

**CITY OF MIRAMAR  
PROPOSED CITY COMMISSION AGENDA ITEM**

**Meeting Date:** January 21, 2026

**Presenter's Name and Title:** Mark Williams, Field Operations Manager, on behalf of the Utilities Department, and Alicia Ayum, Director of Procurement on Behalf of the Procurement Department

**Prepared By:** Mark Williams, Field Operations Manager (Wastewater Collection)

**Temp. Reso. Number:** 8592

**Item Description:** Temp. Reso. #R8592, APPROVING THE PURCHASE OF PUMPS AND PUMP PARTS FROM XYLEM WATER SOLUTIONS USA, INC., IN AN AMOUNT NOT-TO-EXCEED \$369,448.05, WAIVING THE COMPETITIVE BIDDING REQUIREMENTS IN ACCORDANCE WITH CITY CODE SECTION 2-413(3), CITY STANDARD COMMODITIES. (*Utilities Field Operations Manager Mark Williams and Procurement Director Alicia Ayum*)

Consent  Resolution  Ordinance  Quasi-Judicial  Public Hearing

**Instructions for the Office of the City Clerk:** N/A

**Public Notice** – As required by the Sec. \_\_\_\_ of the City Code and/or Sec. \_\_\_\_, Florida Statutes, public notice for this item was provided as follows: on \_\_\_\_\_ in a \_\_\_\_\_ ad in the \_\_\_\_\_; by the posting the property on \_\_\_\_\_ and/or by sending mailed notice to property owners within \_\_\_\_ feet of the property on \_\_\_\_\_ (fill in all that apply)

**Special Voting Requirement** – As required by Sec. \_\_\_\_, of the City Code and/or Sec. \_\_\_\_, Florida Statutes, approval of this item requires a \_\_\_\_\_ (unanimous, 4/5ths etc.) vote by the City Commission.

**Fiscal Impact:** Yes  No

**REMARKS:** Funding in the amount of \$369,448.05 is available in Utilities Account 410-55-812-535-000-606511-52105 entitled “CIP-Furniture Fixtures & Equipment”

**Content:**

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR8592**
- **Attachment(s)**
  - **Attachment 1:** Sole Source Letter
  - **Attachment 2:** Sole Source/Product Standardization Form
  - **Attachment 3:** Price Quote



## CITY OF MIRAMAR INTEROFFICE MEMORANDUM

**TO:** Mayor, Vice Mayor, & City Commissioners

**FROM:** Dr. Roy L. Virgin, City Manager 

**BY:** Francois Domond, P.E., Director of Utilities

**DATE:** January 15, 2026

**RE:** Temp. Reso. No. 8592 Purchase of Pumps and Pump Parts from Xylem Water Solutions USA, Inc.

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**RECOMMENDATION:** The City Manager recommends approval of Temp. Reso. No. 8592, approving the purchase of pumps and pump parts from Xylem Water Solutions USA, Inc., in an amount not-to-exceed \$369,448.05, waiving the competitive bidding requirements in accordance with City Code 2-413(3) and authorizing the City Manager to execute the appropriate agreement.

**ISSUE:** City Commission approval is required for purchases exceeding \$75,000, waiving competitive-bidding requirements in accordance with City Code Section 2-413(3) for City-standard commodities.

**BACKGROUND:** The City's wastewater collection system provides sewer services to the residents and businesses of Miramar. The Utilities Department's ongoing Capital Improvement Program (CIP) includes maintenance and upgrading of the sewer collection system infrastructure. For the FY2026 CIP, the Utilities Department identified the need to replace pumps and secure spare parts to support the effective operation and efficiency of the wastewater collection system components. The upgrades will bring the lift stations up to current standards and reduce maintenance frequency.

**DISCUSSION:** The City of Miramar, Utilities Department owns and is responsible for the operation and maintenance of 136 sewer lift stations located throughout the City's service area. Each lift station has at least two pumping units (pumps). Over time, the pumps are either repaired or completely replaced.

On November 20, 2024, a standardization committee discussed and determined that Flygt pumps and replacement parts would be the City standard for the Utilities Department. The committee considered the quality and existing pump system and resolved that replacing existing pumps with another manufacturer's pumps would be cost-prohibitive to the City. The Flygt pumps and replacement parts are only available from the authorized vendor, Xylem Water Solutions, USA.

