

**CITY OF MIRAMAR
PROPOSED CITY COMMISSION AGENDA ITEM**

Meeting Date: May 20, 2026

Presenter's Name and Title: Tysheika L. Shaw-Williams, Assistant Chief

Prepared By: Nicole Davis, Administrative Manager

Temp. Reso. Number: 8692

Item Description: Temp. Reso. #R8692 APPROVING THE EXPENDITURE OF \$260,759.00 IN YEAR 1, \$279,065.00 IN YEAR 2, AND \$298,668.00 IN YEAR 3, FOR A TOTAL OF \$838,492.00, TO MARK43, INC., FOR THE THREE-YEAR RENEWAL OF THE MARK43 RECORDS MANAGEMENT SOFTWARE SUBSCRIPTION, UTILIZING SOURCEWELL CONTRACT # 030425-MR43. *(Police Assistant Chief Tysheika Shaw-Williams)*

Consent Resolution Ordinance Quasi-Judicial Public Hearing

Instructions for the Office of the City Clerk: None

Public Notice – As required by the Sec. ____ of the City Code and/or Sec. ____, Florida Statutes, public notice for this item was provided as follows: on _____ in a _____ ad in the _____; by the posting the property on _____ and/or by sending mailed notice to property owners within ____ feet of the property on _____
(fill in all that apply)

Special Voting Requirement – As required by Sec. _____, of the City Code and/or Sec. _____, Florida Statutes, approval of this item requires a _____ (unanimous, 4/5ths etc.) vote by the City Commission.

Fiscal Impact: Yes No

REMARKS: Upon Approval, Annual Subscription Costs will be funded by Account #001-20-201-521-000-603425, Software License & Maintenance. Year 1 (FY26) Saas and Recurring Services: \$260,759.00. Year 2 (FY27) Saas and Recurring Services: \$279.065.00 and Year 3 (FY28) Saas and Recurring Services: \$298,668.00


Content:

- **Agenda Item Memo from the City Manager to City Commission**
- **Resolution TR8692**
- **Attachment(s)**
 - **Attachment 1:** Reso. No. 20-63
 - **Attachment 2:** Mark43 - Sourcewell Quote



**CITY OF MIRAMAR
INTEROFFICE MEMORANDUM**

TO: Mayor, Vice Mayor, & City Commissioners

FROM: Dr. Roy L. Virgin, City Manager 

BY: Delrish L. Moss, Chief of Police

DATE: May 14, 2026

RE: Temp. Reso. No. 8692 approving the expenditure of \$260,759.00 in Year 1, \$279,065.00 in Year 2, \$298,668.00 in Year 3, for a total of \$838,492.00 to Mark43, Inc. for the three-year renewal of the Mark43 Records Management Software Subscription, utilizing Sourcewell Contract # 030425-MR43

RECOMMENDATION: The City Manager recommends approval of Temp. Reso. No 8692, approving the expenditure of \$260,759.00 in Year 1, \$279,065.00 in Year 2, and \$298,668.00 in Year 3, for a total of \$838,492.00 to Mark43, Inc. for the three-year renewal of the Mark43 Records Management Software Subscription, utilizing Sourcewell Contract #030425-MR43.

ISSUE: Pursuant to Section 2-412(a) of the City Code, approval of the City Commission is required for the acquisition of, or a contract for commodities or services where the expenditure by a single city department exceeds the aggregate sum of seventy-five thousand dollars (\$75,000.00) or greater from the same person or entity during the course of a fiscal year.

BACKGROUND: On February 5, 2020, the Commission approved Resolution 20-63, authorizing the purchase of an FBI, FDLE, and CJIS-compliant Records Management System from Insight Public Sector. The software was initially purchased from Insight Public Sector but is now being renewed directly with Mark43, Inc., using Sourcewell Contract #030425-MR43.

DISCUSSION: The Records Management System is the primary repository for all Criminal Justice Information processed and stored by the Police Department. The Federal Bureau of Investigation (FBI) and the Florida Department of Law Enforcement (FDLE)

policies, codes, and Florida Statutes §§ 943.045 and 943.056 require the Police Department to annually oversee and direct budget resources to maintain control of records management and security oversight for sensitive criminal justice data and networks.

ANALYSIS: Funding requirements for the contract term are projected to increase annually over the three-year period, with Year 1 (FY26) totaling \$260,759.00, Year 2 (FY27) totaling \$279,065.00, and Year 3 (FY28) totaling \$298,668.00, for a total contract amount of \$838,492.00. from the Police Department Software License and Maintenance GL Account # 001-20-201-521-000-603425 for FY/26.

