

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, April 16, 2025

7:00 PM

REVISED

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.

2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.

3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".

4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: NAREB Realtist Week. (Mayor Wayne M. Messam)

Proclamation: Arbor Day. (Mayor Wayne M. Messam)

Proclamation: Volunteer Month. (Mayor Wayne M. Messam)

Presentation: Recognition of Miramar High School Cheer Team. (Mayor Wayne M. Messam)

Presentation: Miramar Community Showcase 2025. (Director of Cultural Affairs Camasha Cevieux and Program Manager Jessica Gloria)

Presentation: Washington DC NLC Conference (Teen Council Advisory Board)

Presentation: 2025 National League of Cities Diversity Award. (Economic Development and Housing)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of March 20, 2025 will be placed on the May 7, 2025 Commission Meeting Agenda.

Attachments: [Minutes to be placed on future agenda](#)

2. Temp. Reso. #R8369 approving the **reappointment** of Vincent T. Brown, Esq., and Samantha Simone Parchment Esq., as **special magistrates**, and the appointment of TerryAnn S. Howell, Esq. and Althea M. Campbell Esq. as alternate special magistrates, for a term of one year, from July 1, 2025 to June 30, 2026. *(Code Compliance Manager Duvarde Francois)*

Attachments: [Temp Reso 8369 Renewing Special Magistrates](#)

3. Temp. Reso. #R8394 approving the purchase of **additional Fire-Rescue supplies and equipment** from the Broward Sheriff's Office in the amount of \$72,000, for a total expenditure of \$146,000 in Fiscal Year 2025. *(Fire-Rescue Division Chief Cliff Ricketts)*

Attachments: [TR8394 BSO 3.24.25](#)

4. Temp. Reso. #R8372 approving the **renewal of VMWARE software licenses and maintenance services** with Carahsoft Technology Corporation utilizing National Association of State Officials Contract Number 43230000-NASPO-16-ACS, in a total amount of \$87,300, for **Fiscal Year 2025**. *(Information Systems Manager Vanessa J. Sauveur)*

Attachments: [TR8372 VMware Licenses Carahsoft with backup](#)

End of Consent

RESOLUTIONS

5. **ITEM PULLED**

6. Temp. Reso. #R8381 approving the final ranking and award of FDOT-LAP Request for Qualifications No. 25-10-56, entitled: **"Professional Services for the Sherman Circle, from Jodi Lane to Jodi Lane Project-FM 445535.1"** to the highest evaluation scoring, most qualified responsive and responsible proposer, **Kimley-Horn and Associates, Inc.**; authorizing the City Manager to execute the proposed professional services agreement with Kimley-Horn and Associates, Inc. for the provision of design services, in an amount not-to-exceed \$360,662. *(City Engineer Salvador Zuniga)*

Attachments: [TR8381 - RFQ 25-10-56 Professional Svcs - Sherman Circle - FM 445535-1](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCES

7. **FIRST READING** of Temp. Ord. #O1845 amending the Land Development Code of the City of Miramar, pursuant to Section 302 of the Land Development Code and Section 166.041(3)(C)(2), Florida Statutes, by amending Chapter 3, entitled "Processes," to update Section 324, "**Public Art**," to create a more inclusive framework for mural art, to provide for new and updated definitions, guidelines and requirements for mural art installations, making findings; providing for repeal; providing for severability; providing for correction of scrivener's errors; providing for codification; and providing for an effective date. (*Senior Landscape Planner Sue-Ling Rosario*)

SECOND READING SCHEDULED for May 21, 2025

Attachments: [TO 1845 Mural Art Land Development Code Amendment First Reading](#)

8. **FIRST READING** of Temp. Ord. #O1841 relating to Comprehensive Planning; considering the annual review of the Capital Improvements Element of the adopted Comprehensive Plan of the City of Miramar in accordance with Section 163.3177(3)(B), Florida Statutes, and the related goals, objectives and policies of the City Comprehensive Plan; more specifically by updating the five-year schedule of Capital Improvements found in Table 6.1 to reflect the five-year plan expenditure projection of the newly adopted **Capital Improvement Program for Fiscal Years 2025 to 2029**; making findings; providing for adoption; providing for the deletion of the Capital Improvements schedule for Fiscal Years 2024 to 2028; providing for the insertion of the Capital Improvements schedule for Fiscal Years 2025 to 2029; providing for severability; providing for administrative correction of scrivener's errors; and providing for an effective date. (*Continued from the Meeting of 03/20/25*) (*Building, Planning and Zoning Assistant Director Tekisha Jordan*)

SECOND READING SCHEDULED for May 21, 2025

Attachments: [TO 1841 FY 2025 Annual Review of the Capital Improvements Element of the C](#)

OTHER BUSINESS

Reports and Comments:

9. **Advisory Board Updates** (Written reports only. No presentation):
Economic Development Advisory Board (EDAB)
Elderly Affairs Advisory Board
Historic Miramar Advisory Board
Parks & Recreation Advisory Board
Ruth Bader Ginsburg (RBG) Commission on the Status of Women
Sister Cities Board
Teen Council Advisory Board

Attachments: [Economic Development Advisory Board](#)
[Elderly Affairs Advisory Board](#)
[Historic Miramar Advisory Board](#)
[Parks & Recreation Advisory Board Report - 04.16.2025 Commission Meeting](#)
[Ruth Bader Ginsburg \(RBG\) Advisory Board](#)
[Sister Cities Advisory Board](#)
[Teen Council Advisory Board](#)

Commission Reports:

City Attorney Reports:

City Manager Reports:

ADJOURNMENT

10. Motion to adjourn meeting.

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, May 7, 2025 at 7:00 P.M.