

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: March 4, 2025

Presenter's Name and Title: Tonia Thompson, Bureau Commander

Prepared By: Dr. Angela L. Mumford, Planning and Research Manager

Temp. Reso. Number: 8327

Item Description: Temp. Reso. No. 8327, APPROVING THE PURCHASE OF LAW ENFORCEMENT TRAINING AND PROFESSIONAL DEVELOPMENT SERVICES FROM CITY OF MIAMI POLICE COLLEGE, IN THE AMOUNT OF \$110,000 IN FISCAL YEAR 2025. *(Tonia Thompson, Support Services Bureau Commander).*

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

Instructions for the Office of the City Clerk: none

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on ____ in a ____ ad in the ____; by the posting the property on ____ and/or by sending mailed notice to property owners within ____ feet of the property on ____
(fill in all that apply)

Special Voting Requirement – As required by Sec. ____, of the City Code and/or Sec. ____, Florida Statutes, approval of this item requires a ____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes ☒ No ☐

REMARKS: Once approved, funds in the amount of \$49,800 will be transferred from GL account No. 001-20-201-521-000-604985 entitled "Grant Match" to GL account number 001-20-201-521-000-605500- entitled "Training General" and will be expended from this account.


Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR 8327**
- **Attachments**
 - **Invoice # 258742**
 - **PO 250481**



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor and City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Delrish L. Moss, Chief of Police

DATE: February 26, 2025

RE: Temp. Reso. 8327 approving the purchase of law enforcement training and professional development services from City of Miami Police College, in the amount of \$110,000 in fiscal year 2025

RECOMMENDATION: The City Manager recommends approval of Temp. Reso. No. 8327, approving the purchase of Law Enforcement Training and Professional Development Services from City of Miami Police College, in the amount of \$110,000 in FY25.

ISSUE: Pursuant to Section 2-412(a)(1) of the City's Procurement Code, approval of the City Commission is required for purchases or award of contract for goods or services in excess of \$75,000 by a single department from the same vendor in a single fiscal year.

BACKGROUND: The Police Department has encumbered \$60,200 in FY25 for Law Enforcement Training and Professional Development Services with City of Miami Police College via Purchase Order No. 250481. These services are exempt from competition under Section 2-413(11)(u) of the Procurement Code. It is expected that an additional \$49,800 will be spent with this vendor in FY25, bringing the total FY25 spend to \$110,000. The table below details the training expenditures approved and pending for FY2025.

FY2025 Expenditures with City of Miami.

Description of Purchase	Munis Purchase Order No.	Total Amount	Account No.
Advanced Training and Police Academy	250481	\$60,200	001-20-201-521-000-605500
Additional Trainings Pending			
Advanced Training and Police Academy		\$49,800	001-20-201-521-000-604985
Additional Training pending		\$49,800	
Total		\$110,000	

DISCUSSION: The Police Department utilizes City of Miami Police College for training for non-certified police personnel. It is the goal of the Miramar Police Department to provide the community with the highest level of professional law enforcement services possible, and continued training and development of police personnel is critical to achieving this goal. The cost for each attendee is \$6,100. The total of \$110,000 will cover costs for 18 attendees.

ANALYSIS: Once approved, funds in the amount of \$49,800 will be transferred from GL account No. 001-20-201-521-000-604985 entitled "Grant Match" to GL account number 001-20-201-521-000-605500- entitled "Training General" and will be expended from this account.

Temp. Reso. No. 8327
01/07/25
2/25/25

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE PURCHASE OF LAW ENFORCEMENT TRAINING AND PROFESSIONAL DEVELOPMENT SERVICES FROM CITY OF MIAMI POLICE COLLEGE, IN THE AMOUNT OF \$110,000 IN FISCAL YEAR 2025; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Miramar Police Department is committed to providing the Miramar community with the highest level of professional law enforcement services possible, by providing the training and development required for new police recruits to become Certified Police Officers in the State of Florida; and

WHEREAS, the Law Enforcement Academy Basic Recruit Training Program offered by the City of Miami Chief Clarence Dickson Police College which provides the basic training required to become a Certified Police Officer in the State of Florida; and

WHEREAS, pursuant to Section 2-412 of the City Code, approval of the City Commission is required for purchases or award of contract for goods or services in excess of \$75,000 by a single department from the same vendor in a single fiscal year; and

Reso. No. _____

Temp. Reso. No. 8327
01/07/25
2/25/25

WHEREAS, the City Manager recommends approval of the purchase of Law Enforcement Training and Professional Development Services from the City of Miami Police College, in the amount of \$110,000 for FY25; and

WHEREAS, the City Commission deems it in the best interest of the citizens and residents of the City of Miramar to approve the purchase of Law Enforcement Training and Professional Development Services from the City of Miami Chief Clarence Dickson Police College, in the amount of \$110,000 for FY25.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That the purchase of Law Enforcement Training and Professional Development Services from the City of Miami Police College, in the amount of \$110,000 for FY25 is approved.

Section 3: That the appropriate City officials shall do all things necessary and expedient in order to carry out the aims of this Resolution.

Section 4: That this Resolution shall take effect immediately upon adoption.