**ANALYSIS:** The sewer lift stations must have pumps operating at the design flow and head (pressure) to efficiently handle peak flow conditions. Undersized pumps may fail to handle peak flow conditions, leading to sewer backups and overflows that can cause environmental damage, regulatory violations, and public health concerns. Properly functioning pumps ensure compliance with design standards and environmental regulations, avoid fines, and ensure safe operation.

Temp. Reso. No. 8592

11/4/25

1/13/26

**CITY OF MIRAMAR  
MIRAMAR, FLORIDA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE PURCHASE OF PUMPS AND PUMP PARTS FROM XYLEM WATER SOLUTIONS USA, INC., IN AN AMOUNT NOT-TO-EXCEED \$369,448.05, WAIVING THE COMPETITIVE BIDDING REQUIREMENTS IN ACCORDANCE WITH CITY CODE SECTION 2-413(3), CITY STANDARD COMMODITIES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City's wastewater collection system provides sewer service to the residents and businesses of Miramar; and

**WHEREAS**, the City of Miramar, Utilities Department owns and is responsible for the operation and maintenance of 136 sewer lift stations located throughout the City's service area, and each of the 136 lift stations contains at least two (2) pumping units (pumps); and

**WHEREAS**, the majority of pumps in the wastewater collection system are manufactured by Flygt, a product of Xylem Water Solutions USA, Inc.; and

**WHEREAS**, in order to upkeep the lift stations operating in optimal conditions, the pumps are replaced periodically; and

**WHEREAS**, to avoid expensive re-designing procedures, replacements of aged pumps are done in-kind, meaning replacement with the same compatible pump by the same manufacturer; and

Reso. No. \_\_\_\_\_

Temp. Reso. No. 8592

11/4/25

12/9/25

**WHEREAS**, properly functioning pumps ensure compliance with industry standards and environmental regulations, avoiding fines and ensuring safe operation; and

**WHEREAS**, waiving the competitive bidding requirements in accordance with City Code Section 2-413(3), city standard commodities, is in the best interest of the City; and

**WHEREAS**, City of Miramar requested and received proposal from Xylem Water Solutions USA, Inc., a sole source provider for Flygt Pumps throughout the City, in an amount not to exceed \$369,448.05.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:**

**Section 1:** That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

**Section 2:** The City Commission approves the purchase of pumps and pump parts from Xylem Water Solutions USA, Inc., in an amount not- to-exceed \$369,448.05 and authorizes the City Manager to execute together with any non-substantive changes deemed appropriate by the City Manager and approved as to form and legal sufficiency by the City Attorney.

**Section 3:** That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

**Section 4:** That this Resolution shall become effective upon adoption.

Temp. Reso. No. 8592

11/4/25

12/9/25

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Mayor, Wayne M. Messam

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Vice Mayor, Yvette Colbourne

ATTEST:

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City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved  
this RESOLUTION as to form:

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City Attorney,  
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Maxwell B. Chambers	_____
Commissioner Avril Cherasard	_____
Vice Mayor Yvette Colbourne	_____
Commissioner Carson Edwards	_____
Mayor Wayne M. Messam	_____



**Xylem Water Solutions USA Inc.**  
**Flygt Products**

15132 Park of Commerce Blvd.  
Suite 102  
Jupiter, FL 33478

Tel: (561) 848-1200  
Fax: (561) 848-1299

December 9, 2025

Mr. Mark Williams  
City of Miramar  
2300 Civic Center Place  
Miramar, FL 33025

Subject: FLYGT PRODUCTS – SALES & SERVICE

Please be advised that Xylem Water Solutions USA Inc. owns the Flygt Corporation and is the only authorized vendor for Flygt Products and OEM Parts. Xylem is also the only authorized service repair and warranty organization in the State of Florida; (East of the Apalachicola River). Our staff is properly trained to provide you with original equipment, spare parts, repairs and warranty service.

Thank you for your interest in Xylem Water Solutions USA Inc. Please feel free to contact me if you have any questions regarding distribution or any other matter.

Xylem Water Solutions USA, Inc.