Temp. Reso. No. 8692

4/7/26

5/13/26

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, APPROVING THE EXPENDITURE OF \$260,759.00 IN YEAR 1, \$279,065.00 IN YEAR 2, AND \$298,668.00 IN YEAR 3, FOR A TOTAL OF \$838,492.00, TO MARK43, INC., FOR THE THREE-YEAR RENEWAL OF THE MARK43 RECORDS MANAGEMENT SOFTWARE SUBSCRIPTION, UTILIZING SOURCEWELL CONTRACT # 030425-MR43; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Miramar prides itself on its commitment to 21st Century Policing and values the opportunity to utilize technology in the everyday operations of public safety services; and

WHEREAS, on February 5, 2020, the Commission approved Resolution 20-63, authorizing the purchase of the Mark43 Records Management System from Insight Public Sector; and

WHEREAS, the City of Miramar Police Department intends to continue utilizing the Mark43 Records Management System; and

WHEREAS, the cost to renew the software subscription for the next three years is \$838,492.00; and

WHEREAS, Section 2-412(a) of the City Code, approval of the City Commission is required for the acquisition of, or a contract for, commodities or services where the expenditure by a single city department exceeds the aggregate sum of seventy-five

Reso. No. _____

Temp. Reso. No. 8692

4/7/26

5/13/26

thousand dollars (\$75,000.00) or greater from the same person or entity during the course of a fiscal year; and

WHEREAS, the City Manager recommends approval of the payment of \$260,759.00 in Year 1, \$279,065.00 in Year 2, and \$298,668.00 in Year 3, for a total of \$838,492.00 to Mark43, Inc. for the three-year renewal of the Mark43 Records Management Software Subscription, utilizing Sourcewell Contract #030425-MR43.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That the payment of 260,759.00 in Year 1, \$279,065.00 in Year 2, and \$298,668.00 in Year 3, for a total of \$838,492.00 to Mark43, Inc. for the three-year renewal of the Mark43 Records Management Software Subscription, utilizing Sourcewell Contract #030425-MR43, is approved.

Section 3: That this Resolution shall take effect immediately upon adoption.

Temp. Reso. No. 8692

4/7/26

5/13/26

PASSED AND ADOPTED this _____ day of _____, _____.

Mayor, Wayne M. Messam

Vice Mayor, Carson "Eddy" Edwards

ATTEST:

City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:

City Attorney,
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Maxwell B. Chambers	_____
Commissioner Avril Cherasard	_____
Commissioner Yvette Colbourne	_____
Vice Mayor Carson "Eddy" Edwards	_____
Mayor Wayne M. Messam	_____

Temp. Reso. No. 7075
11/26/19
1/7/20

**CITY OF MIRAMAR
MIRAMAR, FLORIDA**

RESOLUTION NO. 20-63

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA, AUTHORIZING THE PURCHASE OF POLICE RECORDS MANAGEMENT SYSTEM SOFTWARE FROM INSIGHT PUBLIC SECTOR, INC. IN THE AMOUNT OF \$9,923 IN YEAR 1, \$208,900 IN YEAR 2 AND \$208,900 IN YEAR 3 THROUGH THE UTILIZATION OF THE OMNIA PARTNERS COOPERATIVE PURCHASING AGREEMENT #4400006644; AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Miramar prides itself in its commitment to 21st Century Policing and values the opportunity to utilize new technology in the everyday operations of public safety services; and

WHEREAS, the City of Miramar Police department intends to upgrade its existing Records Management System to a new platform while ensuring FBI and FDLE CJIS compliance by maintaining management control and security oversight over sensitive criminal justice data and networks; and

WHEREAS, the Chief of Police certifies that the Mark43 records management system and contract for technology services complies with FBI and FDLE technology security policy requirements for Criminal Justice Information Services (CJIS) covering all law enforcement sensitive data storage security with a guarantee that the Police Department will continue to maintain budgetary management control and security oversight over the maintenance of all criminal justice technology systems, data and networks in perpetuity consistent with law enforcement standards and requirements; and
Reso. No. 20-63

WHEREAS, pursuant to City Code, purchase or award of contract for goods or services in excess of \$75,000 by a single department from the same vendor in a single fiscal year requires approval of the City Commission; and

WHEREAS, the City Manager recommends approval of the expenditure of \$9,923 in Year 1, \$208,899 in Year 2 and \$208,899 in Year 3 to purchase the Records Management System software from Insight Public Sector, Inc., through the utilization of the Omnia Partners cooperative purchasing agreement #4400006644; and

WHEREAS, the City Commission deems it to be in the best interest of the citizens and residents of the City of Miramar to approve the expenditure of \$9,923 in Year 1, \$208,899 in Year 2 and \$208,899 in Year 3 to purchase the Records Management System software from Insight Public Sector, Inc., through the utilization of the Omnia Partners cooperative purchasing agreement #4400006644.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MIRAMAR, FLORIDA AS FOLLOWS:

Section 1: That the foregoing “**WHEREAS**” clauses are ratified and confirmed as being true and correct and are made a specific part of this Resolution.