Temp. Reso. No. 8327
01/07/25
2/25/25

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

Requested by Administration

Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne
Mayor Wayne M. Messam

Voted

Reso. No. _____



Miami Police Training Center

www.miamipolicetrainingcenter.org



Room 202 ~ 350 NW 2 Avenue ~ Miami, Florida 33128 ~ Office (305) 603-6616 ~ Fax (305) 579-6143 ~ training@miami-police.org

Miramar Police Department
11765 City Hall Promenade
Miramar, FL. 33025

PAC #150

Invoice	Customer Number	Terms	Due Date	Contact Phone	Contact Fax	Billing Date
258742	234465	30 NET	20-Dec-2024			20-Nov-2024
Item Num	Description	Quantity	Tax	Unit Price	Amount	
1	PAC #150 Tuition	9 No		6,100.00	54,900.00	
	SubTotal				54,900.00	
	Tax				0.00	
	Shipping				0.00	
	Total				54,900.00	
	Payments and Credits				0.00	
	Financial Charges				0.00	
	Outstanding balance as of 20-Nov-2024 in USD				54,900.00	

Po # 250481

RECEIVED

1/29/25

"Committed To Excellence"
Through the State of the Art Miami Police College



Miami Police Training Center



www.miamipolicetrainingcenter.org

Room 202 ~ 350 NW 2 Avenue ~ Miami, Florida 33128 ~ Office (305) 603-6616 ~ Fax (305) 579-6143 ~ training@miami-police.org

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	Financial Charges				0.00	
	Outstanding balance as of 20-Nov-2024 in USD				54,900.00	

"Committed To Excellence"
Through the State of the Art Miami Police College

Law Enforcement Academy Information

All scheduled academies are for agency-hired cadets only.

Police Academies	Orientation	Program Dates	Graduation (Date/Location)
#361 Police Academy	06/05/2024	06/11/2024 - 11/15/2024	11/13/2024 Bailey Hall
#362 Police Academy	08/13/2024	08/20/2024 - 02/07/2025	02/05/2025 Bailey Hall
#363 Police Academy	09/25/2024	10/02/2024 - 03/28/2025	03/26/2025 Bailey Hall
#364 Police Academy FULL	11/07/2024	11/14/2024 - 05/09/2025	05/08/2025 Bailey Hall
#365 Police Academy	01/22/2025	01/29/2025 - 07/11/2025	07/09/2025 Bailey Hall
#366 Police Academy	03/18/2025	03/26/2025 - 08/29/2025	08/27/2025 Bailey Hall
#367 Police Academy	04/29/2025	05/06/2025 - 10/10/2025	10/08/2025 Bailey Hall
#368 Police Academy	06/18/2025	06/27/2025 - 12/05/2025	12/03/2025 Bailey Hall
#369 Police Academy	08/13/2025	08/18/2025 - 02/26/2026	02/24/2026 Bailey Hall

/Correction Academies	Orientation	Program Dates	Graduation (Date/Location)
#178 Basic Corrections Academy	07/24/2024	08/02/2024 - 11/01/2024	10/30/2024 Bailey Hall
#179 Basic Corrections Academy	11/07/2024	11/14/2024 - 02/28/2025	02/26/2025 Bailey Hall
#180 Basic Corrections Academy	04/10/2025	04/16/2025 - 07/18/2025	07/16/2025 Bailey Hall
#181 Basic Corrections Academy	04/16/2025	04/23/2025 - 07/25/2025	07/23/2025 Bailey Hall

Crossover Academies CO to LEO	Orientation	Program Dates	Graduation (Date/Location)
#48 Corrections Crossover-Part-Time	TBD	TBD	N/A

****DATES/TIMES SUBJECT TO CHANGE!****

Purchase Order



Bill To

ACCOUNTS PAYABLE
CITY OF MIRAMAR
2300 CIVIC CENTER PLACE
MIRAMAR, FL 33025

Fiscal Year 2025

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order #

250481 - 01

Delivery must be made within doors of specified destination.

Vendor

CITY OF MIAMI
444 S.W 2ND AVENUE
MIAMI, FL 33130

Ship To

MIRAMAR POLICE DEPARTMENT
11765 CITY HALL PROMENADE
MIRAMAR, FL 33025
Email: agedwrads@miramarpd.org

CONTRACT NUMBER		CONTRACT DESCRIPTION		DELIVERY REFERENCE	
DATE ORDERED	REQUISITION NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
11/05/2024	2500138	10/17/2024			Police
NOTES					

FY 25 PO - Officer Trainees-City of Miami Police

THE CITY WILL NOW ACCEPT INVOICES DIGITALLY. INVOICES CAN BE EMAILED TO APINVOICES@CI.MIRAMAR.FL.US

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	MODIFIED: FY25 Blanket Purchase Order for Officer Trainees at City of Miami Police Training Center-to be used on an as-needed basis.\par \par 1/21/2025: Change Order to increase PO by \$22,400 GL Account: 00100250 - 605500 \$60,200.00 Commodity Code: 92441 Instructor-led, Classroom Training (Non-Technical) Deliver To: MIRAMAR POLICE DEPARTMENT 11765 CITY HALL PROMENADE MIRAMAR, FL 33025	1.0	EACH	\$60,200.00	\$60,200.00

ONLY ORIGINAL ITEMIZED INVOICES BEARING OUR PURCHASE
ORDER NUMBER WILL BE APPROVED FOR PAYMENT

VENDORS SHALL REFRAIN FROM SHIPPING ANY GOODS OR
PERFORMING ANY SERVICES FOR MIRAMAR DEPARTMENTS UNTIL
RECEIPT OF AN OFFICIAL MIRAMAR PURCHASE ORDER. FAILURE
TO FOLLOW THIS DIRECTIVE MAY RESULT IN DELAY OF PAYMENT
OR REFUSAL OF PAYMENT BY THE CITY.

Total Ext. Price

\$60,200.00

Purchase Order Total**\$60,200.00**

Liana Liza
Procurement Director

Miramar Copy