Sincerely,

Rick Reyes  
Area Sales Representative  
Flygt Products  
M: 561.699.4077

City of Miramar  
SOLE SOURCE/PRODUCT STANDARDIZATION JUSTIFICATION FORM

(V) 44610 (C) 3177

Attachment 2

Requisition No.:	Department: Utilities
Recommended Vendor(s), if any: Xylem Water Solutions USA, Inc.	Date: October 31, 2024 Estimated Cost: \$ 455k
Estimated Hours for Consulting Engagement:	Contact Person: James Frawley
<input type="checkbox"/> Ongoing Purchase / Xylem Pumps & Parts	<input checked="" type="checkbox"/> New Purchase
If an Ongoing/Replacement Purchase what was the prior year expenditure \$ _____	
Does this purchase request represent an increase or a decrease in utilization or price? (Please explain in detail)	
N/A	

#### SECTION I

*Completion of this form is required in advance of all Sole Source/Bid Waiver purchases (procurements) in excess of \$7,500 from Miramar resident vendors or \$5000 from all other vendors.*

**Check one of the following that best describes the proposed procurement:**

- Only one source (supplier) exists for the required product/service ("sole source").
- Product Standardization**
- Other reason deemed to be in the best interests of the City (Commission Approval Required)

1. in 'layman's terms', describe the required product or service. (Minimum 3 sentences required.)

The utilities department operates 136 lift stations city wide. Most of the pumps are Flygt pumps which need to be repaired from time to time or replaced when it is no longer cost effective to repair. Repairing the pumps often requires purchasing replacement parts from Xylem Water Solutions USA Inc. This Product Standardization is to allow the Utilities Department to purchase parts or pumps quickly to minimize operational down time.

2. If the product or service was not available or could not be procured, how would the department proceed with its work? (Minimum 3 sentences required.)

Xylem Water Solutions is the manufacturer and sole authorized distributor for the Flygt pumps and parts. The inability to purchase Flygt pumps and parts would cause severe delays in the operations of the Utilities Department's lift stations. The alternative would be to use unauthorized replacement parts or purchase different pumps, which would not be in the best interest of the City.

**City of Miramar**  
**SOLE SOURCE/PRODUCT STANDARDIZATION JUSTIFICATION FORM**

**Sole Source**

3a. Explain why the **product/service** is the only product/service that can satisfy your requirements and explain why alternatives are unacceptable. Be specific regarding unique specification, unique features, characteristics, requirements capabilities and compatibility. Describe what steps have been undertaken to make this decision. (Minimum 4 sentences required.)

**N/A** The Utilities Department has been using Flygt Water Pumps and parts at most of its 136 lift stations for over 22 years. Switching to a different type of pump would be cost prohibitive and would not be in the best interest of the City, as these are considered to be the gold standard in the industry.

3b. Explain why this **vendor** is the only practicable available source which to obtain this product or service and describe the efforts that were made to verify and confirm whether, or not, this is so. (Obtain and include a letter from the manufacturer confirming claims made by distributor of exclusive distributorships for the product or service, if, that is cited as a reason for this request.) (Minimum 4 sentences required.)

**N/A** Xylem Water Solutions is the manufacturer and only authorized dealer for Flygt Water Pumps and Parts. See sole source letter attached

**Product Standardization**

4. Explain why the product/service requested can best satisfy your requirements and explain why a waiver of competitive bidding is in the best interest of the city. Be specific with regard to unique specification, unique features, characteristics, requirements capabilities and compatibility. Describe what steps have been undertaken to make this decision. (Minimum 3 sentences required.)

The Utilities Department has been using the Flygt Water Pumps and Parts, manufactured by Xylem Water Solutions USA Inc. at most of its 136 lift stations for over 22 years and wishes to establish these pumps and parts as the standard for the Utilities Department. The Flygt Pumps and Parts are considered the gold standard in the industry and it would not be in the best interest of the City to switch from these pumps. A Standards Committee met on November 20, 2024 to establish Flygt Water Pumps and parts as a city standard.

**Sole Source and Product Standardization**

5. Provide a description of the market survey conducted and the results, or a statement of the reasons a market survey was not conducted. (Minimum 4 sentences required.)

A market survey confirmed that Xylem Water Solutions USA Inc is the manufacturer and sole distributor of Flygt parts and pumps, and that no other vendor is authorized to sell or service Flygt pumps. (See attached letter from Xylem Water Solutions USA, Inc.)

6. Will this purchase obligate the city to a particular vendor/provider for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item. Will the City need more "like" items or services in the future to match this one?)

The utilities department will be obligated to purchase from this vendor in the future due to using existing equipment specifications as provided by the current lift stations.

**City of Miramar  
SOLE SOURCE/PRODUCT STANDARDIZATION JUSTIFICATION FORM**

7. Explain why the price for this product or service is considered to be fair and reasonable.

The prices for services to be provided by XYLEM are fair and reasonable and have been determined to be competitive and technically acceptable through the Utilities Department.

8. Describe the negotiations efforts, if any that have been made with the vendor/provider to obtain the best possible price.

The utilities department recognizes the vendor as the sole manufacturer and distributor of this product.

9. Describe the actions the department will take, if feasible, to overcome the present barriers to competition prior to any future procurement of this product or service.

The utilities department will continue to use Xylem for replacement components for existing lift station submersible pumps as they are the city standard.

**PLEASE ALSO ATTACH ADDITIONAL SHEETS OR INFORMATION AS NEEDED**

Name of the person who prepared this request and justification:

Name: James Frawley

Position: Lift station supervisor

Department: Utilities

Date: October 31, 2024

I hereby certify that the above request and Justification is accurate and complete to the best of my knowledge and belief.

DocuSigned by:

Francois Domond

11/4/2024

40F1C123E258411  
Department Director Signature

Date

For Procurement Department Use Only

This approval is effective for 9.30.26 days

A good faith review of available sources has been conducted by:

User Department  Procurement Department  Standards Committee

I concur that this contract is not suitable for competitive bids or proposals

  
Chief Procurement Officer

12.4.24  
Date



**CITY OF MIRAMAR**

**INTER-OFFICE MEMORANDUM**

**TO:** Alicia Ayum, Director of Procurement  
**FROM:** Dawn-Marie Mack, Procurement Coordinator  
**DATE:** November 20, 2024  
**RE:** Product Standardization Meeting for Flygt Water Pumps and Parts

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On Tuesday, November 19, 2024 a meeting was held to establish the Xylem manufactured Flygt Pumps and Parts as a City Standard for the Utilities Department. The following persons attended the meeting:

- James Fawley (Utilites Department)
- Aubrey Boyd (Public Works Department)
- Darlene Charles (Procurement Department)
- Dawn-Marie Mack (Procurement Department)

The Utilities Department has been using the Flygt Water Pumps and Parts, manufactured by Xylem Water Solutions USA Inc. at most of its 136 lift stations for over 22 years and wishes to establish these pumps and parts as the standard for the Utilities Department. The Flygt Pumps and Parts are considered the gold standard in the industry and it would not be in the best interest of the City to switch from these pumps. Switching to a new manufacturer's pump would also be cost prohibitive and would degrade the quality of the pump system. Flygt pumps, and replacement parts, as well as any repairs, are available from Xylem Water Solutions, the only authorized vendor for Flygt Products and OEM parts.



**Xylem Water Solutions USA, Inc.  
Flygt Products**

November 11, 2025

CITY OF MIRAMAR  
13900 PEMBROKE RD  
13900 PEMBROKE RD  
MIRAMAR FL 33027-3489

15132 Park Of Commerce Blvd.  
Suite 102  
Jupiter, FL 33478  
Tel (561) 848-1200  
Fax (561) 848-1299

Quote # 2025-WEP-0698  
Project Name: 2025 Pump  
Job Name:

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

**LS#7**

Qty	Part Number	Description	Unit Price	Extended Price
3	3202.185-3223	Flygt Model NP-3202.185 6" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 45 HP 1750 RPM motor, 462 impeller, 1 x 65 Ft. length of SUBCAB S3x25+3x16/3+S(4x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve ***DISABLE FLS***	\$ 52,179.00	\$ 156,537.00

**LS#3**

Qty	Part Number	Description	Unit Price	Extended Price
2	3153.185-0252	Flygt Model NP-3153.185 4" volute Submersible pump equipped with a 230 Volt / 3 phase / 60 Hz 15 HP 1750 RPM motor, 464 impeller, 1 x 50 Ft. length of SUBCAB 4G10+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve ***DISABLE FLS***	\$ 27,047.00	\$ 54,094.00

**LS#26**

Qty	Part Number	Description	Unit Price	Extended Price

Qty	Part Number	Description	Unit Price	Extended Price
2	3127.060-2639	Flygt Model NP-3127.060 6" volute Submersible pump equipped with a 230 Volt / 3 phase / 60 Hz 10 HP 1750 RPM motor, 439 impeller, 1 x 50 Ft. length of submersible cable, volute is prepared for Flush Valve ***DISABLE FLS***	\$ 16,872.00	\$ 33,744.00

