

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, May 20, 2026

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Commissioner Yvette Colbourne
Vice Mayor Carson Edwards

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda -** Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items -** These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation -** Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time -** Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Emergency Medical Services Week. (Mayor Wayne M. Messam)

Proclamation: National Infrastructure Week. (Commissioner Yvette Colbourne)

Proclamation: Asian American Pacific Islander Heritage Month. (Commissioner Yvette Colbourne)

Proclamation: Jewish American Heritage Month. (Commissioner Yvette Colbourne)

Presentation: Moms of Miramar. (Commissioner Avril Cherasard)

Presentation: Condominium Real Estate Update. (Commissioner Avril Cherasard)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes of the Regular Commission Meeting of April 1, 2026 and the Special Meeting of May 6, 2026.

Attachments: [040126 Commission Minutes](#)
[5-6-26 Special Commission Minutes](#)

2. Temp. Reso. #R8666 approving the award of Invitation for Bids No. 26-007 entitled **“Miramar Town Center Data Room HVAC Units Replacement Project”** to the lowest responsive responsible bidder, Kool Flow, Inc., in the amount of \$385,000.00, allocating a five percent contingency allowance in the amount of \$19,250.00, for a total project cost of \$404,250.00. *(Public Works Deputy Director Steven Hastings and Procurement Director Alicia Ayum)*

Attachments: [R8666 Award IFB 26-007 with backup](#)

3. Temp. Reso. #R8691 approving the ratification of the emergency purchase of **heavy-duty vehicles maintenance and repair services** from KVP Enterprises, Inc., D/B/A, Expert Diesel in the total combined amount of \$109,255.11, during Fiscal Year 2026; utilizing City of Miami Contract IFB No. 708382(25) entitled "OEM and After Market Vehicle Parts, Services and Repairs." (*Public Works Deputy Director Steven Hastings and Procurement Director Alicia Ayum*)

Attachments: [R8691 Add'l Expenditures Expert Diesel with backup](#)

4. Temp. Reso. #R8673 awarding Request for Letters of Interest No. 25-04-20 entitled "**Citywide Way Finding Signs**" to CSA Central, Inc., in the amount of \$143,100.00, to provide professional services related to the planning, design, and development of the Citywide Wayfinding Signage System. (*Chief Capital Improvement Program Officer Elizabeth Valera and Procurement Director Alicia Ayum*)

Attachments: [TR8673 Citywide Way Finding Signs with backup](#)

5. Temp. Reso. #R8687 approving the **purchase of portable radios** from Motorola Solutions, Inc., in the amount of \$50,000.00, through the utilization of State of Florida Contract # 43190000-22-NASPO-ACS, for a total expenditure of \$116,406.00, in Fiscal Year 2026. (*Fire-Rescue Division Chief Carlos Otero*)

Attachments: [TR8687 Motorola with backup](#)

6. Temp. Reso. #R8679 approving the purchase of **electrical services at various parks and facilities** from Imperial Electrical Inc., in an additional amount of \$75,000.00, for a total expenditure not-to-exceed \$150,000.00, for services in the Fiscal Year 2026, through the utilization of the Southeast Florida National Institute of Government Purchasing Cooperative Contract #22-23-002. (*Parks & Recreation Assistant Director Holly Hicks and Procurement Director Alicia Ayum*)

Attachments: [R8679 Imperial Electrical Inc. with backup](#)

7. Temp. Reso. #R8689 accepting an Absolute Bill of Sale, Easement and Warranty Deed for wastewater pump station parcel from FC Miramar Phase III, L.L.C., for the **water and sewer system improvements** to serve **Miramar Station Phase 1**; authorizing the release of Surety Bond No. K40550811 in the amount of \$2,208,421.88, and accepting a one-year Maintenance Bond in the amount of \$268,180.48, from FC Miramar Phase III, L.L.C. (*City Engineer Salvador Zuniga*)

Attachments: [R8689 Water and Sewer Sys Improv Miramar Station Phase 1 with backup](#)

8. Temp. Reso. #R8690 accepting an Absolute Bill of Sale and Easement from FC Miramar Phase IV, L.L.C., for the **water and sewer system improvements** to serve **Miramar Station Phase 2**; authorizing the release of Surety Bond No. K40550811 in the amount of \$2,208,421.88, and accepting a One-Year Maintenance Bond in the amount of \$93,120.00, from FC Miramar Phase IV, L.L.C. (*City Engineer Salvador Zuniga*)

Attachments: [R8690 Water and Sewer Sys Improv for Miramar Station Phase 2 with backup](#)

9. Temp. Reso. #R8692 approving the expenditure of \$260,759.00, in Year 1, \$279,065.00, in Year 2, and \$298,668.00, in Year 3, for a total of \$838,492.00, to Mark43, Inc., for the three-year renewal of the **Mark43 Records Management Software Subscription**, utilizing Sourcewell contract # 030425-MR43. (*Police Assistant Chief Tysheika Shaw-Williams*)

Attachments: [R8692 Mark43 Records Management Software Subscription with backup](#)