Section 2: That it approves the expenditure of \$9,923 in Year 1, \$208,900 in Year 2 and \$208,900 in Year 3 to purchase records management system software from Insight Public Sector, through the utilization of the Omnia Partners cooperative purchasing agreement #4400006644.

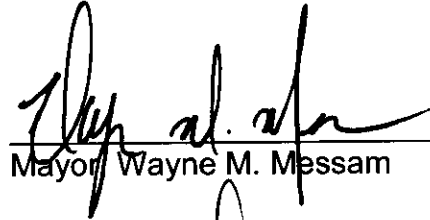
Section 3: That it authorizes the City Manager to execute an agreement with Mark43, Inc. in the form attached hereto as Software Licenses and Services Agreement together with any substantive changes deemed appropriate by the City Manager and as to form and legal sufficiency by the City Attorney.

Section 4: That the appropriate City officials shall do all things necessary and expedient in order to carry out the aims of this Resolution.

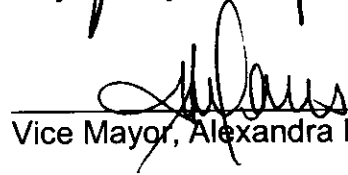
Section 5: That this Resolution shall take effect immediately upon adoption.

Temp. Reso. No. 7075
11/26/19
1/7/20

PASSED AND ADOPTED this 5 day of February, 2020.

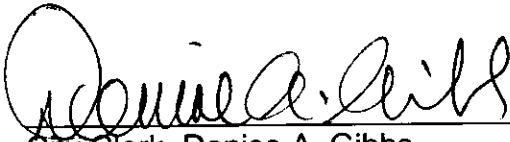


Mayor, Wayne M. Messam



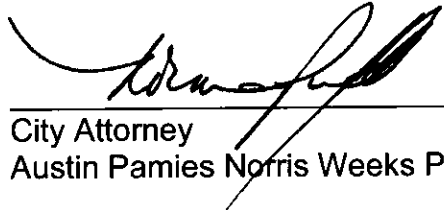
Vice Mayor, Alexandra P. Davis

ATTEST:



City Clerk, Denise A. Gibbs

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form:



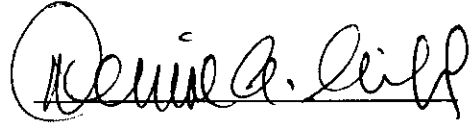
City Attorney
Austin Pamies Norris Weeks Powell, PLLC

<u>Requested by Administration</u>	<u>Voted</u>
Commissioner Winston F. Barnes	<u>Yes</u>
Commissioner Maxwell B. Chambers	<u>Yes</u>
Commissioner Yvette Colbourne	<u>Yes</u>
Vice Mayor Alexandra P. Davis	<u>Absent</u>
Mayor Wayne M. Messam	<u>Yes</u>

Certificate of Filing for a Resolution

CERTIFICATE OF FILING

I, Denise A. Gibbs, as City Clerk of the City of Miramar, a Florida Municipal Corporation, hereby certify that this fully executed Resolution No. 20-63 was filed in the records of the City Clerk this 4th day of March, 2020.

A handwritten signature in black ink, appearing to read "Denise A. Gibbs", written over a horizontal line.

Print Name: Denise A. Gibbs

Print Title: City Clerk



ORDER FORM

Mark43, Inc.
 8 West 40th Street, 2nd Floor
 New York, NY 10018

Quote Number: Q-02006.6
 Offer Valid Through: March 17, 2026
 Sales Contact: Adam Kahn
 adam.kahn@mark43.com

Bill to:

Subscriber Name: Miramar Police Department
 Address: 11765 City Hall Promenade
 Miramar, FL 33025
 Billing Frequency: Annual
 Payment Terms: Net 30

Start Date: February 13, 2026
 End Date: February 12, 2028
 Billing Contact: TO BE PROVIDED
 Billing Contact Email: TO BE PROVIDED

Purchase Order. Is a purchase order required by Subscriber to purchase? Yes _____ No _____

Cooperative Purchasing Program. Mark43 will provide components included in this Order Form to Subscriber through Sourcewell’s Cooperative Purchasing Program in accordance with Master Agreement Number 030425-MR43.

