

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Meeting Agenda

Wednesday, January 22, 2025

7:00 PM

Commission Chambers

### CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam*  
*Commissioner Winston F. Barnes*  
*Commissioner Maxwell B. Chambers*  
*Commissioner Yvette Colbourne*

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City of Miramar

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Jada Mister Day. (Commissioner Yvette Colbourne)

Presentation: Check Presentation to Mr. Roosevelt Delinois Jr. (Commissioner Yvette Colbourne)

Presentation: Miramar 70th Presentation. (Chief of Staff Kassandra Carvalho-Lindsay)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of November 6, 2024 and the Workshop Meeting of November 20, 2024.

**Attachments:**      [110624 Commission Minutes](#)  
[112024 Commission Workshop Minutes](#)

2. Temp. Reso. #R8307 approving the purchase of **theater production services** from AV Technician, Inc. d/b/a AV Event Group, in the amount of \$325,001, in Fiscal Year 2025. (*Cultural Affairs Assistant Director Zakiya Kelley*)

**Attachments:**      [TR8307 AV Tech Funding Allowance with backup](#)

3. Temp. Reso. #R8315 authorizing the City Manager to execute a **Local Agency Program Agreement** with the State of Florida Department of Transportation, providing financial assistance to the City for construction, and construction engineering and inspection services of **Project FM # 443945.1 - Miramar Complete Streets Phase III**. *(City Engineer Salvador Zuniga)*

Attachments: [R8315 Miramar Complete Streets Phase III -LAP Agreements with backup](#)

4. Temp. Reso. #R8313 authorizing the City Manager to execute a **Local Agency Program Agreement** with the State of Florida Department of Transportation, providing financial assistance to the City for construction services of **Project FM # 446552.1 - A.C. Perry K-8 School Improvements Project**. *(City Engineer Salvador Zuniga)*

Attachments: [R8313 AC Perry K-8 -LAP Agreementwith backup](#)

5. Temp. Reso. #R8304 accepting an **Absolute Bill of Sale and Easement** from ESS WCOT FL, L.L.C. for the **water system improvements** to serve **Extra Space Storage**; authorizing the Release of Letter of Credit No. SLCPPDX07829 in the amount of \$340,170 and accepting a One-Year Maintenance Bond in the amount of \$31,581.25 from ESS WCOT FL, L.L.C. *(City Engineer Salvador Zuniga)*

Attachments: [R8304 Water System Improvements for Extra Space Storage with backup](#)

6. Temp. Reso. #R8303 accepting an **Absolute Bill of Sale and Easement** from 10315 USA Today Way, L.L.C. for the **water system improvements** to serve **Adtalem Miramar**; authorizing the release of Surety Bond No. 285069719 in the amount of \$144,578.13 and accepting a One-Year Maintenance Bond in the amount of \$26,341.81 from 10315 USA Today Way, L.L.C. *(City Engineer Salvador Zuniga)*

Attachments: [R8303 Water System Improvements for Adtalem Miramar with backup](#)

7. Temp. Reso. #R8301 approving the **renewal of software services and licenses** with Sirius Computer Solutions L.L.C. and UKG Dimensions (formerly Kronos, Incorporated), in an amount not-to-exceed \$181,300 for Fiscal Year 2025. (*Information Systems Manager Vanessa J. Sauveur*)
- Attachments: [R8301 Software Renewal Services 2025 with backup](#)
8. Temp. Reso. #R8300 approving the **renewal of support maintenance services** from R2 Unified Technologies to support network infrastructure, and firewalls, in an amount of \$129,250 for Fiscal Year 2025, through the utilization of NCPA Contract # 01-96. (*Information Technology Network Manager Jerry Logan*)
- Attachments: [R8300 R2 Unified Support Maintenance Services Renewal FY25 with backup](#)
9. Temp. Reso. #R8310 approving the award of Invitation For Bids No. 25-002 (Re-Bid), entitled, "**Retrofit Existing Generator at Fire Station 19,**" to the lowest, responsive and responsible bidder, All Florida Contracting Services, L.L.C.; authorizing the City Manager to execute the appropriate agreement with All Florida Contracting Services, L.L.C., with a total bid amount of \$892,236, and a project allowance in the amount of \$100,000 for a total project amount not-to-exceed \$992,236. (*Utilities Senior Project Manager Eric Francois and Procurement Director Alicia Ayum*)
- Attachments: [R8310 - Retrofit Generator Set at Fire Station 19 with backup](#)
10. Temp. Reso. #R8309 approving the purchase of parts and services from Parkson Corporation for **bar screens and backwash sand filters** at the **Wastewater Reclamation Facility** using the approved sole source justification in a total amount of \$51,592, and for a total expenditure of \$109,881 for the Fiscal Year 2025. (*Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum*)
- Attachments: [R8309 WWRF Parkson Annual Purchases with backup](#)
11. Temp. Reso. #R8308 approving the purchase of **pipes, meters, fittings, and other parts** for **water and wastewater systems** from Ferguson Enterprises, Inc., using the Southeast Florida Governmental Purchasing Cooperative Group Contract #ITB 2018-19/12, in a total amount of \$95,026, and for a total expenditure of \$115,026, for Fiscal Year 2025. (*Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum*)
- Attachments: [R8308 FERGUSON ENTERPRISES INC Annual Purchases with backup](#)

