

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, May 21, 2025**

**7:00 PM**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Commissioner Maxwell B. Chambers  
Commissioner Avril Cherasard  
Vice Mayor Yvette Colbourne  
Commissioner Carson Edwards*

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**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Emergency Medical Services Week. (Mayor Wayne M. Messam)

Proclamation: Asian American Pacific Islander Heritage Month. (Vice Mayor Yvette Colbourne)

Proclamation: Jewish American Heritage Month. (Vice Mayor Yvette Colbourne)

Presentation: Haitian Heritage Poem and Video Tribute. (Commissioner Avril Cherasard)

Presentation: Check presentation for the Education Advisory Board Scholarship Award Winners.  
(Mayor & Commissioners on behalf of Education Advisory Board)

Presentation: Honey Shine Presentation (Mayor Wayne M. Messam)

Presentation: Police and Fire Recognition. (Kiwanis Club of MPP Representative Ann Lee)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of April 16, 2025.

**Attachments:**      [041625 Commission Minutes](#)

2. Temp. Reso. #R8401 approving the second one-year renewal of the  
**Grant Administration for Community Development Projects**  
Agreement between the City of Miramar and Community Revitalization  
Affiliates, Inc. (*Chief Housing Administrator Katherine Randall*)

**Attachments:**      [TR 8401 -Consultant Grant Agreement with backup](#)

3. Temp. Reso. #R8351 approving the purchase of **body armor** from GL Distributors Inc., utilizing Florida State Contract No. 46151500-NASPO-21-ACS, in the amount of \$125,000, in Fiscal Year 2025. *(Support Services Bureau Commander Tonia Thompson)*

Attachments: [TR 8351 Approving Purchase of Body Armor from GL Distributors Inc. with back](#)

4. Temp. Reso. #R8402 approving the acceptance of the Fiscal Year 2024 Community Project Funding Grant Agreement from U.S. Department of Housing and Urban Development that provides funding assistance to the City for support and supplement construction cost for the **Miramar Youth Center**. *(Development & Intergovernmental Affairs Officer Debon L. Campbell II)*

Attachments: [TR 8402 Miramar Youth Center FY 2024 Community Project Funding Grant Agr](#)

**End of Consent**

**RESOLUTIONS**

5. Temp. Reso. #R8418 ratifying a first amendment to the ten year lease between the City, as lessor, and Rannkidd, Inc., as lessee, doing business as **Juici Patties**, for the 2,400 square foot space of retail space on the ground floor located at 11735 City Hall Promenade within the Police Headquarters located at the Miramar Town Center. *(Development & Intergovernmental Affairs Officer Debon L. Campbell II)*

Attachments: [TR 8418 - First Amendment to Lease Agreement Retail Space - Juici Patties wit](#)

6. Temp. Reso. #R8386 approving the award of Invitation for Bids No. 25-007 (RE-BID) entitled "**Country Club Ranches Watermain Improvement - Phase 3**" to the lowest, responsive and responsible bidder, D.B.E. Management, L.L.C.; authorizing the City Manager to execute the proposed agreement with D.B.E. Management, L.L.C., in an amount of \$2,613,348 and approving a project allowance in the amount of \$200,000 for a total project amount not-to-exceed \$2,813,348. *(Utilities Senior Project Manager Eric Francois and Procurement Director Alicia Ayum)*

Attachments: [TR8386 Country Club Ranches Water Main - Phase 3 with backup](#)

7. Temp. Reso. #R8400 approving amendment no. 4 to the City's agreement with Chen Moore & Associates, Inc. for construction engineering services for the **Country Club Ranches Watermain Improvements Project Phase 3** in the amount not-to-exceed \$81,040. (*Utilities Senior Project Manager Eric Francois and Procurement Director Alicia Ayum*)

Attachments: [TR8400 Country Club Ranches - Chen Moore with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**ORDINANCE**

8. **FIRST READING** of Temp. Ord. #O1846 establishing a **supplemental defined benefit pension plan for elected officials**; creating a trust fund; establishing eligibility, vesting, retirement benefits, and administrative provisions; providing for severability; providing for conflicts; providing for codification; and providing for an effective date. (***Sponsored by Commissioner Maxwell B. Chambers***) (*Chief Human Resources Officer/Human Resources Director Kanika Stampp*)

SECOND READING SCHEDULED for June 17, 2025

Attachments: [TO1846 -1st Reading Elected Officials' Pension Planwith backup](#)

**PUBLIC HEARING**

9. **SECOND READING** of Temp. Ord. #O1845 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of the Land Development Code and Section 166.041(3)(C)(2), Florida Statutes, by amending Chapter 3, entitled "Processes," to update Section 324, "**Public Art**," to create a more inclusive framework for mural art, to provide for new and updated definitions, guidelines and requirements for mural art installations, making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. (***Passed 1st Reading on 04/16/25***) (*Senior Landscape Planner Sue-Ling Rosario*)

Attachments: [O1845 - 2nd Reading Mural Art Land Dev Code Amndmnt](#)  
[TO 1845 - 1st Reading Mural Art Land Development Code Amendment](#)

10. **SECOND READING** of Temp. Ord. #O1841 relating to Comprehensive Planning; considering the annual review of the Capital Improvements Element of the adopted Comprehensive Plan of the City of Miramar in accordance with Section 163.3177(3)(B), Florida Statutes, and the related goals, objectives and policies of the City Comprehensive Plan; more specifically by updating the five-year schedule of Capital Improvements found in Table 6.1 to reflect the five-year plan expenditure projection of the newly adopted **Capital Improvement Program for Fiscal Years 2025 to 2029**; making findings; providing for adoption; providing for the deletion of the Capital Improvements schedule for Fiscal Years 2024 to 2028; providing for the insertion of the Capital Improvements schedule for Fiscal Years 2025 to 2029; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. ***(Passed 1st Reading on 04/16/25) (Building, Planning and Zoning Assistant Director Tekisha Jordan)***

Attachments: [O1841 - 2nd Reading FY25 Annual Rev of the CIE of Comprehensive Plan with TO 1841 - 1st Reading FY 2025 Annual Review of the Capital Improvements El](#)

### **OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

### **FUTURE WORKSHOP**

**06/26/25 - 4:00 P.M. - Fiscal Year 2026 Budget Planning Workshop - Commission Chambers**

### **ADJOURNMENT**

11. Motion to Adjourn

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, June 4, 2025 at 7:00 PM**