#### LS#27

Qty	Part Number	Description	Unit Price	Extended Price
2	3127.070-0794	Flygt Model NP-3127.070 4" volute Submersible pump equipped with a 230 Volt / 3 phase / 60 Hz 10 HP 1750 RPM motor, 488 impeller, 1 x 50 Ft. length of submersible cable, FLS leakage detector, volute is prepared for Flush Valve ***DISABLE FLS***	\$ 18,623.00	\$ 37,246.00

#### LS#1

Qty	Part Number	Description	Unit Price	Extended Price
2	3153.185-6231	Flygt Model NT-3153.185 6" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 20 HP 1750 RPM motor, 434 impeller, 1 x 50 Ft. length of submersible cable, FLS leakage detector, volute is prepared for Flush Valve	\$ 25,841.00	\$ 51,682.00

#### PARTS

Qty	Part Number	Description	Unit Price	Extended Price
4	685 15 48	IMPELLER,N SH CODE 275 CI	\$ 4,862.00	\$ 19,448.00
1	702 85 00	RING,INSERT CI	\$ 1,613.00	\$ 1,613.00
<b>Total Price</b>				<b>\$ 354,364.00</b>
<b>Freight Charge</b>				<b>\$ 15,084.05</b>
<b>Total Price</b>				<b>\$ 369,448.05</b>

#### Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms->

[conditions-of-sale.aspx](#) and incorporated herein by reference and made a part of the agreement between the parties.

**As of October 14<sup>th</sup>, 2024, all orders must meet a minimum dollar value of \$1,200. Xylem reserves the right to refuse to process any order that does not meet the minimum order value requirement. Xylem will support order adjustments to meet the minimum order value threshold.**

**Purchase Orders:** Please make purchase orders out to: Xylem Water Solutions USA, Inc.

**Freight Terms:** 3 DAP - Delivered At Place 08 - Jobsite (per Incoterms 2020)  
See Freight Payment (Delivery Terms) below.

**Taxes:** State, local and other applicable taxes are not included in this quotation.

**Back Charges:** Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

**Tariff Changes:** The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes"), and such Tariff Changes result in an increase in the cost of goods, Xylem reserves the right to adjust the pricing of the affected goods to reflect the increased costs.

**Shortages:** Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

**Terms of Delivery:** PP/Add Order Position

**Terms of Payment:** 100% N45 after invoice date.  
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

**Time of Delivery:**

**Validity:** This Quote is valid for ninety (90) days.

**Schedule:** Please consult your local Flygt Branch Office to get fabrication and delivery lead times.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Sincerely,



Rick Reyes  
Sales Representative



Lesa Bondesen-Stolp  
Senior Customer Support Specialist  
Phone: 704-227-5019



Cell: 561.699.4077  
rick.reyes@xylem.com

lesa.bondesen@xylem.com



**Xylem Water Solutions USA, Inc.  
Flygt Products**

**Customer Acceptance**

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

**Purchase Orders:** Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2025-WEP-0698  
Customer Name: CITY OF MIRAMAR  
Job Name:  
Total Amount: \$ 354,364.00  
(excluding freight)

Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
(PLEASE PRINT)

Company/Utility: \_\_\_\_\_

PO: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

Fax: \_\_\_\_\_



a xylem brand



## Introducing the Xylem Preventative Maintenance Agreement

Don't forget to protect your new assets

Thank you for considering Xylem for your pumping equipment needs. We appreciate the significance of your purchase decision and want to ensure you get the most out of your investment. The most cost-effective way to do this is to sign-up for a preventative maintenance agreement (PMA) that we tailor to your specific requirements and budget. A Xylem PMA offers a proven method to extend your equipment life, prevent expensive repairs and minimize unplanned failures. It's also ensures you remain in compliance with environmental, health and other government regulations – critical to maximizing operation uptime.

### Our Flygt Gold PMA Includes:

- One scheduled preventative maintenance service visit with multi-point inspection, 12 months after purchase and discounted access to Xylem's rental fleet
- An additional 12-month warranty when purchased with your new or replacement Flygt pump(s)
- The option to renew annually or on a multi-year basis following the first service visit
- Priority service on repairs and field service calls

\* Flat-Rate Pricing is available for new and replacement Flygt models 3069, 3085, 3102, 3127, 3153, 3171, 3202, 3301 & 3315 starting at \$500 per pump.

Multi-year PMA packages are available as well.  
Contact your Xylem Sales Representative today for more information.

Visit our [PMA site](#) for more info

**xylem**  
Let's Solve Water