12. Temp. Reso. #R8305 approving the purchase of **pipes, meters, fittings, and other parts for water and wastewater systems** from Core & Main L.P., using the awarded contracts through the Southeast Florida Governmental Purchasing Cooperative Group in a total amount of \$77,526, and for a total expenditure of \$152,126 for the Fiscal Year 2025. *(Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum)*

Attachments: [R8305 Core & Main Annual Purchases with backup](#)

13. Temp. Reso. #R8317 approving the purchase of **HVAC maintenance and repair parts and services** from Trane US, Inc., in the additional amount of \$98,050, for total expenditures during Fiscal Year 2025 in the amount of \$170,810 and utilizing OMNIA Partners (National IPA and U.S. Communities) Contract No. 3341 entitled, "HVAC Products, Installation, Labor Based Solutions, and Related Products and Services". *(Acting Public Works Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum)*

Attachments: [R8317 Trane US Inc. Expenditures Over \\$75K with backup](#)

14. Temp. Reso. #R8331 approving the engagement of the Goldstein Environmental Law Firm for **legal services to oppose Miami-Dade County's siting, permitting, construction, and operation of a Solid Waste to Energy Campus at the Opa-Locka West Airport Site** that is located adjacent to the City of Miramar's border, in an amount of \$400,000 for Fiscal Year 2025. *(Sponsored by Mayor Wayne M. Messam) (Deputy City Manager Kelvin L. Baker, Sr.)*

Attachments: [R8331 - Professional Legal Services - Goldstein Law Firm with backup](#)

15. Temp. Reso. #R8329 approving the first one-year renewal of the **building permitting and inspection services agreement** between City of Miramar and C.A.P. Government, Inc., from February 21, 2025, to February 20, 2026. *(Building, Planning, and Zoning Director Nixon Lebrun & Procurement Director Alicia Ayum)*

Attachments: [R8329 1st Renewal Building Permit and Inspection Services - CAP with backup](#)

**End of Consent**

**RESOLUTIONS**

16. Temp. Reso. #R8319 approving a **three-year Collective Bargaining Agreement** between the City of Miramar and the **Florida State Lodge Fraternal Order of Police, Inc.**, as the bargaining agent for the police officers and sergeants bargaining unit, for the period from October 1, 2024, through September 30, 2027. (*Human Resources Deputy Director Na’Imah Martin*)

Attachments: [R8319 - FOP CBA 2024-2027 with backup](#)

17. Temp. Reso. #R8302 approving the creation and implementation of a **Moderate-Income Mortgage Assistance Program** to support homebuyers within the 120-140% area median income range. (*Chief Housing Administrator Katherine Randall*)

Attachments: [R8302 Moderate-Income Mortgage Assistance \(MIMA\) Program with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

**FUTURE WORKSHOP**

**02/18/25 - 4:30 P.M. - Master Plans for Water and Wastewater Systems Workshop -  
Commission Chambers**

**ADJOURNMENT**

18. Motion to Adjourn

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, February 5, 2025 at 7:00 P.M.**