

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, June 4, 2025

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam
Commissioner Maxwell B. Chambers
Commissioner Avril Cherasard
Vice Mayor Yvette Colbourne
Commissioner Carson Edwards*

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Presentation: Miramar Gives Back. (Chief of Staff Kassandra Carvalho-Lindsay)

Presentation: Check Presentation. (Broward County Commissioner Alexandra P. Davis)

Proclamation: CPR and AED Awareness Week. (Mayor Wayne M. Messam)

Proclamation: Code Enforcement Officers' Appreciation Week. (Mayor Wayne M. Messam)

Proclamation: Immigrant Heritage Month. (Mayor Wayne M. Messam)

Proclamation: Honoring the Journey and Achievements of Victor Moises Garcia. (Vice Mayor Yvette Colbourne)

Proclamation: Alzheimer's Month. (Commissioner Avril Cherasard)

Proclamation: Home Ownership Month. (Commissioner Avril Cherasard)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of May 21, 2025 will be placed on the June 17, 2025 Commission Meeting Agenda.

Attachments: [Minutes to be placed on future agenda](#)

2. Temp. Reso. #R8429 approving the procurement of additional **legal and environmental services** from the Goldstein Environmental Law Firm to oppose Miami-Dade County's siting, permitting, construction, and operation of a waste-to-energy campus at the Opa-Locka West Airport site adjacent to the City of Miramar's border; authorizing the City Manager to spend the \$100,000 contributed by the City of Pembroke Pines Commission and \$30,000 contributed by the Town of Southwest Ranches Council, to assist the City with its efforts, for an additional total of \$130,000 for FY 2025. *(Deputy City Manager Kelvin L. Baker)*

Attachments: [TR8429 - Professional Lgl Serv Goldstein Environ. Law Firm & Mun. Funds with](#)

3. Temp. Reso. #R8397 approving the first amendment to the Interlocal Agreement between Broward County and City of Miramar for **Surtax-Funded Municipal Transportation Project** with project number MIRA-020 for community bus shelter improvements. *(Senior Engineering Manager Marilyn Markwei)*

Attachments: [TR8397 - Bus Shelter Surtax Project ILA Amendment with backup](#)

4. Temp. Reso. #R8408 approving a State Highway Lighting Maintenance and Compensation Agreement with the Florida Department of Transportation for **maintenance of the streetlights** along state designated roadways. *(Public Works Assistant Director Steven Hastings)*

Attachments: [TR8408 FDOT Highway Lighting Maint & Comp Agreement with backup](#)

5. Temp. Reso. #R8413 authorizing acceptance of additional grant funding in the amount of \$25,000, Amendment 001, from the Areawide Council on Aging of Broward County, Inc.; approving and authorizing the City Manager to execute the agreement for acceptance of additional grant funding for the period from July 1, 2024, through June 30, 2025, for the provision of **adult day care services**. *(Social Services Operations Manager David Haggerty)*

Attachments: [TR8413 - LSP Amendment 001 with backup](#)

6. Temp. Reso. #R8414 authorizing acceptance of grant funding in the total amount of \$426,550 from the Areawide Council on Aging of Broward County, Inc.; approving and authorizing the City Manager to execute agreement for acceptance of grant funding for the period from July 1, 2025 through June 30, 2026 for the provision of **adult day care services**. *(Social Services Operations Manager David Haggerty)*

Attachments: [TR 8414 - Funding Agreement Contract with backup](#)

7. Temp. Reso. #R8412 approving Hazard Mitigation Grant Program subaward and grant agreement between the State of Florida Division of Emergency Management and the City of Miramar for a **standby generator** for **Lift Station 54, 59 and 76**, in an amount not-to-exceed \$408,824.43. *(Utilities Grant Manager Alison Adams)*

Attachments: [R8412 Approving Subaward and Grant LS 54, 59 AND 76 with backup](#)

End of Consent

RESOLUTIONS

8. Temp. Reso. #R8431 approving **appointments** to various **City boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R8431 Board Appointments with backup](#)

9. Temp. Reso. #R8407 approving the award of Request for Qualifications No. 24-09-47 ("RFQ"), entitled "**Professional Design and Construction Management Services for an Anaerobic Digester Unit**" to the highest most qualified evaluation scoring responsive, responsible proposer Hazen and Sawyer, P.C.; authorizing the City Manager to execute the proposed agreement with Hazen and Sawyer, P.C. in an amount not-to-exceed \$1,082,364 and allocating a project contingency allowance of \$100,000, for a total amount of \$1,182,364. *(Utilities Deputy Director Rolando Taylor)*

Attachments: [TR8407 Third Digester Design_Rev 1 with backup](#)

10. Temp. Reso. #R8424 approving the **lease purchase and maintenance of vehicles and equipment** with Enterprise Fleet Management, Inc., under the existing 5-Year Master Equity Lease Purchase and Maintenance Agreement utilizing Sourcewell Contract No. 030122-EFM, in the amount of \$1,980,541 for Fiscal Year 2025 and a one-time upfitting cost of \$546,750 for emergency equipment; and approving annual payments of \$1,192,968 for Fiscal Years 2026 through 2029. *(Public Works Acting Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum)*

Attachments: [R8424_FY2025 Enterprise Vehicle Lease Purchase with backup](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOP

06/26/25 - 4:00 P.M. - Fiscal Year 2026 Budget Planning Workshop - Commission Chambers

ADJOURNMENT

11. Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Tuesday, June 17, 2025 at 7:00 PM