SaaS Services. Product descriptions for the Services noted below are set forth at <https://mark43.com/Mark43-Product-Catalogue>:

<i>Year 1 SaaS and Recurring Services</i>	<i>Qty (if applicable)</i>
ANA 1: Analytics BI Suite Viewer	Not to Exceed 20 license(s)
ANA 2: Analytics BI Suite Explorer	Not to Exceed 3 license(s)
DLK 1: Data Lake - Base	Not to Exceed 1 instance(s)
RMS 1: RMS Core	Not to Exceed 250 total sworn
RMS 2: RMS Case Management Module	Not to Exceed 250 total sworn
RMS 3: RMS Property and Evidence Management Module	Not to Exceed 250 total sworn
MOB 1 RMS: OnScene Mobile Application for RMS	Not to Exceed 250 total sworn
Subtotal	\$260,759.00

<i>Year 2 SaaS and Recurring Services</i>	<i>Qty (if applicable)</i>
ANA 1: Analytics BI Suite Viewer	Not to Exceed 20 license(s)
ANA 2: Analytics BI Suite Explorer	Not to Exceed 3 license(s)
DLK 1: Data Lake - Base	Not to Exceed 1 instance(s)

RMS 1: RMS Core	Not to Exceed 250 total sworn
RMS 2: RMS Case Management Module	Not to Exceed 250 total sworn
RMS 3: RMS Property and Evidence Management Module	Not to Exceed 250 total sworn
MOB 1 RMS: OnScene Mobile Application for RMS	Not to Exceed 250 total sworn
Subtotal	\$279,065.00

<i>Year 3 SaaS and Recurring Services</i>	<i>Qty (if applicable)</i>
ANA 1: Analytics BI Suite Viewer	Not to Exceed 20 license(s)
ANA 2: Analytics BI Suite Explorer	Not to Exceed 3 license(s)
DLK 1: Data Lake - Base	Not to Exceed 1 instance(s)
RMS 1: RMS Core	Not to Exceed 250 total sworn
RMS 2: RMS Case Management Module	Not to Exceed 250 total sworn
RMS 3: RMS Property and Evidence Management Module	Not to Exceed 250 total sworn
MOB 1 RMS: OnScene Mobile Application for RMS	Not to Exceed 250 total sworn
Subtotal	\$298,668.00

Total SaaS Services	\$838,492.00
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<i>Professional Services</i>	<i>Qty (if applicable)</i>	<i>Price to Subscriber</i>
Total		N/A

Renewal Term and Pricing. Unless Subscriber provides **60 days'** notice of termination prior to the End Date, the SaaS Services will auto-renew for a 5 year term at an increase of 5% year over year for each year of the renewal term. Additional increases may be applied at any time during the Term if required quantities increase.

Invoicing and Payment. Subscription Fees are payable upfront annually. Mark43 will issue the first invoice on or after the effective date of this Order Form and each subsequent invoice (if any) on or after the anniversary thereof. Subscriber shall pay all invoices to Mark43's nominated bank account within thirty (30) days of the date of the invoice.

<i>Payment Schedule</i>	<i>Due Date</i>	<i>Amount Due</i>
Year 1 Payment(s)	February 13, 2026	\$260,759.00
Year 2 Payment(s)	February 13, 2027	\$279,065.00
Year 3 Payment(s)	February 13, 2028	\$298,668.00
Total		\$838,492.00

This Order Form is entered into in accordance with and it incorporates the terms of the Software License and Services Agreement and any attached schedules (the "SLSA" or "Agreement"). Except as otherwise provided in this Order Form, previously executed Order Form(s) remain in effect. This Order Form does not incorporate any other terms, whether oral or written, and whether contained in a purchase order or otherwise and, for the avoidance of doubt, prevails over any terms contained therein. By signing below, the parties agree to be bound by the terms of this

Order Form. Each party represents and warrants that this Order Form is executed by a duly authorized legal representative of such party. This Order Form may be executed in counterparts (including electronic copies) each of which will be deemed an original, with all counterparts constituting one agreement.

Mark43, Inc.

Name:

Title:

Signature:

Date:

Subscriber

Name:

Title:

Signature:

Date: