

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, January 21, 2026

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda -** Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items -** These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation -** Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time -** Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations (i.e. jump/thumb drives) will be accepted.** All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Alpha Rho Boule Day. (Mayor Wayne M. Messam)

Presentation: Cultural Affairs 2026 - 2028 Public Artist Artscape Installation. (Cultural Affairs Director Camasha Cevieux)

Presentation: American Public Works Association (APWA). (Chief Operations Officer/Public Works Director Shana Coombs and APWA Regional Director Larry Ingram)

Presentation: Crime Report. (Police Chief Delrish L. Moss)

Presentation: SelectFlorida Export Sales Mission to South Africa. (Senior International Affairs Administrator Paul Njoroge)

CONSENT AGENDA

1. Minutes from the Workshop Meetings of April 2, 2024, April 29, 2025, June 26, 2025, and November 17, 2025.

Attachments: [040224 CITY COMMISSION WORKSHOP](#)
[042925 CITY COMMISSION WORKSHOP - WATER](#)
[062625 CITY COMMISSION WORKSHOP](#)
[111725 CITY COMMISSION WORKSHOP](#)

2. Temp. Reso. #R8547 ratifying the City Manager's execution of a grant agreement signed on December 16, 2025, between the Broward County Cultural Division and the City of Miramar and accepting a grant in an amount not-to-exceed \$265,000 for **sound abatement and enhanced acoustic capacity for live performances** at the **City of Miramar Amphitheater**, Capital Improvement Program, Project No. 51044. *(Utilities Grant Manager Alison Adams)*

Attachments: [R8547 Amphitheatre Noise Abatement Broward County Grant with backup](#)

3. Temp. Reso. #R8579 approving the award of Request for Qualifications ("RFQ") No. 25-07-33 entitled, "**City of Miramar Stormwater Master Plan**," to the highest most qualified evaluation scoring responsive, responsible proposer Kimley Horn and Associates, Inc., in the amount of \$250,000, for the development of a stormwater master plan. *(Senior Engineering Manager Marilyn Markwei and Senior Contracts Administration Manager Brenda Martin)*

Attachments: [R8579 RFQ 25-07-33 Stormwater Master Plan with backup](#)

4. Temp. Reso. #R8585 approving an amendment to Program Year 2019 Annual Action Plan for the Community Development Block Grant; authorizing the reallocation of Coronavirus Funds from microenterprise small business assistance to the **rental assistance program**; authorizing the submission of the Annual Action Plan Amendment to the United States Department of Housing and Urban Development. *(Chief Housing Administrator Carolyn Francis-Royer)*

Attachments: [R8585 Amend PY 2019AAP-CDBG-CV with backup](#)

5. Temp. Reso. #R8582 approving the purchase of **theater production services** from AV Technician, Inc., D/B/A AV Event Group, in the amount of \$325,001, for Fiscal Year 2026. *(Cultural Affairs Assistant Director Zakiya Kelley)*

Attachments: [R8582 AV Tech Funding Allowance with backup](#)

6. Temp. Reso. #R8584 approving the award of RFP No. 25-03-16, entitled: "**Exterior LED Screens for Miramar Cultural Center**" to Konzept Systems, L.L.C.; authorizing the City Manager to execute the proposed agreement for the provision of construction services in an amount not-to-exceed \$103,073.00, and allocating a contingency allowance of \$20,000.00, for a total project cost of \$123,073.00. *(Cultural Affairs Assistant Director Zakiya Kelley)*

Attachments: [R8584 LED Message Boards for MCC ZK with backup](#)

7. Temp. Reso. #R8592 approving the purchase of **pumps and pump parts** from Xylem Water Solutions USA, Inc., in an amount not-to-exceed \$369,448.05, waiving the competitive bidding requirements in accordance with City Code Section 2-413(3), City Standard Commodities. *(Utilities Field Operations Manager Mark Williams and Procurement Director Alicia Ayum)*

Attachments: [TR8592 Xylem Water Solutions USA Inc with backup](#)

8. Temp. Reso. #R8575 authorizing the City Manager to execute a Recreational Agreement with **Shijo Saiko Martial Arts Academy L.L.C.**, for Fiscal Year 2026. *(Parks & Recreation Senior Park Manager Reginal Taylor)*

