

# City of Miramar, FL

*2300 Civic Center Place, Miramar, FL 33025*



## Meeting Agenda

**Wednesday, September 17, 2025**

**7:00 PM**

**REVISED**

**Commission Chambers**

### **CITY COMMISSION REGULAR MEETING**

*Mayor Wayne M. Messam  
Commissioner Maxwell B. Chambers  
Commissioner Avril Cherasard  
Vice Mayor Yvette Colbourne  
Commissioner Carson Edwards*

---

**City of Miramar**

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **CALL TO ORDER**

## **ROLL CALL/ANNOUNCEMENTS**

## **PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENCE**

## **PRESENTATIONS**

Proclamation: Recognition of Calvary Fellowship Miramar. (Mayor Wayne M. Messam)

Proclamation: Hispanic Heritage Month. (Vice Mayor Yvette Colbourne)

Presentation: Recognition of Miramar High School Students. (Commissioner Carson Edwards)

## **CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of September 17, 2025 will be placed on the October 1, 2025 Commission Meeting Agenda.

**Attachments:** [Minutes](#)

2. Temp. Reso. #R8486 approving ratification of the emergency purchase of **fire alarm panel repairs** for the six City facilities from Century Fire Protection-Advanced Inc., in the amount of \$8,800, and additional purchases of \$15,000 for a total expenditure of \$98,505 during Fiscal Year 2025; utilizing Request for Quote No. 24-PW009 entitled "Fire Alarm Monitoring, Inspection, Maintenance, Testing and Repair Services." *(Public Works Deputy Director Kirk Hobson-Garcia)*

**Attachments:** [R8486 Century Fire Ratification of Emergency Purchase](#)

3. Temp. Reso. #R8475 approving the fifth amendment to the Interlocal Agreement between the City of Miramar and Broward County for **community shuttle service**. *(Public Works Director Shana Coombs)*

**Attachments:** [R8475 Fifth Amendment to BCT ILA for Com Shuttle Svs with backup](#)

4. Temp. Reso. #R8515 approving a Public Emergency Medical Transportation (PEMT) Letter of Agreement with the State of Florida for participation in the **Medicaid Managed Care Supplemental Payment Program**. *(Fire-Rescue Chief Jermaine McFarlane and Fire-Rescue Division Chief Jaime Torres)*

Attachments: [R8515 PEMT Agenda Item with backup](#)

5. Temp. Reso. #R8504 approving the purchase of **cybersecurity professional services** from United Data Technologies, Inc. in the amount of \$32,775, utilizing the NCPA #01151 contract bringing the total expenditure amount to \$105,127 for Fiscal Year 2025. *(I.T. Assistant Director Ricardo M. Simonis)*

Attachments: [R8504 Approving and Adopting Cybersecurity Remediation with backup](#)

6. Temp. Reso. #R8503 approving the renewal of the Workiva Software **annual maintenance services** from Carahsoft Technology Corp., through the utilization of the State of Florida Contract No. 4323000-NASPO-16-ACS, for the financial services and Management and Budget Departments, in the amount not-to-exceed \$180,000, for Fiscal Year 2026. *(Finance Chief Administrator Samantha Edouard and Management and Budget Assistant Director Yenevin Capote)*

Attachments: [R8503 Carasoft Renewal with backup](#)

7. Temp. Reso. #R8513 approving a **claim release agreement** in the matter of **Angelica Cuevas** v. City of Miramar. *(Human Resources Risk Manager Karen Muir and Human Resources Director Kanika Stamp)*

Attachments: [R8513 Angelica Cuevas Bodily Injury Settlement with backup](#)

8. Temp. Reso. #R8512 approving a **claim release agreement** in the matter of **Yuris Sanchez** v. City of Miramar. (*Human Resources Director Kanika Stamp*)

Attachments: [R8512 Yuris Sanchez Bodily Injury Settlement with backup](#)

**End of Consent**

**RESOLUTIONS**

9. Temp. Reso. #R8484 adopting the Fiscal Year 2026 Schedule of **Proposed Fee Changes** for programs, facilities and services setting forth all rates, fees, and other City charges; Approving the proposed new fees and amendments of certain existing fees and charges. (*Finance Chief Administrator Samantha Edouard*)

Attachments: [R8484 FY26 Schedule of Proposed Fee Changes](#)

10. Temp. Reso. #R8480 approving the award of Invitation for Bids No. 25-029, entitled "**Construction of Floridan Aquifer Wells F8 and F9 Project**," to All Webbs Enterprises, Inc. in a not-to-exceed amount of \$7,033,000, to construct two Floridan wells for the West Water Treatment Plant and allocating a contingency allowance of \$703,300 for a total amount of \$7,736,300. (*Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum*)

Attachments: [R8480 F8 F9 Floridan Wells Final with backup](#)

11. Temp. Reso. #R8489 approving Amendment No.1 to the original Package 5 Agreement with AECOM Technical Services, Inc., to provide **engineering services** during the construction of two new Floridan wells and new lift station force main system in a not-to-exceed amount of \$1,033,883, amending the total amount of package 5 to \$1,985,807 for the West Water Treatment Plant capacity expansion and upgrades project. (*Utilities Assistant Director Jinsheng Huo and Procurement Director Alicia Ayum*)

Attachments: [R8489 AECOM Package 5 Amendment No.1 with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

12. Temp. Reso. #R8516 amending Section B., “**Decorum at Commission Meetings**,” of the City Commission procedures to prohibit persons from making personal, impertinent, or slanderous remarks or who shall become boisterous, rowdy, or disruptive while addressing the Commission. (*Commissioner Avril Cherasard*)

**Attachments:** [R8516 Amending Section B. Decorm at Comm. Meetings of the City Comm Pro](#)

**City Attorney Reports:**

**City Manager Reports:**

**FUTURE WORKSHOPS**

**10/01/25 - 5:00 P.M. - Legislative Workshop - Commission Chambers**

**Date & Time TBD - Care ATC Health & Wellness Center - Commission Chambers**

**ADJOURNMENT**

13. Motion to Adjourn

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Wednesday, October 1, 2025 at 7:00 P.M.**