

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, September 3, 2025**

**7:00 PM**

**REVISED**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Commissioner Maxwell B. Chambers  
Commissioner Avril Cherasard  
Vice Mayor Yvette Colbourne  
Commissioner Carson Edwards*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak -** Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda -** Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items -** These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda - Public Participation -** Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time -** Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

## **ROLL CALL/ANNOUNCEMENTS**

## **PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENCE**

## **PRESENTATIONS**

Proclamation: National Senior Center Month. (Mayor Wayne M. Messam)

Proclamation: Suicide Prevention Awareness Month. (Mayor Wayne M. Messam)

Proclamation: Florida Missing Children's Day. (Mayor Wayne M. Messam)

Proclamation: National Diaper Need Awareness Week. (Mayor Wayne M. Messam)

Proclamation: Social Security's 90th Anniversary with AARP. (Mayor Wayne M. Messam)

Proclamation: International Overdose Awareness Day. (Commissioner Maxwell B. Chambers)

## **CONSENT AGENDA**

1. Minutes from the Regular Commission Meeting of June 4, 2025 and the Special Commission Meeting of July 9, 2025.

**Attachments:** [6-4-25 Special Commission Minutes](#)  
[7-9-25 Special Commission Minutes](#)

2. Temp. Reso. #R8470 accepting a grant from the **Fiscal Year 2024 Urban Area Security Initiative ("UASI") Grant Program** in the amount of \$290,918; authorizing the execution of a Memorandum of Agreement between the City of Miami, as "Sponsoring Agency", and the City of Miramar, as a "Participating Agency", along with any future amendments to same and other Memorandums of Agreement related to the 2024 Grant Program deemed appropriate. (*Fire-Rescue Division Chief Tara Wagner*)

**Attachments:** [TR8470 UASI Grant Program 2024 with backup](#)

3. Temp. Reso. #R8471 authorizing the **donation** of Law Enforcement Trust Funds to certain **community organizations**. (*Police Major Jason Prigmore*)

**Attachments:** [TR8471 LETF donation to community organizations with backup](#)

4. Temp. Reso. #R8472 approving the 2025 amended and restated **Transportation System Surtax Interlocal Agreement**. (*Assistant City Engineer Leah deRiel*)

Attachments: [TR8472 Amend Restated 3rd Amendment Trans System Surtax with backup](#)

5. Temp. Reso. #R8479 approving the award of Invitation for Bids No. 25-026, entitled "**Vertical Submersible Turbine Pump**," to Williamson Pump & Motor, Inc., in a total amount of \$104,407 to purchase the vertical submersible turbine pump for the West Water Treatment Plant. (*Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum*)

Attachments: [TR8479 Rev 1 Purchase Vertical Submersibel Turbine Pump with backup](#)

6. Temp. Reso. #R8473 approving the ratification of the emergency purchases of door lock monitoring devices and underground communication cable from Kone, Inc., in the amount of \$114,849.52, and additional purchases of \$20,000 for a total expenditure of \$209,821.52 during Fiscal Year 2025; utilizing Omnia Partners Contract No. EV2516 entitled **elevator and escalator maintenance and repair services**. (*Public Works Director Shana Coombs and Procurement Director Alicia Ayum*)

Attachments: [TR8473 Ratification of Kone Emergency Purchases with backup](#)

7. Temp. Reso. #R8474 approving the **purchase of OEM parts and services** from Sawgrass Ford Inc., in an additional amount of \$30,000, for total expenditures during Fiscal Year 2025 in the amount of \$97,839.48; utilizing City of Miami IFB No. 708382(25) entitled "OEM and aftermarket vehicle parts, services, and repairs". (*Deputy Public Works Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum*)

Attachments: [TR8474 Sawgrass Ford Expenditures Over \\$75K with backup](#)

8. Temp. Reso. #R8488 authorizing the **purchase of vehicles and equipment** for the Utilities Department, utilizing Florida Sheriff's Association Bid Nos. FSA23-EQU21.0, FSA23-VEH21.0, and FSA24-VEL32.0, in the amount of \$627,744, for Fiscal Year 2025. (*Deputy Public Works Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum*)

Attachments: [TR8488 Equipment & Vehicle Purchase for UTL Dept with backup](#)

9. Temp. Reso. #R8476 approving a **landscape Maintenance Memorandum of Agreement** (MMOA) between the City of Miramar and Florida Department of Transportation (FDOT) for State Road 823 (Red Road) with Manor Miramar, L.L.C., having perpetual landscape maintenance responsibility for said landscaping along State Road 823 (Red Road); authorizing the City Manager to execute the agreement and an assumption of liability and hold harmless agreement with Manor Miramar, L.L.C. *(Senior Engineering Manager Marilyn Markwei)*

**Attachments:** [TR8476 FDOT MMOA for Red Rd Ref. Manor Town Ctr Blk 2 Dev with backup](#)

10. Temp. Reso. #R8485 approving Amendment No. 2 for additional design and consulting services for the **New Community Youth Center**, CIP Project No. 53027 to Walters Zackria Associates, PLLC., in an amount of \$214,430. *(Support Services Project Management Administrator Daryll Johnson and Procurement Director Alicia Ayum)*

**Attachments:** [TR8485 Amdt No. 2 Walters Zackria Associates PLLC with backup](#)

11. Temp. Reso. #R8498 approving the First Amendment to the exclusive leasing agreement with Jones Lang Lasalle America, Inc. for compensation for provided **real estate services** in the amount of \$125,186 in Fiscal Year 2025. *(Development & Intergovernmental Affairs Officer Debon L. Campbell II)*

**Attachments:** [TR8498 Approving the 1st Amdt to Leasing Broker JLL OCM with backup](#)

12. Temp. Reso. #R8490 approving the **first amendment** to the Lease Agreement between the City as lessor and **Francisca Chicken Miramar, L.L.C.**, as lessee, for the 3,500 square foot space of vacant retail space on ground floor located at 11735 City Hall Promenade within the Police Headquarters in the Miramar Town Center. *(Development & Intergovernmental Affairs Officer Debon L. Campbell II)*

**Attachments:** [TR8490 Francisca Charcoal Chicken Meats Rent Grace Pd Ext with backup](#)

**End of Consent**

**PUBLIC HEARING**

13. **SECOND READING** of Temp. Ord. #O1850 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of said Land Development Code and Section 166.041(3)(c)(2), Florida Statutes, more specifically, by amending Chapter 4, entitled "Zoning," at Section 405.11, entitled "Hotels, Motels, Timeshares, Bed & Breakfast, Vacation Rentals, Short Term Rentals, Live-Work, Micro-Units," to remove the minimum **general liability insurance coverage for vacation rentals**; making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. ***(Passed 1st Reading on 07/09/25) (Sponsored by Commissioner Maxwell B. Chambers) (Building, Planning, & Zoning Senior Planner Deyman Rodriguez)***

Attachments:      [TO1850 - 2nd Reading Vacation Rentals Ordinance](#)  
[O1850 - 1st Reading Vacation Rental Ordinance](#)

### **OTHER BUSINESS**

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

### **FUTURE WORKSHOPS**

Date & Time TBD - Legislative Workshop - Commission Chambers

Date & Time TBD - Care ATC Health & Wellness Center - Commission Chambers

### **ADJOURNMENT**

14. Motion to Adjourn

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, September 17, 2025 at 7:00 PM**