

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: July 10, 2024

Presenter's Name and Title: Zakiya Kelley, Assistant Director, Cultural Affairs

Prepared By: Zakiya Kelley, Assistant Director, Cultural Affairs

Temp. Reso. Number: R8162

Item Description: Temp. Reso. #R8162 APPROVING THE FIRST ONE-YEAR RENEWAL OF THE SECURITY GUARD SERVICES AGREEMENT BETWEEN THE CITY OF MIRAMAR AND BRIGHT LIGHT SECURITY SERVICES, LLC, IN THE AMOUNT OF \$395,000, FOR THE RENEWAL TERM; AND PROVIDING FOR AN EFFECTIVE DATE. *(Zakiya Kelley, Assistant Director of Cultural Affairs and Procurement Director Alicia Ayum)*

Consent ☒ Resolution ☐ Ordinance ☐ Quasi-Judicial ☐ Public Hearing ☐

Instructions for the Office of the City Clerk: None

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on _____ in a _____ ad in the _____; by the posting the property on _____ and/or by sending mailed notice to property owners within ____ feet of the property on _____
(fill in all that apply)

Special Voting Requirement – As required by Sec. _____, of the City Code and/or Sec. _____, Florida Statutes, approval of this item requires a _____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes ☒ No ☐

REMARKS: Funding will be available in the following accounts: 1.) \$70,000 in GL Account No. 410-55-100-536-000-603455, entitled "Utilities Administration Security Services;" 2.) \$50,000 in GL Account No. 001-63-100-569-000-603455, entitled "Community Services Administration Security Services;" 3.) \$200,000 in GL Account No. 001-68-100-573-000-603455, entitled "Cultural Affairs Administration Security Services" 4.) \$75,000 in GL Account No. 001-90-000-519-000-603455, entitled "Office of the City Manager Security Services."

Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR8162**
 - **Exhibit A: First Renewal Agreement between the City and Bright Light Security Services, LLC**



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Zakiya Kelley, Assistant Director, Cultural Affairs

DATE: July 3, 2024

RE: Temp. Reso. No. #R8162, Approving the first one-year renewal of the Security Guard Services Agreement between the City of Miramar and Bright Light Security Services, LLC

RECOMMENDATION: The City Manager recommends approval of Temp. Reso. No. 8162, approving the first one-year renewal of the Security Guard Services Agreement between the City of Miramar and Bright Light Security Services, LLC, in the amount of \$395,000, for the renewal term.

ISSUE: Pursuant to City Code Sections 2-412(a)(1) and 2-412(c), approval of the City Commission is required for the purchase or contract for goods or services in excess of \$75,000 from the same vendor in a single fiscal year, and for the renewal of an agreement when the original agreement was awarded by approval of the City Commission

BACKGROUND: The City currently utilizes the services of security guards to provide access control, employee and visitor safety, protection of assets and crowd control at City facilities. On July 7, 2021, the City Commission adopted Resolution 21-124, approving the award of the Agreement for Security Guard Services to Bright Light Security Services, LLC. The initial term of the Agreement was for three years, with an option to renew for two additional one-year periods. The initial term of the agreement will expire on September 30, 2024.

DISCUSSION: The City of Miramar requires the use of security guard services at several of its facilities, to protect the City's staff, property and visitors to the facilities. The initial agreement covered Security Guard Services for the Miramar Cultural Center Artspark, the Wastewater Reclamation Facility, and the Multi-Service Complex. However, the need for security guards has since increased and the scope of the agreement has been expanded to include security guards at the City of Miramar Town Center (City Hall). The guards are required for regular workdays, holidays, weekends, and during special events.

ANALYSIS: Funding in the amount of \$395,000 will be available in the following accounts: 1.) \$70,000 in GL Account No. 410-55-100-536-000-603455, entitled "Utilities Administration Security Services;" 2.) \$50,000 in GL Account No. 001-63-100-569-000-603455, entitled "Community Services Administration Security Services;" 3.) \$200,000 in GL Account No. 001-68-100-573-000-603455, entitled "Cultural Affairs Administration Security Services" 4.) \$75,000 in GL Account No. 001-90-000-519-000-603455, entitled "Office of the City Manager Security Services."