10. Temp. Reso. #R8715 approving the reappointment of Vincent T. Brown, Esq., and Samantha Simone Parchment Esq., as special magistrates, and of Terryann S. Howell, Esq. and Althea M. Campbell Esq. as alternate special magistrates, for a term of one year, from July 1, 2026 to June 30, 2027; authorizing the City Manager to execute **special magistrate services** agreements with the four appointees. (*Police Code Compliance Manager Duvard Francois*)

Attachments: [R8715 Special Magistrate 2026 with backup](#)

End of Consent

RESOLUTIONS

11. Temp. Reso. #R8718 approving appointments to the **Sister Cities Board** and **Teen Council Advisory Board**. *(City Clerk Denise A. Gibbs)*

Attachments: [TR8718 Board Appointments](#)

12. Temp. Reso. #R8703 approving the purchase of **roof replacement services** for the Sunset Lakes Community Center, in an amount not-to-exceed \$1,204,302.00, through the piggyback method of procurement, utilizing the U.S. Communities Contract No. MICPA #PW1925; authorizing the City Manager to execute a piggyback agreement with Garland/DBS, Inc., for the roof replacement services and allocating a project contingency of \$50,000, for a total project cost of \$1,254,302.00. *(Support Services Construction Administrator Division Director Daryll Johnson and Procurement Director Alicia Ayum)*

Attachments: [R8703 Roofing Services for Sunset Lakes Community Center with backup](#)

13. Temp. Reso. #R8710 approving the award of a construction services contract in the amount of \$556,700.00, with a contingency of \$40,000.00, for a total project cost of \$596,700.00, to Sagaris Corporation for the post-default completion of the “**9/11 Memorial Monument at Miramar Regional Park**”; waiving the standard competitive bidding process with four fifths (4/5) vote in the best interest of the City and the acceptance of payment in the amount of \$309,670.15, from the Ohio Casualty Insurance Company and Liberty Mutual Surety in connection with the Performance Bond issued to JZT Utilities, Inc., for the “9/11 Memorial Monument” project. *(City Attorney Norman C. Powell)*

Attachments: [R8710 Memorial Monument at Miramar Regional Park FINAL with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCES

14. **FIRST READING** of Temp. Ord. #O1863 amending the Code of Ordinances of the City of Miramar, pursuant to Section 166.041(3)(a), Florida Statutes; more specifically by amending Chapter 2, entitled “Administration,” Article III, entitled “Boards, Committees and Commissions,” to create a new Division 11, entitled “Floodplain Management Planning Committee;” **establishing a Floodplain Management Planning Committee (“FMPC”)** to serve in an advisory capacity to the City Commission on matters related to floodplain management, including, but not limited to, participation in the Community Rating System (“CRS”) of the National Flood Insurance Program (“NFIP”), implementation and monitoring of the City’s newly adopted Floodplain Management Plan (“FMP”) and Program for Public Information (“PPI”) developed in accordance with the CRS credit criteria found within Activities 510 (Floodplain Management Planning) and 330 (Outreach Projects) of the 2025 CRS Coordinator’s Manual, respectively, flood risk reduction, flood vulnerability minimization, and long-term resilience strategies to better protect the residents and properties of the City from the effects of flood hazards; making findings; providing for repeal; providing for severability; providing for correction of scrivener’s errors; providing for codification; and providing for an effective date. *(Building, Planning & Zoning Senior Planner Deyman Rodriguez)*

SECOND READING SCHEDULED for June 3, 2026

Attachments: [TO1863 Establishing a Floodplain Management Planning Committee](#)

15. **FIRST READING** of Temp. Ord. #O1866 amending Chapter 15, Article IV, of the City Code of the City of Miramar governing the **Miramar Police Officers’ Retirement Plan and Trust Fund**; amending Section 15-222 - Duration; survivor benefit; optional forms of benefit payments; naming multiple beneficiaries; clarifying language regarding alterations to forms of retirement benefits and creating partial lump sum benefit options; amending Section 15-223, Deferred Retirement Option Plan; updating provisions to remove language that is no longer applicable and updating provisions in accordance with other language in the plan; providing for severability; providing for codification; providing for repeal; providing for correction of scrivener’s errors; and providing for an effective date. *(Human Resources Assistant Director Heather Dailey)*

SECOND READING SCHEDULED for July 8, 2026

Attachments: [O1866 - Police Officers' Pension Plan - PLOP with backup](#)

PUBLIC HEARING

16. **SECOND READING** of Temp. Ord. #O1867 amending the Miramar Code of Ordinances by amending portions of Chapter 20, entitled “**Traffic and Motor Vehicles**,” Article III, Parking Regulations, Section 20-46, Definitions; amending Section 20-49(c), Parking Restrictions, Residential Zoned Properties/Zoning Districts; amending Section 20-52(b), Enforcement; amending Section 20-53(e)(2), Orders; providing for severability and interpretation; providing for inclusion in the Code; providing for repeal; providing for severability; providing for correction of scrivener’s errors; providing for codification; and providing for an effective date. *(Passed First Reading on 04/22/26) (Staff requests continuance to the meeting of 06/03/26) (Sponsored by Commissioner Yvette Colbourne) (Police Commander Ricardo Collings)*

Attachments: [STAFF REQUESTS CONTINUANCE TO 06-03-26](#)
[TO1867 FIRST READING Parking Recreational Vehicles](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

17. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, June 3, 2026 at 7:00 P.M.