



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners
FROM: Dr. Roy L. Virgin, City Manager 
BY: Krishauna DeLisser, Social Services Director
DATE: March 12, 2026
RE: Temp. Reso. No. 8641 – Elderly Affairs Advisory Board Update

1. Introduction

- **Name/Title of the board - Elderly Affairs Advisory Board (EAAB)**
- **Contact Information/staff liaison: Provide contact details for follow-up questions or additional information.**

Krishauna DeLisser, Social Services Director
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Staff Liaison:

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- **Purpose of the Report: Briefly explain why the report is being submitted.**
This report provides a comprehensive overview of the Elderly Affairs Advisory Board's (EAAB) activities, accomplishments, challenges, and future plans. It is submitted to the City Commission to inform ongoing efforts to enhance the quality of life for Miramar residents aged 60 and older.
- **Background of the Advisory Board: Provide a short history and the reason for its establishment.**
The EAAB was established to serve in an advisory capacity to the City Commission on matters affecting older adults. This report summarizes board meetings, responses to expert presentations, and progress toward developing recommendations for the Commission.
- **Scope of the Report: Outline what the report will cover.**
This report will cover EAAB meetings, the board's response to presentations from experts in services for the elderly, and the preparation to make a recommendation to the city commission.

2. Board Composition

- **Members and Appointments: List the names of current board members, their roles, and the dates they were appointed.**
See Appendix A – EAAB Members
- **Member Qualifications: Highlight the expertise and qualifications of the board members.**
There are no formal qualification requirements for EAAB membership beyond age and residency criteria. Members bring diverse lived experiences and perspectives as Miramar seniors.
- **Attendance Records: Summarize attendance at meetings to show member engagement.**
Board engagement remains strong. Attendance for the quarter averaged **90%**, with all participation occurring in person.

3. Meetings and Activities

- **Meeting Schedule: Provide a summary of meeting dates and major topics discussed.**

Meetings are held every 1st Monday of the month from 6:30 pm – 8:00 pm.

- **December 2025:** No meeting was held due to the holiday hiatus.
- **January 5, 2026:** The meeting was cancelled due to lack of quorum after all but one member notified staff of their unavailability.
- **March 2, 2026:** The board convened, approved the November 2025 meeting minutes, and discussed criteria for identifying seniors interested in sharing personal success stories. Desired attributes included strong communication skills, active engagement in Miramar senior services, and willingness to participate in city events and community forums.
- **Summary of Activities: Outline key activities, projects, or initiatives undertaken by the board during the reporting period.**

The EAAB is developing a multi-pronged outreach strategy to identify and engage isolated seniors who may benefit from available services. Planned outreach channels include:

- Social media, radio, and television
- Commissioner-sponsored city events
- Community groups and faith-based organizations

The board intends to recruit seniors currently receiving services at the Southcentral/Southeast Focal Point to serve as peer ambassadors. These ambassadors will:

- Participate in a board-led public speaking seminar
- Attend community forums and outreach events
- Share personal testimonials about their experiences
- Distribute city-created informational materials
- **Public Engagement: Detail any community outreach, public meetings, or stakeholder engagement efforts.**

The board intends to conduct informational sessions at city run events, churches, HOA meetings, and community benefit organizations. Additional locations may include senior housing facilities and varied locations with seniors or caregivers willing to attend a session.

4. Accomplishments and Outcomes

- **Major Accomplishments: Highlight significant achievements and milestones reached.**
The EAAB's approach emphasizes **peer-to-peer engagement**, recognizing that seniors may be more receptive to information delivered by fellow seniors. This

strategy aims to create a welcoming, relatable, and trustworthy environment for individuals who are not currently connected to services.

- **Impact: Describe the impact of these accomplishments on the community or specific areas of focus.**

The board's overarching goal is to identify isolated seniors in Miramar and increase awareness of available programs, ultimately improving their well-being and supporting caregivers.

5. Challenges and Lessons Learned

- **Challenges Faced: Identify any challenges or obstacles the board encountered.**

The board has intentionally adjusted its direction to avoid duplicating services already offered by Broward County and the City of Miramar. Through this process, the EAAB determined that peer support is the most effective method for engaging isolated seniors. Training senior ambassadors to share authentic, personal stories is expected to increase trust and encourage participation in services.

- **Lessons Learned: Discuss what the board has learned from these challenges and how it has adapted or plans to adapt.**

The board has had to pivot their direction so as not to duplicate services already available in Broward County and Miramar. They had determined that a focus on peer support is the most effective way to reach isolated seniors. Training seniors to speak from the heart as to how services have improved their lives will increase the willingness for seniors to enroll in services.

6. Financial Overview

- **Budget Summary: Provide a summary of the board's budget and expenditures.**

N/A

- **Funding Sources: Detail any grants, donations, or other funding sources received.**

N/A

- **Financial Management: Explain how funds have been managed and allocated.** N/A

7. Future Plans and Recommendations

- **Upcoming Projects: Outline planned projects and initiatives for the coming period.**

The board plans to schedule outreach activities with members assuming responsibility or different segments such as city events, social media, community groups and faith-based organizations.

- **Strategic Goals: State the strategic goals and objectives the board aims to achieve.**

The EAAB intends to continue serving as a key resource to ensure Miramar seniors are aware of all available programs and to provide the City Commission with informed recommendations as outreach efforts progress.

- **Recommendations: Provide any recommendations the board has for the city commission, including policy changes, additional resources needed, or other support.**

At this time, the EAAB has not yet finalized formal recommendations for the Commission.

8. Conclusion

- **Summary: Recap the key points of the report.**

The EAAB has dedicated significant time to understanding the range of services available to older adults in Broward County. The board's current priority is to reach isolated seniors in Miramar who may be unaware of available resources and who may not use technology or social media.

Partnerships with churches, faith-based organizations, and nonprofit groups present strong opportunities for outreach. A trained group of senior ambassadors will play a central role in these efforts, helping to expand awareness and improve access to essential services. The board's current focus is to reach isolated seniors in Miramar who may be unaware of resources and aren't tech savvy or involved with social media. The board sees an opportunity working with faith-based organizations, churches and non-profits to reach these seniors. A trained group of senior ambassadors will assist with outreach efforts.

APPENDIX A
MIRAMAR ELDERLY AFFAIRS ADVISORY BOARD
(City Code Sec. 2-105.11)

MEMBER DATA	COMM.	APPOINT. DATE
Vacant	Maxwell B. Chambers	
Annette Wellington 4543 SW 185 Avenue Miramar, FL 33029 954-607-0337 954-437-9880 wellington@seniorhelpers.com	Maxwell B. Chambers	05/07/25 Reso. 25-130
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Paulette Watson 14142 SW 54 Street Miramar, FL 33027 914-844-5884 wondernurse245@hotmail.com	Yvette Colbourne	08/16/23 Reso. 23-172
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Roland L. R. Abel 7606 Harbour Blvd. Miramar, FL 33023 954-812-7361 954-989-4188 abelleyden@gmail.com	Wayne M. Messam	10/04/23 Reso. 24-04
Juan Chiquito 15660 40 Street Miramar, FL 33027 305-450-6986 305-407-5468 o3chiquito@gmail.com	Wayne M. Messam	10/04/23 Reso. 24-04
Jacqueline Patterson 14941 SW 18 Street Miramar, FL 33027 678-516-4442 jpatters61@gmail.com	At-large (4 years)	11/05/25 Reso. 26-23

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