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**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE FIRST ONE-YEAR RENEWAL OF THE SECURITY GUARD SERVICES AGREEMENT BETWEEN THE CITY OF MIRAMAR AND BRIGHT LIGHT SECURITY SERVICES, LLC, IN THE AMOUNT OF \$395,000, FOR THE RENEWAL TERM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 7, 2021, the City Commission adopted Resolution 21-124, approving the award of an Agreement for Security Guard Services to Bright Light Security Services, LLC for an initial term of three year(s) with the option to renew for two additional one-year terms; and

WHEREAS, the initial term of the Agreement was effective on October 1, 2021 and will expire on September 30, 2024; and

WHEREAS, pursuant to City Code Sections 2-412(a)(1) and 2-412(c), approval of the City Commission is required for the purchase or contract for goods or services in excess of \$75,000 from the same vendor in a single fiscal year, and for the renewal of an agreement when the original agreement was awarded by approval of the City Commission; and

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WHEREAS, the City wishes to exercise the option to renew the Security Guard Services Agreement, as amended, for the first one-year renewal term from October 1, 2024 to September 30, 2025, in the amount of \$395,000, for the renewal term; and

WHEREAS, the City Manager recommends that the City Commission approve the first one-year renewal of the Security Guard Services Agreement between the City of Miramar and Bright Light Security Services LLC., in the amount of \$395,000, for the renewal term to provide security guard services to Miramar Cultural Center Artspark, the Wastewater Reclamation Facility, the Multi-Service Complex, and the City Manager's Office; and

WHEREAS, the City Commission deems it to be in the best interest of the City of Miramar to approve the first one-year renewal of the Security Guard Services Agreement between the City of Miramar and Bright Light Security Services LLC., in the amount of \$395,000, for the renewal term, to provide security guard services to the Miramar Cultural Center Artspark, the Wastewater Reclamation Facility, the Multi-Service Complex and the City Manager's Office.

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**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
MIRAMAR, FLORIDA AS FOLLOWS:**

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That it approves the first one-year renewal of the Security Guard Services Agreement between the City of Miramar and Bright Light Security Services LLC., in the amount of \$395,000, for the renewal term, to provide security guard services to the Miramar Cultural Center Artspark, the Wastewater Reclamation Facility, the Multi-Service Complex and the City Manager’s Office, and authorizes the City Manager to execute the First Renewal Agreement, attached hereto as Exhibit “A,” together with such non-substantive changes as are deemed acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That the appropriate City officials are authorized to do all things necessary and expedient in order to carry out the aims of this Resolution.

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Section 4: That this resolution shall effect immediately upon adoption.

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

Vice Mayor, Alexandra P. Davis

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

Requested by Administration

Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne
Vice Mayor Alexandra P. Davis
Mayor Wayne M. Messam

Voted

Reso. No. _____



FIRST RENEWAL AGREEMENT FOR SECURITY GUARD SERVICES

This Agreement (the “First Renewal Agreement”) is entered this ____ day of _____, 2024, between the City of Miramar (hereinafter “City”) and Bright Light Security Services, LLC (hereinafter “Provider”).

RECITALS:

WHEREAS, on July 7, 2021 the City Commission adopted Resolution No. 21-124 and approved the award of Request for Proposals No. 21-01-11 to the Provider for Security Guard Services (the “services”); and

WHEREAS, the City entered into an agreement for the services with the Provider for an initial term of three year(s) with the option to renew for two additional one-year terms (the “Original Agreement”); and

WHEREAS, the initial term of the Agreement was effective on October 1, 2021 and will expire on September 30, 2024; and

WHEREAS, the Original Agreement was amended to expand the scope of services to add one unarmed security guard for the Town Center Main Lobby (“Amendment No. 1”); and

WHEREAS, the Original Agreement was further amended to expand the scope of services to add an additional unarmed security guard for the Town Center, on an as

needed basis, and increase hourly rate from \$18.00 per hour to \$21.00 per hour (“Amendment No. 2”); and

WHEREAS, pursuant to City Code, when a contract is entered into by the City pursuant to City Commission approval and provides for one or more renewals, only the City Commission is authorized to approve such renewals; and

WHEREAS, the City wishes to exercise the option to renew the Security Guard Services Agreement, as amended, with the Provider for the first one-year renewal term from October 1, 2024 to September 30, 2025; and

WHEREAS, on _____, 2024, the City Commission adopted Resolution No. _____ and approved this First Renewal Agreement.

NOW, THEREFORE, the parties, in consideration of the mutual promises and covenants contained in this First Renewal Agreement and in the Original Agreement, agree as follows:

1. The foregoing Recitals are true and correct and are incorporated and made a part of this First Renewal Agreement.
2. The Original Agreement, as amended, shall be renewed for the first one-year term commencing on October 1, 2024 and expiring on September 30, 2025.
3. All covenants, terms, and conditions contained in the Original Agreement, as amended, and this First Renewal Agreement shall remain in full force and effect through the renewal term.

IN WITNESS WHEREOF, the parties hereto have caused this First Renewal Agreement to be executed by their respective officials, duly authorized to execute same, on the dates indicated below.

THE CITY OF MIRAMAR

ATTEST:

Denise Gibbs, City Clerk

By: _____
Dr. Roy L. Virgin, City Manager

Dated: _____

Approved as to legal form and sufficiency
for the use of and reliance by the City of
Miramar only:

City Attorney
Austin Pamies Norris Weeks Powell, PLLC

BRIGHT LIGHT SECURITY SERVICES, LLC

By: _____

Print Name: _____

Title: _____

Date: _____