of \$1,094,491.38, allocating a 10 percent construction allowance in the amount of \$109,449.14 for a total project cost of \$1,203,940.52. *(Senior Engineering Manager Marilyn Markwei and Procurement Director Alicia Ayum)*

Attachments: [TR8423 IFB 25-013 Miramar Pkwy Red Rd to Palm Ave Award with back up](#)

14. Temp. Reso. #R8430 approving the award of Invitation for Bids No. 25-014, entitled “**Schools Crossing Guard Services**” to Kemp Group International for an initial term of three years with the option to renew for two additional one-year terms, in an amount of \$2,150,647.20, over the initial three-year contract term. *(Police Captain Frank Defalco)*

Attachments: [TR8430 Kemp Group to Provide Schools Crossing Guard Services with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCES

15. **FIRST READING** of Temp. Ord. #O1849 approving the second amendment of the **Fiscal Year 2025 Operating and Capital Improvement Program Budget**; and providing for an effective date. *(Management & Budget Assistant Director Yenevin Capote)*

SECOND READING SCHEDULED for July 9, 2025

Attachments: [O1849 FY25 First Reading 2nd Budget Amendment with backup](#)

16. **FIRST READING** of Temp. Ord. #O1847 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of said Land Development Code and Section 166.041(3)(c)(2), Florida Statutes, more specifically by amending Chapter 3, entitled "Processes," at Section 321, entitled "Zoning Certificates of Use," to provide for **prorated fees for new businesses; and further provide for the annual renewal of Zoning Certificates of Use**, in order to ensure that all existing businesses in the City comply with the City's Land Development Code, the City's Code of Ordinances, Building Code and Life Safety Requirements, and other applicable code and regulations, and ultimately protect the City's residents and consumers from the harmful effects of illegal business operations; making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. (*Building, Planning & Zoning Senior Landscape Planner Sue-Ling Rosario*)

SECOND READING SCHEDULED for July 9, 2025

Attachments: [TO1847 First Reading Zoning Certificate of Use LDC Amendment](#)

17. **FIRST READING** of Temp. Ord. #O1830 amending the Land Development Code of the City of Miramar, pursuant to Section 302 thereof, and Section 166.041(3)(a) and 553.3(5), Florida Statutes; amending Chapter 8, "Development Standards of General Applicability," by repealing, reenacting, revising, and reorganizing Section 816, "Storm Drainage, Water Management Design And Floodplain Management Standards;" amending Chapter 2, "Definitions," by expanding and merging the content of Subsection 816.9, "Definitions," under Section 202, "Specific Terms;" and **creating a new Chapter 6, "Floodplain Management,"** to relocate therein all subsections of Section 816, except Subsection 816.9; to reformat and amend previously adopted local technical amendments to the Florida Building Code for the purpose of participating in the National Flood Insurance Program's Community Rating System, promulgated pursuant to Title 42 United States Code, Section 4022; providing for higher design flood elevation; providing for conformity with the Florida Building Code; providing for an expanded and consolidated list of definition of terms; providing for ease of reference and the removal of antiquated content; making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. (*Building, Planning and Zoning Assistant Director Tekisha Jordan*)

SECOND READING SCHEDULED for July 9, 2025

Attachments: [TO1830 Floodplain Related LDC Amendment](#)

QUASI-JUDICIAL PUBLIC HEARING

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

18. Temp. Reso. #R8422 considering an application for a **variance** (Application No. 2502234) from the requirements set forth in Section 808, entitled "Off-street Parking and Loading Standards," of the Land Development Code of the City of Miramar to allow the reconfiguration of an existing warehouse facility located at **3701 Flamingo Road**, more specifically identified with Broward County Parcel ID Number 514025030080, and legally described in Exhibit "A," attached hereto, to permit 566 parking spaces where a minimum of 669 parking spaces is required. (*Building, Planning & Zoning Senior Landscape Planner Sue-Ling Rosario*)

Attachments: [TR8422 Parking Variance for Amazon with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOP

06/26/25 - 4:00 P.M. - Fiscal Year 2026 Budget Planning Workshop - Commission Chambers

ADJOURNMENT

19. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, July 9, 2025 at 7:00 PM