Attachments: [TR8575 Recreational Agmnt with Shijo Saiko Martial Arts for FY26 with backup](#)

9. Temp. Reso. #R8587 authorizing the City Manager to execute a Recreational Agreement with **Lifted in Faith Movement L.L.C.**, for Fiscal Year 2026. *(Parks & Recreation Senior Park Manager Reginal Taylor)*

Attachments: [TR8587 Recreational Agmnt with Lifted in Faith Movement for FY26 with backup](#)

10. Temp. Reso. #R8574 authorizing the City Manager to execute a Recreational Agreement with **Community Access Center Inc.**, for Fiscal Year 2026. *(Parks & Recreation Senior Park Manager Reginal Taylor)*

Attachments: [TR8574 Recreational Agmnt for Community Access Center for FY26 with backup](#)

11. Temp. Reso. #R8577 authorizing the City Manager to execute a Facility Use Agreement with **Restoration Life Empowerment Center Inc.**, for Fiscal Year 2026. *(Parks & Recreation Senior Park Manager Reginal Taylor)*

Attachments: [TR8577 Facility Use Agmnt with Restoration Life Empowerment Center Inc FY 2026](#)

12. Temp. Reso. #R8578 authorizing the City Manager to execute a Recreational Agreement with **Total Energy System Training Center, L.L.C., D/B/A Test Football Academy** for Fiscal Year 2026. *(Parks & Recreation Athletic Program Manager Clarence Williams)*

Attachments: [TR8578 Recreational Agreement with Total Energy System with backup](#)

13. Temp. Reso. #R8583 authorizing the City Manager to execute a Memorandum of Understanding with **Southwest Broward Junior Athletic Association Optimist, (SWBJAA)** for Fiscal Year 2026. *(Parks & Recreation Athletic Program Manager Clarence Williams)*

Attachments: [TR8583 Memorandum of Understanding for SBJAA for the Fiscal Year 2026 wit](#)

14. Temp. Reso. #R8586 authorizing the City Manager to execute a Memorandum of Understanding with **The Optimist Club of Miramar Inc., (Miramar Optimist)** for Fiscal Year 2026. *(Parks & Recreation Athletic Program Manager Clarence Williams)*

Attachments: [TR8586 Recreational Agreement for Miramar Optimist for the Fiscal Year 2026](#)

15. Temp. Reso. #R8588 authorizing the City Manager to execute a Memorandum of Understanding with the **Miramar Police Athletic League, Inc.,** for Fiscal Year 2026. *(Parks & Recreation Athletic Program Manager Clarence Williams)*

Attachments: [TR8588 MOU with PAL for FY26 with backup](#)

16. Temp. Reso. #R8590 authorizing the City Manager to execute a Recreational Agreement with **TC Track Management Inc.,** for Fiscal Year 2026. *(Parks & Recreation Athletic Program Manager Clarence Williams)*

Attachments: [TR8590 Recreational Agmnt with TC Track Mgmt for FY26 with backup](#)

17. Temp. Reso. #R8589 authorizing the City Manager to execute an agreement with **Florida Cricket Academy Inc., (FCA)** for Fiscal Year 2026. *(Parks & Recreation Athletic Program Manager Clarence Williams)*

Attachments: [R8589 Recreational Agreement for Florida Cricket Academy for FY26 with back](#)

End of Consent

RESOLUTIONS

18. Temp. Reso. #R8593 approving the award of Invitation for Bids Nos. 25-035, 25-037 25-038, and 25-039 entitled: **"Lift Stations 42, 59, 68, and 76 Generators / Project Nos. 4709-003-R, 4709-004-R, 4709-005-R, and 4709-008-R / Contract Nos. H1151, H1152, H1153 and H1174"** to the lowest, responsive and responsible bidder, All Florida Contracting Services, L.L.C.; authorizing the City Manager to execute the proposed agreements with All Florida Contracting Services, L.L.C., in an amount not-to-exceed \$662,685. *(Senior Utility Administrator Marcelin Denis and Procurement Director Alicia Ayum)*

Attachments: [R8593 Lift Stations 42 59 68 76 Generators Rev 3 with backup](#)

19. Temp. Reso. #R8594 approving the award of Invitation for Bids (IFB) No. 25-036, entitled: **"Lift Station 54 Generator / Project No. 4709-002-R / Contract No. H1150"**, to the lowest, responsive and responsible bidder, Juliana Enterprises, Inc. D/B/A Adal FGC., authorizing the City Manager to execute the proposed agreement with Juliana Enterprises, Inc., D/B/A Adal FGC in an amount not-to-exceed \$161,059. *(Senior Utility Administrator Marcelin Denis and Procurement Director Alicia Ayum)*

Attachments: [R8594 Lift Station 54 Generator Rev 2 with backup](#)

20. Temp. Reso. #R8571 approving the second Interlocal Agreement between Broward County and the City of Miramar related to the implementation of a Regional Biosolids Management Facility; authorizing a reserved capacity of 18,785 wet tons per year (WTPY) for the purpose of jointly funding the design for a **Regional Biosolids Management Facility** to be coordinated by Broward County, as the lead agency, in the amount not-to-exceed \$3,475,000. *(Utilities Deputy Director Rolando Taylor)*

Attachments: [R8571 ILA to Fund a Regional Biosolids Maintenance Facility Rev JH Rev 2 \](#)

21. Temp. Reso. #R8572 approving the purchase of **water meters and associated meter parts**, from Sensus U.S.A., as City standard products, in an amount not-to-exceed \$1,424,999.66, for Fiscal Year 2026; waiving the competitive bidding requirements in accordance with City Code Section 2-413(3). *(Utilities Assistant Director Ronnie Navarro and Procurement Director Alicia Ayum)*

Attachments: [R8572 Water Meter Replacement FY2026 Rev 1 with backup](#)

22. Temp. Reso. #R8573 approving the piggyback agreement between the City of Coconut Creek, Florida and South Florida Utilities, Inc., Invitation for Bid ("IFB") No. 05-01-24-11, for **rehabilitation and repair services for Lift Stations B, F, 11, 37, 45, 46, 89, and 103** in an amount not-to-exceed \$1,161,903.28, with an additional project contingency of \$300,000, for a total amount of \$1,461,903.28. (*Utilities Field Operations Manager Mark Williams and Procurement Director Alicia Ayum*)

Attachments: [R8573 Rehab and repair services for Lift Stations No. B F 11 37 45 46 89 and 1](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

PUBLIC HEARINGS

23. **SECOND READING** of Temp. Ord. #O1859 amending Chapter 15, Article V, of the City Code of the City of Miramar governing the **City's Consolidated Retirement and Trust Fund**; amending Section 15-322 to permit retirees to substitute a new joint annuitant on an actuarially equivalent basis and permitting the purchase of an optional actuarially equivalent COLA; amending Section 15-327(s) to create a DROP Loan Program; amending Section 15-328(d) to permit 50% of part time service to be used for vesting and retirement eligibility purposes; creating Section 15-329 to create a Post Retirement Option Plan; amending Section 15-345 to permit grandfathered management plan retirees to substitute a new joint annuitant on an actuarially equivalent basis; providing for severability; providing for codification; and providing for an effective date. (***Passed First Reading on 11/17/25***) (*Human Resources Assistant Director Heather Dailey*)

Attachments: [O1859 FIRST READING Consolidated Plan Packaged Pension Ordinance Chair](#)
[O1859 2ND READING Consolidated Plan Packaged Pension Ordinance Change](#)

24. **SECOND READING** of Temp. Ord. #O1858 amending Chapter 15, Article IV, of the City Code of the City of Miramar governing the **Miramar Police Officers' Retirement Plan and Trust Fund**; creating Section 15-229 to create a Post Retirement Option Plan; providing for severability; providing for codification; and providing for an effective date. (***Passed First Reading on 11/17/25***) (*Human Resources Assistant Director Heather Dailey*)

Attachments: [O1858 1st Reading Police Officers Pension Plan - PROP with backup](#)
[O1858 2nd Reading Police Officers Pension Plan - PROP with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

25. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, February 11, 2026 at 7:00 P.M.